

MISSOURI STATE HIGH SCHOOL ACTIVITIES ASSOCIATION



PROCEDURE FOR REQUESTING ADDITIONAL STATE SERIES AWARDS



Congratulations on participating in the State Championship Series. You and your team may have been presented a state medal and/or plaque or trophy honoring your accomplishments. It is necessary that a limit be placed on the number of awards presented at the site. If this number does not meet your specific needs, the MSHSAA has made the ordering of additional awards available at contract pricing through the MSHSAA awards vendors. If you desire to order additional awards please follow the procedure below:

1. Provide the information requested below.
2. Mail this order form & payment to: **MSHSAA OR SCHOOLS ONLY: Fax order form to: 573-875-1450**
Chief Financial Officer
PO Box 1328
Columbia, MO 65205-1328
3. The MSHSAA will place the order with the applicable vendor with instructions for the awards to be shipped in care of the noted contact person.
4. Please allow four to six weeks for delivery.
5. Item costs are as follows:

Medals	Each
District	\$1.50
Sectional	\$1.50
State (with ribbon)	\$2.50

Trophies & Plaques	Dist/Sect	State
Plaque-1 st	\$25.00	\$25.00
Plaque-2 nd	\$23.00	\$23.00
Trophy-1 st or 2 nd		\$90.00
Trophy 3 rd or 4 th		\$60.00

6. Please enclose payment with your order. Checks should be made payable to MSHSAA. Member schools can use a Purchase Order.

Participant/Coach/Contact: _____ School: _____

Ship to Address: _____ Ship to Attention: _____

City, State Zip Code: _____

Residential Address School Address School Purchase Order Number: _____

Sport or Activity: _____ Event: _____

Gender (Check one): Male Female

Championship series level (Check one): DISTRICT SECTIONAL STATE

Year earned: _____ Class: _____ Place earned: _____

Quantity: Medals: _____ Plaques: _____ Trophies: _____

By signing this sheet, I certify that these additional awards are necessary based upon event results.

Signature _____ Position _____ Date _____

Activity _____ Site _____ Level _____