Instructions for Submitting State Dive Lists:

HEAD COACH ONLY!!!

Step 1: Go to www.edive.info and select “email entries” at the very BOTTOM of the page.

Step 2: Complete the six boxes on the “Dive List Entry Form” screen. Then hit “Next Step”

Please enter the information below

<table>
<thead>
<tr>
<th>Your Name</th>
<th>Enter your name</th>
<th>Coach Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Your Email</td>
<td>Enter your email address</td>
<td>Coach email</td>
</tr>
<tr>
<td>Your Team</td>
<td>Enter your team name</td>
<td>Your High School Name</td>
</tr>
<tr>
<td>Meet Hosts Email</td>
<td>Enter meet hosts email</td>
<td><a href="mailto:Stacy@mshsaa.org">Stacy@mshsaa.org</a></td>
</tr>
<tr>
<td>Meet Name</td>
<td>Enter the meet name</td>
<td>2020 Girls State Meet</td>
</tr>
<tr>
<td>Event Name</td>
<td>Enter the event name</td>
<td>One Meter Diving</td>
</tr>
</tbody>
</table>

During the next step you will be asked to enter information about your athletes and the list of dives they will be performing for this event. Click the Next Step button to continue.

GO TO PAGE 2
Step 3: You will now see the page shown below. Please do the following things:

1) If ANY of the information shown at the top of the next page is inaccurate, please return to the previous page and correct the info.

2) Type in diver’s first and last name in the text boxes

3) Type in the 11-dive list for this diver
   - Note: You must use A,B,C,D for dive positions
   - Note: DO NOT repeat a dive group for the optional dives in Rounds 1 to 8.
   - Note: Make sure the dive number is correct – you will not be able to see the description here!
   - Note: Make sure to put the DOT by “Vol” for each VOLUNTARY DIVE!

4) Follow these steps for each of your state qualified and entered divers (up to four).

Enter a Divers Name and their List of Dives

Divers First Name: Enter divers first name
Divers Last Name: Enter divers last name

Round 1: Vol Opt 1m 3m 5m 7m 10m
Round 2: Vol Opt 1m 3m 5m 7m 10m
Round 3: Vol Opt 1m 3m 5m 7m 10m
Round 4: Vol Opt 1m 3m 5m 7m 10m
Round 5: Vol Opt 1m 3m 5m 7m 10m
Round 6: Vol Opt 1m 3m 5m 7m 10m
Round 7: Vol Opt 1m 3m 5m 7m 10m
Round 8: Vol Opt 1m 3m 5m 7m 10m
Round 9: Vol Opt 1m 3m 5m 7m 10m
Round 10: Vol Opt 1m 3m 5m 7m 10m
Round 11: Vol Opt 1m 3m 5m 7m 10m

NOTE: Use the TAB key or your mouse, or the arrows to move between dives - Do NOT hit “ENTER” or you will inadvertently submit the list before you intend to.

Once you have entered this diver's list please click the button 'Add This Diver'. This will add the diver to the list of entries at the bottom of the page.

Once you have added all of your divers for this event please click the button 'Send My Entries' at the bottom of this page. This will email the meet host all of your entries for this event. You will also receive an emailed copy of these entries.

This following divers/entries are ready to be sent

You have not added any divers yet

All of the divers listed above will be emailed to the meet host once you press this button. If this list is incomplete then please add the rest of your divers for this event. If the list looks accurate then please press the 'Send My Entries' button. Both you and the meet host will be emailed a copy your entries.

Send My Entries

GO TO PAGE 3
**Step 4:** Your qualified and entered divers should now be listed with their 11 dives, as shown below – **PLEASE DOUBLE CHECK THEM.** If you have made any errors, please click the red X icon to the left of the name and input that diver again. Continue this process until all of your qualified and entered divers are listed correctly. When everything is correct, hit the “Send My Entries” button.

<table>
<thead>
<tr>
<th>Divers Name</th>
<th>401BV 201BV 403B 203B 5333D 301BV 103BV 303C 5132DV 5223D 105B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lionel Messi</td>
<td>401BV 201BV 403B 203B 5333D 301BV 103BV 303C 5132DV 5223D 105B</td>
</tr>
<tr>
<td>Cristiano Ronaldo</td>
<td>103BV 203C 5231DV 201AV 104C 301AV 5132D 105C</td>
</tr>
<tr>
<td>Gareth Bale</td>
<td>103BV 205C 403C 301BV 203C 5132DV 401BV 302C 104B 5122D 201CV</td>
</tr>
<tr>
<td>Zlatan Ibrahimovic</td>
<td>103BV 202AV 104C 5122D 403C 302CV 304C 5222DV 204C 402CV 105C</td>
</tr>
</tbody>
</table>

All of the divers listed above will be emailed to the meet host once you press this button. If this list is incomplete then please add the rest of your divers for this event. If the list looks accurate then please press the 'Send My Entries' button. Both you and the meet host will be emailed a copy your entries.

**Step 5:** Once you send your entries, you will then see a confirmation. Also, you will receive an email confirming the submission. Keep or print the email and text message as your confirmation. If you do not receive a confirmation email from eDive **CHECK YOUR SPAM FOLDER** – sometimes it goes there.

**Note:** If you have errors on your dive lists, we will be in communication with you using the email address you supplied on eDive when you submitted. It is imperative that you **respond to these communications** in a timely fashion.

Thank you! Email me *(stacy@mshsaa.org)* if you have any questions.