



Missouri State High School Activities Association

1 N. Keene Street, Columbia, MO 65201-6645 ♦ P.O. Box 1328, Columbia, MO 65205-1328
Phone (573) 875-4880 ♦ Fax (573) 875-1450 ♦ www.mshsaa.org ♦ email@mshsaa.org

Dr. Kerwin Urhahn, Executive Director

Harvey Richards, Associate Executive Director Stacy Schroeder, Associate Executive Director
Davine Davis, Assistant Executive Director Kevin Garner, Assistant Executive Director Craig Long, Chief Financial Officer
Greg Stahl, Assistant Executive Director Tim Thompson, Assistant Executive Director Jason West, Communications Director

TO: Show-Me Bowl Finalist 2011
FROM: Harvey Richards, Associate Executive Director
RE: Instructions for Final Games – Edward Jones Dome

Congratulations on qualifying for the finals. The following information will help make this a pleasant and meaningful experience for your squad. Please follow these steps exactly.

11-MAN CALL THE MSHSAA OFFICE SUNDAY, NOVEMBER 20, WITH THE INFORMATION ON THE ENCLOSED CHECKLIST. PLEASE CALL 573-875-4880:

12:00 pm – Class 6 Home	1:30 pm – Class 3 Home
12:15 pm – Class 6 Visitor	1:45 pm – Class 3 Visitor
12:30 pm – Class 5 Home	2:00 pm – Class 2 Home
12:45 pm – Class 5 Visitor	2:15 pm – Class 2 Visitor
1:00 pm – Class 4 Home	2:30 pm – Class 1 Home
1:15 pm – Class 4 Visitor	2:45 pm – Class 1 Visitor

- Lodging:** Rooms have been reserved for all teams located more than 80 miles from the game site (if requested) at the Hilton St. Louis at the Ball Park, 1 South Broadway, St. Louis, MO 63102. Phone: (314) 421-1776; Fax: (314) 331-9029
 - Your team, coaches and manager are allotted rooms on the following basis: 8-Man-11 rooms; Class 1-13 rooms; Classes 2 & 3-15 rooms and 4, 5 & 6 - 17 rooms. You should bring the enclosed room assignment list with you upon check-in. Maximum-4 per room. These will be paid by the MSHSAA directly to the hotel.
 - There will be extra rooms available to each school at the team rate for administrators. Schools will make arrangements with the hotel in advance for payment. If you want to reserve these (guaranteed only), call the assigned hotel before noon Monday, November 23rd. Identify yourself as a finalist. These are limited to authorized school personnel only. Please use discretion when assigning these rooms. We are trying to create a secure and quiet environment for the participating teams.
 - All long distance phone calls made from the rooms assigned will be billed directly to the school, along with the bill for the rooms in (b) above. Instruct your people to reverse the charges on all long distance calls unless you wish to pay for them.
 - Stayovers following contests will be limited as most schools can return home at a reasonable hour.
- Coach's Meeting:** Coach's meeting is online this year. This is an important online Power Point presentation which will include details about the administration of the Bowl, i.e. locker room assignments, award ceremony, bench assignments, field passes, etc.
- Transportation:** You are to arrange your own transportation to the final site. A flat rate of \$1.20 per mile. Round trip for one vehicle will be paid by the MSHSAA regardless of the type of vehicle used.
- Admission Information:**

Gate Passes: The high school principal, athletic director, and superintendent will each have one pass waiting at the Pass Gate/Will Call at Broadway Central in their name. To redeem this pass, each individual must present a photo I.D. to the attendant. These passes are intended for these individuals only as a professional courtesy and are not transferable to any other individual. In addition, there are seven generic gate passes included in the school packet that will be distributed at the coaches' meeting. These gate passes are intended for faculty supervisors, bus drivers, doctors, trainers, and other individuals not entering with the team at the Cole Street dock entrance. Envelopes are available to place these gate passes in "Will Call" to specific individuals at the discretion of the school's administration.

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Sideline Hang-Tags: All approved coaches plus twelve additional hang-tags will be supplied at the coaches' meeting. (All TEAM sideline hang-tag holders must remain in the team box or be located in the team booth in the press box). They will not need gate passes if they enter with the team; otherwise, they must have a pass from the allotment or purchase an admission. These Sideline Hang-Tags will be given to the coach upon arrival at the coaches' meeting. (Ball boys provided by MSHSAA)

Admission Prices: All tickets (No Discounts) -- \$11.00

Student Media: Information has already been sent to your school regarding student media options.

