## **Guidelines for Using and Locating AED Devices**

- 1. The AED should be used only after enacting the EMS system.
- 2. AED should be stored in a safe place.
- 3. All athletic trainers, coaches, administrators, school nurses and physical education teachers should have access to an AED on the school property.
- 4. Institutions sponsoring athletic events/activities should have an AED onsite (or access to one) at each athletic venue for practices, games or other athletic events.
- 5. An AED should be located within two minutes of the location of any athletic activity.
- 6. The location of the AED should be well marked, publicized, accessible and known among all trained staff.
- 7. AEDs should be inspected at a minimum, monthly, to ensure proper working order. This includes making sure the batteries are charged, and wires and electrodes are in good condition.