



# **Official Handbook**

89th edition, July 2017

## **2017-18 MSHSAA Official Handbook**

---

**Constitution  
By-Laws  
Questions and Answers  
Board of Directors Policies**

# MSHSAA STANDARDIZED CALENDAR

WEEK NO.	2017-2018	Seasonal Allowance	2018-2019	2019-2020	2020-2021	Seasonal Allowance
1	7/2—7/8		7/1 —7/7	7/7—7/13	7/5—7/11	
2	7/9—7/15		7/8 —7/14	7/14 —7/20	7/12—7/18	
3	7/16—7/22		7/15 —7/21	7/21 —7/27	7/19—7/25	
4	7/23—7/29		7/22 —7/28	7/28—8/3	7/26—8/1	
5	7/30—8/5	Mon.- 1st Practice Fall Season - HS Sports	7/29 — 8/4	8/4—8/20	8/2—8/8	
6	8/6—8/12		8/5 —8/11	8/11—8/17	8/9—8/15	Mon.- 1st Practice Fall Season - HS Sports
7	8/13—8/19	Mon.- 1st Practice Jr. H. Sports, and Fri -	8/12 — 8/18	8/18—8/24	8/16—8/22	Mon.- 1st Practice Jr. H. Sports
8	8/20—8/26	(Week 7) 1st Contest Fall Season - HS Sports	8/19 —8/25	8/25—8/31	8/23—8/29	Fri. - 1st Contest Fall Season - HS Sports
9	8/27—9/2		8/26 —9/1	9/1—9/7	8/30—9/5	
10	9/3—9/9		9/2 —9/8	9/8—9/14	9/6—9/12	
11	9/10—9/16		9/9 —9/15	9/15—9/21	9/13—9/19	
12	9/17—9/23		9/16 —9/22	9/22—9/28	9/20—9/26	
13	9/24—9/30		9/23 —9/29	9/29—10/5	9/27—10/3	
14	10/1—10/7		9/30 — 10/6	10/6—10/12	10/4—10/10	2nd Fri. in Oct. - 1st Contest for Speech and Scholar Bowl
15	10/8—10/14	2nd Fri. in Oct. - 1st Contest for Speech	10/7 —10/13	10/13—10/19	10/11—10/17	
16	10/15—10/21	and Scholar Bowl	10/14 —10/20	10/20—10/26	10/18—10/24	
17	10/22—10/28		10/21 —10/27	10/27—11/2	10/25—10/31	
18	10/29—11/4	Mon.-1st Practice Wrestling and Basketball-HS	10/28 — 11/3	11/3—11/9	11/1—11/7	Mon.-1st Practice Wrestling and Basketball-HS
19	11/5—11/11	Mon.- 1st Practice Girls Swimming - HS	11/4 — 11/10	11/10—11/16	11/8—11/14	Mon.- 1st Practice Girls Swimming - HS
20	11/12—11/18	Fri. - 1st Contest Wrestling and Basketball-HS	11/11 — 11/17	11/17—11/23	11/15—11/21	Fri. - 1st Contest Wrestling and Basketball-HS
21	11/19—11/25*	Fri. - 1st Contest Girls Swimming - HS	11/18 — 11/24*	11/24—11/30*	11/22—11/28*	Fri. - 1st Contest Girls Swimming - HS
22	11/26—12/2		11/25 —12/1	12/1—12/7	11/29—12/5	
23	12/3—12/9		12/2 —12/8	12/8—12/14	12/6—12/12	
24	12/10—12/16		12/9 —12/15	12/15—12/21	12/13—12/19	
25	12/17—12/23		12/16 —12/22	12/22—12/28	12/20—12/26	
26	12/24—12/30		12/23 —12/29	12/29—1/4	12/27—1/2	
27	12/31—1/6		12/30 —1/5	1/5—1/11	1/3—1/9	
28	1/7—1/13		1/6 —1/12	1/12—1/18	1/10—1/16	
29	1/14—1/20		1/13 —1/19	1/19—1/25	1/17—1/23	
30	1/21—1/27		1/20 —1/26	1/26—2/1	1/24—1/30	
31	1/28—2/3		1/27 —2/2	2/2—2/8	1/31—2/6	
32	2/4—2/10		2/3 —2/9	2/9—2/15	2/7—2/13	
33	2/11—2/17		2/10 —2/16	2/16—2/22	2/14—2/20	
34	2/18—2/24		2/17 —2/23	2/23—2/29	2/21—2/27	
35	2/25—3/3	Mon. - 1st Practice Spring Season - HS Sports	2/24 —3/2	3/1—3/7	2/28—3/6	Mon. - 1st Practice Spring Season - HS Sports
36	3/4—3/10		3/3 —3/9	3/8—3/14	3/7—3/13	
37	3/11—3/17	Fri.- 1st Contest Spring Season - HS Sports	3/10 — 3/16	3/15—3/21	3/14—3/20	Fri.- 1st Contest Spring Season - HS Sports
38	3/18—3/24		3/17 —3/23	3/22—3/28	3/21—3/27	
39	3/25—3/31		3/24 —3/30	3/29—4/4	3/28—4/3	
40	4/1—4/7		3/31 —4/6	4/5—4/11	4/4—4/10	
41	4/8—4/14		4/7 —4/13	4/12—4/18	4/11—4/17	
42	4/15—4/21		4/14 —4/20	4/19—4/25	4/18—4/24	
43	4/22—4/28		4/21 —4/27	4/26—5/2	4/25—5/1	
44	4/29—5/5		4/28 —5/4	5/3—5/9	5/2—5/8	
45	5/6—5/12		5/5 —5/11	5/10—5/16	5/9—5/15	
46	5/13—5/19		5/12 —5/18	5/17—5/23	5/16—5/22	
47	5/20—5/26		5/19 —5/25	5/24—5/30	5/23—5/29	
48	5/27—6/2		5/26 —6/1	5/31—6/6	5/30—6/5	
49	6/3—6/9		6/2 —6/8	6/7—6/13	6/6—6/12	
50	6/10—6/16		6/9 —6/15	6/14—6/20	6/13—6/19	
51	6/17—6/23		6/16 —6/22	6/21—6/27	6/20—6/26	
52	6/24—6/30		6/23 —6/29	6/28—7/4	6/27—7/3	

Note: A calendar week begins with Sunday and ends the following Saturday. (The first week of the standardized calendar is always the first full week of July beginning on Sunday through Saturday.)

\*Thanksgiving Week



# 2017-2018 **Official Handbook**

**of the  
Missouri State High School  
Activities Association**

**Member,  
National Federation of State  
High School Associations**



## **July 2017**

*Dr. Kerwin Urhahn, MSHSAA Executive Director*

### **MSHSAA OFFICE CONTACT INFORMATION**

STREET ADDRESS: 1 N. Keene St., Columbia, MO 65201

MAILING ADDRESS: PO Box 1328, Columbia, MO 65205-1328

TELEPHONE: (573) 875-4880 FAX: (573) 875-1450

WEB SITE: [www.mshsaa.org](http://www.mshsaa.org) E-MAIL: [email@mshsaa.org](mailto:email@mshsaa.org)

# MSHSAA HANDBOOK FORMAT:

## Section Structure for By-Laws:

The Official Handbook organizes the by-laws into SIX SECTIONS following the Constitution. Athletic activity information and non-athletic activity information is grouped for ease of access. Common by-laws are grouped to decrease duplication of information.

- Section 1: School Essential By-Laws
- Section 2: Student Essential By-Laws
- Section 3: Athletic Activity By-Laws
- Section 4: Non-Athletic Activity By-Laws
- Section 5: Procedural By-Laws
- Section 6: Registered Officials

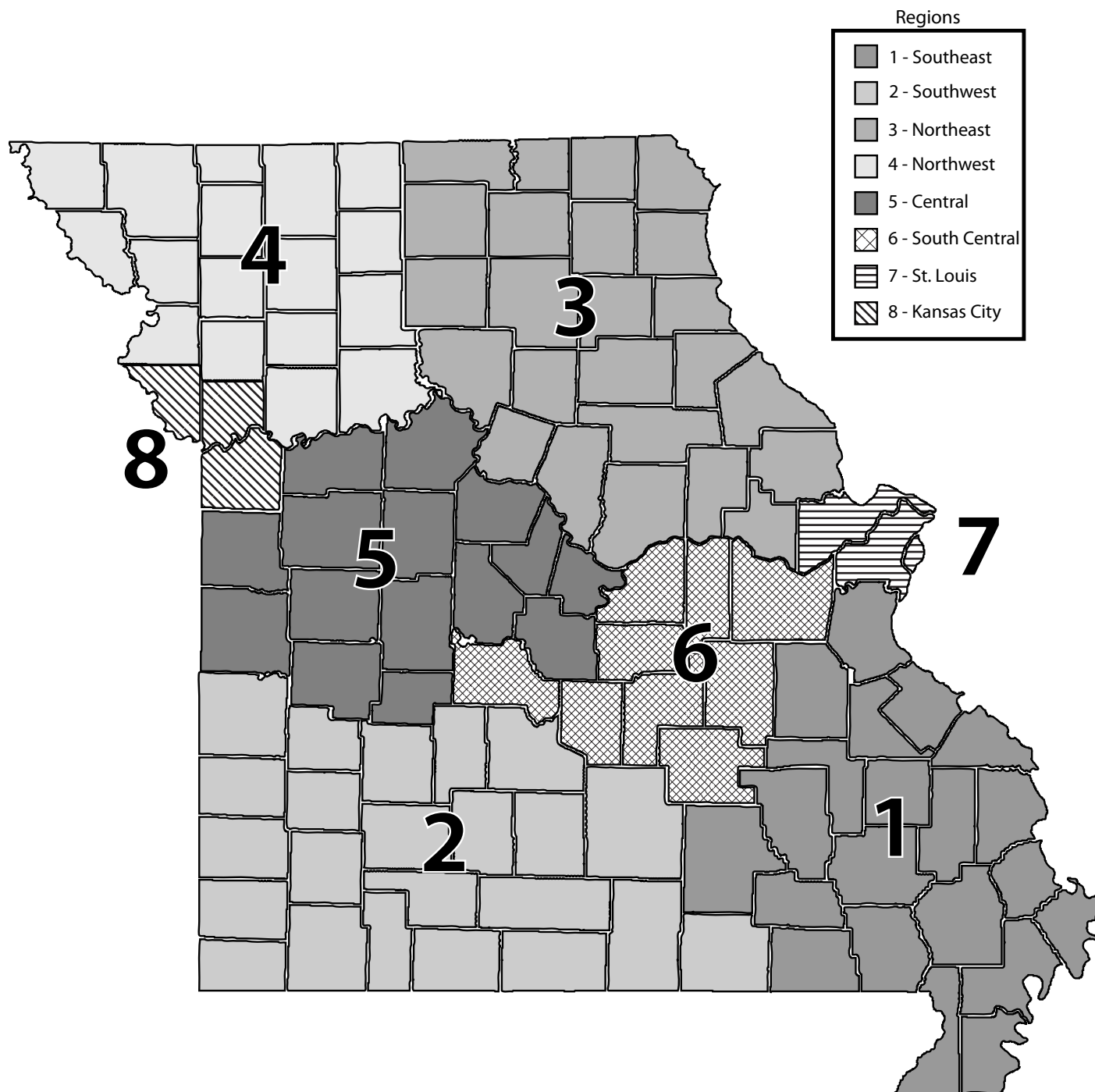
## Decimal Numbering System:

The Official Handbook utilizes a decimal numbering system for the by-laws, which provides efficiency and flexibility. A particular by-law number signifies three things: the **SECTION**, the **SUBSECTION**, and the **PART**. For example, By-Law 3.15.5 can be found in Section 3 (Athletic Activity By-Laws), Subsection 15 (Sport Participation and Contact - During the Summer), Part 5 (General Requirements). Further subsections are denoted using, first, letters, then numbers, then parenthetical letters, etc. [for example: By-Law 3.13.2.a.2(c)]. Section and subsection headings assist the user in identifying the section and subsection content, thus facilitating ready access to pertinent by-laws.

## Handbook Updates:

New wording within the Handbook is underlined, and areas of emphasis are in **bold** text. Diagrams are included for informational and reference purposes only and are not part of the by-laws they serve to summarize. Editorial and formatting changes are not underlined.

# **MSHSAA MEMBERSHIP DISTRICT MAP** **(MSHSAA Constitution, Article IV, Section 1.a)**



## **MSHSAA Board of Directors**



**PRESIDENT**  
**BRETT SODEN**, Principal  
Strafford High School  
Southwest District  
Term Expires July, 2019



**VICE-PRESIDENT**  
**JIM FINLEY**, Superintendent  
Blue Springs School District  
Kansas City District  
Term Expires July, 2018



**JENNIFER SCHMIDT**, Principal  
Sullivan High School  
South Central District  
Term Expires July, 2018



**CHRIS WILSON**, Superintendent  
Kennett School District  
Southeast District  
Term Expires July, 2019



**COREY JOHNSON**, Director of Athletics/Activities  
Hazelwood East High School  
At-Large - Region 1  
Term Expires July, 2019



**TRAVIS DITTEMORE**, Superintendent  
DeKalb School District  
Northwest District  
Term Expires July, 2020



**JOHN DUNHAM**, Superintendent  
Macon County School District  
Northeast District  
Term Expires July, 2020



**JENNIFER RUKSTAD**, Principal  
Rock Bridge High School  
At-Large - Region 2  
Term Expires July, 2021



**MARK LINNEMAN**, Director of Athletics/Activities  
Lutheran South High School  
St. Louis District  
Term Expires July, 2021



**KEVIN SMITH**, Superintendent  
Lincoln School District  
Central District  
Term Expires July, 2021

## MSHSAA Staff



**KERWIN URHAHN**

**Executive Director**

eligibility, Board liaison, transfers/appeals, legislative liaison, school classifications and enrollments



**STACY SCHROEDER**

**Associate Executive Director**

eligibility, swimming/diving, scholar bowl, transfers/appeals, personnel



**CRAIG LONG**

**Chief Financial Officer**

budget, finances, contracts, bids, advertising, building/grounds



**DAVINE DAVIS**

**Assistant Executive Director**

music, volleyball, spirit, foreign exchange, eligibility, event sanctions



**KEVIN GARNER**

**Assistant Executive Director**

soccer, basketball, eligibility, transfers, waivers, MIAAA/AD liaison



**JASON WEST**

**Communications Director**

printed publications, website, media, traditions program, results, archives



**GREG STAHL**

**Assistant Executive Director**

football, wrestling, golf, eligibility, sports medicine



**DON MAURER**

**Assistant Executive Director**

cross country, track, eligibility, speech/debate/theatre



**KENNY SEIFERT**

**Assistant Executive Director**

officials program and registration, special reports, tennis



**LOU MAZZOCCO**

**Assistant Executive Director**

softball, baseball, leadership schools, coaches education, Why We Play Initiative, 5-Star Program

## **MSHSAA Staff Continued**



**WANDA DARBY**  
**Receptionist**  
Thursday and Friday  
Phone, E-mails, Faxes



**PAM MARTIN**  
**Officials & Assistant to Kenny Seifert**  
officials registration and mailings, tennis,  
rules and mechanics meetings



**KATHY LONG**  
**Assistant to Kerwin Urhahn and Stacy Schroeder**  
school registrations, cooperative sponsorships,  
administrative rules mtgs., swimming, scholar bowl



**RON LYNN**  
**Printer**  
printing of MSHSAA publications,  
paper inventory/ordering



**RACHEL KAMMERICH**  
**Office Assistant**  
assistance with officials registration,  
championship preparations



**KARIAN COOK**  
**Assistant to Greg Stahl**  
football, wrestling, golf  
sports medicine



**DIANE SAPP**  
**Assistant to Don Maurer**  
cross country, track,  
speech/debate/theatre



**CHARLA BOGGS**  
**Assistant to Kevin Garner**  
basketball, soccer, AD workshop  
and LTC summer registration



**TONI McDOW**  
**Receptionist**  
Monday, Tuesday, Wednesday  
Phone, E-Mails, Faxes



## **MSHSAA Staff Continued**



**JILL BURKE**  
**Assistant to Craig Long**  
 advertising, bids, medals,  
 orders for MSHSAA publications



**JOSH HAUPTMANN**  
**Computer Services**  
 MSHSAA website technical support,  
 computer and phone technical support



**STACEY SLAUGHTER**  
**Accounting Manager**  
 tournament financial reports,  
 invoicing, payroll



**JENNIFER BETHMANN**  
**Assistant to Davine Davis**  
 music, volleyball, spirit, performing  
 groups, event sanctions



**JOHN PASQUET**  
**Computer Services**  
 MSHSAA web developer



**AMANDA NUSBAUM**  
**Communication Assistant**  
 media, results, archives,  
 traditions program, scholastic achievement



**SAMANTHA HECK**  
**Assistant to Lou Mazzocco**  
 softball, baseball, leadership schools, coaches  
 education, Why We Play Initiative, 5-Star Program

## **TABLE OF CONTENTS**

MSHSAA Standardized Calendar.....	Inside Front Cover
Handbook Format.....	2
MSHSAA Board District Map .....	3
MSHSAA Board of Directors.....	4
MSHSAA Executive Staff .....	5
MSHSAA Support Staff.....	6
Table of Contents.....	8
Summary of Changes to MSHSAA Constitution and By-Laws .....	11
New Questions and Answers for 2017-18 .....	12
Dates to Remember .....	14
History of the Association .....	16
Constitution of MSHSAA.....	18
Article I - Name .....	19
Article II - Philosophy and Objectives .....	19
Article III - Membership and Affiliate Registered Schools .....	20
Article IV - Organization and Administration .....	23
Article V - Finance .....	26
Article VI - Amendments .....	26
By-Laws of MSHSAA.....	29
<b>Section 1: School Essential By-Laws .....</b>	<b>30</b>
1.1 - Competition by Member Schools.....	31
1.2 - Enforcement of Constitution and By-Laws.....	32
1.3 - School Personnel.....	33
1.4 - Cooperative Sponsorships.....	33
1.5 - Summer Dead Period .....	35
1.6 - New Athletic/Activities Director Training .....	37
1.7 - Heat Acclimatization .....	37
<b>Section 2: Student Essential By-Laws.....</b>	<b>40</b>
2.1 - Student Essential By-Laws - Introduction and Definitions .....	41
2.2 - Citizenship Requirements.....	41
2.3 - Academic Requirements.....	43
2.4 - Semesters of Participation.....	47
2.5 - Entering and Withdrawing From School .....	48
2.6 - Undue Influence.....	49
2.7 - Violation of By-Laws .....	50
2.8 - Assumed Name .....	50
2.9 - Local School Requirements.....	50
2.10 - Post High School Graduates .....	50
2.11 - Special Provisions for MSB and MSD.....	50
<b>Section 3: Athletic Activity By-Laws .....</b>	<b>51</b>
3.1 - Requirements for Athletic Coaches .....	53
3.2 - National Federation of State High School Associations (NFHS) .....	55
3.3 - Student Eligibility Requirements for Athletics .....	55
3.4 - Certification of Eligibility.....	55
3.5 - Essential Age Requirements.....	56
3.6 - Amateur and Award Requirements .....	57
3.7 - Parental Permission.....	59
3.8 - Physical Exams and Insurance.....	59

# **TABLE OF CONTENTS**

3.9 - Conditioning Requirements .....	59
3.10 - Residence and Transfer Requirements .....	60
3.11 - College/University-Conducted Events .....	65
3.12 - School District Events and Programs .....	66
3.13 - Sport Participation and Contact - While Participating in an Interscholastic Sport Season During the School Year .....	66
3.14 - Sport Participation and Contact - When Not Participating in an Interscholastic Sport Season During the School Year .....	71
3.15 - Sport Participation and Contact - During the Summer.....	74
3.16 - Athletics Definitions.....	79
3.17 - Initiating Contests .....	80
3.18 - Tournament, Meet, and Multiple-Game Event Sanction Regulations .....	80
3.19 - Limits on Competition .....	83
3.20 - Provisions for Girls and Boys Programs .....	84
3.21 - Basketball Regulations .....	85
3.22 - Baseball and Softball Regulations .....	86
3.23 - Football Regulations .....	86
3.24 - Soccer Regulations.....	87
3.25 - Volleyball Regulations.....	87
3.26 - Wrestling Regulations.....	88
3.27 - Swimming and Diving Regulations .....	88
3.28 - Tennis Regulations .....	89
3.29 - Senior High School Sports Seasons and Contest Limitations .....	89
3.30 - Junior High School Sports Seasons and Contest Limitations.....	94
<b>Section 4: Non-Athletic Activity By-Laws .....</b>	<b>96</b>
4.1 - Common Requirements for All Non-Athletic Activities in This Section.....	97
4.2 - Music .....	98
4.3 - Speech/Debate/Theatre.....	100
4.4 - Scholar Bowl.....	102
4.5 - Spirit [Sideline Cheer and Dance Teams] .....	102
<b>Section 5: Procedural By-Laws .....</b>	<b>106</b>
5.1 - District and State Tournament Procedures .....	107
5.2 - Procedures for Emerging Activities.....	108
5.3 - Investigative Committee and Peer Review Committee Procedures .....	110
5.4 - Appeal Provisions and Procedures.....	111
5.5 - Conduct .....	112
<b>Section 6: Registered Officials .....</b>	<b>115</b>
6.1 - Engaging Athletic Officials .....	116
6.2 - Athletic Officials Requirements .....	116
Board of Directors Policies .....	118
Appendix A: MSHSAA Participation Summary - Schools & Students.....	143
Appendix B: Listing of MSHSAA Member Schools by District & ARS List.....	145
Appendix C: CSIET Advisory List .....	151
Appendix D: NFHS Sanctioning Procedures .....	152
Index .....	153
MSHSAA Projected Calendar of Events.....	158

# **UPDATES FOR**

## 2017-18

- **Summary of Changes**
- **New Questions and Answers**
- **Key Dates**

## SUMMARY OF CHANGES TO THE MSHSAA CONSTITUTION AND BY-LAWS FOR THE 2017-2018 SCHOOL YEAR

The following is a summary of changes to the MSHSAA By-Laws adopted by a vote of member schools on the **2017 ANNUAL BALLOT**. All amendments became **EFFECTIVE JULY 1, 2017** with the **exception of Number 5 which will become EFFECTIVE IMMEDIATELY** and **Number 9 which will become EFFECTIVE JULY 1, 2018**.

1. **Sport and Activity Registration Deadline**--Amends Article III by requiring member schools and Affiliate Registered Schools to complete their annual registration by May 15.
2. **Academic Standards for Eligibility and Student Participation**--Amends By-Laws 2.1 and 2.3 by revising the Bona fide Student definition and the Academic Requirements providing greater educational flexibility to students and schools.
3. **Collegiate Recruiting Events and Instructional Events**--Amends By-Laws 3.11, 3.13, 3.14, and 3.16 by reducing the restrictions students have in attendance at Recruiting events and Sport-Specific instructional events that are sponsored by a college or university.
4. **School Coaches Coaching Non-school Competition in Individual Sports During the Season**--Amends By-Law 3.13.2, by restricting individual sport school coaches from coaching their athletes in non-school competitions in the same individual sport.
5. **Junior High Summer Contact Days**--Amends By-Law 3.15.4 by setting a limit of 20 days of summer contact between junior high school coaches and enrolled students.
6. **Basketball Season Quarter Limitations**--Amends By-law 3.21.1 by allowing students to play in no more than the number of quarters for a season that equal SIX times the number of games (exclusive of tournaments) played by the higher team on which he/she plays.
7. **Placement of By-Law Language regarding Participation in Tournaments**--Amends By-Laws 3.19 and 3.21 by moving the language in By-Law 3.21, which was sport specific, to By-Law 3.19 regarding individuals participating in two tournaments during one week.
8. **Football Individual Player Limitations - Quarters Per Week**--Amends By-Law 3.23.1 by restricting football players to six quarters per week, and defines a football week for the purpose of tracking quarters as beginning on Friday and ending the following Thursday.
9. **Fall Sport Season – Standardized Dates**--Amends By-Law 3.29.2.a and b by moving the high school first allowable practice date and the first allowable contest date for the fall season one week later to the Monday of Week 6 (practice) and the Friday of Week 8 (contests).
10. **Spirit – Dance Contest Limitations**--Amends By-Law 4.5.12 by increasing the maximum number of allowable dance competitions in which a school team may participate during the school year from four to five.
11. **Annual Enrollment Collection and Classification Determination**--Amends 5.1.5 and 5.1.6 to allow official enrollments to be reported to MSHSAA directly, and to base classification on three grades (freshmen, sophomores, and juniors) rather than four grades (9-12).
12. **Boys Swimming Classification**--Amends By-Law 5.1.4 and adds a new 5.1.15 mandating that schools registered for the sport of boys swimming and diving be split into TWO classes regardless of the number of registered schools.

## NEW QUESTIONS AND ANSWERS FOR 2017-18

### Softball Cooperative Sponsorship Options and Seasons (By-Law 1.4 and 5.1.12)

- Q1:** *Our school wishes to form a cooperative sponsorship with another school for girls softball, and we plan to play **fall** softball and enter the championship series. a) May we also play spring softball? b) May we play spring softball as two separate schools?*
- A1:** a) Teams (individual teams or co-op teams) that play fall championship softball can play spring softball but may NOT participate in the spring championship series. b) No, the rationale for co-op approval is that the two schools would not be able to support a team without co-oping; therefore, if two schools co-op for softball in the fall, the co-op would be the only option for spring competition. The two schools could not play spring softball as separate teams.
- Q2:** *Our school wishes to form a cooperative sponsorship with another school for girls softball, and we plan to play **spring** softball and enter the championship series. May either school play fall softball?*
- A2:** No, as per By-Law 5.1.12, schools registering for the spring championship series may NOT participate in the fall regular season or fall championship series. Neither school, nor the co-op, could participate in fall softball in this scenario. Further, the rationale for co-op approval is that the two schools would not be able to support a team without co-oping; therefore, approval would not be granted for schools that are co-oping in one season of softball to play separately in the same sport during the opposite season.

### Repeating a Class for Better Grade (By-Law 2.3)

- Q3:** *We have a student at our school that took Algebra 2 last year in the spring and earned credit with a C letter grade. He would like to re-take the class this fall for a better grade. If we allow this, will this re-take class count toward academic eligibility for sports and activities?*
- A3:** No. He has already earned credit in the class and earning a better grade will not expand the total number of credits on his transcript. Therefore, that class would count as 0 credits in the calculation of the 80% requirement for the current semester. If he retakes the class, he will need to be in an extra class or two to insure he is enrolled in classes that **can earn him** the sufficient number of **new credits** that meet the school's 80% in the current semester.

### Academic Requirements – Class and Program Options (By-Law 2.3)

- Q4:** *Our school offers the Missouri Option (formerly GED Option) Program. If a student is participating in this program is he/she eligible to participate in interscholastic activities under the jurisdiction of MSHSAA?*
- A4:** Whether a student participating in the Missouri Options Program is eligible under By-Law 2.3 depends on the way the individual school sets up their program. The student must be enrolled in a combination of school classes, outside classes, and/or MO Options credit-bearing course work and/or credit-bearing work study which meets the provisions and minimums listed in By-Law 2.3.4. The student will most likely be classified as a Non-Traditional Option 1 or Option 2 student, depending upon local school decisions and policies. Please follow the guidance regarding those options and the requirements for each. All students (all three options) must meet the 80% requirement.
- Q5:** *We have students who work as office assistants and teacher aides. a) Can these offerings count toward eligibility? b) Do students who do not receive credit for working as office assistants and teacher aides have to count the class period in determining their 80% of the maximum allowable classes?*
- A5:** a) Yes under specific conditions. In order to count toward eligibility, the student must receive class credit for the offering and the credit must be placed on the transcript in order for the student to qualify as a "traditional" student under By-Law 2.3.4. If credit is not provided for these offerings, the student will need to be in additional school classes or outside classes that can be confirmed as getting the student to the minimum credit balance to meet the school's 80% requirement and qualify as either a traditional student, or one of the two non-traditional student options. In order to be eligible, the student must meet the school's 80% requirement even if he/she is attempting less credit overall than other students at the school.

### Academic Requirements – Confirming Prior Semester 80% (By-Law 2.3)

- Q6:** *We have a student that is transferring in this fall and wants to play volleyball. Besides the transfer form prerequisite we must complete, we are trying to determine her academic eligibility for the fall season. In the fall, she is going to be a: a) full-time enrolled student, b) a Non-Traditional Option 1 student, c) a Non-Traditional Option 2 student. How do we review and confirm her prior semester's credits for academic eligibility this fall?*
- A6:** All three academic enrollment options require that the student is enrolled at your school and has a school transcript. Therefore, you must review her prior classes/credits and determine if you can accept transfer credit. The review of prior semester credits (By-Law 2.3.2.a) must be able to confirm that the minimum of 3.0 units of credit, or 80% of what was attempted, whichever is greater, has been **achieved** and that amount of credit must appear on the transcript. Only with scenario letter "c" will the semester review of classes/credits change **after she's been your student for a semester**. If the student is accepted at your school as a non-traditional option 2 student, you may not be placing all credits that are achieved during her first semester at your school on her school transcript. However, all classes/credits must still be approved and validated under local school policy to confirm that she meets the 80% requirement each and every semester.

**Transitioning from Non-Bona fide student to Bona fide student = Transfer (By-Laws 2.1, 2.3 and 3.10)**

- Q7:** *We have a student that is enrolled full-time this fall and is playing volleyball. Her parents indicate that she will be exclusively homeschooled for the spring semester, and our school is not going to approve credit as a Non-Traditional Option 1 student for her during the spring. She wants to re-enroll full time next fall and play volleyball. Will she be eligible?*
- A7:** Not initially. She will not be a bona fide student at your school during the spring (By-Law 2.1 and 2.3.4); therefore, she becomes a “transfer student” if she re-enrolls in the fall. As a result, her transfer eligibility will have to be addressed before any eligibility can be determined. Further, she may not be academically eligible unless the school can accept credit from the homeschooling onto the transcript for the spring semester.

**Transfer Student under a New Enrollment Option (By-Laws 2.1, 2.3 and 3.10)**

- Q8:** *One of our students will be a senior next year. She is planning to enroll full-time at a junior college in the area, and wants to represent a different high school as a “Non-Traditional Option 1 student” and play sports. The other school has agreed to place her junior college credits on their transcript so she can be a bona fide student. Will she be eligible to play sports for that school?*
- A8:** Not initially and possibly not at all. Eligibility under all of the essential eligibility standards will have to be confirmed first. The student is a transfer student, so a Transfer of Eligibility request will have to be submitted to MSHSAA for a ruling, and your school will have a chance to reply to it. Further, academic eligibility must be confirmed (80% requirement for prior semester credits from your school and the same for the fall semester). It is probable that the student will either be ineligible or have an eligibility restriction after making this change.

**Insurance Requirement (By-Law 3.8.2)**

- Q9:** *The by-laws require that a student has “basic athletic insurance coverage” before participating in interscholastic sports. What constitutes “basic athletic insurance coverage”?*
- A9:** A student who can provide proof of health insurance, accident insurance that covers competitive and/or contact sports, or some sort of supplemental-type insurance would be considered to be meeting the requirements of this by-law.

**College/University-Conducted Events (By-Law 3.11)**

- Q10:** *We have a student that wants to participate in an instructional sports event that is being sponsored by a local University and will be held on their campus. The event takes place during our school season for the same sport. Can the student attend without jeopardizing her eligibility?*
- A10:** Under specific conditions outlined in By-Law 3.11, and with the approval of your school and her coach, it may be possible for the student to participate in the event. Factors affecting the allowance to participate include the specific structure of the event, whether or not the student will miss instructional time to participate, and school permission, among other factors listed in the by-law. Please review By-Law 3.11 closely before advising the student.

**Junior High Students Practicing with High School (By-Law 3.16)**

- Q11:** *Our school holds a Grades 7-12 Combined MSHSAA membership. We do not register for junior high volleyball, but we have a few junior high players that are interested in volleyball. May these players practice with our high school team during the fall?*
- A11:** Under those circumstances, no, the junior high students **could not** practice with the high school team. However, if you register for volleyball at the junior high level, these enrolled students could practice with the high school team for a maximum of twelve weeks (the limit for a junior high season), and would be covered by the catastrophic insurance as well. It is not required that you schedule a competitive schedule for the junior high players.

**Use of Drones (Board Policy)**

- Q12:** *Our school has an individual in our community who owns and operates a drone that is capable of capturing aerial video footage. This individual has met with our head football coach and offered to videotape our home football games using the drone. Is it permissible to use a drone for videotaping athletic contests?*
- A12:** The use of drones is prohibited at any MSHSAA postseason contest site and/or venue. Drones may be permitted during the regular season, but only under the conditions described below and only if allow by NFHS rules for the sport. For the sport of football, NFHS Football rules state that there is a two yard restricted area surrounding the entire playing field. This restricted area boundary is interpreted to extend vertically; therefore, a drone could not be used within the restricted area or over the playing field. It would be a local school level decision as to whether the drone could be used “outside” of this restricted area during a football game. It is recommended that the local school develop a policy regarding the use of drones (a.k.a. UAV’s or UAS’s) which takes the NFHS sport rules regarding the use of electronic devices and the permitted location(s) into consideration. Please contact the MSHSAA executive responsible for the particular sport for assistance.