5. **Filming:** The MSHSAA will not film the final games. If your school wishes to either film or video tape the game in which your team plays, you should contact the MSHSAA staff upon arrival at the coaches' meeting.
6. **Principals and Athletic Administrators-Important:** A section will be reserved for pep clubs: Home Section 113, Visitors Section 141. Each section contains 700 seats. Admittance to each school's reserved section will be a pass provided by your school (this pass will NOT be good for admission). Persons without a pass cannot enter this section. A school administrator or faculty representative shall be responsible for identifying the pass or ticket to be used to the ushers. This person should get to the section well in advance of the game in which your team plays to identify the pass and assist the ushers in identification if needed. Your school will determine who sits in your section. Be sure to provide passes to this section for your faculty supervisors. We are requesting that all schools make every attempt to properly supervise players, and other students attending the state championship. The school will be financially responsible for any damage caused by fans in this reserved section. An administrator will be asked to inspect this pep section prior to and at the conclusion of your game. Administrators and faculty supervisors shall be identified by wearing a school badge to enable the tournament management to communicate with them if necessary. Some of the problems that have resulted from lack of supervision have been sufficiently serious to bring a great deal of criticism on both the schools and our state tournaments. Students should be reminded of the reputation they establish for their school by their behavior. Local motels have been advised to register only those students supervised by school representatives or their parents.
7. **Cheerleader Sponsor:** Cheerleaders (in uniform) and no more than two cheer coaches will be admitted through the Cole Street Entrance (see map). No more than two cheer coaches will be allowed on the field. We think cheerleaders and pep clubs can make a distinct contribution to our games. They enliven the event with their cheers, but of more importance, are their efforts to improve the sportsmanship of the players and fans which contributes much to the educational values of interscholastic athletics.
8. **Supervision of Students in Hotels and Motels:** The MSHSAA Office has received several reports regarding misconduct of students who have stayed at hotels and motels during our state series. Our investigation of this matter indicates that the problems come primarily from students who make motel reservations by telephone, etc., and are not under the supervision of parents or school representatives. Regardless of whether or not the students are attending under the supervision of the school, their misconduct is damaging to the image of the school, and also causes difficulty by making motel proprietors somewhat hesitant in making reservations for high school teams participating in our various state events. We have advised the hotel and motel proprietors to register only students who are accompanied by their coach, or students who are under the supervision of school representatives or their parents. We have further requested that the identity of troublemakers be obtained when misconduct occurs, so these persons can be identified to their school. We have made it clear to the motel proprietors that registering students who are not under the supervision of the school, is the responsibility of the proprietor and students' parents. We would further like to request that all schools, which qualify teams for any of our state games take the following steps: (1) establish appropriate conduct policies and inform students who will be attending the tournament and staying overnight of these policies; (2) that students and parents be informed that because of damaging the image for their schools and the interscholastic program, motel and hotel proprietors provide to this office the names and

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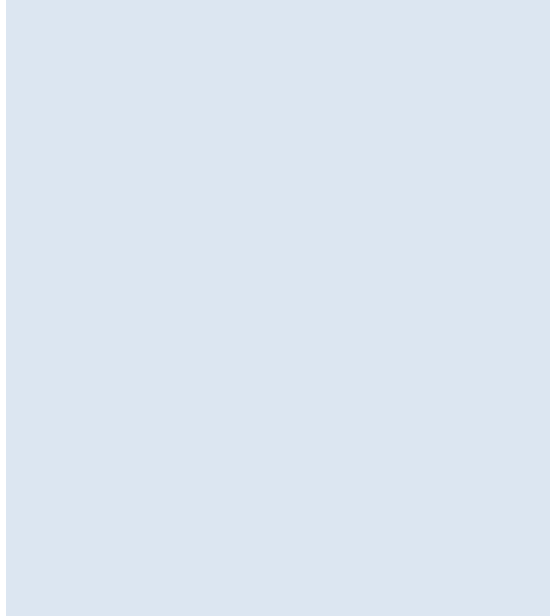
address of individuals creating problems for them during overnight stays for MSHSAA events; (3) that you make it clear to parents that your school will not assume any responsibility for students staying overnight in hotels or motels who are not under your supervision and; (4) that your student body be informed that the misconduct of a few students damages the image of the school and therefore, should be a matter of concern for all students.