<b>2017-18 DATES TO REMEMBER:</b>	
<b>ONLINE RULES REVIEW WINDOWS:</b>	
FALL SPORTS	JULY 31 – AUGUST 31
MUSIC	JULY 31 – AUGUST 31
FALL SPIRIT	JULY 31 – AUGUST 31
SPEECH AND DEBATE	OCTOBER 2 – DECEMBER 4
SCHOLAR BOWL	OCTOBER 2 – MARCH 1
WINTER SPORTS	OCTOBER 23 – DECEMBER 4
WINTER SPIRIT	OCTOBER 23 – DECEMBER 4
SPRING SPORTS	FEBRUARY 19 – MARCH 19
<b>DISTRICT ASSIGNMENT RELEASE DATES:</b>	
FOOTBALL & BASKETBALL	APRIL PRIOR TO TWO-YEAR CLASSIFICATION CYCLE
FALL SPORTS & SPEECH	AUGUST 11, 2017
WINTER SPORTS	SEPTEMBER 22, 2017
SPRING SPORTS & MUSIC	DECEMBER 8, 2017
SCHOLAR BOWL	JANUARY 5, 2018
<b>OFFICIALS RATINGS DUE DATES:</b>	
FALL SPORTS	NOVEMBER 15 <sup>TH</sup> ANNUALLY
WINTER SPORTS	MARCH 15 <sup>TH</sup> ANNUALLY
SPRING SPORTS	MAY 15 <sup>TH</sup> ANNUALLY
<b>RULE BOOK MAILING DATES</b>	
FALL	JULY 26, 2017
WINTER	OCTOBER 5, 2017
SPRING	FEBRUARY 8, 2018
<b>OTHER DATES TO REMEMBER</b>	
MSHSAA NEW MEMBER SCHOOL TRAINING	JUNE 7, 2018
MSHSAA NEW AD TRAINING DATES	AUGUST
MSHSAA 101 MEETINGS	FALL
MSHSAA AREA MEETINGS	JANUARY
MSHSAA QUESTIONNAIRE VOTING	FEBRUARY
MSHSAA ANNUAL BALLOT AND BOARD ELECTION VOTING	APRIL
MISSOURI STATEWIDE ACT TEST FOR JUNIORS	CHECK DATE WITH DESE - DO NOT SCHEDULE GAMES THE DAY BEFORE OR ON THE DAY OF THE TEST IF STUDENTS WOULD HAVE TO LEAVE SCHOOL EARLY ON THE TEST DAY TO ATTEND
ANNUAL MSHSAA REGISTRATION	WILL OPEN AFTER THE MIAAA SPRING CONFERENCE IN APRIL; MUST BE COMPLETED BY MAY 15



# **MSHSAA**

- **History**
- **NFHS**
- **Mission Statement**

---

## HISTORY OF THE ASSOCIATION

---

Missouri was late in forming a state high school association. Only three states, exclusive of Alaska and Hawaii, formed associations later. Much had preceded the initiating of an association in Missouri. Schools had formed conferences or leagues and conference agreements governing eligibility and regulations of interscholastic events had been adopted. Most of these steps were taken in an attempt to control abuses that were creeping into the interscholastic program.

The following excerpt is taken from a "History of the Association" prepared by Mr. Carl Burris, first secretary of the Missouri State High School Athletic Association, which appeared in the first Official MSHSAA Handbook published in 1927:

"The formation of a State High School Athletic Association had been in the minds of many school men prior to 1925. The writer does not know if any attempts had been made to get a meeting in which all sections of the state were represented but several individuals had given some attention to getting the matter before the State in a general way. At least one high school Principal sent circular letters to high schools in the state in 1925. Were it possible to mention all names of men who did the promotion work we would gladly do so. That would be our honor roll. Since the list would be incomplete, because of lack of information, it is better to pass on to definite things. This much is known, Missouri was late in forming a State Athletic Association. Our neighboring states were ahead of us. They pioneered and we profited by their experiences.

On November 13, 1925, a group of representatives from Missouri high schools had a meeting in the Hotel Statler, St. Louis. A temporary organization was made and a constitutional convention called to meet in St. Louis on December 12, 1925. Many district, county or city organizations were represented at the December meeting. The following men formed the constitution in its original form:

W. T. Doherty, Cape Girardeau	D. W. Hopkins, St. Joseph	H. R. Shepherd, Kansas City
C. C. Conrad, Charleston	Uel W. Lampkin, Maryville	Coach G. Henry, Columbia
Dr. H. S. Curtis, Jefferson City	J. D. Deaton, Butler	W. F. Byers, Carthage
T. C. Reid, Warrensburg	H. N. McCall, Cartersville	O. G. Sanford, Trenton
C. O. Williams, Jefferson City	Carl Burris, Clayton	

Seven hours were used in discussion and voting before the constitution was completed. The Board of Control as elected at the meeting on December 12 was the same as is now serving the State Association.

As provided in the original constitution the acceptance or rejection of that document was left to the decision of the Superintendents in Columbia, on February 3 and 4, 1926. On February 4, 1926 the constitution was adopted by them without opposition. Vandalia High School was the first school to join the Association."

The records show that 472 schools joined the association by the close of the 1926-27 school year. The report also states, "Athletic relations have been somewhat unified. It is believed that they have been raised generally to a higher plane through uniform eligibility rules which have been conscientiously followed."

Until 1948, MSHSAA was an athletic association. In the annual election of that year, the name was officially changed to Missouri State High School Activities Association, effective September 1, 1949. Provision was made in the Constitution to allow other contest areas to be included as a part of the association program.

An amendment to include music, voted on in March 1949, failed to carry the necessary two-thirds majority and lost by a vote of 276 to 143.

In the annual November 1950 election, Article IX to include music in the MSHSAA program was approved by a vote of 313 to 124. An amendment to provide supervision over debate under Article X was also adopted in the same election by a vote of 307 to 121. The latter was again amended in 1959 to apply to all speech activities, effective with the 1960 contests.

MSHSAA, like the state high school associations in other states, has experienced an evolutionary growth. Attention was first given to the control of abuses and regulation of activities. This emphasis was later to change to the giving of consideration to the formulation of standards to guide interscholastic programs. The Board of Control in 1956 adopted a long range, comprehensive program to improve high school activities as a means of better educating boys and girls. Procedures and techniques to implement the program have been developed as a continuous part of the MSHSAA program. In 1987-88 the Board of Control was renamed as the Board of Directors to more accurately reflect this body's purposes to guide and direct the interscholastic activities programs.

MSHSAA was first housed with MSTA. In 1970 the member schools approved the building of an office in Columbia with 13,000 square feet. In 2001 the offices were moved to a new building constructed for MSHSAA totaling 26,000 square feet. MSHSAA continues to have Columbia as its home base.

This is a brief historical sketch of the Missouri State High School Activities Association. In its final analysis it is an organization of schools through which they work cooperatively in formulating standards that help ensure that the interscholastic activities will remain an integral part of the total secondary educational program.

---

## THE NATIONAL FEDERATION OF STATE HIGH SCHOOL ASSOCIATIONS

---

The National Federation consists of the fifty individual state high school athletic and/or activities associations and the association of the District of Columbia. These associations have united to secure the benefits of cooperative action which eliminate unnecessary duplication of effort and which increase efficiency through the pooling and coordinating of ideas of all who are engaged in the administration of high school athletic and activities programs.

The national organization had its beginning in a meeting at Chicago on May 14, 1920. L.W. Smith, secretary of the Illinois High School Athletic Association, issued invitations to neighboring states and state association representatives came from Illinois, Indiana, Iowa, Michigan and Wisconsin. The primary purpose of the meeting was to discuss problems which had resulted from high school contests which were organized by colleges and universities or by other clubs or promoters. In many cases, little attention was paid to the eligibility rules of the high school associations or to other school group regulations and chaotic conditions had developed. At this first meeting it was decided that the welfare of the high schools required a more active part in the control of such athletic activities be exercised by the high schools through the state associations, and this control necessitated the formation of a national organization. A Constitution and By-Laws were adopted and the group decided on the name "Midwest Federation of State High School Athletic Associations." Principal George Edward Marshall, Davenport, Iowa, was elected president and Principal L.W. Smith of Joliet, Illinois, was elected secretary-treasurer.

In 1921, four states, Illinois, Iowa, Michigan, and Wisconsin continued their interest and became charter members through formal ratification of the Constitution. Largely due to their efforts the national organization grew during the early years.

In 1922, the Chicago annual meeting was attended by representatives from 11 states, and the name of the National Federation of State High School Athletic Associations was adopted. A number of college and university representatives who attended the meeting expressed sympathy for and interest in the efforts to introduce a high degree of order in the regulation of interscholastic contests. (Missouri joined the National Federation in 1926.)

Since that time, the National Federation has had healthy growth to its present nationwide membership. By 1940, a national office with a full-time executive staff became necessary and such office was established in September of that year. The current Executive Director of the National Federation is Robert Gardner and the office is located in Indianapolis, Indiana.

---

### MISSION STATEMENT OF THE MISSOURI STATE HIGH SCHOOL ACTIVITIES ASSOCIATION

---

The following Mission Statement was adopted by the membership in the 1994 Annual Election: "MSHSAA promotes the value of participation, sportsmanship, team play, and personal excellence to develop citizens who make positive contributions to their community and support the democratic principles of our state and nation."

---

### MSHSAA CONSTITUTION AND BY-LAWS

---

The Constitution and By-Laws have been adopted by the MSHSAA member schools to define the operation and organization of the unincorporated, voluntary, private, not for profit association. Delegation of authority is defined as well as the essential requirements for membership, participation and all minimum and maximum requirements for schools and students. The Constitution and By-Laws apply to MSHSAA member schools and the bona fide students of the member schools.

# **CONSTITUTION**

**of the**  
**Missouri**  
**State High School**  
**Activities**  
**Association**

# ARTICLE I: NAME

---

## Section 1: NAME

---

The name of this Association shall be The Missouri State High School Activities Association.

# ARTICLE II: PHILOSOPHY AND OBJECTIVES

---

## Section 1: PHILOSOPHY

---

Interscholastic activities are an integral part which complements the secondary curricular program. This program shall provide educational and social experiences for the students and school community which result in positive learner outcomes contributing to the development of good citizenship, sportsmanship and equitable competition.

---

## Section 2: GENERAL OBJECTIVE

---

The Missouri State High School Activities Association is a voluntary, nonprofit, educational association of secondary schools established for the purpose of working collaboratively to develop and adopt standards of supervision and administration to regulate the diverse interscholastic activities and contests which are delegated by the member schools to the jurisdiction of the Association.

---

## Section 3: SPECIFIC OBJECTIVES

---

Stated more specifically, the objectives of the Association include:

- a. To ensure that interscholastic activities shall supplement the curricular program of the school to provide opportunities for youth to acquire worthwhile knowledge, skills and emotional patterns.
- b. To promote the educational values inherent in interscholastic activities which will contribute to the accepted aims of education.
- c. To develop standards for the approval and direction of interscholastic activities and contests.
- d. To formulate minimum uniform and equitable standards of eligibility that must be met by students to attain the privilege of representing their schools in interscholastic activities.
- e. To develop standards to be met by schools participating in interscholastic activities under the sponsorship of the Association.
- f. To avoid interference with the educational program of the school and to prevent exploitation of high school youth and the programs of member schools by special interest groups.
- g. To foster a cooperative spirit and good sportsmanship on the part of school representatives, school patrons, and students.
- h. To provide means of evaluating and controlling local, state, and national contests affecting secondary schools initiated by firms, organizations, and institutions outside organized educational agencies.
- i. To develop standards of officiating and adjudicating to ensure greater statewide consistency and quality.

# ARTICLE III:

## MEMBERSHIP AND AFFILIATE REGISTERED SCHOOLS

---

### Section 1: REQUIREMENTS FOR MEMBERSHIP

---

The membership of this Association shall be comprised of such Missouri schools, as defined below, enrolling grades of secondary rank, including any combination of grades 7-12, and such members may be required to make payment of an annual service fee to this Association (See Article V). The request for membership and payment of the service fee shall be approved by the public school board of education, or by the governing body of the parochial or private school, thereby, certifying its adoption of the standards and regulations contained in the Constitution and By-Laws of this Association and the responsibility for upholding them.

**School definition:** A school is an administrative unit dedicated to and designed to impart skills and knowledge to students. A school is organized to efficiently deliver sequential instruction from multiple teachers to students who report to a common location. A school is housed in one or more buildings.

**A school:**

- a. Provides or directly supervises the educational services received by all students who are enrolled in one or more grade groups
- b. Implements a curriculum and tracks attendance and instructional time
- c. Has an assigned, appropriately-credentialed administrator/principal responsible for all aspects of school administration including supervision, personnel actions and evaluation of staff, fiscal responsibility, student discipline and safety, supervision and evaluation of curriculum, assessment of academic achievement and school accountability, with access to and responsibility for maintaining official student records for all enrolled students; responsible for its day-to-day operation.
- d. Has multiple appropriately-credentialed teachers to provide instruction
- e. Has five or more enrolled students that are unrelated
- f. Is authorized by action of and operated under the oversight of a Board of Education or Governing Board

**Public Schools:** Public schools operating under the auspices, rules and regulations of the Missouri Department of Elementary and Secondary Education (DESE) are eligible for membership. Any public school special education program for the handicapped, organized as a unit under an administrator, approved by the Missouri State Department of Education, which, though un-graded, enrolls pupils of equivalent chronological age, likewise, may become a member. The Missouri School for the Deaf and the Missouri School for the Blind may become members of this Association.

**Charter Schools:** A Charter school with an approved Charter by the State Board of Education shall be eligible for membership.

**Non-Public Schools:** Non-public schools must be accredited by one of the following:

1. North Central Association / Commission on Accreditation and School Improvement / AdvancED
2. Association of Christian Schools International (South Central Regional Office)
3. Missouri Nonpublic School Accrediting Association (Chapter of NFSSAA)
4. Independent Schools Association of the Central States (Regional member of NAIS)
5. National Lutheran School Accreditation

### **RELATED QUESTION(S) AND ANSWER(S) BELOW**

**Q1:** *Is a home school association (a support organization and/or a consortium of home schooling families that work to provide curriculum and/or support for the home schooling process) eligible to become a MSHSAA member or an Affiliate Registered School?*

**A1:** No. Member schools and Affiliate Registered Schools must be "schools" as per Article III, Section 1. A school must have only bona fide students which are defined as being enrolled and regularly attending classes at that member or affiliate registered school. An association of home schooling families, in contrast, is a group of persons banded together for a specific purpose, but is not a "school." (See also By-Law 1.1.1.e)

---

### Section 2: CLASSIFICATION OF MEMBERSHIP

---

- a. Definitions:
  1. The term, "secondary school" or "school of secondary rank," in this Constitution shall mean any school organized as an administrative unit under a principal or superintendent that is comprised of grades 7 through 12, or any combination thereof that includes at least one grade above the 8th grade.
  2. A "junior high school" is a school comprised of any combination of grades 7 through 9 and that functions as an

administrative unit under a school principal. An elementary school organized under an administrator may hold a membership for its 7th and 8th grades.

3. A "high school" or "senior high school" shall be considered as an administrative unit including at least one grade above the 10th grade.
- b. Membership Options:
  1. Schools that include 7th, 8th, and/or 9th grades under the supervision of a **junior high school principal** may select one of the following membership structures:
    - (a) Junior High Membership: If a junior high school holds a membership separate from the high school, it shall have a vote on all Association matters and shall receive official mailings from the MSHSAA office.
    - (b) Combined Membership with the High School: If any, or all, of these grades are included with the high school membership, it shall not have an additional vote on MSHSAA matters and will not receive separate official MSHSAA mailings.
  2. Schools that include 7th, 8th and/or 9th grades included under the supervision of the **high school principal** may not elect to hold a **membership** separate from the high school, but may elect to become an Affiliate Registered School for grades seven and eight only, as outlined in Sections 6, 7, and 8.
  3. Schools with any combination of grades nine through twelve may select one of the following membership structures:
    - (a) Separate High School Membership
    - (b) Combined Membership with one junior high school within its school district

### **RELATED QUESTION(S) AND ANSWER(S) BELOW**

**Q1:** *Our middle school is a combination of 6<sup>th</sup> and 7<sup>th</sup> grade students. Are the 6<sup>th</sup> grade students eligible to represent our school with the 7<sup>th</sup> graders in music activities?*

**A1:** No. MSHSAA is comprised of schools enrolling any combination of grades 7-12; therefore 6<sup>th</sup> grade students are not eligible to represent their school in the MSHSAA activities of music, speech, spirit, scholar bowl or athletics.

**Q2:** *Our middle school, comprised of 7<sup>th</sup> and 8<sup>th</sup> grade students, is not a member of MSHSAA; however our high school is a registered member. We have 8<sup>th</sup> grade students that take some advanced courses at the high school and are also enrolled in the high school music program. The grades received from the high school courses are placed on the students 8<sup>th</sup> grade transcript. Are these students eligible to represent our high school in music activities?*

**A2:** No. The middle school has not registered as a member of MSHSAA and the students are, therefore, not able to represent their school in MSHSAA music activities individually or in combination with the high school students. This restriction would be in place for all sports and activities (i.e. music, speech and debate, spirit, and scholar bowl) as well.

**Q3:** *Our school district is opening a new high school with 9<sup>th</sup> grade students only in the first year of existence. The school will add a grade each subsequent year until the school is a full senior high with grades 9 through 12. Can this new school join MSHSAA as a "high school" or must they join as a "junior high school?"*

**A3:** As a new, emerging school with the intention of adding a grade each subsequent school year, this new school must join MSHSAA as a "high school." (See also Board Policy on Determining the Enrollment of a New High School for the Purpose of Classification.)

---

## **Section 3: SUSPENSION OF MEMBERSHIP**

---

Any member school found guilty of violating any provision of this Constitution and By-Laws may be suspended from this Association for not more than 365 days by a majority vote of the Board of Directors.

---

## **Section 4: DELINQUENT FEES, FINES, AND/OR REPORTS**

---

A school which has failed to file with the Executive Director its required annual or season reports as required by the Board of Directors, or failed to pay any of its fees or fines for the preceding year by or before August 1, is automatically suspended from membership, but may be reinstated upon the filing of the delinquent report or payment of the delinquent fees plus a penalty of \$10.00 per report due.

---

## **Section 5: APPLICATION FOR MEMBERSHIP AND ANNUAL RENEWAL OF MEMBERSHIP**

---

- a. A school seeking initial membership in MSHSAA shall make application and submit all requirements by May 1 in order to be considered for membership for the following school year. Membership will be considered by the Board of Directors at a regularly scheduled Board meeting after the application deadline. Membership will not be finalized until the school, after being approved by the Board of Directors, completes a training session at the MSHSAA office.

- b. Each member school shall renew its membership with MSHSAA annually. Directions for renewal of membership and activity registration will be provided to schools via mail or an electronic means. Renewal must be completed no later than May 15 of each year. Late fees will accrue after this date.
- c. Any school that has not renewed its membership by May 15 is automatically suspended.

---

## Section 6: AFFILIATE REGISTERED SCHOOL

---

A school, as defined in Article III, Section 1, which is **not a member** of MSHSAA in grades 7-12 or any combination thereof, may register as an Affiliate Registered School (ARS). Affiliate Registered Schools are not eligible for participation in the MSHSAA district and state series. Once registered, such schools are eligible to compete against member schools, at the discretion of each MSHSAA member school, during the regular season under the following conditions:

- a. When competing against a MSHSAA member school, the essential requirements of age apply as provided in By-Law 3.5.
- b. When competing against a MSHSAA member school, only bona fide students, as defined in By-Laws 2.1.1., 2.1.1.a, and 2.3, may participate.
- c. When competing against a MSHSAA member school, students **repeating** a grade at the junior high level at an ARS are ineligible to participate.
- d. When competing against a MSHSAA member school, all game officials must be registered by MSHSAA and hired in accordance with By-Law 6.1.
- e. When competing against a MSHSAA member school, National Federation of State High School Association game rules shall be utilized or game rule codes specified by MSHSAA for member school competition (i.e. USTA for tennis, USGA for golf, etc.)
- f. The sport season for an ARS is defined as the period from the school team's first practice until its final contest. The restrictions outlined in By-Law 3.13.2.a, Organized Non-School Competition – same season, same sport, shall be followed during the school sport season.

**Editor's Note:** *Affiliate registered schools do not have MSHSAA Catastrophic Insurance coverage. Affiliate schools who are in a cooperative agreement with a full member MSHSAA school will have **no** catastrophic insurance coverage for their students in the cooperative agreement.*

### **RELATED QUESTION(S) AND ANSWER(S) BELOW**

**Q1:** *Our school is an Affiliate Registered School and we have read about the requirement for an ARS in regard to non-school competition. Since, as an ARS, we aren't limited by "sport seasons," when are our individual athletes restricted from playing on a non-school (select, traveling, competitive, etc.) team?*

**A1:** You are correct that there are not defined seasons for ARS sports; however, your school's season is defined as the period beginning with your first practice and ending with your last contest. This period can be all year long, or a shorter, more defined period. It is during this period (your season) that your athletes must refrain from participating as individuals in non-school competition. It is not considered non-school competition if your **school team** is playing against a non-school entity like a church league team, etc. (Constitution, Art. III, Section 6)

---

## Section 7: AFFILIATE REGISTRATION

---

- a. An ARS shall remit an annual registration fee set by the MSHSAA Board of Directors, and shall annually complete the ARS Registration and Activity Registration by May 15 of each year.
- b. Any school that has not registered by May 15 will automatically lose its ARS designation for the upcoming school year.
- c. Activity registration fees shall be set by the Board of Directors to help meet expenses of various administrative responsibilities and materials for events under its supervision.

---

## Section 8: SUSPENSION OF AFFILIATE REGISTRATION

---

Any Affiliate Registered School found in violation of any provision of the Constitution and By-Laws as provided above may be suspended from registering with this Association for not more than 365 days by a majority vote of the Board of Directors. The appeal process as provided in By-Law 5.4 shall apply to Affiliate Registered Schools.



# ARTICLE IV: ORGANIZATION AND ADMINISTRATION

## Section 1: MEMBERSHIP DISTRICTS

- a. Each of the eight districts outlined shall have one member on the Board of Directors:
- Northwest:** The counties of Andrew, Atchison, Buchanan, Caldwell, Carroll, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Livingston, Mercer, Nodaway, Ray, and Worth.
  - Northeast:** The counties of Adair, Audrain, Boone, Callaway, Chariton, Clark, Howard, Knox, Lewis, Lincoln, Linn, Macon, Marion, Monroe, Montgomery, Pike, Putnam, Ralls, Randolph, Schuyler, Scotland, Shelby, Sullivan, and Warren.
  - Kansas City:** The City of Kansas City and the counties of Clay, Jackson, and Platte.
  - Central:** The counties of Bates, Benton, Cass, Cole, Cooper, Henry, Hickory, Johnson, Lafayette, Miller, Moniteau, Morgan, Pettis, St. Clair, and Saline.
  - South Central:** The counties of Camden, Crawford, Dent, Franklin, Gasconade, Maries, Osage, Phelps, and Pulaski.
  - St. Louis:** The City of St. Louis, and the counties of St. Louis and St. Charles.
  - Southwest:** The counties of Barry, Barton, Cedar, Christian, Dade, Dallas, Douglas, Greene, Howell, Jasper, Laclede, Lawrence, McDonald, Newton, Oregon, Ozark, Polk, Stone, Taney, Texas, Vernon, Webster, and Wright.
  - Southeast:** The counties of Bollinger, Butler, Cape Girardeau, Carter, Dunklin, Iron, Jefferson, Madison, Mississippi, New Madrid, Pemiscot, Perry, Reynolds, Ripley, St. Francois, Ste. Genevieve, Scott, Shannon, Stoddard, Washington, and Wayne.
- b. A member school may request in writing by May 1 to the Board of Directors to be placed in a different Board District for a ten-year assignment. If approved, the new placement would become effective July 1. Such requests shall be considered by the Board of Directors utilizing the following criteria for evaluation:
1. Common boundaries of the MSHSAA Board Districts
  2. School demographics
  3. School enrollment
  4. Community population
  5. Program offerings

**Editor's Note:** *The following schools have been approved for placement in a different Board District:*

1. Raymore-Peculiar High School (Kansas City Board District) (expires June 30, 2026)
2. Raymore-Peculiar East Junior High School (Kansas City Board District) (expires June 30, 2026)
3. Belton High School (Kansas City Board District) (expires June 30, 2026)
4. Belton Junior High School (Kansas City Board District) (expires June 30, 2026)
5. St. Elizabeth (South Central Board District) (expires June 30, 2018)
6. North Platte Junior High and High School (Northwest Board District) (expires June 30, 2019)
7. Dadeville High School (Central Board District) (expires June 30, 2021)
8. Fair Play Junior High and High School (Central Board District) (expires June 30, 2021)
9. Halfway Junior High and High School (Central Board District) (expires June 30, 2021)
10. Humansville Junior High and High School (Central Board District) (expires June 30, 2021)
11. Walnut Grove High School (Central Board District) (expires June 30, 2021)

## Section 2: COMPOSITION OF AND QUALIFICATIONS FOR BOARD OF DIRECTORS

- a. **Composition:** The administrative body of this Association shall be a Board of Directors. The Board of Directors shall include ten elected members representing the eight districts of the state and two at-large regions. In the event the elected district and at-large Board membership does not include an active activities director, then an additional (eleventh) member shall be appointed to the Board of Directors by the Missouri Interscholastic Athletic Administrators Association (MIAAA). The Board of Directors shall elect from the Board a President and Vice-President to serve one year.
- b. **Qualifications:** The members of the Board of Directors shall be active school superintendents, principals, or activities directors of member schools in good standing in their respective districts.
1. **District Members:** Principals and superintendents must meet the standards set by the State Department of Elementary and Secondary Education for principals or superintendents. Activities administrators must hold a professional teacher's certificate and/or a degree in educational administration, be currently serving as an active activities director with responsibilities for both athletic and non-athletic activities, and be credentialed as a Certified Athletic Administrator (CAA) through the National Interscholastic Athletic Administrators Association (NIAAA).
  2. **At-Large Members:** Each of two At-Large positions shall be filled by a candidate representing the under-represented gender of the current Board, or an under-represented ethnicity. At-Large members of the Board of Directors shall meet the same qualifications as described in number 1 above.

3. MIAAA Appointee When Necessary: The MIAAA appointee must meet the same qualifications as described for activities administrators in number 1 above.

---

### Section 3: NOMINATION, ELECTION AND TERMS FOR MEMBERS OF THE BOARD OF DIRECTORS

---

- a. Representation: Eight members will be elected to the Board of Directors to represent the eight Board districts as per Article IV, Section 1 of the Constitution. The At-Large positions will be elected from two regions. Region 1 shall consist of the Kansas City and St. Louis MSHSAA Board Districts. Region 2 shall consist of the Northeast, Southeast, Central, South Central, Southwest, and Northwest Board Districts. The MIAAA Appointee, if needed, would represent the entire state.
- b. Nomination and Election: Candidates shall be nominated by primary ballot provided by the Executive Director to each member school of the Association in the district or at-large region where the vacancy occurs. The names of the three persons having the highest number of votes in the primary election shall appear on the final ballot. However, if there is a tie vote for the third highest, it shall be considered that no person has received a third highest vote and only the names of the persons receiving the two highest number of votes shall appear on the final ballot. The person receiving the highest number of votes on the final ballot shall be declared elected to the Board of Directors. In case of a tie on the final ballot, a special ballot shall be provided containing the names of the nominees receiving the tie votes. Each member school shall have one vote. The school's ballot to be official must be signed by the principal or the superintendent of the school. Ballots shall be distributed to all member schools. Final ballots shall be received at the MSHSAA office no later than May 1. Each newly elected member shall take office on the next succeeding July 15.
- c. Terms: One full term is four (4) years.
  1. Elected Members: District members and at-large members are elected for a four-year term unless the final ballot specifies otherwise (partial term due to a vacancy). Elected members are eligible for a second term provided a self-nomination occurs. Individuals shall complete a self-nomination form with background information stating interest in serving on the Board. The same preliminary and final election process shall apply to all elected Board members. No member of the Board of Directors shall serve for more than two consecutive four-year terms as an elected Board member; however, following the completion of two full terms as an elected Board member, an individual who meets the qualifications to serve as an MIAAA appointee is eligible to be appointed in this capacity if the position is needed.
  2. MIAAA Appointee When Necessary: The MIAAA appointee shall be appointed for a four-year term. This appointee is eligible to be reappointed for a second term only if no activities director has been elected to the Board during the appointee's first term. An appointee shall serve for no more than two consecutive four-year terms in the capacity of MIAAA appointee; however, following the completion of two full terms as an MIAAA appointee, an individual who meets the qualifications to serve as an elected Board member is eligible to be elected by his/her district or region.
  3. Any part of an unexpired term shall not be considered as one of the two consecutive four-year terms permitted. Any administrator who has served two consecutive terms and is then off the Board for one or more four-year terms shall be considered eligible for re-election.

**Editor's Note:** The terms of office for Board members expire on July 15 in the years indicated below.

South Central.....2018	Northeast.....2020	At-Large Region 1..... 2019
Kansas City .....2018	Northwest .....2020	At-Large Region 2..... 2021
Southeast .....2019	St. Louis .....2021	
Southwest.....2019	Central.....2021	

---

### Section 4: VACANCIES ON THE BOARD OF DIRECTORS

---

In the case of a Board member's death, resignation, removal from the district, or withdrawal from the profession, the Board of Directors shall declare a vacancy.

- a. Elected Members: The Board shall appoint a qualified person from that district or region to fill the vacancy until the next regular election when a successor shall be elected to fill the unexpired term.
- b. MIAAA Appointee When Necessary: If no activities director has been elected to the Board since the appointment was made, the MIAAA would be requested to appoint a qualified person to fill the vacancy for the remainder of the unexpired term.

---

### Section 5: MEETINGS

---

The Board of Directors shall meet at least five (5) times each year. Additional meetings may be scheduled at the call of the President or by agreement of at least five (5) members of the Board. Except action taken by an emergency panel designated by the President under By-Law 5.4.10, a quorum of six (6) members of the Board shall be required for the transaction of business.

## Section 6: POWERS AND DUTIES OF THE BOARD OF DIRECTORS

- a. The Board of Directors shall be the executive body of the Association. It shall have the authority to adopt such policies and procedures as are necessary to administer the business of the Association except such policies and procedures shall not be in conflict with a provision of the Constitution and By-Laws.
- b. The Board of Directors shall secure the services of an Executive Director and staff who shall be paid from the treasury of the Association.
- c. The Board shall determine the qualifications, terms of office, and the salaries of the Executive Director and staff.
- d. The Board shall outline the duties of the Executive Director and delegate such authority to the Director that it deems advisable to administer properly the program of this Association.
- e. The Board shall set up any necessary regulations for the operation of the office of the Executive Director.
- f. The Board of Directors shall have the authority to investigate reported violations.  
**Editor's Note:** Please refer to Board Policy on Reported By-Law Violations.
- g. The Board of Directors shall be the authority to interpret the rules and provisions of the Constitution and By-Laws of the Association and shall be the final judge as to whether a violation has occurred.
- h. The Board of Directors may assess penalties for violations of any of the provisions of this Constitution and By-Laws, however, the maximum penalty for any one offense shall not exceed one year's suspension from the Association.
- i. The Board of Directors shall be the custodian of the funds of the Association and shall authorize payments. It is further authorized to borrow money when necessary and when approved by a majority vote of members of the Board of Directors. Any note of indebtedness shall be signed by the President and Executive Director.
- j. The Board of Directors shall be the authority to purchase, manage and sell any real estate for the Association. The trustees for any such real estate property and buildings shall be the officers currently serving as President, Vice-President, and Executive Director of the Association. When their terms expire, their successors currently serving as officers shall be the trustees.
- k. The Board of Directors is authorized to resolve problems of conference membership after the following steps have been exhausted. This provision is not to be applied if a school voluntarily withdraws from one conference to seek admittance to another conference, or to guarantee a school membership in a particular conference. Neither shall this provision be interpreted to require that a school must hold conference membership.
  - 1. The school has functioned without conference affiliation for two years before appealing to the Board of Directors for assistance.
  - 2. A school has made application for membership to existing conferences.
  - 3. There is no voluntary conference affiliation available.
  - 4. The school(s) concerned have attempted to form a new conference.
  - 5. Existing conferences or an existing district activities association has been unable to resolve the conference membership problem.
  - 6. The school(s) have appealed to the Board of Directors for assistance by petition giving full information regarding the problem and attempts to resolve it.
  - 7. The school shall submit documentation to support that unusual hardships have been incurred by not having a conference affiliation.
  - 8. An ad hoc committee appointed by the Board of Directors has studied the problem and made a recommendation to all schools involved.
  - 9. A hearing is held by the Board of Directors involving all schools concerned.
  - 10. The Board of Directors shall resolve the problem of conference affiliation by assigning the school to an appropriate conference or, based on the information gathered, take action not to assign the appealing school to a conference at the present time.
- l. The Board of Directors shall be the authority to register athletic game officials and to set appropriate registration fees. It is authorized to determine the qualifications for registration and to suspend, bar or place officials on probation who do not meet or who violate standards contained under By-Laws 3.11 and 6.2.
- m. If funds are sufficient, the Association shall have printed and shall distribute to all member schools and to registered officials a minimum of four issues of the Association's Journal. The MSHSAA Journal shall be the official publication of the Association.
- n. The Board of Directors shall appoint such committees as it deems necessary to plan and expedite the work of the Association. Appointment shall be for periods of four years. These committees shall be responsible to the Board of Directors.
- o. The Board of Directors shall be the authority to organize and direct such preliminary tournaments, meets, or games as necessary to select teams or individuals qualified to compete in state contests and shall administer such contests.
- p. The Board of Directors is authorized to grant eligibility to a student in a case that is beyond the control of a student or his (her) parents, which in the opinion of the Board involves undue hardship or an emergency and **does not violate the intent** of any standards of eligibility. Cases involving **any choice** on the part of the student or parents shall not be heard under this section.

**Editor's Note:** See By-Law 5.4 for Appeals Process

---

## Section 7: DUTIES OF THE EXECUTIVE DIRECTOR

---

- a. The Executive Director shall be the executive officer of the Missouri State High School Activities Association. The Director shall attend the meetings of the Board of Directors and shall act as its secretary. The Director shall carry out the policies of the Board of Directors and from time to time shall make recommendations to the Board of Directors. The Director shall be charged with the responsibility of maintaining an office adequate for carrying on the business of the Association. The Director shall act as treasurer of the Association and shall be bonded in the amount determined by the Board of Directors.
- b. The Executive Director shall arrange and announce no later than May 10 of each year the Association's calendar for the succeeding year.
- c. The executive director shall be responsible for the editing and the structure of the MSHSAA Official Handbook, to include the following:
  1. Structure, layout and formatting;
  2. Sections and resources;
  3. By-Law numbering, order, titling and outline format;
  4. Editorial updates, including non-substantive wording updates for clarity, and correction of typographical errors.

# ARTICLE V: FINANCE

---

## Section 1: CATASTROPHIC INSURANCE FEE

---

The Board of Directors is authorized to levy a Catastrophic Insurance Fee as a condition of membership to pay the premium of a statewide catastrophic insurance plan (which may include disability, medical and liability benefits) to cover all students while practicing for and/or participating in interscholastic activities and athletic programs of member schools.

- a. The Catastrophic Insurance Fee shall be payable on or before September 1, and shall be for the ensuing school year. Schools not having paid their Catastrophic Insurance Fee on or before September 1 are automatically suspended. A school so suspended for non-payment of the Catastrophic Insurance Fee may be reinstated to membership by the payment of the insurance fee and a \$10.00 per month penalty between September 1 and the time of delayed reinstatement of membership. A school applying for membership for the first time shall not be subjected to the penalty for payment of the service fee after September 1.

---

## Section 2: REGISTRATION AND ENTRY FEES

---

The Board of Directors may set registration and entry fees to help meet expenses of various contests and events under its supervision.

# ARTICLE VI: AMENDMENTS

---

## Section 1: PROVISION FOR AMENDMENTS

---

- a. The Constitution of this Association may be amended by a two-thirds majority of schools voting and the By-Laws by a majority of those voting provided the proposed amendment has been submitted to the Executive Director and received at the MSHSAA office no later than **December 15** (see also Section 3 for procedures). The Executive Director shall submit all proposed amendments to member schools no later than the **first Monday in April**. Ballots shall be distributed to all **member schools**, with each member school having one vote. The school's ballot to be official must be signed by the principal or superintendent of the school when paper ballots are sent via the mail or faxed. The principal or superintendent's official log-in will be captured when the ballots are returned electronically. Ballots shall be received at the MSHSAA office no later than **May 1**. The Executive Director in the presence of at least one witness, shall tabulate the votes when paper ballots are being received. The results of the election shall be officially approved at the next meeting of

the Board of Directors and such changes as have been adopted will be incorporated in the Constitution and By-Laws the following July 1 unless the effective date is specified in the amendments.

- b. When circumstances in the judgment of the Board of Directors warrant it, the Board is authorized to call a special election to amend the Constitution or By-Laws. Notice of a special election shall be distributed to member schools 30 days in advance of the date the ballot will be distributed to the membership.

## Section 2: APPROVAL OF ELECTION RESULTS

The Board of Directors shall decide the results of elections to amend the Constitution and By-Laws on the basis of the votes cast regardless of the number of members in the Association voting.

## Section 3: HOW AMENDMENTS MAY BE PROPOSED

Amendments may be proposed by the Board of Directors or by a petition. Requests for petitions for amendments shall be submitted in writing by a member of a Board of Education, school's administrative staff, faculty or approved coaches/directors no later than October 15 and shall be worded by the Executive Director within 30 days of receipt, with final acceptance of the petition from the initiator. In order for a proposal submitted by petition to be certified for the Annual Ballot, the petition shall be signed by the Principals or Superintendents of at least ten percent of the **MSHSAA membership**, and that total shall include signatures (Principal or Superintendent) from at least ten percent of the member schools in at least five of the eight geographic Board districts. The written petition with original signatures (facsimile or stamped signatures are not acceptable) must be received by the Executive Director no later than December 15. No petition shall be submitted that nullifies a previous amendment before that amendment has been in effect for one year. In cases wherein two petitions concerning the same matter are presented to the Board of Directors in accord with this section, the Board of Directors shall have the authority to choose which of the two shall be put to vote, or to propose its own amendment incorporating the substance of both petitions.

### **RELATED QUESTION(S) AND ANSWER(S) BELOW**

**Q1:** *I would like to initiate a petition to amend a MSHSAA By-Law. How can I accomplish this?*

**A1:** Article VI, Section 3 of the MSHSAA Constitution explains procedures for amending the Constitution or By-Laws. In order to ensure the petition is worded properly and includes appropriate references to provisions to be amended, you are required to contact the Executive Director in writing for assistance in wording and the number of signatures required for a valid petition. Signed petitions, which shall contain original signatures **on the Official Petition Form**, must be in the hands of the Executive Director no later than December 15. Only a member of the member school's Board of Education/ Governing Body, administrative staff, faculty, or an approved coach/director may request a petition to be worded.

**Q2:** *We have a parent in our district who is opposed to a MSHSAA By-Law and would like to see it changed. Can that parent contact the MSHSAA Executive Director and request a petition to be worded to initiate a change?*

**A2:** No. Article VI, Section 3 specifies that only a member school's administrative staff, faculty, approved coaches/directors or Board of Education members may request a petition.

## Section 4: LIMITATION ON BALLOTING

Balloting on an amendment shall be confined solely to those member schools which are controlled or restrained by the standing wording of the specific Constitution section(s) or by-law(s) that the amendment is addressing, at the time of balloting. If Association money is used or if the proposal pertains to eligibility for any interscholastic activity, all member schools shall have the privilege of voting on the proposition.

### **RELATED QUESTION(S) AND ANSWER(S) BELOW**

**Q1:** *Our principal is interested in pursuing an amendment to a by-law that currently restricts all activities. He would like to exclude a particular activity from the coverage of that by-law. Which schools would be allowed to vote on the Annual Ballot regarding such an amendment? Would all schools vote or would only the schools registered in the activity that he wants to exclude vote?*

**A1:** All schools would vote on the amendment. The schools which are controlled or restrained by the standing wording of the by-law (prior to the amendment) have the opportunity to vote on whether or not to change that coverage in any way. If the proposed sport-specific amendment is passed by the membership at large, future amendments to that sport-specific section would be voted on by only the schools registered in that specific sport (because they are the schools controlled or restrained by that section) unless the change has a fiscal impact on the Association as a whole.

---

## **Section 5: ADDITION OF NEW ACTIVITIES**

---

Any activity, sport or contest area may come into this Association upon a majority vote of the schools voting. The election must be conducted in accordance with the provisions for amending this Constitution, but the effective date for such amendment shall not be earlier than the beginning of the school year following the election unless the effective date is specified in the amendment.

---

## **Section 6: APPLICATION OF AMENDMENTS**

---

Amendments to standards of eligibility and regulations governing activities shall apply only to the activity area for which they were intended.

# **BY-LAWS**

## **of the**

### **Missouri**

#### **State High School**

##### **Activities**

###### **Association**

The member schools of the Missouri State High School Activities Association have developed through their elected representatives, and adopted through their constitutionally established procedure of an Annual Ballot (one vote per member school, cast by the designee of each local board of education/governing body [superintendent or principal]) an essential interrelated group of eligibility requirements for secondary school interscholastic competition and participation. These essential requirements establish the threshold (minimum standards) and boundaries (maximum limitations) for all qualified students within the interscholastic program, and they work together to define and preserve the fundamental nature of the program.

# **SECTION 1:**

# **SCHOOL ESSENTIAL BY-LAWS**

- 1.1 **Competition by Member Schools**
- 1.2 **Enforcement of Constitution and By-Laws**
- 1.3 **School Personnel**
- 1.4 **Cooperative Sponsorships**
- 1.5 **Summer Dead Period**
- 1.6 **New Athletic / Activities Director Training**
- 1.7 **Heat Acclimatization**



## 1.1 COMPETITION BY MEMBER SCHOOLS

- 1.1.1 Allowable Competition for Members:** No member school of this Association may compete in interscholastic activities with any other school, or against any other team, that is not one of the following:
- A member school of this Association [Art. III, Sections 1, 2]
  - An out-of-state school which is a member of a state athletic or activities association which is a full or affiliate member of the National Federation of State High School Associations (NFHS)
  - An out-of-state school which is approved for competition against the member schools of a state athletic or activities association which is a full or affiliate member of the National Federation of State High School Associations (NFHS)
  - An Affiliate Registered School of this Association [Art. III, Section 6]
  - A student team of a home-school association that meets the following criteria:
    - The home-school association is registered with the MSHSAA office for the applicable sport or activity.
    - All participants are students attending a home-school as defined in Section 167.031.2(1) & (2) of the Revised Statutes of Missouri.
    - All participants have been home-schooled for at least the 365 consecutive days immediately preceding the competition.
    - Home-schooled students taking more than two credit-bearing classes at a public or private school are not eligible to compete for a home-school association team in competitions against a MSHSAA member school.
    - All participants have been confirmed as eligible by the home-school association on an eligibility roster that includes full name, date of birth and home address of participants provided in advance of the contest to MSHSAA member school opponents.
    - All participants in athletics shall meet the age requirements of By-Law 3.5.
    - All participants in activities are of junior high or high school rank, corresponding to the MSHSAA membership level of MSHSAA member school opponents.
    - No further adherence to the MSHSAA Constitution or By-Laws is required; however, a MSHSAA member school may impose additional stipulations prior to voluntary competition against such teams.
    - Home-school association teams are not eligible for participation in the MSHSAA district and state series.
- Editor's Note:** See alumni and school staff exceptions in By-Law 3.12.

**Diagram 1.1.1 Allowable Competition and Their Requirements**

This diagram outlines the types of competition that are allowed for member schools and shows the expectations for each category of schools. **Competition against any school is voluntary.**

If your school is competing against THIS type of team...	Here is what they must abide by:
MSHSAA Full Member School	Required to adhere to <b>all</b> MSHSAA by-laws and policies
MSHSAA Affiliate Registered School	These schools must only adhere to <b>six</b> rules: Age rule, Bona fide student rule, students repeating a grade, use of registered officials, use of NFHS sport rules, and nonschool competition rules.
Full Member School of another State Activities Association	Required to adhere to <b>their</b> state association's by-laws and requirements, which may differ somewhat from Missouri's – may be more restrictive or less restrictive.
Affiliate/Approved Schools in other states	What they may be required to adhere to will <b>vary widely</b> ; their requirements will most likely be less restrictive.
Home School Association Team	Age rule, all must be bona fide home-schooled students (not part time students at a public/private school) and have been home-schooled for at least a year, an eligibility roster is required.

- 1.1.2 Special Education Schools:** A member school of this association which is a special education school organized and administered exclusively for the handicapped may compete with a team not specifically allowed in By-Law 1.1.1 by securing permission from the Board of Directors.
- 1.1.3 Suspended Members and Post-Secondary Schools:** No member school may compete with a school that is suspended from the Association, or with a college/university team on which there are contestants above high school rank.
- 1.1.4 Board of Directors Action:** The Board of Directors may take action to disallow participation against one or more specific out-of-state schools which otherwise meet (a), (b), (c) or (d) above if circumstances deem it advisable, and/or in order to protect MSHSAA member schools or the philosophy of interscholastic activities in Missouri.

### Competition Questions & Answers:

**Q1:** May our high school basketball team scrimmage against an area community college team or against a local city league team comprised of high school age players?

- A1:** No in both cases. A school team may compete only against teams representing a MSHSAA member high school or teams from schools that are members of a like state association. The only exception to this would be an alumni game when conducted in accord with provisions of By-Law 3.12. This restriction applies to so-called scrimmages as well as to games.
- Q2:** *We have a student at our school who is an outstanding distance runner. The student is desiring to participate in some open events involving college age or older athletes at some of the invitational meets sponsored by colleges during the spring sport season. Would this be permissible if our school track and field team is participating in the high school portion of this meet?*
- A2:** No. A school team and the school's individual athletes, while representing the school, may only compete with and against teams/students representing a MSHSAA member school or teams/students from schools that are members of a like state association. High school students representing their school may not compete against non-high school students except as provided in By-Laws 3.14 and 3.15.
- Q3:** *Our MMEA (Missouri Music Educators Association) District conducts auditions for a junior high (grades 7-8) honor band and choir. Is our school eligible to participate?*
- A3:** Yes, provided your junior high school is a MSHSAA member school, and has registered in the activity of music and has completed a music eligibility roster through the MSHSAA website. This would also apply to high school music programs as well. No member school may participate in competitive and/or evaluative events against a non-member school, or a member school that has not registered for the activity of music.
- Q4:** *A local home-school association has asked our school to schedule a basketball game against their team. Is this legal? What should we be aware of before scheduling such a game?*
- A4:** If this is a bona fide home-school association that has registered with MSHSAA, competition against one of its teams could be legal. The membership passed an amendment in the fall of 2012 to allow member schools to compete against a student team of a home-school association. There are several requirements for such teams, which are listed in By-Law 1.1.1.e. You should request an eligibility roster, which the team is required to provide under the new allowance. Please contact the MSHSAA office to confirm the registration of the home-school association and review the requirements in the by-law before scheduling any games.

## 1.2 ENFORCEMENT OF CONSTITUTION AND BY-LAWS

- 1.2.1 Institutional Responsibility:** The member school has the responsibility to educate students, coaches, directors and other appropriate persons of the state association requirements delineated within the Constitution, By-Laws and Board Policies, as adopted by the member schools, which could affect them. Further, the member school shall monitor its compliance with all requirements contained within the Constitution, By-Laws and Policies and enforce the same in regard to the school staff, students and other appropriate persons. The principal and/or superintendent of the school shall be responsible for the enforcement of the Constitution and By-Laws of this Association and shall be the official representatives of the school.
- 1.2.2 School Responsibilities:** The administration of the school shall be responsible for the eligibility of its students.
- The principal and athletic/activities director at each member school shall be required to attend an annual rules meeting (MSHSAA 101) regarding MSHSAA By-Laws, policies, and rationale for the rules.
  - When representative(s) of the school do not attend, the school shall give reason in writing to the executive director for the representative(s) being unable to attend.
- 1.2.3 Minimum Penalties - Ineligible Student:** The minimum penalty for using an ineligible student during the regular season and in MSHSAA tournament activity is as follows:
- Team Sports (baseball, basketball, football, soccer, softball, and volleyball). The school must:
    - Forfeit all contests involved.
    - Adjust its place in conference standings and/or relinquish its place in tournament standings.
    - Return team and individual awards.
  - Individual Sports (cross country, golf, swimming, tennis, track & field and wrestling). The school must:
    - Forfeit all events in which student(s) were involved.
    - Reduce team points (score) and adjust its place in conference standings, and/or its place in tournament standings.
    - Return awards of individual(s) and, if appropriate, after adjusting standings, team awards.
  - Tournaments (including MSHSAA tournaments) -- Team or student most recently defeated upon discovery of violation replaces offending team or student for remainder of tournament series.
  - The penalty of forfeiture may be waived in cases involving a student who transfers schools and evidence is provided that the student, although ineligible, is permitted to participate as a result of false information being provided by his previous school upon which the student was certified to have been eligible. Likewise, the Board of Directors shall have discretionary authority to determine whether a penalty is appropriate and the nature and duration of such penalty in cases where a student is determined to be ineligible under the Transfer of Enrollment Standards because of school officials failing to follow established procedures for certifying his/her eligibility and the student is later determined to be eligible in all respects except for the administrative oversights.

- 1.2.4 Restitution Rule:** If a student who has been declared ineligible is permitted to participate in interscholastic competition because of a court restraining order and/or injunction against the school or MSHSAA and if such restraining order and/or injunction subsequently is voluntarily vacated, stayed, reversed or finally determined by the courts not to justify injunctive relief, one or more of the penalties outlined in By-Law 1.2.3 above may be taken in the interest of restitution and fairness to other member schools.

### 1.3 SCHOOL PERSONNEL

- 1.3.1 Responsibility for Supervision:** No individual student, team, or activities group shall be permitted to participate in interscholastic events without being accompanied and supervised by a member of the school faculty or administrative staff of the applicable member school. A school faculty member or administrator for the applicable member school must be present at all events and practices in which cheerleaders participate whose primary responsibility is to supervise the cheerleaders. It is not allowable for one faculty member from one school in a multiple high school/middle school district to supervise all students of all schools of the multiple high school/middle schools districts under this provision.

#### Supervision Questions & Answers:

- Q1:** *We only had one athlete qualify for the state track and field meet. Our coach will be unable to accompany her to the state meet. May she participate if her parents take her to the meet without a school faculty member going with her?*
- A1:** No. An individual student, team, or activities group shall not be permitted to participate in any interscholastic event without being accompanied and supervised by a member of the school faculty or administrative staff.
- Q2:** *If a coach is ejected from a contest by a game official and there is no faculty member from the school present at the contest to assume his/her supervisory responsibilities on the bench, may the game continue?*
- A2:** No. MSHSAA By-Law 1.3.1 provides that no team or activities group shall be permitted to participate in interscholastic events without being accompanied and supervised by a member of the school faculty or administrative staff. If a coach is ejected from a contest and there is no faculty member present to take over his/her coaching supervisory responsibilities, the game shall be forfeited at that point.

- 1.3.2 Teacher Absenteeism Limit:** A school shall not enter more than six interscholastic events in any sport or music activity exclusive of district and state events sponsored by MSHSAA, which cause an individual to be absent from his/her teaching duties. A school shall not enter more than six, of the season limit of 11, interscholastic speech events in a semester, exclusive of district and state events sponsored by MSHSAA but inclusive of the NFL districts, which cause an individual to be absent from his/her teaching duties.

#### Teacher Absenteeism Questions & Answers:

- Q1:** *Our baseball coach has a free period the last hour of the school day. Because of travel distance, it is necessary for him to leave school with his team during the last hour for them to get to the site of a game. Does this count as one of the six allowable absences for this coach?*
- A1:** No. The restriction applies only to situations where the coach is absent from his teaching duties.
- Q2:** *Our debate coach has her preparation hour the last (seventh) period of the day. She teaches a debate class the sixth period in which all of her debate team is enrolled. In order for the speech and debate team and her to arrive at the site of an invitational tournament by the scheduled starting time, it is necessary to leave school at the start of the sixth period. Does this count as one of the six allowable absences per semester for this coach?*
- A2:** Yes. She will be missing class time the sixth period, it would constitute one of her six allowable absences for the semester.

### 1.4 COOPERATIVE SPONSORSHIPS

- 1.4.1 High School Cooperative Sponsorships:** With the approval of the MSHSAA Board of Directors, students from two member high schools may be combined to cooperatively sponsor interscholastic activities provided such is necessary to either have a sufficient number of students to support a program or will result in increased opportunities for students to participate and provided the following conditions are met:
- Establishment of a cooperative program may be approved by the MSHSAA Board of Directors provided both schools can show need to the Board of Directors. Examples that may constitute need are: 1) insufficient numbers; 2) lack of staff; 3) lack of a program; and 4) lack of facilities.
  - When forming a cooperative sponsorship (co-op), no more than two\* member high schools may be combined to compete, and the school classification numbers of the two\* schools, based on the enrollment breaks used for basketball, when added together may not exceed six (6). The resulting school classification for competition in the particular activity shall be based on the **combined** official enrollments for grades 9-12 of the two\* schools involved.
    - Exception\*: In 8-man football only, three schools may be combined to cooperatively sponsor a team as long as the total combined enrollment for the three schools in grades 9-12 does not exceed 200 students.
  - At the time of the application to form common participating group is made, one of the participating schools shall be designated to administer the program.
  - The districts of the two schools must be contiguous or the two schools must be in the same public school district. The borders of the entire public school district in which a non-public school is located will be used to determine contiguity for

purposes of a cooperative sponsorship that includes that non-public school (see item i also). Non-contiguous districts that are isolated from a specific activity may request approval from the Board of Directors to form a cooperative program if it will increase the opportunities for students to participate.

- \*e. The cooperative sponsorship agreement must be for a minimum of *two* years. The two-year period must coincide with the MSHSAA district cycles. The cooperative agreement may be voided at any time by mutual agreement of both schools with the approval of the Board of Directors. No other cooperative agreement in the same activity may be entered into with another school until the original *two*-year period elapses.
- f. In the event a cooperative agreement is voided prior to August 1, each school may sponsor their own team and shall be eligible for post season play in all sports/activities except football due to the nature of scheduling and district assignments.
- g. The cooperative agreement will be for a specific sport or activity. A school may have a cooperative agreement with one school in a particular activity or sport and with another school in a different activity or sport.
- h. In multi-school districts, the central administration must designate the school(s) that may request permission to cooperatively sponsor programs in a particular sport or activity.
- i. If a school (a contiguous public school or a non-public school located within the boundaries of a multi-school district) wishes to co-op with a school in a multi-school district the superintendent of that multi-school district will determine which of his/her schools will form the co-op with the non-district school. When co-oping in this manner, all sports and activities must be cooperatively sponsored with the same school.
- j. Applications for cooperative sponsorship must be made jointly by the boards of education of the involved schools and submitted to MSHSAA by December 1 for football and basketball and by May 1 for all other activities, preceding the school year in which the cooperative sponsorship, if approved, will be implemented.

**\*Effective July 1, 2018:**

- e. The cooperative sponsorship agreement must be for a minimum of one year. The cooperative agreement may be voided at any time by mutual agreement of both schools with the approval of the Board of Directors. No other cooperative agreement in the same activity may be entered into with another school until the original one-year period elapses.

Note: Wording in Board Policies #6, #9, #10, and #11 will also change on July 1, 2018.

**High School Cooperative Sponsorship Questions & Answers:**

- Q1:** *My high school wants to form a cooperative sponsorship with High School A in football and a second cooperative sponsorship with High School B in speech and debate. Is this possible?*
- A1:** Yes, a school can form a cooperative sponsorship with another school in one activity and form a different cooperative sponsorship with a different school in a different activity as long as the basketball classification numbers for the two schools added together equals six or less, and provided they meet the other criteria outlined in By-Law 1.4.1.
- Q2:** *Can our high school form a cooperative sponsorship with a school district that is not contiguous to our district boundaries?*
- A2:** Only if you have made requests to form a co-op with all contiguous school districts and have been turned down, can you make a request to the MSHSAA Board of Directors for permission to co-op with the nearest non-contiguous district.
- Q3:** *Our school co-ops in basketball with a neighboring school. Both schools are more restrictive than the minimum MSHSAA standards for academics, but our policies differ. Because of the differences, a student could be eligible by our school standards and ineligible by the other school's standards. Whose academic policy should we follow? How should we determine academic eligibility for the students that play on this co-op team?*
- A3:** Theoretically, all students that play on this co-op team should be under the same policies. Since these students are competing with and against each other for positions on the team, the terms and conditions for participation and eligibility should be standardized if at all possible. While each school has the right to set their own policies for their own students, when it comes to a cooperative sponsorship, it may seem unfair to a student that has to sit out due to his school's policies when a teammate under the same scenario gets to play because he's enrolled at the other school. It is suggested that such policies be thoroughly discussed and clearly outlined when the co-op is agreed upon by the two schools. Compromising on one standard policy for the co-op team(s) may eliminate team inequities and hard feelings. If policies differ, you should notate in the co-op agreement how eligibility will be determined: a) the policy of the school in which the student is enrolled will be used, or 2) students playing on the co-op team must meet whichever school's policy is the most restrictive.

**1.4.2 Junior High School Cooperative Sponsorships:** With the approval of the MSHSAA Board of Directors, students from two or more junior high schools may be combined to cooperatively sponsor interscholastic activities provided such is necessary to either have a sufficient number of students to support a program or will result in increased opportunities for students to participate.

- a. Establishment of a cooperative program may be approved by the MSHSAA Board of Directors provided all schools can show need to the Board of Directors. Examples that may constitute need are: 1) insufficient numbers; 2) lack of staff; 3) lack of a program; and 4) lack of facilities.

- b. At the time of the application to form common participating group is made, one of the participating schools shall be designated to administer the program.
- c. Cooperative sponsorships may be entered into by Affiliate Registered Schools (ARS) and member schools; however, at least one of the cooperating schools must be a **member** school. If a cooperative sponsorship includes an ARS, the ARS must abide by all by-laws and regulations in the conduct of that sport or activity, and the ARS may not sponsor any other separate team in that sport/gender.
- d. At least one of the cooperating schools must be contiguous to all other schools participating in the cooperative agreement, or the schools must be in the same public school district. The borders of the public school district in which a non-public school is located will be used to determine contiguity for purposes of a cooperative sponsorship that includes that non-public school. Non-contiguous districts that are isolated from a specific activity may request approval from the Board of Directors to form a cooperative program with the nearest district if it will increase the opportunities for students to participate.
- e. The cooperative sponsorship agreement must be for a minimum of one year. The cooperative agreement may be voided at any time by mutual agreement of all schools with the approval of the Board of Directors. No other cooperative agreement in the same activity may be entered into with another school until the original one-year period elapses.
- f. In the event a cooperative agreement is voided prior to August 1, each school may sponsor its own team/activity.
- g. The cooperative agreement will be for a specific sport or activity. A school may have a cooperative agreement with one or more schools in a particular activity or sport and with other schools in a different activity or sport.
- h. In multiple-school districts, the central administration must designate the school(s) that may request permission to cooperatively sponsor programs in a particular sport or activity.
- i. If a school in one district wishes to join with a school in a multiple-school district in a cooperatively sponsored sport or activity, the school must join with the nearest school in the multiple-school district that offers the activity.
- j. Applications for cooperative sponsorship must be made jointly by the boards of education of the involved schools and submitted to MSHSAA by May 1 preceding the school year in which the cooperative sponsorship, if approved, will be implemented.

## 1.5 SUMMERTIME DEAD PERIOD

- 1.5.1 Summertime Dead Period:** All member schools shall establish a summertime dead period for all MSHSAA-sponsored activities which meets the requirements listed below.
- 1.5.2 Definition of the Summertime Dead Period:** A period of defined length in which no contact takes place between school coaches/directors of MSHSAA-sponsored activities and students enrolled in the member school, or who will be enrolled in the member school during the next school year. Further, during the dead period school facilities are not utilized by enrolled students in connection with any sport or activity governed by MSHSAA. The dead period is a “no school activities time”; no open gyms, competitions, practices, conditioning, weight training; no activity-related functions or fundraisers, camps or clinics at school facilities or sponsored elsewhere by the school; no coaches/directors or students may have planned contact other than casual, normal community, non-activity contact. While there may be sports activities during this time, they must not involve the school coach, the school or school facilities.
- 1.5.3 Duration:** The dead period shall be nine consecutive days in length, and must begin on a Saturday and last through the second following Sunday.
- 1.5.4 Summer Placement:** Each school is responsible for setting a dead period for its athletic activities and one for its non-athletic activities. These dead periods may be concurrent or separate. The earliest possible dead period may be set to start no earlier than the Saturday following the school's last day of classes or the Saturday of Memorial Day Weekend, whichever is later. The latest possible dead period would end on the Sunday prior to the first allowable high school fall practice (Sunday of Standardized Calendar Week Number Five). This last possible dead period closes at 5:00 p.m. on Sunday of Standardized Calendar Week Number Five to allow for a Fall Sport/Activity Parent Meeting to take place after 5:00 p.m. if desired by the school.
- 1.5.5 Reporting:** Each school shall report the dates of its summertime dead period to the MSHSAA office no later than April 1 each year.
- 1.5.6 School Facilities:** Bona fide credit-bearing summer school courses taught by certified teachers in their curricular areas shall be exempt from the ‘use of school facilities’ restriction if held during the dead period; however, no sport-specific classes (e.g. Fundamentals of Basketball) may be held during the dead period.

### Summertime Dead Period Questions & Answers:

**Q1:** *We had originally set our Summertime Dead Period to start the Saturday of Memorial Day weekend; however, we have now qualified for State Baseball. Can we still hold our Dead Period during this week?*

**A1:** No. If a school qualifies for the state finals in a spring sport that ends on or after the Saturday of Memorial Day weekend (track and field, tennis, baseball, girls soccer), and their dead period was scheduled during this week, the school will need to adjust their dead period to a different week by contacting the MSHSAA office and publicizing the change to its coaches, students and parents.

- Q2:** *Our coaches are asking questions about what they can and cannot do during the summer dead period. How should I advise them?*
- A2:** You should first direct them to By-Law 1.5 and ask them to review the wording for themselves. The by-law basics are self-explanatory. Another way to advise them is based on the “triangle approach.” If you think of three things (school personnel, school facilities and school students) as the three vertices of a triangle, and cover up each vertex that is involved in the activity they are asking about, this will assist them in determining if the activity is legal during the dead period. If only one vertex is covered up (or involved), the activity would be legal. If more than one vertex is covered up (or involved), the activity would constitute a violation of the dead period by-law. For example, students participating in a basketball game where no school coaches are involved and which does not take place at any school facility would be allowable. But taking a school team with school coaches to the Show-Me State Games would not be legal during the school’s dead period.
- Q3:** *Our local youth baseball teams, under the auspices of the Parks Department, use our school’s baseball field for their practices and games during the summer. These youngsters are elementary school age (not of the age covered by our MSHSAA membership). May we allow the Parks Department to continue to use the field during our school’s “summertime dead period” or do we need to close the field altogether during that period?*
- A3:** Because these youth participants are not covered by your MSHSAA membership (too young) and because the school is not conducting this athletic event (the Parks Department is under a rental agreement), the field may continue to be used for this purpose during the dead period. Please note that during the “summertime dead period” member school facilities are not to be utilized by students who are enrolled or will be enrolled in the member school during the next school year in connection with any sport or activity governed by MSHSAA.
- Q4:** *We rent our school facilities to the local Legion Baseball program for practices and games for high school-aged players. May this facility use continue during our “summertime dead period” or will we need to prohibit use during that week?*
- A4:** Teams that include students enrolled at your school or who will be enrolled at your school next year may not use the field for practice or competition during your dead period due to the outlined restrictions for this period. Other Legion teams that do not include your current or upcoming students may continue to use your facilities during your dead period should you choose to allow it.
- Q5:** *Our summer school program begins the first week in June and concludes the second week of July. We have a conditioning and weight training class. The class is open to all students, most of whom are our athletes. The class is taught by our football coach. May we hold this class during our summertime dead period?*
- A5:** Yes, if this is a bona fide credit-bearing summer school course and the coach is a certified teacher and teaching in his curricular area. Since this course is not sport-specific, it would be allowable under the “school facilities” section above.
- Q6:** *We hold a “Fundamentals of Basketball” class during our summer school P.E. program and our basketball coach teaches this class. May this class take place, without modification, during our “summertime dead period”?*
- A6:** No. Sport-specific classes are not allowable under the restrictions of the dead period because they involve school facilities and enrolled students, and in many cases, school coaches as well. During the days of the school’s summertime dead period, other non-sport-specific topics could be taught, such as health/nutrition and/or weight-training, conditioning, etc.
- Q7:** *Our town holds a Fourth of July parade and the marching band of several area schools participate in the parade. Our school has set our “summertime dead period” overlapping the Fourth of July holiday and this event. a) Can our band perform? b) Can the band director be present?*
- A7:** Answer a) During the dead period, students could not be directed to attend or participate and no school equipment or uniforms can be used, including musical instruments. Answer b) No, the band instructor could not have instructional contact with enrolled students during the dead period.
- Q8:** *During the summer, a local community group comprised of school alumni, families, and current band students take a tour of a foreign country. This group is not affiliated with the school and participants pay their own way. During the trip, the group goes to musical concerts and takes historical tours, but does not perform at all. Can our band director attend this trip if it includes enrolled students and occurs during the school’s “dead period”?*
- A8:** Yes. This is a social event and casual contact may take place. If a similar trip was being planned and the participants were going to receive instruction or perform, the band director could not attend during the dead period.
- Q9:** *Each summer our music director serves as the director for the musical for our local community theater. Rehearsals usually begin in June and end with a performance in mid-July. The cast is made up of all ages and includes a few of our high school students. If the “dead period” occurs within this time frame may our music director direct this performance?*
- A9:** Your musical director may direct the performance; however, during the school’s nine-day summertime dead period he/she could not provide any instruction to students who are enrolled or will be enrolled in your school next year.