9. **Home and Visitor Information:** The following will indicate the home team and the visiting team for the final game: In even numbered years, the **HOME** team will be the team on the bottom of the bracket. In odd numbered years, the **HOME** team will be the team on top of the bracket. In accord with Football Rule 1-5-1, jerseys of opposing teams must be of contrasting colors. The home team shall wear its dark color and the visiting team its light color. The visiting team is responsible for avoidance of similarity of colors, but if there is doubt, the referee may request either team to change. Home team is located on the press box side of the field. The visitors will sit on the opposite side from the press box.
10. **Parking:** Parking will be available for cars in the parking lot at the hotel. Team buses will unload at the Edward Jones Dome dock on Cole St. The Dock Security guard will direct drivers where to park. The school administrator may put gate passes for bus drivers in "Will Call" at Broadway Central otherwise they will need to buy a ticket for admittance to the games.
11. **Bands:** Please notify the MSHSAA Office Sunday if you plan to bring your band. Band members will be admitted free, if they are performing, in uniform on the field, and enter at the Cole St. Entrance. Band will be seated in upper section of 113 or 141. An administrator shall be there to help seat band. We also need to know if you want scheduled time at halftime to march. Home team has the option of playing the National Anthem. You would be allowed six minutes if the other school wishes to march also. No marching will be permitted prior to or after games. A MSHSAA representative will contact the band director on Monday, November 22 for any additional information.
12. **Game Balls:** Wilson (GST) balls will be furnished for each game. If you wish to use your own ball on offense, you will need to provide two acceptable balls.
13. **25 - Second Clock:** The 25 - second clock will be used in the Show-Me Bowl contest.
14. **Towels:** No towels will be furnished. Teams will be expected to furnish all the towels needed.
15. **Awards Ceremony:** The championship team and the runner-up team will be presented trophies and medals immediately following the game. Coaches are to hold players until the ceremony is over. See enclosed "Awards Ceremony" card.
16. **Practice Time:** Participating teams will not practice in the stadium prior to their game. Twenty-five minutes (25) of on-field practice will be guaranteed prior to each game. Teams desiring to practice after arriving will be assigned to local fields. A request for a practice field should be made when you call the MSHSAA Office.
17. **Shoes:** An athlete should wear whatever he typically wears on natural grass. A screw-in cleat is the best option. Flat-soled shoes are not permitted on Field Turf fields. (All shoes, of course, must adhere to NFHS Football Rule 1-5-1f found on page 19 of the 2010 NFHS Football Rules Book).

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SHOW ME BOWL CALL-INS

School Name:
 Home or Away:
 Record:
 Coach and Cell:
 Superintendent Name and Cell:
 Principal Name and Cell:
 AD Name and Cell:



Class
DAY-TIME

How Many Coaches on Staff?
 Will Your Band Perform? Anthem?
 Band Director and Cell Phone:
 Cheerleaders? Sponsor Name:
 Yearbook Photographer?
 Yearbook Advisor and Cell Phone:
 Pregame Meal?
 Will You Be Using Headsets (Ours?):
 Staying Overnight/Arrival Info:
 Number of Rooms Needed:

Be sure they are on website and approved.

If yes, hotel will contact your school on Monday

Must be more than 130 miles away.

Room Limits	
8-Man	11
Class 1	13
Class 2	15
Class 3	15
Class 4	17
Class 5	17
Class 6	17

Meals:

Thursday Dinner
 Friday Breakfast
 Friday Lunch
 Friday Dinner
 Saturday Breakfast
 Saturday Lunch
 Saturday Dinner

Number		per meal	TOTAL
0	x	\$9.00	\$0.00
0	x	\$4.50	\$0.00
0	x	\$6.00	\$0.00
0	x	\$9.00	\$0.00
0	x	\$4.50	\$0.00
0	x	\$6.00	\$0.00
0	x	\$9.00	\$0.00
0	+25	\$1.20	\$30.00

TOTAL MEALS:

Round Trip Mileage:

Mileage Stipend:

TOTAL Reimbursement:

\$30.00

Meal Limits	
8-Man	30
Class 1	38
Class 2	44
Class 3	44
Class 4	50
Class 5	50
Class 6	50

REMINDERS FOR ALL:

Receipts: Required for all meals.