**Q10:** *Our high school sideline cheerleaders are also our competitive cheer team. Our cheerleading coach is also our “club team” competitive coach. a) Can our competitive team still use our gym during the “dead period”? and b) Can our coach still be active with the competitive team?*

**A10:** Answer a) No. Since the two teams overlap and skills of both sideline and competitive cheer also overlap, neither team could utilize school facilities during the summertime dead period. Answer b). No. Again, because of the overlapping teams and overlapping skills of sideline and competitive cheer, the coach cannot instruct the students in either during the school's summertime dead period.

**Q11:** *Our school has scheduled its dead period for the last possible week of the summer and it runs up to the first day of fall practice. a) Can the coaches work on the football field and prepare it for the season? b) Can students assist in getting the fields ready?*

**A11:** Answer a) Yes, the coaches may prepare the field and facilities during this period. Answer b) No, the students may not assist in the preparations.

**Q12:** *May a school coach hold a youth camp during the summertime dead period for a high school?*

**A12:** Yes, however, the youth camp would have to be held at a non-school facility and no students who are enrolled or will be enrolled at that school could participate or assist with the camp. Further, no school game equipment or school-owned personal player equipment or could be used.

**Q13:** *If we hold our school dead period during the week before fall practice starts, may we hold a “lock-in” at school for our football athletes where we eat pizza and watch movies (no football discussions)?*

**A13:** Anything you schedule for athletes during your dead period defeats the purpose of the dead period. The dead period concept was adopted by the membership in order to allow families a free week with no school activities so they might be able to take a family vacation during this period, or simply have a break from the normal summer sports and activity routine. While many activities that could be scheduled for Sunday night might be positive or worthwhile, most if not all would be a violation of the dead period by-law, either by rule or by the spirit of the rule. Consider the legality of activities in this manner: If the activity would be allowable on Wednesday night during your dead period, it would be allowable on Sunday night. If it would not be allowable on Wednesday, it is not allowable on Sunday. The dead period ends at midnight on Sunday night (other than in Week Five).

**Q14:** *A local radio station is hosting a banquet this summer to recognize area citizens in a variety of areas. One of the award categories is the “High School Athlete of the Year.” One male and one female will be selected for their accomplishments during the prior school year and will receive an award, symbolic in nature. The banquet is scheduled to take place during the summer, but hits on the dead week for our high school. If an athlete from our school wins this award and is invited to attend the banquet, can he or she attend during the dead week? Could a school coach attend the banquet?*

**A14:** As per the Amateur Standards (By-Law 3.6.2.e & f) such an event would need to first be approved by the school administration, and the type of award to be received should be reviewed. If the awards are allowable and such approval is given, the athlete could attend the event during the dead period. Although the award being given is connected to the interscholastic program, the ceremony is not directly activity-related and it is not sponsored by or located at the school. The goal of the dead period is to allow students and coaches to have a chance to have a family vacation or a week off of activities. Obviously the banquet is optional, and is honoring past accomplishments rather than preparing athletes or teams for an upcoming season. The athlete's coaches could attend as well, and this would be considered “casual, normal community, non-activity contact” as described in By-Law 1.5.2, Summertime Dead Period.

**Q15:** *We set our dead period for the week after school was scheduled to be released. Now with snow days we will be in school part of that week. Can we keep this as our dead period?*

**A15:** No. Per the by-law, the earliest possible dead period may be set no earlier than the Saturday of Memorial Day Weekend or the Saturday following the school's last day of classes, whichever is later. If you are in school that week, you will have to push your dead period back to a different week. There is ample time to make this adjustment and notify everyone. The April 1 due date for submitting dead periods takes such weather-related changes into account.

## 1.6 NEW ATHLETIC/ACTIVITIES DIRECTOR TRAINING

**1.6.1 New Athletic/Activities Director Training:** An athletic/activities director who is in his/her first or second year in the position of A.D. in the state of Missouri shall be required by his/her school to attend a MSHSAA A.D.'s Training Session at the earliest opportunity after being hired.

## 1.7 HEAT ACCLIMATIZATION

**1.7.1 Heat Acclimatization Period:** For the health and safety of participants, member schools shall follow the Heat Acclimatization Schedule as described below and as summarized in Diagram 1.7 for all fall sports. The Heat Acclimatization Schedule sets forth a progressive system of early practices along with periods of rest. The goal of the Heat Acclimatization Period is to increase exercise heat tolerance and enhance the ability to exercise safely and effectively in warm and hot conditions. This period shall begin on the first day of practice or conditioning.

**1.7.2 Heat Acclimatization Definitions:** Some definitions of terms used in the Heat Acclimatization system can be found in other sections of the MSHSAA Handbook, and are listed below:

- a. A “day” is defined as a calendar day (12:00 a.m. through 11:59 p.m.).
- b. **Recovery Period:** A recovery period is defined as the time between the end of one practice or walk-through and the beginning of the next practice or walk-through. During this time, students should rest in a cool environment, with no sport-related or conditioning-related activity permitted (e.g., speed or agility drills, strength training, conditioning, or walk-through). Treatment with the athletic trainer is permissible.
- c. **Fall Sports:**
  1. A junior high sport with a first practice date prior to Monday of Standardized Calendar Week Number 11 shall be considered a **fall** sport for the purposes of heat acclimatization.
  2. **Definition of Practice:** See By-Law 3.16.1
  3. **Definition of Conditioning Practice:** See By-Law 3.16.2
  4. **Definition of Walk-Through:** See By-Law 3.16.3

**1.7.3 Limits and Requirements within Heat Acclimatization Period:**

- a. **First Five Days:** Only one practice may be held on each of the first five days of the Heat Acclimatization Period. Further, one walk-through may be held after a rest period of one or more hours.
- b. **Practice Duration:** Each individual practice shall last no more than three hours. Warm-up, stretching, and cool-down activities are included as part of the three-hour practice time. Regardless of ambient temperature conditions, all conditioning and weight-room activities must be considered part of practice. Note: Days on which athletes do not practice due to a scheduled rest day, injury, or illness do not count toward the heat-acclimatization period, nor do they count as a “conditioning practice.”
- c. **Walk-through Limits:** A walk-through is not part of the **three-hour** practice period, can last no more than **one hour** per day, and does not include conditioning or weight-room activities.
- d. **Double Practice Days:** Two double practice days may not be held back-to-back; a double practice day must alternate with a single practice day or a rest day. On a double practice day, a single practice may not exceed three hours, and total hours of practice may not exceed five hours. A minimum of one hour of rest must be provided between the two practices.
- e. **Required Rest Day:** If practice occurs on six consecutive days, participants shall have one day of complete rest (no conditioning, no practice, and no walk-throughs). Therefore, sixteen dates are required to complete the fourteen-day Heat Acclimatization Period.

**Editor’s Note:** for Diagram 1.7:

1. *Baseball and Softball catchers may wear protective gear for their safety and by rule, but must be allowed extra rest and water breaks during the practice.*
2. *Field Hockey: On days 3-5 goalie can wear protective equipment with extended breaks.*
3. *Golf is excluded from the heat acclimatization schedule but must have 14 days of practice completed before competition.*
4. *The preseason scrimmage is a practice and the time spent for this scrimmage counts towards the total hours of practice in a day.*

**Diagram 1.7**

Day	Heat Acclimatization Practice Plan	Sports Equipment//Helmets/Pads
1	One Practice per day (3 hours Total) 1 hour walkthrough after 1 hour of rest	FB-Helmet only; SB and BB catchers equipment allowed (Editor’s Note 1)
2	One Practice per day (3 hours Total) 1 hour walkthrough after 1 hour of rest	FB-Helmet only; SB and BB catchers equipment allowed (Editor’s Note 1)
3	One Practice per day (3 hours Total) 1 hour walkthrough after 1 hour of rest	FB-Helmet / shoulder pads / blocking sleds / tackling dummies only
4	One Practice per day (3 hours Total) 1 hour walkthrough after 1 hour of rest	FB-Helmet / shoulder pads / blocking sleds / tackling dummies only
5	One Practice per day (3 hours Total) 1 hour walkthrough after 1 hour of rest	FB-Helmet / shoulder pads / blocking sleds / tackling dummies only
6-16	<ul style="list-style-type: none"> <li>• Alternate a double practice day with a single practice day or a rest day</li> <li>• <u>Double Practice Day:</u> 3 hour max per practice; 5 hour max total with 3 hour minimum rest between the two</li> <li>• <u>Single Practice Day:</u> 3 hour max; 1 hour walkthrough after 1 hour rest</li> <li>• <u>Rest Day:</u> During the preseason heat acclimatization period, if practice occurs on six consecutive days, participants should have one day of complete rest (no conditioning, walk-throughs, practices, etc.) Therefore, 16 days are needed to complete the 14-practice requirement</li> <li>• <u>On-Site Athletic Trainer:</u> Arrange for the heat acclimatization period (days 1-16) if possible, but not required.</li> </ul>	FB-All equipment / full contact



**Heat Acclimatization Questions & Answers:**

- Q1:** *During the first five days of the acclimatization period may a school split up its one three hour practice into two 1½ hour practices with an hour or more of rest between them, then take the required one hour rest period before having a one hour walk-through?*
- A1:** No. During days one through five, a school may only conduct a single practice not to exceed three hours **including** stretching and warm-ups. If a team practices for an hour and takes a half hour rest and water break they only have an hour and a half left before the practice session must be concluded. Athletes are typically pushed harder during shorter exercise sessions, causing a greater amount of total work load and exertion over two shorter practice sessions than would be expected over one session. Intensity of exercise increases body temperature faster and higher, putting athletes at risk for heat stroke. Exception: a golfer may exceed the time limit for a practice as it is not considered to be an exertional sport.
- Q2:** *On the second day of practice our full-back twisted his ankle and was seen by the trainer. On days 3-5 he came to practice and watched from the sidelines. Do these 3 days count towards his conditioning requirements?*
- A2:** No. In order for the days to be counted, athletes must be healthy and participating in the conditioning activities. Simply being present at practice would not meet the requirement for conditioning. Further, in the fall, each athlete must meet the 14 days of acclimatization before they may compete in a contest. If an athlete is unable to participate in acclimatization with the rest of the team, the acclimatization limits and requirements would be in place for that particular athlete until he is able to complete the acclimatization period.
- Q3:** *Two of our soccer players moved into our school district late this fall and did not start practicing with the team until the fifth day of practice, nor were they involved in any practices with their former school. a) May they begin two-a-days with the rest of the team on team practice day six? b) Would they be eligible to participate in the preseason interschool scrimmage on Saturday?*
- A3:** a) No. Each player must follow the heat acclimatization schedule. These players may only participate in a single practice on each of their first five practice days. b) No. Each participant in the scrimmage shall have at least nine individual days of conditioning practice prior to participating in the preseason inter-school scrimmage. Due to when these players started practicing and the required rest day after six practice dates it is not possible for them to have completed nine conditioning practices before the scrimmage.
- Q4:** *During the 16-day acclimatization period we started a practice and at some point during the practice our athletic trainer and administration deemed the weather conditions too severe to continue practicing outdoors. a) Can we move our practice indoors? b) If we cancel the practice completely at this point will it count towards the conditioning requirements?*
- A4:** a) Yes, you may move the practice indoors. The time that has already been spent at practice will count towards the total time allowed. The travel time to a new location will not be counted towards the time allowed. While indoors you must include specific activities, drills and/or instruction involving physical activity designed to elevate the student's level of physical condition for the specific sport. b) It can only count towards the conditioning requirements if you are satisfied that you have met the requirement to engage the student in specific activities, drills and/or instruction involving **physical activity** designed to **elevate the student's level of physical condition** for the specific sport.

# **SECTION 2:**

# **STUDENT ESSENTIAL BY-LAWS**

- 2.1 **Student Essential By-Laws - Introduction and Definitions**
- 2.2 **Citizenship Requirements**
- 2.3 **Academic Requirements**
- 2.4 **Semesters of Participation**
- 2.5 **Entering and Withdrawing From School**
- 2.6 **Undue Influence**
- 2.7 **Violation of By-Laws**
- 2.8 **Assumed Name**
- 2.9 **Local School Requirements**
- 2.10 **Post High School Graduates**
- 2.11 **Special Provisions for MSB and MSD**

## 2.1 STUDENT ESSENTIAL BY-LAWS - INTRODUCTION AND DEFINITIONS

**2.1.1 Student Essential Eligibility Requirements for All Interscholastic Activities:** Any student who represents his/her school in interscholastic activities shall be a **bona fide student** enrolled as an undergraduate student of the school (except as provided in By-Laws 2.3.4, 3.5.1, 3.5.3, and 3.10.3) and shall meet the following general standards of eligibility and the specific standards in By-Laws 3.3 through 4.1.6.

- a. **Bona fide student:** In order to represent the school the individual must be a bona fide student and meet all eligibility requirements. A bona fide student is one who meets one of the following definitions:
  1. A student who is enrolled in and regularly attending classes at the member school and who meets the minimum academic requirements in By-Law 2.3.2 through full-time attendance at the school as per By-Law 2.3.4.a.
  2. A student who has established residency at the member school and whose official records and primary academic transcript is housed and maintained at the member school, and who is accumulating credits toward receiving a diploma from that member school, and meets the minimum academic requirements in By-law 2.3, but is attending classes at a non-member technical high school run by the member school's school district or accredited by DESE or a non-member alternative high school run or contracted by the member school's school district or accredited by DESE. Such students must meet all essential eligibility standards for participation.
  3. A student who is recognized by the school as meeting the minimum academic requirements outlined in By-Law 2.3.2 through a non-traditional enrollment option as outlined in By-law 2.3.4.b and 2.3.4.c.

**2.1.2 Participation:** Eligibility to represent a school in interscholastic activities is a **privilege** to be attained by meeting the standards of eligibility cooperatively set by the member schools through this Association and any additional standards set by a member school for its own students.

**2.1.3 Interscholastic Activity:** An interscholastic activity shall be defined as any extra-class activity involving two or more schools in which two or more students participate who are identified with their schools.

## 2.2 CITIZENSHIP REQUIREMENTS

**2.2.1 Citizenship:** Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditable citizens." Conduct shall be satisfactory in accord with the standards of good discipline.

### 2.2.2 Law Enforcement:

- a. A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies.
- b. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.
- c. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others. *(Editor's Note: If a traffic offense is accompanied by an act covered in letter a above, such as property damage, bench warrant, etc., eligibility will be delayed per letter a.)*

### 2.2.3 Local School:

- a. A student who violates a local school policy is ineligible until completion of the prescribed school penalties.
- b. The eligibility of a student who is serving detention or in-school suspension shall be determined by local school authorities.
- c. A student shall not be considered eligible while serving an out-of-school suspension.
- d. If a student misses class(es) without being excused by the principal, the student shall not be considered eligible on that date. Further, the student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes.
- e. Each individual school has the authority to set more restrictive citizenship standards and shall have the authority and responsibility to judge its students under those standards.
- f. Each school shall diligently and completely investigate any issue that could affect student eligibility.

**2.2.4 Expulsion:** A student who is expelled from school because of disciplinary measures shall not be considered eligible for 365 days from the date of expulsion. An expulsion is prompt removal of a student from school following the conduct for which the student is under discipline, whereby the student is not allowed to return to school until either an appeals process reinstates the student or the duration is fulfilled. However, this period of ineligibility shall not apply to any student expulsion for conduct otherwise protected by law which does not materially and substantially interfere with the requirements of appropriate discipline in the operation of a school.

**2.2.5 Student Responsibility:** Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery,

then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

**Editor's Note:** See also By-Law 3.10.5, *Eligible at Time of Transfer*.

### **Citizenship Questions & Answers:**

- Q1:** *We have a student who was recently found guilty in our local court of driving while intoxicated. He was fined and sentenced to ten days in jail to be served on the weekends over a period of five weeks. He has paid the fine and has six days of the jail sentence yet to be served over the next three weekends. What is his eligibility status?*
- A1:** In accord with By-Law 2.2, a student who is found guilty of a law violation shall not be considered a creditable citizen until he/she has satisfied his/her fine and/or penalty. Thus, this student would not be eligible until he has served the six days remaining on his jail sentence. Once he has served the remaining sentence, it would be up to your local school administration to determine whether or not he has met all local requirements for citizenship eligibility.
- Q2:** *We have two students who were involved in criminal activity. One student has been charged but a court date has not been set. The other student is waiting for a charging decision by the prosecutor. School officials have received credible information that both students were involved. However, each student is going to plead "not guilty" until the matter is resolved. Should we allow them to play?*
- A2:** No. It is important for local school officials to diligently check with law enforcement officials in such situations. Access to credible information or student admission of involvement confirms the student does not meet the standards that are necessary, and you should not allow the students to participate. Neither student should be considered eligible until all matters have been concluded within the legal system and your school.
- Q3:** *One of our students was found guilty of shoplifting. After paying restitution, the student was placed on probation **with special conditions**. Is the student eligible for any activities while on probation?*
- A3:** No. If the student is under a deferred prosecution, or on probation under a suspended execution or suspended imposition of a sentence (**SIS**), the student must fulfill **all** special conditions of the probation such as jail time, payment of a fine, restitution, community service, counseling, etc. before eligibility can be restored. After the student has fulfilled the special conditions of probation, but remains under general conditions of probation, the local school authorities shall determine the eligibility for that student.
- Q4:** *We have a student who was found guilty of an alcohol-related traffic offense. He has paid his fine and completed his community service; however, as a condition of his probation, he is required to take part in the Substance Abuse Traffic Offender Program (SATOP). Will the student be eligible before completing this program?*
- A4:** No. Any special conditions of probation must be completed before eligibility may be reinstated. After the student has fulfilled the special conditions of probation, but remains under general conditions of probation, the local school authorities shall determine the eligibility for that student.
- Q5:** *We have a student who was found guilty of a crime in juvenile court and assigned 30 hours of community service. Will the student be eligible before completing the community service?*
- A5:** No. Community service is the equivalent of an assigned sentence and must be completed before eligibility may be reinstated.
- Q6:** *One of our students was charged with property damage. The case was transferred from state court to municipal court. The city prosecutor has indicated that he will dismiss the charge before court adjudication if the student will make restitution and perform community service hours. Will the student be eligible before paying restitution and completing all community service?*
- A6:** No. If dismissing a charge or not filing a charge hinges upon the student paying restitution and/or completing other sanctions such as community service, these requirements are the equivalent of an assigned sentence by a court and must be completed before eligibility may be reinstated.
- Q7:** *A student at our school skipped classes on Friday for an unapproved "senior skip day." This resulted in an unexcused absence. May this student participate in our conference track and field meet scheduled on Saturday?*
- A7:** No. By-Law 2.2 provides that a student having an unexcused absence may not be eligible to participate in a contest until the student has once again attended a full day of classes. In this situation, the student must attend all classes on Monday to re-establish eligibility.
- Q8:** *We have a student who participates in wrestling. He has been suspended for three days from classes (out-of-school) which fall on Monday, Tuesday and Wednesday. He is scheduled to wrestle on Thursday at the state meet. Is he eligible?*
- A8:** No. Days of out-of-school suspension are considered unexcused absences and the student must attend all classes on Thursday to re-establish eligibility.
- Q9:** *One of our athletes recently received a ticket for "Failure to Yield" at a stop sign. No one was hurt, no property was damaged, and no drugs/alcohol were involved. How does this offense affect his eligibility for school activities?*
- A9:** As explained in By-Law 2.2.2, this offense would not cause any period of ineligibility for the student unless your school has a more restrictive policy on such offenses than those listed in By-Law 2.2. Had drugs, alcohol, or injuries to others been involved, the student's eligibility would have been affected by the incident.

- Q10:** *Our school has chosen not to re-enroll a student for next year due to ongoing behavioral and discipline issues. However, we have allowed the student to finish the year and take finals at our school. Will the student have a period of ineligibility at his new school for being asked to leave?*
- A10:** Possibly. If the student was already ineligible for activities at your school due to citizenship and that period of ineligibility had not been completed prior to the transfer, the period of ineligibility would need to be completed at the receiving school. You will need to communicate these issues on your part of the Transfer of Eligibility Form that the receiving school should submit if the student requests to play sports at the new school. If the student only participates in activities, you should contact the receiving school and apprise them of the citizenship penalties. If the student was considered eligible as per the citizenship requirements at your school, By-Law 2.2 eligibility would continue at the receiving school. However, if a "Hardship Transfer" is requested by the receiving school, you should consider indicating that the transfer was not a hardship due to the situation being within the student's control (i.e. if the student had exhibited better behavior, he would still be a student at your school). A receiving school always has the option to set citizenship eligibility in a more restrictive manner based on their policies if they have knowledge of the violations. A sending school (your school) should be open and honest regarding violations of the citizenship standard. Being a creditable school citizen is an essential eligibility requirement. Neither school should give a student an expectation of confidentiality in regard to transgressions if the student desires the privilege of participation in interscholastic activities.
- Q11:** *Our school has very strict academic standards. We will not be re-enrolling a student due to the student not meeting the school's academic expectations. Will this be viewed as an expulsion?*
- A11:** No, this situation does not meet the definition of an expulsion and the student would not be subject to citizenship penalties for an academic-only issue. The student would, however, still be subject to the provisions of the residence and transfer requirements in By-Law 3.10.
- Q12:** *A student at our school violated one of our school's citizenship policies for eligibility in activities. Before his disciplinary penalties were completed, which included a period of ineligibility for sports, he transferred to another school. Will he be eligible there?*
- A12:** Not initially. As per By-Law 3.10.5, a transfer student must be eligible in all respects at the school from which he transferred to be eligible at the new school. When a student transfers with the status of ineligible for disciplinary reasons, the student retains that status at the new school for the same period as decreed by the former school. Therefore, the student would, first, have to complete that period of eligibility which you will need to communicate to the new school. In addition, a transfer student must be deemed eligible by the MSHSAA office after a Transfer of Eligibility request is filed by the receiving school and responded to by the sending school (in most cases).
- Q13:** *A student in our school was expelled for wearing a wristband protesting U.S. war involvement and refusing to remove it when requested. There was no disruption of any class or work at the school. There were no threats or acts of violence on school premises associated with the wearing of this wristband. Would expulsion of this student make the student ineligible for 365 days under By-law 2.2.3?*
- A13:** No. Such conduct would appear to be constitutionally protected expression which did not materially and substantially interfere with the requirements of appropriate discipline in the operation of a school.

## 2.3 ACADEMIC REQUIREMENTS

- 2.3.1 Statement of Philosophy** -- Participation in high school activities is a valuable educational experience and should not be looked upon as a reward for academic success. Students with low academic ability need the educational development provided through participation in activities as much as students with average or above average ability. Activity participation should be for all enrolled students making appropriate progress toward graduation and otherwise in good standing. Each local board of education is encouraged to establish criteria to ensure that students who are participating in MSHSAA activities are satisfactorily progressing toward meeting the local graduation requirements.
- 2.3.2 Grades 9-12 Requirements:** A student in Grades 9-12 must meet the following requirements in order to be academically eligible to participate in interscholastic activities:
- Semester Prior to Participation:** The student shall have earned, the preceding semester of attendance, a minimum of 3.0 units of credit or have earned credit in 80% of the maximum allowable classes in which a student can be enrolled in the semester, **whichever is greater**, or a student must have made standard progress for his or her level the preceding semester in a special education program for the handicapped approved by the Missouri State Department of Education which, though un-graded, enrolls pupils of equivalent age.
  - Semester of Participation:** The student shall currently be enrolled in and regularly attending courses that offer 3.0 units of credit or 80% of the maximum allowable credits which may be earned, **whichever is greater**; or a student must be enrolled in a full course at his or her level in a special education program for the handicapped approved by the Missouri State Department of Education which, though un-graded, enrolls pupils of equivalent age.
  - 80% Credit Requirement:** The calculation of the credit requirement described in a-1 and a-2 above for all enrolled students at the school shall be based on the maximum allowable classes in which a student can be enrolled at the member school during the normal school day due to the academic system that the member school has selected (7-hour day, block schedule, etc.) Credits earned in school-sponsored "extra" classes taken beyond the normal school day may

be used toward academic eligibility. Internet classes offered **by** and **at** the member school and which are completed no later than the close of the semester with credit placed on the student's transcript can be counted toward academic eligibility. (See also By-Law 2.3.4 regarding other courses that may be utilized.)

- d. Entry into 9th Grade: A beginning 9th grade student shall have been promoted from the 8th grade to the 9th grade for first semester eligibility.
- e. A student must be making satisfactory progress towards graduation as determined by local school policies.

**DIAGRAM 2.3: SAMPLE HIGH SCHOOL ACADEMIC SCHEDULES**

Academic Schedules	Credits Earned must equal 3.0 or 80%, whichever is <b>GREATER</b>
Six-period day (.5 each)	Must pass 6 of 6 (3.0)
Seven-period day (.5 each)	Must pass 6 of 7 (3.0)
Eight-Block schedule (.5 each)	Must pass 7 of 8 (3.5)
Four-Block schedule (1.0 each)	Must pass 4 of 4 (4.0)
Ten-Block schedule (.5 each)	Must pass 8 of 10 (4.0)

**2.3.3 Grades 9-12 Trimester System:** A student attending a school on a trimester schedule must earn the following credits in order to earn and maintain his/her academic eligibility. The student must be enrolled in and regularly attending classes during each trimester which will allow 2 units of credit or 80% of the maximum allowable credits to be earned, **whichever is greater**. This same academic requirement must be met during the trimester preceding participation. Like students on a semester system, a student on a trimester system shall be eligible or ineligible based upon both achievement in the preceding trimester **and** enrollment/attendance during the current trimester. An incoming freshman need only be promoted from the 8th grade to the 9th grade for eligibility in his/her first trimester of the 9th grade.

**2.3.4 Grades 9-12 Enrollment Options for Academic Eligibility:** The following options are available to students in order to meet the requirements of By-Law 2.3.2.a and b above.

- a. **Traditional Option:** A student may meet the requirements outlined in By-Law 2.3.2 through being enrolled and attending classes full-time at the high school.
- b. **Non-Traditional Option 1 – Transcribed Credits:** A student may meet the requirements outlined in By-Law 2.3.2 through meeting ALL of the following:
  - 1. The student is an enrolled student of the high school, but all or some of the courses/credits are not taken at the local high school (virtual, post-secondary, work study, etc.).
  - 2. All credits attempted/earned are placed on the high school transcript.
  - 3. All classes must be completed by the **high school's** close of the semester, as per By-Law 2.3.11, in order for those classes/credits to be considered toward activity eligibility.
- c. **Non-Traditional Option 2 (Public Schools Only) – Seat-Time + Non-Transcribed Credits:** A student may meet the requirements outlined in By-Law 2.3.2 through meeting ALL of the following:
  - 1. The student is an enrolled student of the public high school of residence, as defined in By-Law 3.10, and is taking a minimum of **two** credit-bearing, seat-time classes for a minimum of 1.0 units of credit at the high school, **and**
  - 2. The high school administration confirms after a full academic review that the student is further enrolled in courses taken outside of the school which bring the student up to the academic credit requirements outlined in By-Law 2.3.2 (80%). Each local school will determine its own oversight, standards, and criteria for approval of such outside courses/credits, as well as the procedures to determine success/credit confirmation for academic eligibility for the current and following semester. It is not necessary that such confirmed credits be placed on the high school transcript, but may be listed, at the school's discretion.
  - 3. All classes/assignments must be completed by the **high school's** close of the semester, as per By-Law 2.3.11, in order for those classes/credits to be considered toward activity eligibility.
- d. **Transfer of Enrollment based on Changes in Bona-fide Student and Academic Status:** Any student whose enrollment status changes from being a **non-bona fide** student (not meeting By-Law 2.1 **and** one of the 9-12 Enrollment Options) to **being** a bona fide student (meeting By-Law 2.1 **and** one of the 9-12 Enrollment Options) would be considered a transfer student (see By-Law 3.10.4), and ineligible to represent a member school until a transfer of eligibility form is filed and an eligibility ruling is rendered.

**2.3.5 Grades 9-12 Summer School:** Secondary school-sponsored summer courses may count toward maintaining senior high academic eligibility for the **FALL** semester provided the following requirements are met:

- a. The counting of secondary school-sponsored summer school credits must first be approved by the local school administration.
- b. Credit earned for the summer school course is placed on the student's school transcript and counts towards graduation.
- c. The course must be a class identified by the local school board/governing body as required for graduation/promotion requirements.
- d. Electives taken in any of the four **core content areas** (language arts, mathematics, science, and social studies) may be counted toward this requirement of academic eligibility.
- e. Online courses may not count as summer school credit, unless they meet the requirements of By-Law 2.3.4.a (taken at the high school) or 2.3.4.b (placed on the transcript).

- f. A MoVIP course may count toward fall eligibility if the course taken meets the requirements of this section and is completed on or before July 31.
- g. No more than one credit earned in summer school shall count toward maintaining academic eligibility.

**2.3.6 Grades 7 and 8 Requirements:** A 7<sup>th</sup> or 8<sup>th</sup> grade student must meet the following requirements in order to be academically eligible to participate in interscholastic activities:

- a. Grading Period: A “grading period” is a period no less than six weeks and no greater than nine weeks where progress is determined and is reported to students/parents. A student must have been promoted to a higher grade or a higher level in special education at the close of the previous year. However, any such student who failed more than one scheduled subject, or failed to make standard progress in special education, shall be ineligible the following grading period regardless of promotion to the higher grade. (However, see also item c below).
- b. Semester of Participation: The student shall be currently enrolled in and regularly attending the normal course for that grade or must have enrolled in a full course at his or her level in any public school special education program for the handicapped approved by the Missouri State Department of Education which, though ungraded, enrolls pupils of equivalent chronological age.
- c. Entry into 7th or 9th Grade: This section shall not apply to students promoted for the first time into the 7th or into the 9th grade prior to the first day of classes.

**2.3.7 Grades 7 and 8 Missouri Virtual Instructional Program (MoVIP):** In order to be considered academically eligible for participation in interscholastic activities at a member school, a student that is enrolled in MoVIP:

- a. Shall meet the requirements listed in 2.3.7 above; these minimums may be met through a combination of MoVIP courses and those taken at the member school;
- b. Shall, during the semester of participation, be enrolled in two or more standard classes at the member school. If there is a class associated with the activity, the student must be enrolled in that course in order to participate;
- c. Must complete MoVIP courses by the close of the grading period for the member school in order for those credits to be considered towards activity eligibility.

**2.3.8 Grades 7 and 8 Summer School:** A local school district may reinstate the **FIRST** grading period eligibility of a student being promoted to the 8th grade who has failed more than one class but no more than three classes if the student passes the appropriate number of core classes through secondary school-sponsored summer school, as described below, and provided the following requirements are met:

- a. The counting of summer school classes must first be approved by the local school administration.
- b. The grade earned for the summer school course is placed on the student’s school transcript.
- c. Only core classes (science, math, social studies and communication arts) may count toward reinstatement of first grading period eligibility.
- d. A student who has failed two scheduled subjects must pass at least one core class through secondary school-sponsored summer school; a student who has failed three scheduled subjects must pass at least two core classes through secondary school-sponsored summer school.
- e. Correspondence courses may not count as summer school credit.

**2.3.9 Fifth Day Requirement - Gaining Eligibility:** A student who was academically ineligible the preceding semester (high school) or grading period (junior high) but meets the academic standard at the close of that semester (high school) or grading period (junior high) becomes eligible the **fifth day classes are attended** in the succeeding semester (high school) or grading period (junior high). **Exception:** *If an interscholastic contest is played before the formal opening of school and a student has become academically eligible for the fall semester/grading period and is eligible in all other respects he/she may be eligible to participate under this provision provided the student is properly enrolled in school.*

**2.3.10 Fifth Day Requirement - Losing Eligibility:** A student who becomes academically ineligible shall lose the privilege to represent the school the **fifth day classes are attended** in the succeeding semester (high school) or grading period (junior high). **Exception:** If a student becomes academically ineligible for the fall semester (high school) or first grading period (junior high) he/she is ineligible for all activities beginning with the first event.

**2.3.11 Incomplete at Close of Semester:** Credit earned or completed after the close of the school’s semester shall not count as having been earned that semester, except in case of illness verified by a physician. This rule is automatically waived in case a student fails to complete the required units of credit in a given semester because of his being drafted or being called to service in the National Guard or military service.

**2.3.12 Alternative Schedules:** The Board of Directors shall have the authority to determine the academic standards students shall meet in a school which does not have a traditional two-semester school year. Any changes approved shall be equitable for all students.

#### **Academic Requirement Questions & Answers:**

**Q1:** *Sally did not complete the required academic work in her science class to achieve a passing grade at the close of first semester. However, due to circumstances involved (other than illness) she was given an “incomplete” and allowed to complete additional work late. She has now completed this required work, and we have changed her grade and granted credit for the class. May we now consider her academically eligible for second semester, starting with the date the grade was changed?*

- A1:** No. The academic standard requires that all credit earned or completed after the close of the semester shall NOT count as having been earned that semester, except in case of illness verified by a physician. The student had not earned or completed the credit at the close of the semester, so this change in grade will not change her eligibility status for second semester; she will remain ineligible.
- Q2:** *Our school has an attendance policy whereby students' grades are lowered at the conclusion of the semester if they have been excessively absent. John would have received credit in all of his classes and met the Academic Standard at the end of first semester, had it not been for his poor attendance record. Based on excessive absences, his grades were lowered. His grade was low enough in math that he received a failing grade after the application of the attendance policy. Based on our six hour a day schedule, John did not receive the required number of credits to maintain his academic eligibility for second semester. John appealed through our standard procedure and was ultimately **granted** a passing grade in math and this **credit appears** on his transcript. Since this credit was not received "at the close of the semester" as is required in the Academic Standard, is he eligible or ineligible for activities second semester?*
- A2:** Once such credit is **granted**, the student would be academically eligible for second semester. **Unlike** a situation where a student has failed to do the appropriate academic work during first semester and is given an "incomplete" and an option to complete further work in order to gain credit (see ruling outlined in **prior question**), **this** student has met the academic requirements of the class to receive credit and a non-academic school policy has prevented credit. If the school, based on further information or through an appeals process, etc. determines that credit shall be granted, such credit can be granted retroactively, and the student would be considered academically eligible **once** credit is placed on the transcript. If the grade reduction is **not** reversed (no appeal or alteration), the student would remain academically ineligible for the duration of second semester due to not meeting the minimum academic standard.
- Q3:** *Why do we need to identify our "normal school day"?*
- A3:** You must identify your normal school day in order to initially calculate the 80% required to determine academic eligibility for activity participants. The 80% rule is based on your normal school day. Please review Diagram 2.3 to assist you in recognizing the credits required of your students as per the 80% rule for your academic system.
- Q4:** *How should our high school determine our "normal school day"?*
- A4:** Your normal school day is based on the maximum number of credit-bearing classes that a student can take during a semester during your publicized school day. Your academic system (regular day, block system, alternating block system, etc.) along with the 'names' of your periods (1<sup>st</sup> hour through 7<sup>th</sup> hour or 1<sup>st</sup> block through 4<sup>th</sup> block, etc.) will allow you to identify your normal school day. A 'zero' hour is not a part of your normal school day; rather, it is an option for students to either earn extra credit within a semester or replace a class within the normal school day.
- Q5:** *Our school has an eight-period day, and students may take credit-bearing classes in each of the eight periods. Therefore, in order to meet the academic standard, our students must pass seven classes out of eight (3.5 units of credit). One of our athletes took A-Plus for one period, for which we do not offer credit. He failed another class, so he only received 3.0 units of credit. Is this student ineligible, or may we calculate this student's eligibility based on a seven-period day because the 8th period class does not offer a chance for credit?*
- A5:** The student is ineligible under the academic standard. Your school's calculation of 80% is a standard calculation for ALL students based on your normal school day. Your normal school day is eight periods for credit and all students must earn 3.5 units of credit out of the maximum possible of 4.0 to be academically eligible.
- Q6:** *Our school is on an eight-block schedule. The majority of our students take eight classes for 4.0 units of credit per semester. However, we have two scenarios where students are prevented from taking eight classes: a) some students have to travel to a vocational campus for classes and the travel time involved prevents them from having a full schedule of eight classes, and b) students who are receiving special services have a tutoring period for no credit that they are required to attend. How will we need to address academic eligibility for these students?*
- A6:** For these specific and defined circumstances, you will calculate the 80%/3.0 requirement separately for only these students that are specifically prevented from taking the full course of classes due to programs in which they are officially enrolled by the school. Such students must attempt/earn 80% of the maximum number of credits they have available due to their program (seven classes/3.5 units of credit) (minimum requirement of 3.0), which would require passing six of seven classes and earning 3.0 units of credit out of 3.5, at a minimum. Scenarios or programs other than the two specifically listed here should be reviewed by the MSHSAA staff for an interpretation prior to making such a change in your school's calculation of 80%. Please note: The minimum requirement is 80% of maximum allowable or 3.0 units of credit, whichever is GREATER. Therefore if a student is ever prevented from taking/passing at least six classes, he/she will NOT be eligible under this by-law.
- Q7:** *Our school is on a four-block schedule, but our students have an opportunity to take a class on an alternating basis with a study hall that would allow them to earn a ½ unit of credit. How many credits must a student in our academic schedule earn to meet the 80% requirement rule?*
- A7:** If the maximum number of credits your students can earn in a semester is 4.0 credits, they must earn 80% or more. In a typical four-block system all classes are worth one full unit of credit, which would require students to earn credit in four out of four (since earning credit in three out of four would only equate to 75%). If there is an opportunity for a student to earn ¼ unit of credit or a ½ unit of credit rather than taking classes that are worth one full unit of credit, as



long as they meet or exceed 80%, they would meet the academic standard. [Examples: 3.25 = 81.25% and 3.5 = 87.5%]

- Q8:** *May one of our students take summer school in another district and count the credit earned towards eligibility?*
- A8:** Yes, provided the class is required for graduation and your school is going to accept the credit and place it on the student's transcript.
- Q9:** *A student recently transferred to our school from a neighboring school district. The student was academically ineligible at his/her previous school, which is on a ten-block schedule as the student earned only 3.0 units of credit. Our school is on a seven-period day and, as a result, the student would be considered academically eligible with the 3.0 units of credit. Is the student presently academically eligible at our school?*
- A9:** No. The MSHSAA academic standard requires that a student must earn 3.0 units of credit or 80% of the maximum possible credits for the school of attendance. Even though the student did earn 3.0 units of credit, which is all that is required at the **receiving** school, the student would **not** be eligible as he/she did not earn 80% of the maximum credit possible for the student **at the time**. Thus, the student would not be academically eligible.
- Q10:** In an effort to comply with provisions of Public Law 94-142 for inclusion we have "mainstreamed" several students who have learning disabilities. In some classes, they are not able to meet the same academic standards as their classmates. How is their eligibility determined?
- A10:** In order for these students to be eligible to participate in interscholastic athletics and activities they must receive passing grades in courses offering a minimum of 3.0 units of credit or 80% of the maximum allowable credit whichever is greater for the semester. Each school is responsible for establishing academic requirements and grading policies to effectively accommodate students who have been identified with having a disability in accordance with provisions of P.L. 94-142. The school district has two options with respect to grading policies. First, the IEP committee may determine that the student will be required to meet the same academic requirements and grading policies as any other student in the class. When such a determination has been made, no modifications to grading will be made, and the student will be expected to maintain academic eligibility for interscholastic athletics and activities. The second option is for the IEP committee to determine that a modification of the academic requirements or grading policies is necessary to reflect the needs of the student and his/her disability. In this situation, the modifications may include alterations in the type of assessments to be given the student, the number of such assessments given a student, the number of items upon assessments given a student, the amount of time the student will be allowed to take the assessment, etc. The IEP committee may also determine that grades will be determined on the basis of the student's progress towards achieving specific goals and objectives from the IEP rather than standard assessments given other students. If this type of modification is made, the IEP committee is responsible to specify the amount of progress which will be necessary to document that standard progress is being made by the student. **Note:** Inclusion of activities on the IEP as an educational service is not appropriate.
- Q11:** *We have a student who is academically ineligible the first semester. Our first semester ends on January 19 and the second semester begins on January 22. We have a basketball game scheduled for Saturday, January 20. When may the student begin competing in interscholastic basketball contests?*
- A11:** In accord with MSHSAA By-Law 2.3.9, if this student meets the academic requirement at the close of the first semester, the student becomes eligible the **fifth** day classes are attended the second semester. In this specific case, the student would become eligible to participate in interscholastic contests as of Friday, January 26. Conversely, a student who is eligible the first semester but who fails to pass courses offering 3.0 units of credit or 80% of the maximum allowable credit whichever is greater that semester may compete until the **fifth** day of classes of the second semester. Using the semester dates above, a student in this situation would become ineligible as of Friday, January 26. (This school may not allow an ineligible player to compete after January 26 even if grades are posted later.)
- Q12:** *We have an 8th grader who was promoted to the 9th grade. However, the student failed three (3) courses second semester of the 8th grade. Will this student be eligible first semester of his/her 9th grade year?*
- A12:** Yes unless the school chooses to be more restrictive. The Academic Standards require the student to have been promoted from 8th grade to 9th grade with no further prerequisite academic requirements. For the student's second semester **all** eligibility standards apply. Thus, the student must earn 3.0 units of credit or 80% of the maximum allowable credit whichever is greater during the first semester of the student's freshman year.

## 2.4 SEMESTERS OF ELIGIBILITY TO PARTICIPATE

- 2.4.1 Semesters - Grades 9-12:** A student shall not participate in more than four seasons in grades 9-12 in any interscholastic activity. A student shall have only eight consecutive semesters (four consecutive years) of eligibility in high school, in which he/she may participate in one season per year in an activity, and these eight consecutive semesters shall begin on the twentieth (20<sup>th</sup>) day of the first semester a student enters the 9<sup>th</sup> grade **or** the first interscholastic contest in which the student participates, whichever occurs first. A student who participates in any part of an interscholastic event or contest shall count such as a season of participation. A student who applies for, is granted, and leaves school any time after the junior year to take advantage of an early release program shall no longer be eligible for interscholastic competition even though he or she later returns to school. **Editor's Note: Exception - Baseball and softball have two seasons per year in which a student may participate as listed in By-Law 3.28.**

**2.4.2 Semesters - Grade 7 and 8:** A student is eligible for only TWO SEMESTERS in each the 7th and 8th grade beginning with the first semester of entrance in each grade. A student who is repeating a grade is not eligible.

**Semesters Questions & Answers:**

**Q1:** *May a junior high school student who is repeating either the 7th or 8th grade participate in interscholastic activities?*

**A1:** No. A student is eligible for only two semesters in each of the 7th and 8th grades beginning with the first semester of entrance in each grade. Assuming the student does not fail more than one subject during the second semester of the year he/she is repeating and is promoted at the end of that year, he/she would be eligible the following semester.

**Q2:** *We just had a girl transfer to our school from a state which sponsors girls swimming during the school fall sport season. Our school sponsors girls swimming in the winter. May this girl compete with our swimming team making it her second swimming season during the same school year?*

**A2:** No. MSHSAA By-Law 2.4 places a limit on the number of seasons in which a student may participate during a single school year and during the first eight consecutive semesters of high school. A student shall have only one season of eligibility per sport per year. Therefore, the new student may not compete with the school swimming team but may practice if approved in advance by the school administration.

**Q3:** *How are semesters of participation determined in the following situations? a) Last year one of our students participated in an out-bound foreign exchange program during what would have been the student's senior year of high school. The student has returned this year to complete the required coursework to graduate; b) A student dropped out of school at the end of the fall semester of the student's 9<sup>th</sup> grade year and returned to school at the beginning of the fall semester the next school year; we still consider the student a 9<sup>th</sup> grader. c) A student has returned to school after withdrawing from school for one year (during his/her senior year) due to medical reasons?*

**A3:** A student shall have only eight consecutive semesters of high school eligibility. It is important to note that this is a 'running clock' and shall begin upon the student's first entry into the 9<sup>th</sup> grade and is not suspended while the student is not enrolled in school. a) The student has no semesters of eligibility remaining as the student's last two semesters of eligibility expired while the student attended school abroad. b) This student has six semesters of eligibility remaining upon returning in the fall (including the fall semester) provided the student has met all other MSHSAA eligibility requirements. c) The student has no semesters of eligibility remaining as the student's last two semesters of eligibility expired while the student was withdrawn for medical reasons.

**Q4:** *We have a student that has met all of the graduation requirements at the semester break. She would like to take advantage of the "early release program" cited in By-Law 2.4 and withdraw from school to enroll in a local university and start on her collegiate softball career. She will return and graduate with her class in May. Is she eligible to run track and field with our high school team this spring?*

**A4:** No. A student must be a bona fide student at the high school that they represent and must meet all eligibility requirements and be enrolled in and regularly attending classes, at the member school, which meet the minimum academic requirements in By-Law 2.3. The "early release program" mentioned in By-Law 2.4 refers to students who are still enrolled at a member school but are let out early each day to work at a job for which they receive high school credit.

## **2.5 ENTERING AND WITHDRAWING FROM SCHOOL**

**2.5.1 Entering School:** "Entering school" for the purpose of eligibility consists of regular registration for classes and attendance in classes.

**2.5.2 First Eleven Days:** A student must have ENTERED SCHOOL WITHIN THE FIRST ELEVEN DAYS of the semester in which he/she is competing. This rule is automatically waived in case a student is prevented from entering high school within the required time limit because of service with the National Guard, United States Army, Navy, Air Force, Marine Corps or Coast Guard, provided that the student enrolls in school within thirty days after he/she receives his/her discharge. A student transferring from a school district which has a school year beginning in September to a district which starts in August becomes eligible upon the change of residence and enrollment in a school in that district, provided he/she meets all other requirements.

**2.5.3 Withdrawal:** In case of withdrawal, if withdrawal occurs on or after the twentieth school day of the preceding semester, a student is ineligible for one complete semester; if withdrawal occurs before the first twenty school days of the semester have elapsed, that student will not be considered as having been in attendance that semester provided he or she has not participated in interscholastic activities during this period. **Editor's Note:** *This applies only to those students who drop out of school altogether before the twentieth school day of a semester. It does not apply to students who transfer to another school during a semester and continue their attendance.*

**Entering and Withdrawing Questions & Answers:**

**Q1:** *We have a girl who moved with her parents to our district in September. She enrolled at our school on the fifteenth day of the semester. Can she be eligible to represent our school in interscholastic activities during the first semester she is in attendance here since she did not enroll here within the first eleven days of the semester?*

- A1:** Yes, provided she attended school in the district from which she is moving within the first eleven days of the semester. If the student was **not** attending the previous school within their first eleven days, she is not eligible first semester.

## 2.6 UNDUE INFLUENCE

**2.6.1 Undue Influence:** To maintain a proper relationship between the academic purposes of schools and their interscholastic activities programs, all members of the Missouri State High School Activities Association must refrain from recruitment, inducement or other forms of persuasion and undue influence which would encourage a student to enroll in a school primarily for interscholastic activities purposes.

**2.6.2 Description of Undue Influence:** What constitutes undue influence shall be determined on a case-by-case basis. Undue influence may, if primarily used to encourage or facilitate participation in interscholastic activities, include but not be limited to:

- a. The offer or acceptance of money, room, board, clothing or other valuable considerations to a student, or a student's parent or guardian, including but not limited to:
  1. transportation to and/or from school by any school official;
  2. provision for free or reduced rent for a parent or guardian;
  3. offer or payment of the moving expenses of a parent or guardian.
- b. Waiving or reducing tuition for any student to be certified as eligible for interscholastic activities, without establishing and following a plan submitted by the school and approved by the MSHSAA Board of Directors which includes, but is not limited to, the following:
  1. statement of philosophy and policy concerning the reduction or waiver of tuition;
  2. procedures used to determine the qualifications for tuition waiver or reduction; and
  3. description of how the waiving or reducing of tuition is equally available and applied to students in similar circumstances.
- c. The payment of tuition by someone other than a student's immediate family or a financial aid program not approved by the Board of Directors.
- d. The offer or acceptance of remuneration for work in excess of the amount regularly paid for such service.
- e. The offer or acceptance of school privileges or considerations not normally granted to other students.
- f. Any inducement to get a parent, guardian or student to change residence for interscholastic activities purposes.
- g. The contacting of a student(s) in another school by any person or group connected, directly or indirectly, with a member school (including but not limited to alumni associations, booster groups or similar organizations), and attempting to persuade or induce that student(s), primarily for interscholastic activities purposes, to attend the inducer's school.
  1. Exception: Persuasion or encouragement for a student to attend a particular junior high or high school by a school administrator or an approved interscholastic coach at that school is not undue influence if that student lives within the residence boundaries (3.10.1.d) of that junior high or high school and is enrolled and attending the lower school (elementary or middle/junior) managed and funded by that junior high or high school's district or system and which feeds directly to that junior high or high school.

### 2.6.3 Penalty for Student(s) and/or School(s) Involved:

- a. School Offense: The attempt to unduly influence a student to enroll in a school or transfer from one school to another by any person or group connected, directly or indirectly with a member school (including but not limited to faculty, staff, students, coaches, parents of students, graduates, alumni associations, booster groups and similar organizations, etc.), may require the school concerned to forfeit participation in the district and state tournament(s) for the ensuing series competition. Further, the offending school's membership status in the Association shall be jeopardized and shall result in other such action under the Board Policy on Administrative Guidelines as the Board of Directors deems appropriate.
- b. Student Offense: The enrollment of a student in a school, or the transfer of a student from one school to another, because of undue influence shall cause the student to forfeit eligibility at the school concerned for a period not to exceed the remainder of his/her high school career and not to exceed 365 days at the member school from which the student transferred or, for an incoming freshman, the school(s) the student was eligible to attend under the Promotion Standard in MSHSAA By-Law 3.10.4.b.

### Undue Influence Questions & Answers:

**Q1:** *Can our coaches go to our feeder Middle School and hand out camp brochures? Can they talk to the 8th graders (9th graders in the fall) during those visits about summer contact days?*

**A1:** Yes, your coaches can go to your direct feeder schools within the school district and talk about camps and contact days. They can also send fliers to schools about camps being offered and the schools can put information in their announcements and interested people can come pick up the information at your school. Remember that your camps (for 9th graders to be) are only for enrolled students; therefore, the coaches could put together an information package for the counselors to distribute when students enroll and register for high school.

**Q2:** *There is a student that attends the middle school in our school district, which directly feeds our high school, who is a very gifted athlete. He has told us that during his summer sports events the last couple of years, a) parents of students that attend other high schools, b) coaches connected to other high schools, c) students that attend other high schools, approached him and asked where he was going to high school and told him he should consider coming to (their) high school. d) He also said that a number of coaches wearing apparel labeled with High School names and mascots*

would come up to him and shake his hand in between games and tell him how well he was playing. Would this be considered acceptable behavior since he will be an incoming freshman and has the choice to attend any high school under the Promotion exception within the transfer rules, or would this be considered "undue influence" or recruiting?

**A2:** In all four examples, this would be a violation of the undue influence by-law and should be reported as an official complaint. No student should be encouraged to attend a school for athletic or activity purposes. The only exception to this is outlined in By-Law 2.6.2.g.1 – administrators or approved coaches at the high school the student is already on track to attend may encourage a student to "stay." Even though the contact described in the examples may be flattering, it is inappropriate in the educational environment of interscholastic sports and activities. School coaches wearing school apparel who hang around non-school sports venues should refrain from communicating with athletes. Even if such contact was innocent, it gives all onlookers an impression of recruitment.

**Q3:** *This spring, our school is hiring a football coach for next fall. This particular coach currently coaches a youth non-school football team. Some of the students on this team are 8th graders this year and will be attending our school next year. Will this cause any type of violation?*

**A3:** Yes, if he does not discontinue his coaching immediately. As per By-Law 3.13.2.b.3 and 3.14.2.e, he must discontinue coaching when he and the school agree that he will be their coach next year (even if a contract is not offered or finalized until later). Even doing so may not prevent an allegation of undue influence by another school or individual. Such a scenario puts a school in a vulnerable position to try to defend against a claim of undue influence.

## **2.7 VIOLATION OF BY-LAWS**

**2.7.1** A student shall not violate any of the rules contained in the By-Laws of this Association pertaining to the activity area concerned.

## **2.8 ASSUMED NAME**

**2.8.1** A student shall not participate under an assumed name.

**2.8.2** The penalty for violation of By-Law 2.8 shall be ineligibility in the activity concerned for a period not to exceed 365 days from the date of violation.

## **2.9 LOCAL SCHOOL REQUIREMENTS**

**2.9.1** Any member school shall have the authority to set any additional eligibility requirements, which are more restrictive, that it deems advisable.

### **Local School Requirements Questions & Answers:**

**Q1:** *May a school set any additional eligibility requirements which are more restrictive than the MSHSAA eligibility standards?*

**A1:** Yes. MSHSAA standards are adopted by a vote of member schools and are considered to be minimum standards. A member school may establish more restrictive eligibility requirements.

**Q2:** *Does MSHSAA allow for Sunday practices?*

**A2:** This is a local school decision. The by-laws do not prohibit Sunday practices or contests.

## **2.10 POST HIGH SCHOOL GRADUATES**

**2.10.1** A student shall not have graduated from a four-year high school or its equivalent. Any student graduating during the final week of a semester shall be eligible to participate in any game or games played during said week, the final week terminating at midnight on Saturday. However, a student may play in a MSHSAA tournament series although the student may have graduated any time in May preceding the tournament.

## **2.11 SPECIAL PROVISIONS FOR THE MISSOURI SCHOOL FOR THE BLIND AND THE MISSOURI SCHOOL FOR THE DEAF**

**2.11.1** The essential requirements of eligibility in By-Laws 2.1 through 2.10.1 may be waived by the Board of Directors for the Missouri School for the Blind when in competition only with other schools for the blind provided such competition is governed by the standards adopted by the North Central Association of Schools for the Blind. The standards contained in By-Laws 2.1 through 2.10.1) shall be applied in all other competition. Except for the Age Standard, the MSHSAA Board of Directors is authorized to waive provisions of the By-Laws to accommodate programs of the Missouri School for the Deaf and the Missouri School for the Blind that are otherwise restricted because of the nature of the handicap of the students involved.

# **SECTION 3:**

# **ATHLETIC ACTIVITY BY-LAWS**

# **SECTION 3:**

## **ATHLETIC ACTIVITY BY-LAWS:**

- 3.1 **Athletic Coaching Requirements**
- 3.2 **National Federation of State High School Associations (NFHS)**
- 3.3 **Student Eligibility Requirements for Athletics**
- 3.4 **Certification of Eligibility**
- 3.5 **Essential Age Requirements**
- 3.6 **Amateur and Award Requirements**
- 3.7 **Parental Permission**
- 3.8 **Physical Exams and Insurance**
- 3.9 **Conditioning Requirements**
- 3.10 **Residence and Transfer Requirements**
- 3.11 **College/University-Conducted Events**
- 3.12 **School District Events and Programs**
- 3.13 **Sport Participation and Contact - While Participating in an Interscholastic Sport Season During the School Year**
- 3.14 **Sport Participation and Contact - When Not Participating in an Interscholastic Sport Season During the School year**
- 3.15 **Sport Participation and Contact - During the Summer**
- 3.16 **Athletics Definitions**
- 3.17 **Initiating Contests**
- 3.18 **Tournament, Meet, and Multiple-Game Event Sanction Regulations**
- 3.19 **Limits on Competition**
- 3.20 **Provisions for Girls and Boys Programs**
- 3.21 **Basketball Regulations**
- 3.22 **Baseball and Softball regulations**
- 3.23 **Football Regulations**
- 3.24 **Soccer Regulations**
- 3.25 **Volleyball Regulations**
- 3.26 **Wrestling Regulations**
- 3.27 **Swimming and Diving Regulation**
- 3.28 **Tennis Regulations**
- 3.29 **Senior High Only**
- 3.30 **Junior High Only**

# SENIOR & JUNIOR HIGH

By-Laws 3.1 through 3.26 apply to both Senior High Schools and Junior High Schools

## 3.1 ATHLETIC COACHING REQUIREMENTS

- 3.1.1 School Requirement to Contract an Athletic Coach:** For each sport in which a school registers with MSHSAA, a school must contract at least one head coach who meets the requirements for the head coach level, and the school must have the coach approved by MSHSAA. This requirement must be met prior to any interscholastic competition in that sport. This By-Law shall apply to both junior high and high schools.
- 3.1.2 Definition of Athletic Coach:** An athletic coach is an individual who provides any type of instruction specific to a sport, and/or has instructional sports contact with enrolled students of the school. An individual who is unpaid, but provides sports instruction as described above, is an athletic coach and must meet the same requirements as a coach that is compensated, and be approved, prior to contact with students. For the purposes of the by-laws (coaching contact, etc.), an athletic coach is considered to be a school coach for the entire academic school year, despite the duration specified in the contract.
- 3.1.3 Athletic Coach - Requirements and Approval:** Prior to coaching, any athletic coach must meet the requirements for the applicable "level" of coaching that is intended, be contracted by the school for the role, and must be approved by the MSHSAA office. [Editor's note: The MSHSAA approval process takes place on the membership side of the MSHSAA website. When completed, approval status for each athletic coach will appear on the school's "Coaches and Directors" page.]
- 3.1.4 Athletic Coaching Levels and Minimum Requirements:**
- a. Head Coach – Minimum Requirements:** As per By-Law 3.1.1, each interscholastic team must have a head coach who meets the following requirements and who, then, may fill the duties and obligations of a head coach for the team, both under the sport rule code and in regard to the by-laws.
    1. A Four-Year College Degree OR Serving as an Approved Assistant Coach (3.1.4.b) (non-Hardship Coach) for a minimum of TWO school years.
    2. A Professional Teacher's Certificate OR NFHS Fundamentals of Coaching Course (online) passed prior to coaching. This course is not sport-specific. This is a one-time requirement.
    3. Successful completion of a Sports First Aid course prior to coaching and renewed every two years. (See options in Diagram 3.1)
    4. Successful completion of CPR/AED training prior to coaching and renewed every two years. (See options in Diagram 3.1)
    5. Background Check including Sex-Offender's Registry Clearance prior to coaching.
    6. Board of Education or Board of Governance Approval prior to coaching.
    7. Successful completion of a Concussion in Sports Course, and review of current concussion information yearly.
    8. Successful completion of the MSHSAA Sport-Specific Online Rules Review each season.
  - b. Assistant Coach – Minimum Requirements:**
    1. Completion of 60 or more college credit hours prior to coaching.
    2. A Professional Teacher's Certificate OR NFHS Fundamentals of Coaching Course (online) passed prior to second year of coaching. This course is not sport-specific. This is a one-time requirement.
    3. Successful completion of a Sports First Aid course prior to second year of coaching and renewed every two years. (See options in Diagram 3.1)
    4. Successful completion of CPR/AED training prior to second year of coaching and renewed every two years. (See options in Diagram 3.1)
    5. Background Check including Sex-Offender's Registry Clearance prior to coaching.
    6. Board of Education or Board of Governance Approval prior to coaching.
    7. Successful completion of a Concussion in Sports Course, and review of current concussion information yearly.
    8. Successful completion of the MSHSAA Sport-Specific Online Rules Review each season.
  - c. Student Teacher – Minimum Requirements:** A student teacher serving in an approved teacher preparation program through a college or university and who is teaching at a school may serve as an assistant coach if the following minimum requirements are met.
    1. Completion of 60 or more college credit hours prior to coaching.
    2. Successful completion of a Concussion in Sports Course, and review of current concussion information.
    3. Successful completion of the MSHSAA Sport-Specific Online Rules Review.
  - d. Hardship Coach (may only serve as an Assistant Coach; May not serve as a Head Coach):** A school may request hardship approval for an individual who does not meet the minimum requirements to be approved as an Assistant Coach if evidence of need is verified by the school to affirm that the position is required to maintain the existence of the

program and/or is necessary to maintain an adequate safety level. The Board of Directors may approve a Hardship Coaches Application to waive the minimum requirements and allow the individual to serve as an assistant coach due to unforeseen, unavoidable, or unusual circumstances. An approved hardship application will be kept on file at the MSHSAA office for subsequent year review for a coaching position with the same member school.

1. Board of Directors Approval of a Hardship Coaches Application.
2. An in-service training program which includes, but is not limited to, specific discussion of school policies, equipment responsibility, behavior expectations, procedures to follow in case of an emergency, etc. is satisfactorily completed.
3. Assistant Coach – Minimum Requirements (By-Law 3.1.4.b – 2 through 8) must be met.

**3.1.5 Sport-Specific Online Rules Review Requirement:** Each school shall be responsible for requiring all athletic coaches to complete a MSHSAA Online Rules Review in their respective sport. A coach who has not completed the applicable online rules review is not eligible to coach in the state series. When a coach fails to complete the online rules review, the school shall justify the deficiency in writing to the MSHSAA office.

**3.1.6 Concussion Course Requirement:** State law requires that all coaches review the concussion information yearly. [Editor's Note: This information can be found on the MSHSAA website under the Sports Medicine Tab, and the NFHS offers a free course (Concussions in Sports—What You Need To Know) through their website (see Diagram 3.1).]

**3.1.7 Violations:** An egregious or intentional violation of the MSHSAA By-Laws or the rules/regulations of the sport may cause the Board of Directors to withhold approved status.

**Diagram 3.1**

Course	Options	Location/Contact
NFHS Fundamentals of Coaching	There are no other options when this course is needed.	www.nfhslearn.com
Sports First Aid	<ol style="list-style-type: none"> <li>1. NFHS First Aid for Coaches</li> <li>2. American Heart Association</li> <li>3. American Red Cross First Aid</li> <li>4. proCPR.org</li> <li>5. School district may bring in an instructor and provide a group course.</li> <li>6. Contact MSHSAA to review another course for approval</li> </ol>	<p>www.nfhslearn.com www.heart.org Contact your local Red Cross proCPR.org Local Ambulance District, Hospital, or Red Cross, etc.</p> <p>Contact MSHSAA Office</p>
CPR/AED	<ol style="list-style-type: none"> <li>1. American Heart Association CPR/AED</li> <li>2. American Red Cross CPR/AED</li> <li>3. proCPR.org</li> </ol>	<p>www.heart.org</p> <p>Contact your local Red Cross proCPR.org</p>
Concussion in Sports	<ol style="list-style-type: none"> <li>1. NFHS Concussions in Sports—What You Need To Know</li> <li>2. District presentation by qualified individual in Sport Concussions</li> </ol>	<p>www.nfhslearn.com</p> <p>Brain Injury Association of MO www.biamo.org</p>

#### **Coaching Questions & Answers:**

**Q1:** *We have an individual who is not qualified to be an approved assistant coach under MSHSAA By-Law 3.1.4.b. May this individual perform any of the following tasks for our school teams in the various sports during the school sports season?*  
*a) Wear a head-set in the press box during a football game and confer with coaches and/or players; b) Pitch batting practice, hit grounders and fly balls during practice, or serve as a first base coach during games (baseball or softball); c) run with the cross country or track and field team during practice; d) Video tape during a contest; e) Keep the school scorebook on the team bench, in the dugout, or at the scorer's table.*

**A1:** In a; b; and c; the answer is **no**. This individual is prohibited from providing instruction, giving counsel, or physically working with the school team or school coaches in the strategy or skill development of the sport. In d and e, the answer is yes, provided the individual performs only those tasks in the keeping of information regarding the contest.

**Q2:** We have a teacher in our building teaching with a Provisional Certificate. May this person serve as a head coach for our tennis team?

**A2:** Yes. By-Law 3.1.4.a, "Head Coach - Minimum Requirements," provides an individual with a certification which the Department of Elementary and Secondary Education recognizes for a district to hire and teach full-time may serve as a head coach.