Extra Rooms: If rooms needed is over the allowed number, school will pay for those rooms.

Coach's Meeting: ONLINE at www.mshsaa.org; Go to Activities and then 11-man or 8-man Football

Administrator's Meeting: At the Dome; 2 hours before game time in Room 151.

Gate Passes: 7 + 3 (7 will be in coaches packet for whomever; 1 each at will call for super/AD/Principal by name-must show ID)

Sideline Hangtags: 12 + coaches

Film or Video: Coaches' Booth.

Pep Section: Home = 113; Visitor = 141. 700 seats (250=Band; 450=Spectators). You control this section; card to get in.

NO Noisemakers; Keep shirts on. Signs and/or banners must be hung on front railing of pep section only.

NO HAND-HELD SIGNS. Strong supervision.

Cheerleader Sponsor: Cole Street Entrance with cheerleaders **IN UNIFORM** (Davine Davis).

Hotel Curfew: 11:00 p.m.

Practice time on field: Minimum of 25 minutes.

Hydration: Have players drink plenty of water.

Presale Tickets: Settle up at meeting; ABSOLUTELY NO CASH. Happy to bill the school; must return all unsold tickets.

Do you need more tickets? How Many?

Security: Ribbons on bags; schools provide.

Busses: Signs in window; school name and type of bus; team, band, pep.

Post Game: Meeting place with parents - Dock entrance on Cole Street.

Media Meeting (11-man): At the Dome; 2 hours before game time in Room 151.

Media Meeting (8-man): 8:00 a.m. in Room 151 (unless we can meet at the hotel)

Contact Information: Harvey will be at the Dome starting Tuesday. Please call with any questions on cell at (573) 259-1703

HOTEL CERTIFICATION FORM

TO: Principal, Superintendent, or Athletic Administrator
FROM: Harvey Richards, Associate Executive Director
SUBJECT: Hotel Certification Form

List below those cheerleaders, school personnel, board members, etc., that you certify are eligible for the preferred rate at the hotel assigned. Persons on the list must confirm their reservations with the hotel.

Forward this form to the hotel assigned MONDAY!

1. _____	16. _____
2. _____	17. _____
3. _____	18. _____
4. _____	19. _____
5. _____	20. _____
6. _____	21. _____
7. _____	22. _____
8. _____	23. _____
9. _____	25. _____
11. _____	26. _____
12. _____	27. _____
13. _____	28. _____
14. _____	29. _____
15. _____	30. _____

SCHOOL: _____

SIGNED: _____

(Principal or Athletic Director)

TO BE USED BY TEAMS LOCATED MORE THAN 80 MILES FROM SITE

ROOM ASSIGNMENT LIST FOR TEAMS (TO BE PAID BY MSHSAA)

Bring one copy to the Lobby when you arrive.

Each room contains two (2) double beds. You may assign from one (1) to four (4) persons to each room. The coach should keep one copy in case reference is needed. Room allotted is below:

- 8-Man is allotted 11 rooms
- Class 1 is allotted 13 rooms
- Classes 2 and 3 are allotted 15 rooms
- Classes 4, 5, and 6 are allotted 17 rooms

School _____ Coach _____

Administrator who will be present _____

1. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____
2. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____
3. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____
4. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____
5. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____
6. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____
7. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____
8. Room No. _____ (For Hotel Use)
a. _____ b. _____
c. _____ d. _____

(over)

9. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

10. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

11. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

12. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

13. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

14. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

15. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

16. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____

17. Room No. _____ (For Hotel Use)

a. _____

b. _____

c. _____

d. _____



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SUPERVISION OF STUDENTS IN HOTELS AND MOTELS

The MSHSAA Office has received several reports regarding misconduct of students who have stayed at hotels and motels during our state tournaments, and some proprietors have indicated that they may find it necessary to refuse registration for high school students.

Our investigation of this matter indicates that the problems come primarily from students who make motel reservations by telephone, etc., and are not under the supervision of parents or school representatives. Regardless of whether or not the students are attending under the supervision of the school, their misconduct is damaging to the image of that school, and also causes difficulty by making motel proprietors somewhat hesitant in making reservations for high school teams participating in our various state events.