**Q3:** *Our volleyball coach of 21 years will be retiring at the end of this school year. We have a former student of our school who will be graduating from college this year with a degree and teacher's certification in English. We would like to hire her for the next school year as our new head volleyball coach as well as a member of our faculty. Will she need any specific course work to assume this position?*



- A3:** Yes. By-Law 3.1.7 requires the head coach, who is entering secondary school coaching, to successfully complete a MSHSAA Sports First Aid/CPR/AED course before being able to serve as the head coach. This requirement can be met through certain professional preparation programs. This individual would be required to successfully complete the Sports First Aid course **before** assuming head coaching responsibilities.
- Q4:** *We have a vo-tech teacher who holds a vocational teaching certificate from DESE. This person does not, however, have a professional teacher's certificate. Would this person qualify to serve as a head coach in our athletic program?*
- A4:** Yes. The fact that this teacher holds a vocational teaching certificate issued by DESE would qualify him/her to serve as a head coach, but he would need to complete NFHS Fundamentals of Coaching.
- Q5:** *Our school has an individual who would like to assist with our school football team during the school sports season as a volunteer (no pay) assistant coach. May this individual serve in this capacity?*
- A5:** This "volunteer" may serve in this capacity only if he/she is hired by the local school Board of Education or governing board as an assistant coach, contracted to serve in that capacity (with or without compensation), and satisfies all provisions of MSHSAA By-Law 3.1.4.b (Assistant Coach - Minimum Requirements). Any person providing instruction to students is "a coach" and must meet the coaching requirements. Serving in this capacity without compensation does not negate the coaching requirements that have been put in place by the membership to regulate the individuals that have instructional contact with students.
- Q6:** *We have a person working at our local credit union who has a four-year college degree in accounting. We would like to hire him as our head baseball coach. Would this be permissible?*
- A6:** Yes. However, the individual in addition to having a four-year college degree must also successfully complete the MSHSAA approved coaches education program, have a background check and complete the Sports First Aid course **prior** to assuming any coaching duties with students.

## 3.2 NATIONAL FEDERATION OF STATE HIGH SCHOOL ASSOCIATIONS (NFHS)

- 3.2.1 Rule books and interpretations** in all sports shall be those recommended by the National Federation of State High School Associations, except when a change is adopted through the Board of Directors. Regulations adopted by the Board of Directors and contained in sports manuals are official.

## 3.3 STUDENT ELIGIBILITY REQUIREMENTS FOR ATHLETICS

- 3.3.1 Student Eligibility Requirements:** All students participating in an interscholastic athletic activity representing a MSHSAA member school must meet the student essential by-laws in Section 2, the common athletic activity by-laws in Section 3, as well as all applicable activity-specific requirements.

## 3.4 CERTIFICATION OF ELIGIBILITY

### 3.4.1 Certification on the MSHSAA Online Membership System:

- Each student, prior to participating in an interscholastic athletics contest, must be certified as eligible through the MSHSAA Online Membership System by an administrator of the junior high or high school the student attends, for each sport in which the student participates. Changes in eligibility at the beginning of second semester shall be made on the system by an administrator.
- The schedule for the required submittal of this information will be set by the Board of Directors and appear in the Board of Director's Policy Section of the MSHSAA Official Handbook and will be accessible on the website.
- New additions to teams shall be certified as eligible as described above prior to allowing the student to participate in an interscholastic contest.
- Any student who is certified as eligible as described above and is designated for a specific sport will be considered as having competed in that sport during that season, unless his/her name is removed upon the request and proper verification by the school administrator before the twentieth day of the season and before the player enters a game.
- If a participant is omitted from the eligibility certification process in error and is certified in writing by the principal to have been eligible at the time of the contest, the Board of Directors shall have discretionary authority to determine whether a penalty is appropriate and the nature and duration of such penalty. The principal shall submit a report to the executive director explaining the circumstances of the omission error.

- 3.4.2** Because no student can be eligible before he or she enrolls and attends classes in a school, no enrolled transfer student can become eligible until the fifth day of attendance. Exception: If an interscholastic contest is played either before the formal opening of school or before the fifth day of the fall semester, a transfer student who is eligible in all other respects may be eligible to participate under this provision provided the student is properly enrolled in the school.

- 3.4.3** Competing against another school before participating students are certified as eligible as described above, or before the eligibility roster is exchanged with an opposing school that has requested such, shall be considered a violation.

**Editor's Note:** If a participant whose name was omitted from the eligibility roster due to a clerical error is certified in writing by the principal to have been eligible at the time the eligibility list was posted, the Board of Directors shall have discretionary authority to determine whether a penalty is appropriate and the nature and duration of such penalty.

### 3.5 ESSENTIAL AGE REQUIREMENTS

- 3.5.1 Age - Senior High:** A student shall not have reached the age of 19 prior to July 1 preceding the opening of school. If a student reaches the age of 19 on or following July 1, the student may be considered eligible for the upcoming school year.

**DIAGRAM 3.5: OVER-AGE BIRTHDATES FOR 2017-18**

Over-Age for High School	Born on or before June 30, 1998	Fall 1999 or Spring 2000 birthdates are typical for seniors in 2017-18
Over-Age for Freshman Teams	Born on or before June 30, 2001	Fall 2002 or Spring 2003 birthdates are typical for freshmen in 2017-18
Over-Age for 8th Grade	Born on or before June 30, 2002	Fall 2003 or Spring 2004 birthdates are typical for 8th graders in 2017-18
Over-Age for 7th Grade	Born on or before June 30, 2003	Fall 2004 or Spring 2005 birthdates are typical for 7th graders in 2017-18
Over-Age for 6th Grade	Born on or before June 30, 2004	Fall 2005 or Spring 2006 birthdates are typical for 6th graders in 2017-18

- 3.5.2 Age - Junior High:** To be eligible for junior high school competition against teams all in a particular grade classification, the student shall not have reached the following ages prior to July 1 preceding the opening of school: Grade Seven -- 14, Grade Eight -- 15, or Grade Nine -- 16. If a student does not meet the age standard for a particular grade classification, that student may compete on a school team of a higher grade classification, within that school or school district where the residence requirement is met. Students in the 7th and 8th grade shall not compete with or against students in grade 10 or above except in cases where they attain the age of 15 prior to July 1 preceding the opening of school and their school does not sponsor a separate 9th grade team in the sport concerned, or where they attain the age of 16 years prior to July 1 preceding the opening of school.

- 3.5.3 School Culminating with 8th Grade:** An overage 8th grader attending a school that culminates with the 8th grade may participate at the high school for which he/she would be eligible as a 9th grader with no restrictions, during the 8th grade year, if participation is approved by the high school. If, however, upon promotion to the 9th grade the student enters a high school other than the high school he/she represented the prior year without moving and meeting the residence requirement, he/she shall have restricted eligibility in all sports for one year.

#### **Age Requirement Questions & Answers:**

- Q1:** *Our school has a student who turned 19 prior to July 1 of the current school year that wants to participate on the school's cross country team. The administration knows that the over-aged student can practice with the school cross country team, but can the student participate in school-sponsored cross country meets as an individual/extra runner and not be recorded in the meet results?*
- A1:** No, an over-aged cross country athlete is ineligible to participate in any way against students who are eligible for cross country at MSHSAA member schools during the school cross country season. This interpretation applies to all "extra" sanctioned cross country meets/races that include eligible high school and junior high school cross country runners but does **not** apply to "open" cross country meets/races that include only post-high school runners, individuals who are not eligible to compete for their school cross country team, and those in grades below the 7th grade.
- Q2:** *May an 8th grade student participate as a member of a senior high school team?*
- A2:** If the student is age-appropriate for the 8th grade, then the student may not participate with any high school team. If the student is over-aged as per By-Law 3.5, it the responsibility of the school district to identify the situation and provide the opportunity for the student to "play up" on a level for which his/her age is appropriate, **provided** the student is eligible in all other respects.
- Q3:** *Our school is a K-8 district. I have a student in 8th grade who exceeds the age requirement for grade 8. The student knows what high school he will attend next year as a 9th grader. May our school work with that high school to give the student the opportunity to play up this year so he gets 4 years of high school eligibility?*
- A3:** Yes. By-Law 3.5 permits students who exceed the age requirement and attend a school going only through the 8th grade an opportunity to play up at the high school he/she will attend. Please note that in this situation, if the student selects a different high school upon actually entering the 9th grade, he/she shall have restricted eligibility in all sports for one year.

### 3.6 AMATEUR AND AWARD REQUIREMENTS

**3.6.1 Amateur Status:** A student who represents a school in an interscholastic sport shall be an amateur in that sport. An amateur athlete is one who engages in athletic competition solely for the physical, mental, social, and pleasure benefits derived there from.

- a. An athlete forfeits amateur status in a sport by:
  1. Competing for or accepting money or other monetary compensation (it is permissible for a student to accept necessary meals, lodging, and transportation in connection with playing a contest);
  2. Receiving any award or prize of monetary value which exceeds the amount that has been approved. (See By-Law 3.6.2 below.)
  3. Capitalizing on athletic fame by receiving money, gifts of monetary value, or merchandise;
  4. Signing a professional playing contract in that sport.
- b. Accepting a nominal, standard fee or salary for teaching or coaching sport skills or techniques or officiating shall not jeopardize amateur standards.
- c. Athletes shall not represent the school (appearing in school uniform, school-named clothing, at school facilities, or with mascot/school colors) to endorse or promote a product/service, commercial venture, political venture, etc. without prior written consent by a school administrator. If consent is given, the requirements of By-Law 3.6.2 must be met.
- d. If gifts, benefits, awards or opportunities are provided to all enrolled students at the school rather than to members of a particular sports team only, then amateur status has not been compromised and the awards limits are not applicable.

**3.6.2 Awards:** A student may accept an award for participation in an athletic contest, or for athletic honors or recognition of athletic achievements in the interscholastic program. Awards presented to students shall meet the following criteria.

- a. A student may receive the following symbolic awards: unattached school letters or emblems, medals, ribbons, trophies, certificates, etc.
- b. A student shall not have accepted or competed for the following types of awards: services, cash or gift certificates.
- c. A student may receive an award of merchandise items (one or more) which together do not exceed a total value of \$250.00. The total value of all items shall be calculated using the manufacturer's suggested retail price for each item.
- d. A student may receive an award of commemorative jewelry of a value greater than the merchandise award limit in recognition of achievements in the school athletic program only if purchased and awarded by the school.
- e. A banquet sponsored by other than the school shall not constitute a violation if arranged with approval of the school administrator.
- f. An award presented to a student in recognition of achievements in the school athletic program by a non-school organization or individual shall be approved in advance by the school administration. **Editor's Note:** *No award presented shall contain artwork or sponsorship contrary to the standards of the interscholastic program.*
- g. This standard shall not prevent a student from signing an agreement which binds him or her to play only for a particular team or an athletic letter-of-intent with a university or college.
- h. A student who wins only an Olympic medal and receives specified funds only from the National Governing Body for the sport for the Olympic placement in competition, may continue or return to interscholastic sports without jeopardizing his/her secondary school eligibility.
- i. Awards in the form of high school scholarships or concessions on tuition because of athletic ability shall cause the student to become ineligible for future competition in all interscholastic sports.
  1. A certificate of compliance with this provision along with a report of the system(s) of financial assistance available to students in each school shall be filed with the MSHSAA office no later than Monday of Standardized Calendar Week Seven by all schools with students receiving scholarships or tuition concessions and approved by the Board of Directors annually.

**3.6.3 Amateurism Violations:** A violation of this standard, except as provided in paragraph 3.6.2.i, shall result in the student becoming ineligible in the sport concerned. For violation of paragraph 3.6.2.i, a student shall become ineligible for all sports.

**3.6.4 Reinstatement:** Application for reinstatement to eligibility may be filed with the Board of Directors after 365 days from the date of violation. However, the Board of Directors shall not reinstate to eligibility a student who has received a scholarship, concession on tuition, or direct or indirect financial aid because of his or her athletic ability. **Editor's Note:** Coaches shall inform athletes who participate in non-school and summer sports that competing for cash or for merchandise that exceeds \$250.00 in manufacturer's suggested retail price will make an athlete ineligible in the sport concerned.

#### Amateurism Questions & Answers:

**Q1:** *May a student who participates in a non-school sponsored two-man scramble golf tournament where cash and merchandise awards are offered designate his partner or another individual to receive these awards as a result of the team winning first place in the event?*

**A1:** No. A student may participate in non-school sponsored golf tournaments where cash or merchandise awards are offered without affecting his/her amateur status provided he/she does not accept any cash or cash-equivalent prizes (e.g. gift certificates). Any merchandise award may not exceed a manufacturer's suggested retail value of \$250.00. Designation of a merchandise award above the \$250.00 limit won by a student in competition to his/her partner in a two-man scramble or to another individual or organization is viewed to be acceptance of the award by the student and

would constitute a violation of the provisions of the MSHSAA Amateur Rules. Such awards should be kept by the event management.

**Q2:** *A restaurant owner in our community would like to pick a "player of the week" and give that person a free hamburger. Is this legal?*

**A2:** Yes. There would be nothing in the MSHSAA regulations that would prohibit a restaurant owner, newspaper, etc., from selecting a "player of the week," and awarding a prize that meets the restrictions listed in By-Law 3.6. A hamburger, as a defined prize, would meet these restrictions (a gift certificate or gift card would not be acceptable because these are cash equivalents).

**Q3:** *If a student loses his/her amateur standing in one sport, does that student become ineligible for all sports?*

**A3:** No. The student is ineligible only in the sport in which he/she violates the amateur/awards standard.

**Q4:** *We have a group of students who wish to participate on a softball team during the summer months. The team will include high school graduates. The players will be required to pay a portion of the entry fee for their league and/or for invitational tournaments in which they will be entered. Most of the tournaments in which the team will participate will present trophies to the winners but some of the tournaments will give the winning team a cash prize. Should a cash prize be won, the money will be totally retained by the team and used for team expenses and equipment. No player on the team will personally receive any money. Will participation in this program affect their eligibility?*

**A4:** No. As described, participation in this type of program would not be in violation of the MSHSAA Amateur and Awards Standard. The rule prohibits a player from receiving cash. However, in this situation since the student does not receive cash personally, there is no violation of the Amateur and Awards Standard. Actual expenses incurred for food, travel and lodging while the team is playing away from home are not considered as compensation. The team manager should pay directly those who furnish such services. He or she should not give money to the high school student to be used in paying such expenses.

**Q5:** *Our school just won the Class 2 State Softball Championship. Our Booster Club would like to donate money to our school to enable the school to purchase a state championship commemorative ring. Is this permissible under the Amateur and Awards Requirement?*

**A5:** Yes. The Amateur and Awards Requirement does permit the school to purchase an item of commemorative jewelry for each team member to recognize a specific team accomplishment. It should be noted that only the school may purchase the item. Therefore, the Booster Club must donate the funds directly to the school for appropriate use as determined by the principal.

**Q6:** *We have a student who has been offered to receive pitching lessons under these circumstances: a) a person in our community wants to pay for the lessons, b) on a complimentary basis only for this student, or c) paid for by the student's parents. Is this permissible?*

**A6:** Parts a) and b) No. As per By-Law 3.6.2.b, a student may not receive services (which in this case is a lesson with monetary value) based upon athletic accomplishments. In this scenario, the receipt of the service which has a monetary value would make the student ineligible. Part c) Yes.

**Q7:** *A high school baseball player has signed up to take an advance placement (AP) exam and it is later discovered that the exam conflicts with a district baseball contest. The exam can be rescheduled but there is a \$50.00 charge to do so. May the school pay the fee to reschedule the exam?*

**A7:** No. The MSHSAA Amateur and Awards Standard is interpreted to indicate that athletes cannot capitalize on their position as an athlete in the school and must be treated the same as any other student in the school. Thus, payment of this fee (By-Law 3.6.2.b) must be paid by the student or the student's parents. Payment by any other party would be considered as treating athletes differently than other students in the school and interpreted as the student capitalizing on their position as an athlete in the school.

**Q8:** *I have a question about a fundraiser our student council is planning. We are going to have a basketball shooting contest that students will pay \$1 to enter and they will attempt to make a half court shot. The winners will be receiving a) a certificate for a hamburger, small fries, and a drink, b) a \$10 gift card, c) \$20 cash. May we allow student athletes and/or basketball players to participate in the contest?*

**A8:** The amateurism rules (By-Law 3.6) are sport specific; therefore, only students interested in maintaining their amateur status in basketball need to be concerned about what prizes they accept. Prize a) could be accepted by anyone without jeopardizing amateur status. Prizes b) and c) would both constitute violations of amateur status for the sport of basketball and, therefore, should either not be offered or basketball players (and hopefuls) should not be allowed to participate. If prizes are to be offered which affect eligibility, that information needs to be clearly stated in contest promotions, literature, and on tickets being sold.

**Q9:** *How would student eligibility be affected under the athletic amateurism restrictions if a student received a lottery ticket with the purchase price of \$5 as a prize for athletic competition outside of school?*

**A9:** Technically, a lottery ticket would be viewed as a merchandise award rather than a cash equivalent, because odds are the ticket has no value. As long as the purchase price (manufacturer's suggested retail value) is less than the

limit within the by-law, a student could accept it as a prize. In this case, the \$5 purchase price is allowable. Cash equivalents, such as gift cards or gift certificates, have a guaranteed value that can be used like cash, and are not allowable under the amateur standards. A lottery ticket has no guaranteed value, and chances are it has no value whatsoever. Despite this interpretation, it is suggested that schools and/or coaches avoid awarding lottery tickets as awards or prizes for athletic participation or competition as it is illegal for individuals under the age of 18 to purchase a lottery ticket.

**Q10:** *We have an athlete that participated in a non-school basketball showcase event during the summer and she received several prizes, including a pair of shoes (MSRP \$100), a travel bag (MSRP \$100) and a ball cap (MSRP \$25). Is it acceptable for her to keep all of these prizes and remain an amateur or may she only accept one prize in connection with playing a contest?*

**A10:** As per By-Law 3.6, Amateur and Award Requirements, she may accept all of the listed prizes since the total value of all prizes is less than \$250, based on the Manufacturer's Suggested Retail Price (MSRP) for each item. To remain an amateur under this standard, merchandise awards shall not exceed a combined total value of \$250, based on the MSRP for each item.

### 3.7 PARENTAL PERMISSION

**3.7.1** Prior to each year of interscholastic athletic participation, a student shall furnish a statement, signed by the student's parent(s) or legal guardian (see also By-Law 3.10.1.a), which grants permission for the student to participate in interscholastic athletics.

### 3.8 PHYSICAL EXAMS AND INSURANCE

**3.8.1 Physical:** The school shall require of each student participating in athletics a certificate of an issued physical signed and authorized by a physician, advanced nurse practitioner in written collaborative practice with a physician, or a certified physician's assistant in collaboration with a sponsoring physician stating that the individual is physically able to participate in athletic practices and contests of his/her school. A student shall not be permitted to practice or compete for a school until a complete, signed certificate is on file at the school. The medical certificate is valid for the purpose of this rule if issued on or after February 1 of the previous school year.

**3.8.2 Insurance:** A student shall **not** be permitted to practice or compete for a school until it has verification that he or she has basic athletic insurance coverage.

#### Physical Exams and Insurance Questions & Answers:

**Q1:** *May a physical for athletic participation be administered and signed by a) a physician's assistant or b) a registered nurse?*

**A1:** Both a) and b) No. In order for a nurse or physician's assistant to be allowed to certify an athletic physical he/she must be either an advanced nurse practitioner in a written collaborative practice with a physician or a physician's assistant in a written collaborative practice with a physician.

**Q2:** *Many of our students will be receiving their physicals by a certified physician's assistant in a written collaborative practice with a physician. The physician's assistant will have his/her signature on the physical form. Is it necessary for the physician to also have signed the physical form?*

**A2:** No. The physician is not required to sign each form. However, it is required that the physician's name be listed in some manner on the physical form in order to be valid. This confirms the existence of the written collaborative practice of the physician and the certified physician's assistant. This same procedure is required for an advanced nurse practitioner in a similar collaborative practice.

**Q3:** *A junior in our school was issued a physical on January 22 of this school year. Will this physical still be valid for the spring sports season of her senior year?*

**A3:** No. Physicals issued prior to February 1 are valid only for the current school year. Physicals issued after February 1, of a given school year, are valid for the remainder of the current school year and all of the ensuing school year.

### 3.9 CONDITIONING REQUIREMENTS

**3.9.1** Each team must have 14 days of conditioning practice and each individual must have participated in 14 school conditioning practices on 14 different days prior to the date of the first interscholastic contest in all sports. This requirement shall be met if a student has been a member of another school sports team immediately preceding the sport season, has been actively practicing with the sport team, has had 14 days of physical conditioning and begins physical conditioning practice with the new sport team with no more than seven calendar days having passed between the two sports before beginning practice.

#### Conditioning Questions & Answers:

**Q1:** *We have two members of our school football team who will be attending a National Guard camp during the first week of our school's pre-season football practice. When they return, there will be only 12 practice days remaining prior to the*

*date of our first game. If we schedule practice twice a day so they participate in at least 14 practices during the 12 day period will they be eligible to participate in our first game?*

- A1:** No. The Conditioning Standards require that each individual team member must participate in 14 school practices on 14 **different** days prior to the first game in which a student participates. Further, the schedule proposed would not meet the requirements of the heat acclimatization schedule.
- Q2:** *MSHSAA By-Law 3.9 provides that each individual player must have participated in 14 school practices on 14 different days prior to the first game in which a student participates in an interscholastic athletic contest, except when a student has been a member of another school sports team immediately preceding and has had the 14 days conditioning. What is meant by the term "immediately preceding?"*
- A2:** The Board of Directors has interpreted the term "immediately preceding" in this particular provision to mean that no more than seven days elapse since a student last participated in a practice and/or contest as a member of another school sports team. Thus, if a student plays in his school's last football game on November 13, he would have until November 21 to begin practicing with the basketball team and be eligible immediately to participate interscholastically in the sport of basketball. If he waits until after November 21 to go out for the basketball team, then he would have to meet the conditioning standards by participating in at least 14 school practices on 14 different days prior to being eligible to participate in an interscholastic basketball contest.
- Q3:** *Does cheer or dance conditioning practice count toward the 14 days of practice required under By-Law 3.9?*
- A3:** No. Cheer and dance conditioning practices will not count toward the athletic conditioning requirement.
- Q4:** *A player on our basketball team completed his 14 days of conditioning practice for the winter season and played in a few games before he was injured. He has now been out due to his injuries for over a month. His doctor indicates he will be released to practice soon. Will the student have to start his 14 days of conditioning over before he can play in a game?*
- A4:** The student has met the provisions of the conditioning standard for the winter season and so, technically, he will not need to complete an additional 14 days of conditioning to be in compliance with the by-law. However, the school, in consultation with your athletic trainer and the student's physician, will need to determine the timeline for the student's return to competition. Most likely, the student should not return to competition immediately. However, the specific circumstances must be taken into consideration before the timeline can be set (student's general fitness level before injury, what if any conditioning was done during the injured period, type of injury, etc.) The health and safety of the student is of utmost importance and his return must be determined on a case by case basis.

### 3.10 RESIDENCE AND TRANSFER REQUIREMENTS

**3.10.1 Residence and Transfer Definitions:** For the purpose of determining residency and the appropriate transfer exception, the following definitions are provided:

- a. **Parent** - The term parent shall mean the student's: 1) natural parent; 2) adoptive parent; 3) foster parent, designated by court order; or 4) legal guardian designated by court order.
- b. **Residence** - Residence shall be defined as the place where the student and his/her parents have established their permanent home. This means that the family regularly eats and sleeps in a specific place of lodging. It is a place where the student and his/her parents are habitually present and to which when departing, they intend to return. The permanent home of a student with parents who are divorced or separated shall be the dwelling place where a student has resided with one of his/her parents for a majority of the overnight periods during the 365 consecutive days immediately prior to enrollment.
- c. **Change of Residence** - A change of residence under this rule shall consist of the moving of all household properties to the new address and the parents and student actually living there; a second family residence shall not meet the requirements of this standard.
- d. **District** - All member schools, both public and non-public, shall establish defined geographical attendance districts for athletic eligibility purposes. The boundary for a non-public school attendance district shall be established by the school's governing board and shall include an area not to exceed a twenty-five mile radius measured from the school principal's office. A current map showing the non-public school's attendance district boundary shall be on file in the MSHSAA office. Any subsequent change in the non-public school's attendance boundary must be reported to the MSHSAA office no later than February 1 preceding the school year the change is to become effective since any change will be used in determining the eligibility of transfer students. The boundary for a Charter School attendance district is set by state law, but may be reduced at the school's discretion for athletic eligibility purposes only. If thus reduced, a current map showing the Charter School's attendance boundary shall be on file in the MSHSAA office and changes must be reported no later than February 1 preceding the school year the change is to become effective. The Missouri School for the Blind and the Missouri School of the Deaf shall be exempt from establishing a defined geographic attendance district for athletic eligibility purposes.
- e. **Restricted Eligibility** - A transfer student who is granted restricted eligibility may participate in designated sports only at the subvarsity level of competition until the student has been in continuous attendance at the new school for 365 days from the date of enrollment.

**3.10.2 Residence Requirements:** A junior high or high school student may be eligible at the public or non-public school located in the district in which the student's parents (as defined in By-Law 3.10.1.a) reside. In the case of a public multiple school district, a student may be eligible at the school designated for the student to attend by the board of education.

**3.10.3 Residence Exceptions:** A student may also meet eligibility Residence Standards under the following provisions:

- a. A student who is enrolled full-time in a special learning center may be eligible to represent the public school serving the district or attendance area of the parents' residency in any sport not sponsored by the school he/she attends. A special learning center is defined as a **member** school that offers only specialized courses or curricula, or serves a very specialized student population. **Member** schools must apply to the Board of Directors by May 1 to be recognized as a Special Learning Center the following year. The Board may remove a school from this category if the school no longer meets the definition. The following categories of schools are special learning centers:

1. Magnet Schools
2. Schools serving only students with Individualized Education Plans (I.E.P's)
3. Vocational/Technical Schools

**Editor's Note:** The following schools have applied and been confirmed as Special Learning Centers: Central (Springfield) Middle School, Central Visual & Performing Arts High School, Cleveland NJROTC High School, Frederick Douglass High School, Gateway High School, Hiram Neuwoehner High School, Lincoln College Prep, McKinley Classical Leadership Academy, Metro High School, North Technical High School, Northview High School, Paseo Academy High School, Collegiate School of Med/Bio Science High School, Soldan International Studies High School, Southview High School.

- b. The residence standards shall be waived 365 days from the date a student enrolls in a member school provided enrollment in that member school has been continuous.

**3.10.4 Transfer of Enrollment Requirements:** Students who transfer schools or do not meet the requirements of residency upon enrollment at the school as outlined above are **ineligible for 365 days** unless their cases meet the standards under the EXCEPTIONS THAT FOLLOW:

- a. **Exception 1 - Corresponding Full-Family Change of Residence:** If there is a corresponding change of residence of parents/family, from the attendance district of the school where a student has been enrolled **to** the new district, the student may be eligible as soon as the transfer of eligibility is approved by the MSHSAA office. For the purpose of this provision, if the districts served by the two schools overlap, the term "new district" shall mean a district in which the original residence was not located. The purpose of this section shall be to avoid any loss of eligibility when parents transfer residence to a new district for **other than athletic reasons**. **Note:** *If a student from a broken home moves from the residence of one parent to that of the other parent and transfers schools, eligibility may not be considered under this exception.*
  1. This change of residence must be **simultaneous** with the transfer of enrollment except when for educational reasons and awaiting occupancy of a new residence, a request is made to the MSHSAA office to permit the student to enroll at a new school at the beginning of a new year or semester and to become eligible as of the date the actual move takes place, such request shall be granted.
  2. If parents move to a new district, the student, to retain eligibility without establishing a 365 days period of attendance, must transfer his/her enrollment simultaneously with the transfer of residence of parents, or no later than the beginning of the next school year.
  3. If a student has lived with an individual other than a parent for 365 or more consecutive days, and then a change of residence as defined in By-Law 3.10.1.c takes place that necessitates a transfer of eligibility, this exception may be used to request eligibility.
  4. In the case of a student whose parents are divorced or separated, this exception may only be used if the student has resided with the re-locating parent for a majority of the overnight periods during the 365 consecutive days immediately prior to enrollment.
- b. **Exception 2 - Transfer at Promotion:** Provided the transfer does not involve undue influence and is not for athletic reasons, a student may be eligible immediately at the school of his/her choice upon first entering when:
  1. The student is promoted from the 6th grade to the 7th grade.
  2. The student is promoted from the 8th grade to the 9th grade, provided the student is eligible in all other respects.
  3. The student completes the highest grade in an elementary school that is not a part of a system supporting a high school (K-8), provided the student is eligible in all other respects.
- c. **Exception 3 - Transfer from a Non-Member School:** A student is eligible upon his/her first transfer from a non-member school to a MSHSAA member school where he/she meets the **Residence Standards** contained in By-Law 3.10.2 provided the transfer does not involve undue influence and is not for athletic reasons. **Editor's Note:** A non-member school is defined as one which is not a member of MSHSAA or, if it is located in another state, is not a member of that state's high school activities association.
- d. **Exception 4 - Transfer From an Unaccredited Public School:** A student may be eligible upon his or her first transfer from an unaccredited public school to an accredited public school where the student's tuition is required by state law to be paid by the home district provided the transfer does not involve undue influence and is not for athletic reasons. Likewise, a student may be eligible upon his/her first transfer back to his/her home school if the school regains accreditation provided:

1. the student transfers within 365 days of accreditation being regained and
2. the transfer does not involve undue influence and is not for athletic reasons.

e. **Exception 5 - Special Transfers:**

1. Any transfer within any school system ordered by the board of education or governing body of a non-public school system, that is not for athletic reasons, shall be considered as meeting the residence requirements. An assignment by the Commissioner of Education in accord with provisions contained in RSMo 167.121 shall meet this requirement.

**Editor's Note:** *This item is not referring to a situation in which a family makes a request to the school board for re-assignment which is granted, but rather a transfer that is mandated by the district due to special services, etc.*

2. In case of reorganization, consolidation, or annexation of school districts, a student may be considered eligible at the designated school of the enlarged district immediately.
3. If a school is discontinued or closed to any group of students for reasons other than number two above, its students may be eligible immediately in the school of their choice provided the standards of residence are met.
4. A student who has established residence with one parent only, for 365 days or more, following the divorce of his/her parents may transfer schools one time without loss of eligibility to move to the residence of the other parent unless both parent residences are within the defined geographical attendance district of the receiving school, and provided the transfer does not involve undue influence and is not for athletic reasons. A copy of the custody agreement shall be submitted for review of the school's transfer request. The following situations shall not be reviewed under this exception:

- (a) Transfers of enrollment due to subsequent changes of residency between the divorced parents after the first exchange, unless no prior exchange has been made since the student was promoted into the seventh grade.
- (b) Transfers of enrollment where joint physical custody has been legally provided to both parents and the student lives part time with each parent.
- (c) Situations where the residency of the receiving parent was established in the receiving school district less than 365 days prior to the transfer of schools.

The student may be eligible as soon as the transfer of eligibility is approved by the MSHSAA office.

- f. **Exception 6 - Boarding Schools:** A student who transfers for the first time to a boarding school\*, provided the school is not a specialized athletic/academy boarding school, **and** lives in the dormitory of the school may be eligible as soon as certified in accord with By-Law 3.4. Likewise, a student who has been attending a boarding school, provided it is not a specialized athletic/academy boarding school, and living in its dormitory under this provision may be eligible upon the student's first transfer to a school at which he/she meets the residence standards contained under By-Law 3.10.2 provided the transfer does not involve undue influence and is not for athletic reasons. \*For purposes of this standard, a boarding school is defined as a school which provides a residential community setting for students in which a full range of boarding services are provided (dormitory counselors, 24 hours a day supervision, a social program, 3 meals a day, etc).

- g. **Exception 7 - Transfer Back - Approved Foreign Exchange Program:** A student who transfers for the first time from a foreign exchange program that is listed on the Advisory List of International Educational Travel and Exchange Programs published by the Council on Standards for International Educational Travel shall have unrestricted eligibility under the following conditions.

1. The transfer shall occur at the semester.
2. The student shall return to the previous high school attended prior to participation in the exchange program.
3. The student must meet the residence requirement in By-Law 3.10.2.
4. The student shall meet all essential eligibility requirements.
5. The transfer shall not be a result of undue influence or for athletic reasons.

- h. **Exception 8 - Hardship:** The Board of Directors may grant eligibility to a transfer student who does not meet the Transfer Standards when sufficient evidence is provided to show that it was **necessary** for the student to transfer because of unforeseen, unavoidable, or unusual circumstances provided the transfer was not for athletic reasons and there was no undue influence.

1. Hardship requests for students in the 7th and 8th grades will be granted if the Principals of both the sending and receiving schools approve the request and indicate that they do not believe that the transfer was made for athletic reasons or due to undue influence.
2. A military officer who is deemed by the Department of Defense as "mission essential" and who is further required to live within the boundaries of the military base, may **upon arrival** enroll his/her child(ren) in a school district that is contiguous to the school of residency (as defined in By-Law 3.10.2) and such child(ren) shall be considered eligible under this exception. Once the child attends a school, he/she would then be eligible only at that school.
3. A student who is granted eligibility under this provision shall be eligible upon notification by the Executive Director.

- i. **Exception 9 - Waiver--**Even though a student transfers schools under circumstances which do not meet the terms of the Transfer of Enrollment Standards, he/she still may be granted eligibility to participate in interscholastic athletics as hereinafter restricted if the student qualifies under the following terms and conditions:

1. A student whose name has been included on a school eligibility roster at any level (varsity, junior varsity, freshman, junior high, etc.) for a given sport during the 12 calendar months preceding the date of such transfer can be eligible only for sub-varsity competition in that sport(s) for 365 days from the date of transfer. A student may have



unrestricted eligibility in all other sports in which his/her name has not appeared on a school eligibility roster (at any level).

2. A student who has attended a school system that does not sponsor interscholastic athletics but who has participated in organized non-school competition, as defined in By-Law 3.13.2, during the 12 calendar months preceding the date of such transfer can be eligible only for sub-varsity competition in that sport(s) for 365 days from the date of transfer. A student may have unrestricted eligibility in all other sports in which he/she did not participate.
3. Eligibility can be granted provided the athletic eligibility is approved by the principals of both the sending and receiving schools and the Board of Directors and further provided there is no athletic purpose involved in the transfer. The student shall be ineligible for all sports for 365 days from the date of transfer in the event that either or both principals or the Board of Directors decline to approve athletic eligibility.

**Editor's Note:** A student transferring under the Waiver in grades 7-8 shall have restricted eligibility from the highest team in the junior high/middle school i.e. "A" Team restricted to "B" Team.

j. **Exception 10 - FOREIGN EXCHANGE STUDENT:**

1. A foreign exchange student is an international student who attends high school in the U.S. To be eligible for interscholastic athletics in a MSHSAA member school, such student must be under the auspices of and be placed with a Missouri host family by an international student exchange program that has been accepted for listing by the Council on Standards for International Educational Travel (CSIET) and be recognized by the U.S. Department of State. The foreign exchange program must assign students to host families by a method that ensures that no student, or his/her parents, school or other interested party may influence the assignment for athletic or other purposes. The foreign exchange student may not be selected or placed on any basis related to his/her athletic interests or abilities.
2. A foreign exchange student is considered to be placed with a host family when written notice of placement is provided by the exchange organization to the student and his/her parents, and to the host family.
  - (a) Neither the school the student attends nor any person associated with the school shall have input into the selection of the student.
  - (b) If a member of the school's coaching staff, paid or voluntary, serves as the host family, the foreign exchange student shall not be eligible to participate **at any level** in the sport(s) (by gender) for which the coach coaches.
3. A senior foreign exchange student, in his/her 7th and 8th semesters, attending a member school may be considered eligible with no restrictions to participate in interscholastic athletics during his/her 7th and 8th semesters only, provided the following conditions are met.
  - (a) The foreign exchange student must comply with all other eligibility requirements.
  - (b) The student has not previously attended any other American high school.
  - (c) The foreign exchange student is eligible at the public or non-public school(s) located in the district in which the foreign exchange student's host family resides, as defined in By-Law 3.10.1.b.
4. Non-Senior Foreign Exchange Students: Any foreign exchange student in his/her first through sixth semester of school attendance (as defined in By-Law 2.4) will be considered eligible only under By-Laws 3.10.4.i.2 and 3.10.4.j.2(b).

**3.10.5 Eligible at Time of Transfer:** A transfer student must be eligible in all respects at the school from which he or she is transferring to be eligible at the school to which he or she is transferring. If a student transfers schools with the status of ineligible for disciplinary reasons, the student shall retain such status at the new school for the same period as decreed by the former school. In all other cases, if the student is eligible in all respects under the receiving school's standards or MSHSAA standards, whichever is more restrictive, the student shall be considered eligible at the new school. A student transferring and meeting the Academic Standard at the receiving school, which has a less restrictive standard than the sending school, shall be considered to be academically eligible at the new school provided the minimum standards of By-Law 2.3 (3.0/80%, whichever is greater) are met. Interscholastic competition against another school before participating students are certified as eligible shall be considered a violation.

**3.10.6 Transfer of Eligibility Request Required:** A transfer request shall be expedited for any transfer student (one who was not enrolled in the school district or system the previous year) before a student may be considered eligible without establishing a 365 days period of attendance from the date of enrollment. The student shall not be permitted to compete until the principal receives the information from the school from which he or she transferred, verifying that the student meets the standards of eligibility to compete.

**3.10.7 Fifth Day of Enrollment:** No transfer student can become eligible until the fifth day of enrollment. **EXCEPTION:** If an interscholastic contest is played either before the formal opening of school or before the fifth day of the fall semester, a transfer student who is eligible in all other respects may be eligible to participate under this provision provided the student is properly enrolled in the school.

**3.10.8 Transfer After Start of District & State Tournament Series:** A student who participates in a MSHSAA district or state tournament contest shall not be eligible during the state tournament series in the same sport in the same season at a second school, even if the student completes an otherwise legal transfer to the second school.

### Transfer and Residency Questions & Answers:

- Q1:** *We have a student who will be transferring to our school at the beginning of his junior year without a corresponding change of residence of his parents. He is transferring from a four-year public high school. When will he be eligible to a) practice as a member of a team and b) participate in interscholastic competition?*
- A1:** a) Once fully enrolled, the student may practice as a member of a team provided proof of insurance and a physical form are on file with the school. b) The student is not eligible to participate in interscholastic competition until the receiving school has completed the transfer process by utilizing one of the ten transfer exceptions. Any student who transfers his/her enrollment is initially ineligible, and may request eligibility through the online transfer process.
- Q2:** *A student who has attended our school for a number of years withdrew during the first semester of his sophomore year and is presently being home schooled. Discussions with his parents indicate that the student will re-enroll here at our school at the beginning of the second semester of his sophomore year. When will this student be eligible for interscholastic activities?*
- A2:** The transfer from the home school to a MSHSAA member school is considered a transfer from a non-member school. Because this is the student's first transfer from a non-member school to a MSHSAA member school the student would become eligible as soon as the online transfer of eligibility request has been approved by MSHSAA, provided all other general essential eligibility requirements have been met. Should this same student follow this course of action again, the student would **not** be eligible under By-Law 3.10.4.c and would need to review the other exceptions.
- Q3:** *A student moves from her parents' home to live with her grandparents. The change of residence results in a transfer of schools. If the grandparents are designated as the legal guardians of this student will the student be eligible to participate in athletics?*
- A3:** Due to the transfer, the student is initially ineligible following the transfer, but the receiving school may file a transfer of eligibility request for the student. Depending on the reasons for the move/transfer, the waiver or hardship transfer exceptions may be applicable. The student would become eligible as soon as the online transfer of eligibility request has been approved by MSHSAA, provided all other general essential eligibility requirements have been met. The receiving school should discuss the specifics of the move with the student, the parents, and the grandparents before filing a request with the MSHSAA office.
- Q4:** *We have a student who moved to our district with her parents in August. She has attended our school for two months and now her parents are moving to a neighboring school district. May she continue to represent our school in athletics with no restrictions now if she remains in our district and lives with her uncle?*
- A4:** No. In this situation the student would become ineligible at your school on the date her parents move from your district. She could subsequently become eligible at your school after she has attended there continuously for a 365-day period (By-Law 3.10.2.b). The school may apply for a Transfer Waiver exception in this situation (By-Law 3.10.4.i). If she moves with her parents, she would become eligible at the school in the district in which her parents take up residence provided she transfers her enrollment simultaneously with the transfer of residence of her parents, and a transfer request is approved by the MSHSAA office.
- Q5:** *A student resides in a community that has three public high schools and two non-public high schools. The boundaries of the attendance districts for the two non-public schools (A and B) are the city limits. The attendance districts for the three public schools (1, 2 and 3) encompass three separate defined geographical segments of the city. The family residence was located in public school 2's attendance district when, upon entering the 9th grade, the student enrolled at non-public school A. Between his sophomore and junior years of school the family moves to a home in public school 3's attendance district. The student wishes to transfer to non-public school B to start his junior year. Will he be eligible under the Transfer of Enrollment Standards at non-public school B?*
- A5:** No. Both the original family residence (in public school 2's attendance district) and the new family residence (in public school 3's attendance district) are in non-public school B's attendance district. Thus, the change of residence in this case would not meet the criteria contained in By-Law 3.10.4.a since the family did not move from one non-public school attendance district into a different non-public school attendance district. In this case the student could continue to attend non-public school A or transfer to public school 3 and be eligible on an unrestricted basis at either school. It should be noted that in any case where a transfer student is not eligible under the Transfer Standards, eligibility may be requested under the Transfer Waiver provision.
- Q6:** *A student enrolled in our school today who became 18 years of age in July preceding the opening of the school year. He previously lived with his parents in their family home located in a neighboring district and attended school there. However, he is now living in an apartment in our district. Based on the fact he is residing in our school district, the law requires us to accept him as a student. Is he eligible to represent our school in interscholastic athletics?*
- A6:** No. MSHSAA By-Law 3.10.4.a (Transfer of Enrollment Standards) stipulates that in order for a transfer student to be eligible, there must be a corresponding change of residence of the student's parents from the district where the student has been in attendance to the new district. The By-Law includes no exception to this requirement for an emancipated minor. Further, By-Law 3.7 requires parental permission to participate in athletics.
- Q7:** *As a result of a tax levy defeat, the Board of Education of our neighboring school district has determined they will eliminate all interscholastic athletics for junior high and high school students next year. We have received inquiries from several parents about the possibility of their children transferring to our school either: a) as tuition students who would commute daily from their home; or b) as resident students who would live with a court appointed guardian in our district. Would these students be eligible to participate in our interscholastic athletic program?*

- A7:** No in both a) and b). Students transferring under such circumstances would not be eligible to participate in interscholastic athletics at your school for a 365 day period since their parents will not have completed a permanent change of residence to your district as is required in By-Law 3.10.4.a. A transfer of eligibility request may be filed with the MSHSAA office to seek some level of eligibility. MSHSAA By-Laws do not recognize differences in academic or extracurricular offerings between schools. Each school district is responsible for providing both academic and nonacademic programs to satisfy the needs of its students.
- Q8:** *Our school has hired a teacher who lives in a neighboring school district and who previously taught at the school which serves the district in which his residence is located. He has a son who will be a junior next year and has been playing on the neighboring school's basketball team. According to state law, a child attending a school in a district other than the district of residence, when the child's parent teaches in that non-residence district, if accepted as a non-tuition student, shall be counted in the average daily attendance as a resident pupil. Therefore, could this teacher's son transfer to our school and be eligible to participate on our varsity basketball team next year if the family does not move into our district?*
- A8:** No. MSHSAA By-Law 3.10.4.a provides that a student who transfers to your school under the circumstances described above would not be eligible at your school to play on the varsity level since there would not be a corresponding change of residence of his parents to your district. The only exceptions to this would be contained in By-Law 3.10.4.b which permits a student promoted from the 6<sup>th</sup> grade to the 7<sup>th</sup> grade or from the 8<sup>th</sup> grade to the 9<sup>th</sup> grade to be eligible at the school of his/her choice. There may be circumstances creating a necessity to change schools. These would be considered under By-Law 3.10.4.h, Hardship Transfer.
- Q9:** *One of our basketball players was removed from our team for the remainder of the season due to violating several team rules. He has transferred to another school. Will he be eligible for athletics at the new school?*
- A9:** No. Discipline from the sending school moves forward. Therefore, he is not eligible at any level until the basketball season is completed. Then his eligibility must be considered under one of the transfer provisions. If for example, a student at School A lost eligibility for 60 days due to disciplinary infractions and transferred to School B, the disciplinary ineligibility would continue at School B until the 60-day suspension had been completed. This applies to both athletic and non-athletic activities.
- Q10:** *We have a female student whose parents moved to our school district because of a job change. All members of the family have moved and she has met all of the transfer standards. She is a basketball player and was a member of her previous school's varsity team that was defeated last week in district play. We are competing in the quarterfinals of the state tournament this Saturday. Will she be eligible to compete on our team after she has been in attendance at our school for five days?*
- A10:** No. By-Law 3.10.8 provides that a student who has participated in a MSHSAA district or state tournament contest at a sending school shall not be eligible during the state tournament series in the same sport during the same school year at a receiving school, even if the student completes an otherwise legal transfer to the receiving school. In addition, to be eligible for MSHSAA district or state competition at a given school, a student must compete in at least one regular season contest in that sport at that school.
- Q11:** *We have a foreign student enrolled in our school who is living with family friends in our district. He is not involved in a foreign student exchange program. Is he eligible to participate in our interscholastic athletic program?*
- A11:** The student is ineligible until the athletic director submits a transfer of enrollment request via the MSHSAA website to determine the eligibility level of the student. Eligibility must be determined under By-Law 3.10.4, Transfer of Enrollment Requirements. If the student meets one of the ten exceptions listed, he may have some level of eligibility granted for athletics. This student does not meet exception 10 as he is not here on through an approved CSIET program.

### **3.11 COLLEGE/UNIVERSITY-CONDUCTED EVENTS**

**3.11.1 College/University-Conducted Events for Individual Students During the School Year:** Students may participate in athletic recruiting or instruction events that are directly sponsored by a college or university, conducted by that college or university's coaching staff for the sport concerned, and held on its campus, under the following provisions.

- a. **Compliance with Governing Body:** These events shall adhere to the rules and regulations for such offerings as outlined by the governing body of which the college or university is a member (NCAA, NAIA, NJCAA, etc.).
- b. **College/University-Conducted Recruiting Events:** Events in which one or more students participate in physical activity including individual or group drills and/or limited scrimmages (not complete games) for the purpose of revealing, demonstrating or displaying the student's athletic abilities in a specific sport to the coaching staff of the organizing college/university for recruiting purposes. During the academic year, no school time may be missed to travel to or participate in the event, without the prior approval of a school administrator. (See By-Laws 3.13.4 and 3.14.4 in regard to Evaluation Events Conducted by Private Organizers.)
- c. **College/University-Conducted Individual Instruction Events:** Instructional clinic or group lesson events which involve individual instruction in a specific sport that is provided by college or university coaching staff and include activities designed to improve overall skills and general knowledge in the respective sport. The primary emphasis shall be on teaching individual player skills, and there is no complete game competition other than limited scrimmage situations. During the academic year, no school time may be missed to travel to or participate in the event, without the prior approval of a school administrator. The student does not have to be accompanied by an approved school coach during the respective interscholastic sport season; for events conducted **outside** of the specific interscholastic sport season.

no school coach may attend the event. (See 3.13.6 and 3.14.6 in regard to Individual Instruction Events that are not conducted by a college/university.)

### **3.11.2 College/University Conducted Team Competition Events throughout the Year:**

- a. **Team Camp-Type Events:** Events that are mainly competitive in nature but focused on teams and not individuals (i.e. "team camps") are covered by 3.13.2, Organized Non-School Competition, 3.14.2, Organized Non-School Competition, and 3.15, Sport Participation and Contact – During the Summer.
- b. **Competitive Events:** See By-Law 3.18.7 for coverage of interscholastic competition organized by a college or university.

**3.11.3 Penalty:** If the student does not receive prior approval of a school administrator to miss school time for travel to and participation in the college/university event, the school shall impose a penalty for the violation. The minimum penalty shall be ineligibility for one contest for each day of school time missed up to a maximum period of ineligibility not to exceed 365 days in the sport in which the violation occurred.

## **3.12 SCHOOL DISTRICT EVENTS AND PROGRAMS**

**3.12.1 Alumni Games:** Alumni games may be played if they involve only former students playing against the school team, are held within the established season limits stated in the By-Laws, and are counted as one of the school's allowable number of contests in the activity concerned.

**3.12.2 Student versus School Staff Contests:** Student versus School Staff contests may be played under the following conditions:

- a. Such contests may NOT take place within the school sport season.
- b. Such contests may be co-educational or gender-specific.
- c. One contest per sport per year is allowed. No such contest is allowable in the sport of football.
- d. The contest shall take place at the school, unless appropriate facilities are not owned by the school.
- e. Participation in such contests shall not jeopardize the eligibility of students for the applicable interscholastic sport.

**3.12.3 Intramurals:** High school students, including athletes, may assist with elementary (K-6) intramural programs that are sponsored by the school district in which they are enrolled. Sport-specific contact that takes place outside of the school sport season between a high school athlete and his/her sport coach(es) as a result of assisting with a bona fide district-sponsored K-6 intramural program shall not constitute a violation of the restrictions outlined in By-Laws 3.13, 3.14 or 3.15.

**3.12.4 Youth-Aged Instructional Events (Camps):** A school may sponsor a youth-aged sports camp under the following conditions:

- a. **High School Sponsored - During the School Year (Restricted by Residence/Enrollment):** A youth-aged sports camp may be offered to students in grades K-7 who live within the residence boundaries of the high school which is sponsoring the camp and who are enrolled and attending the elementary school or junior high school managed and funded by that high school's district or system and which feeds directly to that high school. [Seventh grade students participating in interscholastic sports shall adhere to the restrictions in By-Law 3.13.6,7 and 8 during their sports season.]
- b. **Junior High School Sponsored - During the School Year (Restricted by Residence/Enrollment):** A youth-aged sports camp may be offered to students in grades K-5 who live within the residence boundaries of the junior high school which is sponsoring the camp and who are enrolled and attending the elementary school managed and funded by that high school's district or system and which feeds directly to that junior high school.
- c. **During the Summer (Open):** A high school may sponsor a youth-aged sports camp open to any students to attend up to and including the summer **preceding entry** into the 8th grade. A junior high school may sponsor a youth-aged sports camp open to any students to attend up to and including the summer **preceding entry** into the 6th grade.
- d. **Student Assistants:** High school students, including athletes, may assist with youth-aged sports camps that are sponsored by the high school in which they are enrolled. Junior high school students, including athletes, may assist with youth-aged sports camps that are sponsored by the junior high school in which they are enrolled. Sport-specific contact that takes place outside of the school sport season between a high school or junior high school athlete and his/her sport coach(es) as a result of assisting with a bona fide youth-aged sports camp shall not constitute a violation of the restrictions outlined in By-Laws 3.13, 3.14 or 3.15, nor shall count as a contact day.

### **Youth Camps Questions & Answers:**

**Q1:** *Our high school would like to sponsor a youth-aged sports camp. May we do so: a) in the summer? b) during the school year?*

**A1:** a) Yes. A high school may sponsor a youth-aged sports camp during the summer and may open it up to any student to attend. Students going INTO the 8th grade and younger may attend. b) Yes, however, participants are restricted to those students who live within the residence boundaries of that high school and who are enrolled in and attending that high school's direct feeder junior high school, within the same school district.

## **3.13 SPORT PARTICIPATION AND CONTACT – WHILE PARTICIPATING IN AN INTERSCHOLASTIC SPORT SEASON DURING THE SCHOOL YEAR**

**3.13.1 Restrictions While Participating Interscholastically:** During the sport season in which a student represents his/her school by competing in an interscholastic athletic contest, the following guidelines and restrictions shall apply. A student who joins a school sports team for the first time must have abided by these restrictions beginning with the first day of the current season of the sport concerned.

- a. **Definition of the School Year:** For the purposes of By-Laws 3.13, 3.14, and 3.15, the school year is defined as the period beginning with the first allowable practice date for the fall (Monday of Standardized Calendar Week Number Five) and ending the last day of school or the Thursday preceding Memorial Day, whichever is earlier. However, if a school team is still competing in district or state tournament series contests, the "in season" restrictions would continue to apply to those varsity athletes.
- b. **Definition of School Sports Season:** A school sports season shall be defined as the period beginning with the date of the school's first practice with any part of a sports team held on or after the first allowable practice date for the MSHSAA sport season and ending with the school's last contest, including district and state tournament contests, in that sport.
- c. **Winter and Spring Sport No-Contact Period:** The **seven** days prior to the first allowable practice date for the season shall be a seasonal no-contact period in which no "contact" as defined in By-Law 3.15 takes place between school coaches/directors of MSHSAA sponsored winter or spring activities, respectively, and students enrolled in the member school, or who will be enrolled in the member school during the upcoming school year. (See By-Law 3.15 for Fall Sport No-Contact Period)

**3.13.2 Organized Non-School Competition:** Athletic competition shall be considered "**organized**" if any of the following conditions exist: Competition is scheduled and publicized in advance, official score is kept, individual or team standings are maintained, official timer or game officials are used, admission is charged, teams are regularly formed or team rosters are predetermined, team members are dressed in team uniforms or a team is privately or commercially-sponsored. Further, competition which is either directly or indirectly sponsored, promoted or administered by an individual, organization, or any other agency shall be considered organized.

- a. **Same Season/Same Sport:** A student shall neither practice nor compete as a member of a non-school team or as an individual participant in organized non-school competition in that same sport, except as provided for specifically below.
  1. **Fall Non-School Competition Exception:** For fall sports, non-school competition may continue until the Tuesday following Labor Day, with prior approval by a school administrator. In order to remain eligible under this exception to the non-school competition rule, the student must join the team at the start of the season and attend all scheduled school practices and contests, unless attending a non-school competition with prior approval by a school administrator. Absences not related to non-school competition will be handled locally.
  2. **Swimming/Diving:** During the school sport season of swimming and diving, a student may, after fulfilling all requirements, practices and competitions of the school swimming and diving team, practice and/or compete as a member of a non-school team or as an individual participant in an organized non-school swimming and diving practice or competition under the conditions listed below.
    - (a) Priority shall be given to all school team practices and competition. Should a non-school practice/competition be in direct conflict with the school scheduled practice/competition the school practice/competition shall take priority. Prior approval by the school administrator may grant an exception to a student to participate in a non-school swimming or diving competition if in direct conflict with the school program.
    - (b) No school time shall be missed to compete, practice or travel to the site of such non-school swimming and diving competition unless the absence is approved in advance by the school administrator.
    - (c) A school shall not replace its swimming or diving program with any non-school swimming or diving program.
    - (d) In order to remain eligible under this exception to the non-school competition rule, the student must join the team at the start of the season and attend all scheduled school practices and contests, unless attending a non-school competition with prior approval by a school administrator. Absences not related to non-school competition will be handled locally.
    - (e) After Labor Day, no school swimming coach may provide any coaching or instruction to any student while that student is participating in a non-school competition during the school sport season. **Editor's Note:** Outside of the school sport season, coaching contact restrictions apply - 3.13.2.b.3 and 3.14.2.e.
  3. **Cross-Country, Golf, Tennis, Track and Field, and Wrestling:** During the school sport season, a student may, after fulfilling all requirements, practices and competitions of the school team, compete as an individual participant in two (2) organized non-school competitions under the conditions listed below.
    - (a) Priority shall be given to all school team practices and competition. Should a non-school competition be in direct conflict with the school scheduled practice/competition the school practice/competition shall take priority. Prior approval by the school administrator may grant an exception to a student to participate in the non-school competition if in direct conflict with the school program.
    - (b) No school time shall be missed to compete, practice or travel to the site of such non-school competition unless the absence is approved in advance by the school administrator.
    - (c) The student shall not miss any MSHSAA sponsored postseason event that involves either the student or his/her school team to participate in such non-school competition.
    - (d) In order to remain eligible under this exception to the non-school competition rule, the student must join the team at the start of the season and attend all scheduled school practices and contests, unless attending a non-school competition with prior approval by a school administrator. Absences not related to non-school competition will be handled locally.
    - (e) After Labor Day, no school coach of the applicable sport in season may provide any coaching or instruction

to any student **while** that student is participating in a non-school competition during the school sport season.

**Editor's Note:** Outside of the school sport season, coaching contact restrictions apply - 3.13.2.b.3 and 3.14.2.e.

4. **Non-School Team Tryout:** With prior approval by a school administrator, a student may participate in a one-day, one-time non-school team tryout provided the tryouts are held on a day the students do not practice or play for the school team and provided the tryout is exclusively an experience in which a student is tested and screened for ability and placement on a roster and does not include any instruction, coaching, practice, workout, etc. Students may not participate in any game competition or scrimmages for the non-school team until after the high school team has completed its season by playing its last contest. Any non-school team tryout is limited to one day.
- b. **Same Season/Different Sport:** A student may practice or compete as a member of a non-school team or as an individual participant in organized non-school competition in a different sport than the school sport in season under the following conditions:
  1. **No school time is missed** to compete, practice for, or travel to the site of such non-school competition unless the absence is approved in advance by the school administrator.
  2. **The student shall not practice for or compete** in the non-school competition on the same date the school team practices or competes, without approval of the school administrator.
  3. **School Coaches:** If held during the school year but outside the designated school season for the sport:
    - (a) A high school coach of any sport may not provide any coaching or instruction to any student who currently attends or will attend the member high school (grades 9-12) the following year.
    - (b) A junior high school coach of any sport may not provide any coaching or instruction to any student who currently attends or will attend the member junior high school (grades 7-8; and grade 9 when included in a separate junior high school membership) the following year.
    - (c) No coach may play on a non-school team on which members of his/her school team will be participating nor may he/she be directly involved in the actual administration of such games, including officiating.

**3.13.3 Olympic Development/U.S. National Team:** The Board of Directors may make an exception to the provisions of section 3.13.2 or 3.13.6 to permit a student to participate as an individual (not representing his/her school) in either a competition or a specialized camp, clinic or other similar program involving coaching and instruction **during the school sport season of the sport concerned or in a different sport than the school sport in season** without loss of interscholastic eligibility, under the following terms and conditions:

- a. As a member of a U.S. National team (and the actual, direct tryouts therefore), which is defined as one selected by the national governing body of the sport on a national qualification basis either through a defined selective process or actual tryouts for the purpose of international competition which requires the entries to officially represent their respective nations, although it is not necessary there be team scoring by nation; or
- b. In an Olympic Development Program, which is defined as a training program or competition:
  1. Conducted or sponsored by the United States Olympic Committee (USOC); or
  2. Directly funded and conducted by the USOC member national governing body (NGB) on a national level (e.g. NGB national championship competition and the direct qualifications therefore, or NGB training camp in Colorado Springs); PROVIDED, HOWEVER, participation as described in a. and b. above may be an exception to the other provisions of By-Law 3.13 only if:
    - (a) The participation is approved by the student's school principal, and MSHSAA is notified in writing by the principal at least 30 days prior to the start of the program; and
    - (b) The student makes prior arrangements to complete missed academic lessons, assignments and tests before the last day of classes of the credit grading period in which the student's absence occurs; and
    - (c) The student misses no MSHSAA sponsored postseason athletic event involving a team in that sport.

**3.13.4 Evaluation Events Conducted by Private Organizers** (See By-Law 3.11.1.b for College/University-Conducted Recruiting Events): Participation in Evaluation Events not directly sponsored by a college or university **and not conducted by that college or university's coaching staff for the sport, in which one or more students participate in physical activity including individual or group drills and/or limited scrimmages (not complete games) for the purpose of revealing, demonstrating or displaying the student's athletic abilities in a specific sport to the coaching staff of one or more colleges/universities for recruiting purposes, may be permitted as described below.**

- a. **Same Season/Same Sport:** An athlete shall not participate in an evaluation event, as described above, during the school sports season for the sport concerned under any circumstances.
- b. **Same Season/Different Sport:** The student may participate in an evaluation event, as described above, during a season in which he/she is competing in a different school sport, provided no school time is missed to travel to or participate in the sport-specific instruction, without the prior approval of a school administrator.

**3.13.5 All-Star Contests:** An athlete shall not participate in any All-Star contest, as defined in By-Law 3.16, prior to eligibility in the sport concerned being exhausted. A senior athlete who has **completed** his/her eligibility in an interscholastic sport may compete in no more than two All-Star contests, as defined in By-Law 3.16, and maintain his/her eligibility under the following conditions:

- a. He/she shall be permitted to participate in no more than two All-Star events per sport during his/her senior year, following the conclusion of the school sport season of the sport concerned and provided the provisions of By-Law 3.13.2.b above are met.

- b. He/she shall not be permitted to miss a MSHSAA-sponsored post-season athletic event in any sport to travel to and from or participate in the All-Star event.

**3.13.6 Sport-Specific Instruction by Private Organizers** (See By-Law 3.11.1.c for College/University-Conducted Individual Instruction Events):

- a. **Definition of Sport-Specific Instruction:** Instructional clinic or group lesson events which involve individual instruction in a specific sport that include activities designed to improve overall skills and general knowledge in the respective sport. The primary emphasis shall be on teaching individual player skills, and there is no complete game competition other than limited scrimmage situations. (See 3.13.2 for Organized Non-School Competition in regard to events that include full games, such as "team camps.")
- b. **General Requirements:**
1. Private, one-on-one instruction provided by a person not affiliated with the school a student attends or will attend the following year may be received at any time. Such instruction shall not interfere with the practice schedule of the school team nor serve as a substitute for the school team's practice sessions.
  2. No school coach or other school representative may directly or by implication direct a student to attend specialized sports instruction as a condition for team membership.
  3. Any instruction fee, charge or tuition shall be paid by the student or the student's parents. School transportation may be provided at no cost to the students, at the discretion of the school.
  4. No school-owned uniforms or player equipment shall be used in any instructional event other than as outlined in By-Law 3.15, Summer. Member schools may not rent, sell, lease, or loan their uniforms or player equipment for use in non-school sponsored instructional events, other than outlined in By-Law 3.15, Summer.
- c. **Same Season/Same Sport:** During the school year and within the school sport season for the sport concerned, a student may attend school or non-school sponsored specialized sports instruction under the following conditions, in addition to those outlined in letter b, General Requirements, above:
1. The primary emphasis shall be on teaching individual player skills and there is no competition other than limited scrimmage situations.
  2. Prior approval from the school administrator and a school coach for the school sport in season is required.
  3. During the academic year, no school time may be missed to travel to or participate in the sport-specific instruction, without the prior approval of a school administrator.
  4. If school or school-district sponsored, only students enrolled in the sponsoring school or school district, respectively, may attend.
  5. A student may attend only one sport-specific instructional event conducted by Private Organizers which meets all of the above requirements.
- d. **Same Season/Different Sport:** During the school year and within a season a student is participating in an interscholastic sport, the student may attend specialized sports instruction for a different sport under the following conditions, in addition to those outlined in letter b, General Requirements, above:
1. Prior approval from the school administrator and a school coach for the school sport in season is required.
  2. During the academic year, no school time may be missed to travel to or participate in the sport-specific instruction, without the prior approval of a school administrator.
  3. No member school or member of the coaching staff of the school the student is attending or will be attending the following year is involved in any way in the organization, sponsorship, or administration of the sport-specific instruction.

**3.13.7 Penalty:** The penalty for violation of By-Law 3.13 shall be ineligibility for a period not to exceed 365 days in the sport in which the violation occurred. Students who participate in an all-star contest, as defined in By-Law Section 3.16, who do not meet the requirements in By-Law 3.13.5 are ineligible in the sport in which the violation occurred for 365 days from the date of the violation and for 90 school days from the date of violation in all other sports.