We have advised the hotel and motel proprietors in the towns and surrounding areas in which our championship events are held to register only students who are accompanied by their coach or students who are under the supervision of school representatives or their parents. We have further requested that the identity of trouble makers be obtained when misconduct occurs so these persons can be identified to their schools. We have made it clear to the motel proprietors that registering students who are not under the supervision of the school is the responsibility of the proprietor and students' parents. We believe our instructions to the motels and the procedures recommended are in the best interest of our schools.

We would further like to request that all schools, which qualify teams for any of our state tournament games take the following steps: (1) establish appropriate conduct policies and inform students who will be attending the tournament and staying overnight of these policies, (2) that students and parents be informed that because of damaging the image for their schools and the interscholastic program, motel and hotel proprietors provide to this office the names and addresses of individuals creating problems for them during overnight stays for MSHSAA events, (3) that you make it clear to parents that your school will not assume any responsibility for students staying overnight in hotels or motels who are not under your supervision and (4) that your student body be informed that the misconduct of a few students damages the image of the school and therefore should be a matter of concern for all students.

Your cooperation is requested.

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TO: Head Coaches of Teams Participating in Show-Me Bowl
FROM: Harvey Richards, MSHSAA
SUBJECT: Responsibility for Team Conduct

This is to serve as a reminder that the head football coach is responsible for the sportsmanship and conduct of players, trainers, managers, doctors and others directly associated with the school football team. This responsibility applies to off the field as well as on.

Hotel procedures to be followed:

1. Set your own curfew, but no later than 11:00 P.M. This means out of halls, in assigned rooms and quiet. It is important we show respect and courtesy for other teams and hotel guests.
2. At least one-half hour before you plan to check out of the hotel and after your squad is packed and ready to leave, notify the front desk. They will send a representative to your area to accompany you and the team captains on an inspection of your assigned rooms. If nothing is damaged or missing, you will then proceed to check out at the front desk. If there are any discrepancies with the rooms, an agreement for restoration satisfactory with the hotel, will have to be arranged prior to checking out. (**REMINDER:** Only the basic room charge will be paid by MSHSAA. Any incidentals such as telephone calls, etc. will have to be paid by the school at the time of check out.)
3. Elevator service at most hotels is adequate, however, additional time should be allowed for team movement so as to stay on schedule and not be split up. Remind your followers that the elevators are not a play toy for their children and that they should be supervised by their parents at all times.

Certainly, it is expected that everyone's conduct and sportsmanship on the field during the game is to be exemplary. To be educationally sound, our championship events must be learning experiences both on and off the field. As educators, through mutual cooperation, we can help insure this championship event being a series of worthwhile, memorable and lasting experiences for the participants and fans regardless of the final scores on the field.

Congratulations to all of you on qualifying for the Show-Me Bowl. Good luck!

HR/dcs

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TO: Principals
FROM: Harvey Richards, Associate Executive Director
SUBJECT: Show-Me Bowl Signs

Reminders for teams participating in the Show-Me Bowl Championships:

1. **Paper Banners:** Homemade-type banners may be brought and hung in the Edward Jones Dome. The following restrictions must be followed:
 - a. Banners shall be positive. FOR your school, not AGAINST your opponent.
 - b. Banners shall be hung with **masking tape only** on the railing in front of your pep section. Banners may not be placed anywhere else in the stadium.
 - c. Each school is responsible for removing their banners at the conclusion of their contest in order to make room for the next school to hang their banners.
2. The use of confetti, throwing streamers, or the like, is **not** to be permitted.
3. Run-through banners, flags, or other signs are **not** permitted on the field.
4. The practice of dumping coolers on coaches, players, etc., will not be tolerated at MSHSAA events. Please inform all parties as to this restriction.
5. The practice of players running over to and jumping up into the arms of spectators will not be tolerated at MSHSAA events. Please inform all coaches and players as to this restriction.

Please emphasize to your students and parents the necessity of following the above guidelines.

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To: Show-Me Bowl Finalists
From: Harvey Richards
Subject: **Reimbursement for Show-Me Bowl & General Information**

The school check covering mileage, meals, and mileage stipend for the Show-Me Bowl, will be mailed from the MSHSAA Office in mid January.

This check will most likely include expenses and shares from sectional, quarterfinal, and semifinal contests. No check will be available at the final site.

If you have financial questions or football questions in general you can talk to Harvey Richards in our office at (573) 875-4880 through Monday, November 21st (until 3:00 p.m.). After that time, the number where he can be reached in St. Louis is (573) 259-1703.

Please call our office at (573) 875-4880 and ask for the following person if you have questions concerning any of the following areas:

Bands, Cheerleaders, Performing Groups, National Anthem - **Davine Davis**
Program Information and Media or Student Media - **Jason West**
Traditions Program - **Stacy Schroeder**

HR/dcs

**SHOW-ME BOWL
MEDICAL COVERAGE AND SUPPLIES**

- PHYSICIAN:** A physician will be available on the sidelines for injury evaluation or consultation.
- TRAINER:** A certified athletic trainer will be available on the sidelines for injury evaluation, consultation or assistance with taping.
NOTE: If your team travels with a physician and/or licensed athletic trainer, they will be in charge of your team. The host physicians or trainers will be available to assist if requested. If your team **does not** travel with a trainer or physician, the judgement of the host physicians and trainers shall prevail in all injury decisions.
- TRAINING ROOM:** There will be a training room available on the field level for first aid evaluation and special taping needs. The room number will be announced at the coaches meetings on Friday and Saturday.
- EMERGENCY SUPPLIES:** Equipment and supplies for emergency use will be available either on the sidelines or in the ambulance.
- AMBULANCE:** An ambulance will be available for all emergency transportation as deemed necessary by the physician or trainer.
- WATER AND ICE:** Water, electrolyte replacement drink, cups and ice bags will be available on each sideline. The ice on the sideline is for injury care only. Taking water out on the field during time-outs is the responsibility of each team.
- TAPING SUPPLIES:** All taping supplies, wraps etc., for routine items are to be furnished by each team. The athletic trainers will be available for assistance with taping if requested.
- SPECIAL MEDICAL PROBLEMS:** If any of your athletes have a special medical problem or condition please let us know before he competes so that all medical personnel are aware of the condition.
- EMERGENCIES:** If you have any questions or medical situations arise while you are in St. Louis, you may call 314-277-5822 for assistance.



State Championship Photography Order Form



Be certain your order
has proper postage!

Package Number	Team or Individual Photo Selection	Early Bird Price	Regular Price
1	5X7 Photo	\$12	\$17
*2	Framed 5X7 Photo (8X10 Frame)	\$24	\$34
3	2-5X7 Photo (same image only).....	\$15	\$20
4	1-5X7 4-2.5X3.5 Photo (same image only)	\$15	\$20
5	8X10 Photo.....	\$15	\$20
*6	Framed 8X10 Photo (11X14 Frame)	\$40	\$50
7	11 X14 Photo.....	\$40	\$50
*8	Framed 11X14 Photo (16X20 Frame)	\$60	\$70
9	20x30 Photo	\$99	\$109
*10	48X72 Photo (4ftX6ft)	\$188	\$199
*11	Photo Golfball, Baseball, Softball, Mini Volleyball, Mini Football, Mini Basketball	\$25	\$30
*12	Full size Photo football, Basketball, Volleyball.	\$45	\$55
*13	Full size Photoballs in Acrylic Display case	\$65	\$75
*14	54"x70" Photo blanket.....	\$150	\$160

If purchase is made by **MAIL**, on **LOCATION**, or by **FAX** within 10 days, we will honor the early bird price!

Early Bird price is NOT available On-LINE

Photos may be viewed and purchased on-line at www.photogliff.com

Many more products offered on line!
If you don't see it, ask us, we'll print it for you!



Postage and Handling \$3.00 *Package 2,6,8,10-13 require \$9.00 Postage each

Player Name _____ Event _____
 Parents Name _____ School _____
 Street Address _____ Date _____
 City _____ State _____ Zip _____
 Daytime Phone _____ Evening Phone _____
 Jersey Number _____ School Mascot _____
 School Colors _____ Notes _____

Please fill out form completely and mail to:

PhotoGliff

212 East Green Meadows Road Suite 6

Columbia MO 65203

Ric Wilborn 573-823-1577

Scott Smith 573-881-0862

FAX 573-256-2789

Credit Card Information

Account Number _____
 Expiration Date _____
 Master Card ___ Visa ___ Security Code on back _____
 Signature _____

Package Number	How Many Packages	Total Cost
*Postage and Handling		
Total Enclosed		

www.photogliff.com

mugs / photoclips / license plates / coasters / ornaments / bag tags / carflags / clocks / cutting boards / keychains / statuettes / puzzles

MISSOURI STATE HIGH SCHOOL ACTIVITIES ASSOCIATION



PROCEDURE FOR REQUESTING ADDITIONAL STATE SERIES AWARDS



Congratulations on participating in the State Championship Series. You and your team may have been presented a state medal and/or plaque or trophy honoring your accomplishments. It is necessary that a limit be placed on the number of awards presented at the site. If this number does not meet your specific needs, the MSHSAA has made the ordering of additional awards available at contract pricing through the MSHSAA awards vendors. If you desire to order additional awards please follow the procedure below:

1. Provide the information requested below.
2. Mail this order form & payment to: **MSHSAA** OR *SCHOOLS ONLY: Fax order form to: 573-875-1450*
 Chief Financial Officer
 PO Box 1328
 Columbia, MO 65205-1328
3. The MSHSAA will place the order with the applicable vendor with instructions for the awards to be shipped in care of the noted contact person.
4. Please allow four to six weeks for delivery.
5. Item costs are as follows:

Medals	Each
District	\$1.50
Sectional	\$1.50
State (with ribbon)	\$2.50

Trophies & Plaques	Dist/Sect	State
Plaque-1 st	\$25.00	\$25.00
Plaque-2 nd	\$23.00	\$23.00
Trophy-1 st or 2 nd		\$90.00
Trophy 3 rd or 4 th		\$60.00

6. Please enclose payment with your order. Checks should be made payable to MSHSAA. Member schools can use a Purchase Order.

Participant/Coach/Contact: _____ School: _____

Ship to Address: _____ Ship to Attention: _____

City, State Zip Code: _____

Residential Address School Address School Purchase Order Number: _____

Sport or Activity: _____ Event: _____

Gender (Check one): Male Female

Championship series level (Check one): DISTRICT SECTIONAL STATE

Year earned: _____ Class: _____ Place earned: _____

Quantity: Medals: _____ Plaques _____ Trophies _____

By signing this sheet, I certify that these additional awards are necessary based upon event results.

Signature _____ Position _____ Date _____

Activity _____ Site _____ Level _____



Hilton

HOTELS & RESORTS

Hilton St. Louis at the Ballpark

1 South Broadway, Saint Louis, Missouri, United States 63102
Tel: 1-314-421-1776 Fax: 1-314-331 9029

This hotel is 100% non-smoking.

Directions to our Hotel

Directions from North:

East on I-70 to Broadway Exit-Stay straight on Broadway. Hotel is on right, just past Market St.

Directions from South:

From North bound on I-55 take the I-70 W exit-Exit 209B on the left. Take the Memorial Drive exit-Exit 251C-toward downtown/arch/stadium. Turn slight left to take the ramp toward Arch/Stadium. Stay straight to go onto S. Memorial Drive. Turn left onto Market St. Turn left onto S. Broadway.

Directions from East:

From East bound on I-64. Take the Memorial Drive exit toward Arch-Riverfront/Convention Center. Turn slight left onto S Memorial Drive. Turn left onto Market St. Turn left onto S Broadway.

Directions from West (Interstate I-70):

East on I-70 to the Memorial Drive exit-Exit 250B-toward downtown/Pine St. Stay straight to go onto N. Memorial Drive. Turn right onto Market St. Turn left onto S. Broadway.

Directions from West (Interstate I-64/40):

East on I-64 to the 11th Street/Stadium Exit 39C. Continue on 11th street to Market. Go right on Market. Turn right on Broadway.

2011 MSHSAA Gate Pass Policy for the Show-Me-Bowl

- The high school **principal, athletic director, and superintendent** will each have one pass waiting at the Pass Gate/Will Call (Broadway Central) in their name.
 - To redeem this pass, the named individual must present a photo I.D.
 - These passes are intended for these named individuals **only** and are **Not transferable** to any other person.
- Players, coaches, and team attendants enter through the Cole Street loading dock as a group and will remain on the floor/field level. **These individuals do not need a gate pass.**
- Seven additional gate passes will be included in the Coaches' Meeting school packet distributed at the pre-game Coaches' Meeting. These gate passes are intended for faculty supervisors, bus drivers, and any other individuals not entering with the team at the Cole Street dock entrance.
 - Envelopes will be available to place these gate passes in "will call" to specific individuals at the discretion of each school's administration.
 - Bus drivers must enter through the Broadway Central Pass Gate with one of the ten school passes or must buy a ticket for admittance to the contest.