**Student Athlete Restrictions During Season - Questions and Answers:**

- Q1:** *May Johnny participate in a non-school sponsored free throw contest during a season he is representing his school in the sport of basketball or in pass, punt and kick contests during a season he is representing his school in the sport of football?*
- A1:** Yes. The MSHSAA Board of Directors interprets By-Law 3.13 as not restricting participation in non-school sponsored contests involving **individual skills** of a team sport such as free throw contests or pass, punt, and kick contests. This interpretation is based on the fact these activities involve only individual skills of a team sport and, as such, would not in themselves constitute a sport per se by normal definition. It is suggested that Johnny discuss this opportunity with his coach and A.D.
- Q2:** *Our school sponsors a boys swimming and diving team, but our school does not own its own pool. We rent practice time in a public facility, and hold school practices on Monday through Friday afternoons for two hours. On Saturday mornings, this facility sponsors an open swimming time. Usually the majority of our team, as well as our coach, attends and swims; however, it is made clear to the team members that this is not a school practice and attendance is completely optional. Some of our team members are members of a non-school club team, and attend club practices at a different facility on Saturday mornings. Our A.D., in consultation with our swimming coach, has determined this is*

*not a requirement of the school program and is not a replacement. Thus, we believe the students may attend. Is this correct?*

- A2:** Yes. The swimmers are not replacing school swimming practice with club practice because the school does not offer mandatory Saturday swimming practices. The principal shall have the final opinion on the practices.
- Q3:** *One of our swimmers has approached our principal requesting to miss this upcoming Friday school swimming practice to travel to Oklahoma for a non-school swimming meet on Saturday. Our team has practice on Friday and does not compete again until Tuesday. Would it be acceptable for our principal and coach to approve this request?*
- A3:** This is considered a "case by case" request as permitted in the by-law to be addressed by the local school administration. This decision rests with the school administrator. However, a school administrator may NOT provide permission for a student to miss a school practice or meet to attend a club **practice**.
- Q4:** *Our local American Legion baseball coach wishes to hold a tryout for his team prior to the completion of our high school baseball season. May members of our high school baseball team participate in this tryout?*
- A4:** Yes, with school approval and provided the tryouts are held on a day the students do not practice or play for the school baseball team and provided the tryout is exclusively an experience in which a student is tested and screened for ability and placement on a roster and does not include any instruction, coaching, practice, workout, etc. They may not participate in any game competition or scrimmages for the Legion team until after the high school baseball team has completed its season by playing its last game. Any non-school team tryout held during the school season is limited to one day.
- Q5:** *Our school sponsors a fast-pitch softball team. During the school softball season, may a member of the team participate in a non-school sponsored slow-pitch softball program?*
- A5:** No. Slow-pitch and fast-pitch softball are considered as the same sport -- softball. Thus, the restrictions contained in MSHSAA By-Law 3.13 would prohibit a member of a school's fast-pitch softball team from playing in slow-pitch softball during the school softball season. The same would be true of indoor and outdoor soccer. Indoor soccer is interpreted to be the same as outdoor soccer as far as this regulation is concerned.
- Q6:** *We have a track and field athlete who is a member of a local non-school track and field club. Her parents want the club coach to work with her during our school track and field season. What restrictions must be observed if we permit this?*
- A6:** MSHSAA By-Law 3.13 permits a student to receive private one-on-one instruction in the skills of a sport from a person not affiliated with the school the student attends or will attend the following year. However, this instruction shall not take place at an interscholastic practice or event nor shall it interfere with the practice or competition schedule of the school nor serve as a substitute for the school team's practice sessions. It is suggested that she discuss this opportunity with her coach and A.D.
- Q7:** *My daughter participates on the high school tennis team and we are currently in season. May she participate in a USTA tennis tournament during the high school tennis season? Does it matter whether the tournament is held in one day, or on two consecutive days?*
- A7:** Tennis players are allowed to participate in two non-school competitions during the school tennis season as per an exception to the non-school competition rules for individual sports. Therefore, this USTA tennis tournament will count as one of the allowable two non-school competitions during the season. A tournament will count as one competition even if it is held on multiple (but consecutive) days. The school coach may not coach the student in the non-school tournament.
- Q8:** *My son participates on the high school tennis team and we are currently in season. May he participate in a weekly tennis league at his tennis club over a course of several calendar dates during the high school tennis season?*
- A8:** Tennis players are allowed to participate in two non-school competitions during the school tennis season as per an exception to the non-school competition rules for individual sports. Therefore, he may participate in the tennis league; however, each calendar date that a tennis league match is played will count as one of the allowable two non-school competitions during the season. So, the student will only be able to play league matches on a total of two calendar dates.
- Q9:** *Our school has a few fall sport athletes that, in addition to high school practices, are still competing on non-school teams during the month of August with our permission. We are concerned about their participation in night games with their summer sport teams after completing two-a-day practices with us under the heat acclimatization schedule and requirements. How should we handle this situation?*
- A9:** It is important for you to discuss the heat acclimatization schedule, along with the health and welfare reasons for it with all of your athletes and their parents so they are able to make informed decisions for themselves on what is safe and appropriate beyond school practices during the heat of summer. You will not be aware of everything your athletes are doing beyond your practices during the first 16+ days of the season and the students and parents need to understand the risks of heat exhaustion, heat stroke in the time period before they have increased their exercise heat tolerance. Excess sport practices and exertion, beyond the high school sport heat acclimatization schedule, should be discouraged until the acclimatization schedule is completed, and communication should continue regarding suggested (or mandated) limits after that and until non-school competition ends for fall season athletes on Labor Day.



**Q10:** *Our school has a soccer player that is finishing up competition on a select summer team and his season runs into the high school fall soccer season. He will be playing off and on for the first two weeks of the high school season. a) Is that allowable? b) Can he finish up with his select team and then join our high school team later?*

**A10:** a) Fall school sport athletes can, if approved by their school administration, continue to compete in non-school competition until Labor Day, however: they must **join the school team** at the start of the season. b) No, he must join the team when school practices start. He could be released by school administration for specific non-school games that are in conflict with practice (at the school's discretion), but he is expected to be at practice on days he is not competing. If he fails to come to practice and drops in for the school season after his select team is done competing he will be ineligible. Coaches and students must communicate regarding the start of school practice and the expectations of the high school team. In the spring and/or during summer activities, coaches should make it clear that they need to be contacted regarding conflicts (sport-related or otherwise) that might prevent a student from coming to the first practice.

### 3.14 SPORT PARTICIPATION AND CONTACT – WHEN NOT PARTICIPATING IN AN INTERSCHOLASTIC SPORT SEASON DURING THE SCHOOL YEAR

**3.14.1 Restrictions When NOT Participating Interscholastically:** During any sport season within the school year (defined in 3.13.1) that a student is **not** a member of a school sport team, the following guidelines and restrictions regarding other sport participation and contact with school personnel apply.

**3.14.2 Organized Non-School Competition:** (Defined in By-Law 3.13.2) An athlete **may** participate in non-school sponsored competition in a sport in which MSHSAA member schools compete interscholastically during this period provided:

- Non-School:** Athletic competition shall be considered "**non-school**" only if the competition is sponsored by a non-school entity (civic organization, service organization, parks and recreation department, etc.). Member schools, school booster clubs, and other school clubs and organizations are prohibited from sponsoring any sports competition in sports in which their school participates interscholastically and which includes students from any member school as participants, other than provided for in By-Laws 3.29 and 3.30 (Sport Season Provisions). If member school facilities are used, arrangements for use of the facilities must be made by the sponsoring organization in accord with lease or rental policies adopted by the Board of Education to apply to general use of school facilities by non-school groups. Further, if member school facilities are used, it is strongly recommended that medical and liability insurance coverage be provided by the sponsoring organization.
- Missing School:** If held during the school year, no school time is missed to compete, practice for, or travel to the site of the non-school competition unless the absence is approved in advance by the school administrator.
- Tryouts:** Teams must be selected on a basis of tryouts which are publicized in advance and open to any student or individual meeting the team's age criteria, or on a basis whereby students sign up for a league and are randomly assigned to teams; otherwise, players are in jeopardy of violating the All-Star provisions as outlined below and in By-Law 3.11.
- All-Star:** If the contest is an All Star Contest, as defined in By-Law 3.16, the student's participation must meet the provisions in By-Law 3.14.5 below.
- School Coaches:** If held during the school year but outside the designated school season for the sport:
  - A high school coach of any sport may not provide any coaching or instruction to any student who currently attends or will attend the member high school (grades 9-12) the following year.
  - A junior high school coach of any sport may not provide any coaching or instruction to any student who currently attends or will attend the member junior high school (grades 7-8; and grade 9 when included in a separate junior high school membership) the following year.
  - No coach may play on a non-school team on which members of his/her school team will be participating nor may he/she be directly involved in the actual administration of such games, including officiating.
- Not Representing the School:** The student shall not represent the school and shall not use school uniforms or equipment.
- Voluntary:** Participation in non-school competition must be voluntary on the part of the student and not required directly or indirectly for membership on a school team.
- Transportation:** Students must provide their own transportation to participate in non-school competition; schools shall not provide or arrange for transportation for students to participate in non-school competition.

**3.14.3 Olympic Development/U.S. National Team:** An athlete may participate in a competition or a specialized camp, clinic or other similar program involving coaching and instruction, as defined in By-Law 3.13.3, during this period provided the student makes prior arrangements to complete missed academic lessons, assignments and tests before the last day of classes of the credit grading period in which the student's absence occurs.

**3.14.4 Evaluation Events Conducted by Private Organizers: (Defined in By-Law 3.13.4)** (See By-Law 3.11.1.b for College/University Conducted Recruiting Events): A student may participate in an evaluation event, as described in By-Law 3.13.4, during a period when the student is not participating in an interscholastic sport season, provided no school time is missed to travel to or participate in the event unless the absence is approved in advance by the school administrator.

**3.14.5 All-Star Participation:** A senior athlete who has exhausted his/her eligibility in the interscholastic sport concerned may compete in no more than **two** All-Star contests, as defined in By-Law 3.16, in that sport. All provisions of By-Law 3.14.2 must be met except "c. Tryouts." If the student is a participant in a different interscholastic sport at the time of the contest, please refer to the restrictions in By-Law 3.13.5.

**3.14.6 Sport-Specific Instruction by Private Organizers (See By-Law 3.11.1.c for College/University-Conducted Individual Instruction Events):** During a period the student is **not a member of a school sport team**, he/she may participate in non-school sponsored specialized sports instruction under the following conditions:

- a. Private, one-on-one instruction provided by a person not affiliated with the school a student attends or will attend the following year may be received at any time.
- b. During the academic year, no school time may be missed to travel to or participate in the sport-specific instruction, without the prior approval of a school administrator.
- c. No member school or member of the coaching staff of the school the student is attending or will be attending the following year is involved in any way in the organization, sponsorship, or administration of the sport-specific instruction.
- d. No school coach or other school representative may directly or by implication direct a student to attend specialized sports instruction as a condition for team membership.
- e. Any instruction fee, charge or tuition shall be paid by the student or the student's parents. School transportation may be provided at no cost to the students, at the discretion of the school.
- f. No school-owned uniforms or player equipment shall be used in any instructional event other than as outlined in By-Law 3.15, Summer. Member schools may not rent, sell, lease, or loan their uniforms or player equipment for use in non-school sponsored instructional events, other than outlined in By-Law 3.15, Summer.

**3.14.7 Out-of-Season Sports Conditioning:** During a period the student is not a member of a school sport team, he/she may participate in an out-of-season sports conditioning program administered by a member school, under the following conditions:

- a. **Allowable Participants – High School Programs:** Only students who meet one of the following categories may participate in a high school's out-of-season sports conditioning program:
  1. Students who are fully enrolled in the school administering the program.
  2. Eighth grade students who live within the residence boundaries of the high school which is administering the program and who are enrolled and attending the junior high school managed and funded by that high school's district or system and which feeds directly to that high school.
  3. Eighth graders enrolled in a junior high school that is participating in a cooperative sponsorship (By-Law. 1.4) may participate in the out-of-season sports conditioning program at any high school to which any junior high in the co-op directly feeds, with the permission of the principal of the high school to which his/her junior high directly feeds. (Note: K-8 districts do not directly feed any one high school.)
- b. **Allowable Participants – Junior High School Programs:** Only students who are fully enrolled in the junior high school administering an out-of-season sports conditioning program may participate.
- c. Participation in the program must be open to all students enrolled in the school.
- d. Participation is voluntary and is not required directly or indirectly for membership on a school team.
- e. Participants will furnish their own clothing (sweat suits, shorts, shoes, etc.).
- f. Activities shall be limited to running, weight training, and calisthenics. Agility drills that do not involve specific skills of a given sport are also permitted.
- g. Specific equipment pertaining to a given sport may not be used. This includes, but is not limited to, such items as footballs, basketballs, volleyballs, wrestling mats, hurdles, shot put, discus, high jump or pole vault standards or landing pits, batting cages, blocking or tackling dummies, charging sleds, and other similar equipment.
- h. In those cases where schools schedule all athletes into a "last hour" athletics class during the school day in which no physical education credit is offered, the guidelines outlined in items c, d, and e above shall apply. If this class is a part of the school physical education program and credit is given, those athletes whose sport is not in season may receive instruction in a given sport as long as the different periods in the daily schedule include the same instruction. The teaching units in the physical education program in such situations shall be scheduled so sports that are in season or sports not included in the school's interscholastic program are taught. It is strongly recommended that "last hour" athletics class not be used as a substitute for the regular physical education requirement.

**3.14.8 Winter and Spring Sport No-Contact Period:** The **seven** days prior to the first allowable practice date for the season shall be a seasonal no-contact period in which no "contact" as defined in By-Law 3.15.1.c takes place between school coaches/directors of MSHSAA sponsored winter or spring activities, respectively, and students enrolled in the member school, or who will be enrolled in the member school during the upcoming school year.

**3.14.9 Penalty:** The penalty for violation of By-Law 3.14 shall be ineligibility for a period not to exceed 365 days in the sport in which the violation occurred. Students who participate in an all-star contest, as defined in By-Law 3.16, who do not meet the requirements in By-Law 3.14.5 are ineligible in the sport in which the violation occurred for 365 days from the date of the violation and for 90 school days from the date of violation in all other sports.

**Student Athlete Restrictions When Not Participating Interscholastically - Questions and Answers:**

**Q1:** *May a high school coach work with school team members in non-school sponsored athletic events during the school year?*

**A1:** No. Definite sport seasons have been established during the school year in which school coaches may work with members of school sports teams. It is **NOT** permissible for a high school coach to coach school team members in

non-school competitive programs held inside **OR** outside of the school sport season during the school year. It should also be understood that participation in a non-school program shall be voluntary on the part of the individual student. Athletes may not be required to participate in non-school programs by their coaches.

- Q2:** *I am the high school volleyball coach and my daughter is a student at my school and she plays volleyball. Can I coach my daughter in non-school competition (USAV) in the spring (a) if she is the only student from my school on the non-school team, or (b) if her USAV team includes other students that attend or will attend my school next year?*
- A2:** In situation (a), yes you may coach her team in non-school competition. The no-contact rule is not in place for sons/daughters of school coaches. However, in situation (b) you could not coach that team. Even though you are allowed to coach your daughter, you may have no instructional contact with other enrolled students at your school or students that will be enrolled next year, outside of the school sports season, during the school year. The exception for your son/daughter does not extend to other students at the school.
- Q3:** *Our Booster Club would like to sponsor a three-on-three basketball competition for high school students in April to raise money for new basketball warm-ups. Is it permissible for our Booster Club to conduct this event?*
- A3:** No. A Booster Club may not sponsor the three-on-three competition because the club is a sub-group of the school, and schools may not sponsor **non-school** competition for kids in grades seven through twelve. It is acceptable for an outside group, such as a civic group, to sponsor such an event and any students from your school may participate.
- Q4:** *May a booster club defray the expenses for a member school's boys and girls basketball teams to attend a springtime basketball camp?*
- A4:** No. The cost of attending a specialized sports camp must be paid by the student or parents/guardian of the student. Expenses of the camp include all fees/tuition, travel, lodging, meals and wearing apparel.
- Q5:** *I have a female student that would like to be a manager for the a) boys tennis team, or b) the wrestling team. Is this a problem?*
- A5:** The role of a manager first needs to be reviewed. A manager who is performing only non-skill activities, such as providing water for the team, keeping statistics, retrieving wayward balls, assisting with uniform inventory or cleaning, etc. may be affected by the by-laws differently than a manager who may be involved in skill activities such as volleying with team members in tennis or volleyball, performing in drills as an extra player, etc. In both a) and b) students who wish to have any eligibility in the applicable sport (even if it is in a separate season) should not serve as managers. Instruction provided to team members but heard by others, including managers, counts as coaching and contact. Sport instruction (tennis) received outside of the season (girls tennis) would be a violation for a female manager who also plays girls tennis. If the student has no desire or expectation to participate in the applicable sport, the violation and the resulting ineligibility in that sport (for 365 days) would be irrelevant. If you are concerned about a specific scenario, please contact the MSHSAA office for an interpretation. Note: Schools should review their liability coverage as it relates to managers periodically as well.
- Q6:** *Our school has recently (March) offered an interscholastic coaching opportunity for next year verbally to an individual that is now coaching several of our students in club volleyball. The coach won't sign the coaching contract until summertime. When does the coach need to stop coaching the club volleyball team that includes our students?*
- A6:** The coach needs to stop coaching immediately (March). Once the two parties (school and coach) agree regarding a school coaching assignment for the next year, the individual may not have any instructional contact with students at that school until summertime. This is the case even if a contract has not been signed as of yet. This is the same restriction a continuing interscholastic coach has during the spring. (By-Law 3.13 and 3.14)
- Q7:** *Our high school is considering offering an intramural program. What are the differences between intramurals and interscholastic activities, and what aspects of setting up a program should we be careful about?*
- A7:** **Intramurals** are activity programs for enrolled students of a school and competition is between those students only, rather than with students of other schools. Intramural programs are free-play activities that offer no instruction or "practice." **Interscholastic activities** are those that bring the students of more than one school together for participation, evaluation and/or competition with instruction, practice, season limits, etc. It is a local school decision whether or not to allow students that participate in interscholastic athletics to participate in intramurals. Whether or not to require physicals prior to participating in the intramural program is also a local school decision. The MSHSAA by-laws govern interscholastic activities for member schools and affiliate registered schools. High school interscholastic sport coaches may supervise and officiate intramural programs, but may not instruct participants (unless the intramural program is held within the school sport season). The intramural program should not be viewed as an avenue for sport practice outside of the season.
- Q8:** *Our junior high school offers an intramural program. Several of our high school sport coaches have been contracted by our school district to supervise this program. Is this a violation of By-Law 3.13.2.b.3 or 3.14.2.e since our 8th graders may be coached by the coaches next year?*
- A8:** A school district sponsored intramural program would not be viewed as "organized non-school competition" and such contracted duties would not constitute a violation of these by-laws for these coaches. Please note that intramural programs are free-play activities that offer no instruction or "practice." (3.13 and 3.14)

- Q9:** *Our school is an independent high school that includes only grades nine through twelve. We administer no lower school and join MSHSAA as a separate high school member. What 8th grade students may we invite to participate in our out-of-season sports conditioning program?*
- A9:** The conditioning program allowance was requested by high schools who wanted to have more access the “their” 8th graders – those students who are already enrolled and attending that high school’s direct feeder junior high school, and where both of these schools are within the same school district, overseen by a common superintendent. Since your school is not connected to any junior high school, no group of eighth graders would be able to participate in your out-of-season conditioning program.
- Q10:** *Junior High School A feeds directly into High School A. For the sport of basketball, Junior High School A co-ops with neighboring Junior High School B, which feeds directly into High School B. The eighth graders at Junior High School A would like to participate in the out-of-season conditioning program at High School B. Would this be allowable if: a) High School A doesn’t offer an out-of-season conditioning program, b) High School A and High School B co-op for high school basketball or c) High School A doesn’t mind?*
- A10:** Because of the junior high school co-op already in place, it would be allowable for 8th graders at Junior High School A to participate in High School B’s out-of-season conditioning program for any of the three reasons listed, as long as the principal of High School A approves their participation. (By-Law 3.14.7.a.3)
- Q11:** *Can an 8th grade student who is enrolled in a K-8 school participate in the out-of-season conditioning program at one of the high schools he can choose to attend next year?*
- A11:** No. K-8 schools are not only separate schools, they are separate school districts. Students attending K-8’s have the choice of attending several different high schools in different school districts. The conditioning program allowance was requested by high schools who wanted to have more access the “their” 8th graders – those students who are enrolled and attending that high school’s direct feeder junior high school, and where both of these schools are within the same school district, overseen by one superintendent. Students in K-8 schools may participate in a conditioning program administered by their own school or may condition on their own, but may not participate with any high school’s out-of-season conditioning program.
- Q12:** *We have an 8th grade student who is currently participating in track. The high school football coach wants the student to participate in out-of-season conditioning at the high school. Our track coach doesn’t want to lose him during track practice. Is this even allowable?*
- A12:** Out-of-season Conditioning is not sport-specific. The first phrase in the by-law governing out-of-season conditioning is “During a period the student is not a member of a school sport team...” so the student may not participate in the conditioning program at the high school. An interscholastic sport in season takes precedence over conditioning programs.

### 3.15 SPORT PARTICIPATION AND CONTACT – DURING THE SUMMER

#### 3.15.1 Definitions: The following definitions are provided:

- a. **Definition of Summer - High School:** Summer is defined as the period **beginning** with the day following the last day of school or the Friday preceding Memorial Day, whichever is earlier and **ending** Sunday of Standardized Calendar Week Number Four for all **fall-season** sports (See By-Law 3.29.6) and **ending** Sunday of Standardized Calendar Week Number Five for all other sports.
- Editor’s Note:** See By-Law 3.30.1 for junior high seasons.

**DIAGRAM 3.15.1  
SUMMER OF 2018 - SENIOR HIGH SCHOOLS**

Summer Begins:	Last Day of School or May 25, whichever is earlier
Summer Ends for Fall Sports:	Sunday, July 29, 2018
Fall Sport No-Contact Period:	Monday, July 30, 2018 Through Sunday, August 5, 2018
Summer Ends for Sports other than Fall Sports:	Sunday, August 5, 2018
First Allowable Practice Date - Fall Season:	Monday, August 6, 2018
First Allowable Contest Date - Fall Season:	Friday, August 24, 2018

## SUMMER OF 2018 - JUNIOR HIGH SCHOOLS

Last Possible Spring Junior High Game	Last Day of School
Summer Begins:	Last Day of School or May 25, whichever is earlier
Summer Ends for Fall Sports:	Sunday, August 5, 2018
Fall Sport No-Contact Period:	Monday, August 6 through Sunday, August 12 or later (the seven days immediately preceding <u>your</u> first fall practice)
Summer Ends for Sports other than Fall Sports:	Sunday, August 12, 2018
First Allowable Practice Date - Fall Season:	Monday, August 13, 2018
First Allowable Contest Date - Fall Season:	No earlier than Wednesday, August 29 and must have had 14 separate practice days (See also Heat Acclimatization)

- b. **Fall Sport No-Contact Period:** The **seven** days prior to the first allowable practice date for the fall season shall be a seasonal no-contact period in which no “contact” as defined in By-Law 3.15.1.c takes place between school coaches of MSHSAA sponsored fall sports and students enrolled in the member school, or who will be enrolled in the member school during the upcoming school year.
- c. **Definition of Contact Day:** A day of contact is defined as any date on which any coaching or instruction in the skills and techniques of any sport takes place, regardless of whether activity-specific equipment is used. Any of the following would count as a day of contact – competition, practice, review or chalkboard sessions, open facility, camp/clinic, group lessons, private lessons. Conditioning/Strength activities will not count as a contact day, as long as the activity adheres to the provisions outlined in By-Law 3.14.7.a - h. Simply being at a school facility will not count as a day of contact unless both coach and student are there and the sport (as defined above) is taking place.

**3.15.2 During the summer,** students may participate in sports activity, as long as such activity meets the provisions contained in other applicable MSHSAA By-Laws, and under the following conditions.

**3.15.3 Limits on Contact – High School:** For High Schools (Grades 9-12), a limit of 20 contact days is allowed per sport, per gender during the summer (as defined in By-Law 3.15.1.a). Sports contact, as defined above, between any coach for a particular sport and gender and any student enrolled at the member school or who will be enrolled in and attending the member school that fall will count as one day of contact toward the limit of 20 days for that sport. Summer contact days shall be documented and available upon request to other member schools and/or the MSHSAA office. By-Laws 3.13 (fall sports) and 3.14 (winter and spring sports) shall govern contact taking place after “summer” has concluded. (See also By-Law 3.15.7 for enrollment requirement.)

**3.15.4 Limits on Contact – Junior High:** A maximum of 20 contact days are allowed per sport, per gender during the summer (as defined in By-Law 3.15.1.a). Sports contact, as defined above, between any coach for a particular sport and gender and any student enrolled at the member school or who will be enrolled in and attending the member school that fall will count as one day of contact toward the limit of 20 days for that sport. Summer contact days shall be documented and available upon request to other member schools and/or the MSHSAA office. By-Laws 3.13 (fall sports) and 3.14 (winter and spring sports) shall govern contact taking place after “summer” has concluded.

### 3.15.5 General Requirements:

- a. **Summertime Dead Period:** See By-Law 1.5 regarding the required Summertime Dead Period.
- b. **Voluntary Participation:** All participation of students during the summer shall be voluntary and cannot be required directly or indirectly for team membership.
- c. **All-Star:** No All-Star Participation may take place for any student with remaining high school sport eligibility.
- d. **Amateur Standards:** Students must adhere to the Amateur Standards outlined in By-Law 3.6.
- e. **Any camp fee** (tuition) shall be provided by the student or the student's parents. Any use of school equipment and/or facilities must be approved by school administration.
- f. **Non-School Sponsored Summer Activities & Events:** No school owned personal player uniforms or equipment shall be used in summer activities that are not school-sponsored, other than as outlined in By-Law 3.15.6.b and By-Law 3.16.8. Member schools may not rent, sell, lease, or loan their uniforms or player equipment for use in non-school sponsored camps or clinics or contests, other than outlined in By-Law 3.15.6.b and By-Law 3.16.8.
- g. School-owned personal player uniforms and equipment may be used during the summer for school-sponsored summer activities at the school's discretion.

**Editor's Note 1:** *Private, one-on-one instruction: By-Law 3.13.6.b.1 is in place 365 days a year.*

**Editor's Note 2:** *Students participating in any school-sponsored summer activities must be enrolled in the school prior to participation. (See also By-Law 3.15.7.)*

**3.15.6 Football Activities:** The following requirements are in place for the sport of football.

- a. **Definitions:**
  - 1. **Half-Shell:** Participants may wear football equipment consisting of helmets, shoulder pads, and jerseys only. Contact is permitted with blocking sleds, dummies, and hand-to-chest contact is allowed for training on hand

- placement and displacement of opponents only, and participants may not take other participants to the ground.
2. **Full-Pad Tackle:** Participants may wear equipment beyond what is defined as “half-shell” and contact beyond what is outlined in “half-shell” is allowed.
  3. **Acclimatization Requirement:** Full-pad tackle football is only allowed after a period of five days of heat and equipment acclimatization in half-shell. These days will count as days of summer contact toward the football limit.
  4. **Full-Pad Tackle Football Team Camp:** For the purposes of this section, a full-pad tackle football team camp shall be no fewer than three consecutive days and no more than six consecutive days. If such a team camp is attended for FEWER than three consecutive days, it will still count as **three** summer contact days toward the limit of 20 and will count as three full-pad tackle days toward the limit of nine.
- b. **Full-Pad Tackle Restrictions:** A maximum of **nine** summer contact days may be used for full-pad tackle football under the following options. All remaining summer contact days shall be conducted in no more than **half-shell**.
1. **Non-School Sponsored Football Team Camps:** Schools may allow personal player uniforms and equipment (helmets, **pads**, jerseys, etc.), to be utilized when the school is attending a non-school sponsored team football camp, where the school coach will be accompanying and coaching the players. Full-pad tackle football is allowed at such a camp after the acclimation requirement is met, and under the duration limits in a-4 above.
  2. **School Sponsored Football Activity:** Any activity (competitive or instructional) sponsored by one school is restricted to **students** enrolled at that school. Full-pad tackle football is allowed in such activities after the acclimation requirement is met. **Editor’s Note:** *No MSHSAA catastrophic insurance coverage is in place during the summer. Schools are encouraged to review the MSHSAA Sports Medicine Manual regarding applicable topics, such as heat acclimation and proper hydration.*

**3.15.7 School Sponsored Summer Sports Instruction/Camps:** A member school may sponsor its own summer sport(s) camp(s) (team and/or individual camp) during the summer provided the following criteria are met:

- a. Only students enrolled to enter the 7<sup>th</sup> grade (Junior High membership or 7-12 membership) or the 9<sup>th</sup> grade (9-12 membership) who will attend the school, and currently enrolled students in the sponsoring member school, may attend the school-sponsored camp. A school **district** may offer a summer camp to students enrolled in the school **district** for the upcoming year in grades 7-12. (See By-Law 3.12.4 for **youth** camps which do not include 9-12 graders.)
- b. For a school-sponsored team camp (i.e. various high schools bringing a full team for a team camp), each school team participating in the camp shall be coached and supervised at all times by a member of that school’s coaching staff.
- c. **Late Release:** Schools that release for summer following the defined start of summer may hold summer camps prior to school release for summer as long as students do not miss any instructional time. Further, these days shall be counted as summer contact days as defined in this section. Football is included in this allowance as well.

**Editor’s Note:** *See By-Law 3.12.4 for coverage of youth camps.*

**3.15.8 Non-School Sponsored Summer Sports Camps:** There is no restriction on the number of non-school sponsored specialized sports camps an individual athlete may attend during the summer provided all of the standards in this By-Law are met.

**Editor’s Note:** *No MSHSAA catastrophic insurance coverage is in place during the summer.*

#### **Summertime Questions & Answers:**

**Q1:** *Our school would like to transport a group of enrolled students on a school bus during the summer to a) a summer basketball league game, or b) a summer basketball team camp. Is this permissible in the summer?*

**A1:** Summertime requirements and restrictions have changed quite a bit based on the amendments passed by the membership on the 2009 Annual Ballot. There is now less differentiation between “interscholastic” and “non-school” activities during the summer. Rather, coaches and schools are restricted in the number of **contact** days they have with their enrolled students. Because of this, students may now “represent the school” in summer competition. As a result, the provision of transportation to summertime events is at the discretion of the local school administration. If your school prefers to transport your **enrolled students** on a school bus to an event (competition or instructional) where the students are **representing the school** and school coaches are supervising the students, this is allowable (summer only) and the transportation expenses do not need to be charged back to the students. (Please note that there are different restrictions in place during the academic year as per By-Laws 3.13.6.b and 3.14.2.h).

**Q2:** *May a high school host a football team camp if it is not a full-contact camp (i.e. half-shell camps)?*

**A2:** Yes, a school could hold a half-shell team camp. All teams must be accompanied by their school coach(es) and these days would count as days of contact. A school may NOT host a full-pad tackle team camp. Two or more schools can come together for Air, Bag and Control but they cannot engage in Thud or Live contact.

**Q3:** *Our summer school program begins the first week in June and concludes the second week of July. We have a conditioning and weight training class. The class is open to all students, most of whom are our athletes. The class is taught by our football coach. Will this count as contact days?*

**A3:** If the coach teaches a unit on football these days will be considered contact days and must be counted against the school’s 20 days of football contact. If the class does not include sport specific instruction and is limited to generic conditioning and weight-training, the summer school days will not count toward football contact days.

**Q4:** *Our football coaches have worked out a schedule for the summer and have divided up the duties to allow each some time off to be home with their families. The head coach is going to work with the team on Mondays and Wednesdays*

and play seven-on-seven on Saturdays. Our assistant coaches are going to open up the weight room on Tuesdays and Thursdays. We would also like to host our own camp the fourth week in July for four days. a) Do we have to count all of these days as contact days? b) Can our assistant coaches go to the games on Saturdays?

- A4:** a) the days that any coach from that sport is giving instruction will be counted as contact days (Mondays, Wednesdays, Saturdays and the four days of camp). If the assistant coaches' contact is in regard to weight training only, those days would not count as contact. However, if sport specific instruction takes place on those days, they count as contact days. Example: Weight training concludes and the kickers go and get a couple of balls and practice kicking out on the field. Contact has now occurred. b) Your assistants can attend any function. The school must keep track of sport specific contact. Any football contact, with instruction is considered one day of contact. You can have three coaches with three different sets of students from the same school doing different things on the same day and that is one day of contact.
- Q5:** Our school's tennis coach also has a full-time position with our local parks and recreation department. During the summertime the parks department employs several of our high school students to help with youth instruction. Tennis is one of our activities that is taught during the summer. a) Will these days count as contact days? b) Will the students have to stop working during the "dead period"?
- A5:** a) Yes, the days that the school tennis coach is providing instruction in tennis to enrolled students are contact days. b) During the dead period the school tennis coach cannot instruct students who are enrolled or will be enrolled in your school next year. The enrolled students may not assist the tennis coach with instructions during the dead period.
- Q6:** Our YMCA sponsors a summertime volleyball league which they run in their facility. Enrolled students at our school play on various teams that participate in this league during the summer. This summer several of our coaches, including our volleyball coaches, are playing together on a team that is participating in this league. During the summer, a) Is it permissible for one of the student teams to play against a faculty team? b) Does this count as contact? c) What if both teams are playing, but not each other?
- A6:** a and b) It is permissible for the teams to compete against one another and such activity will not count as contact **unless** the school coaches instruct the enrolled students. c) The teams may play on the same night on different courts and this will not count as a contact day, unless sport specific instruction is given.
- Q7:** Our school is going to attend a non-school football full-pad tackle camp in the southern part of the state. We will have to travel for one day to get to the camp. Do the two days to drive there and back count as contact days?
- A7:** No, as long as these are purely travel days, they would not count as contact days. However, if you stop along the way and practice, or if coaches are instructing during the trip down or back, these would become contact days.
- Q8:** What interaction may our basketball coach have with students during the fall no-contact period?
- A8:** Winter sport coaches may provide sport-specific instruction and may continue to have sports contact during the fall sport no-contact period, **unless** the school has selected this week for the Summertime Dead Period, in which case no contact may take place at all.
- Q9:** I am a coach at a school and my daughter is a student at my school, and she participates in the sport that I coach. I am coaching a summer league team that she plays on, but she is the only student from my school that plays on this team. All other players are from other area schools. Will my days of instructing this team count as contact days?
- A9:** No. The only exemption to the contact rules is the coaching of a son/daughter, **as long as** there are **no other students** on the team that are enrolled at the same school.
- Q10:** Is it allowable for students who just finished the 7<sup>th</sup> grade and will be 8<sup>th</sup> graders in the fall to play on a summer school basketball team with students in grades 9-12?
- A10:** This depends on membership type and the team itself. If the basketball team is representing the school (i.e. school coaches assisting, school uniforms worn, playing under school name, counting as contact days, etc.) then it would be allowable for such a student to participate on the summer team with high school students only if the school's membership is 7-12. If the school's membership is 9-12, this would not be allowable because the student is not an enrolled student at the member school. If the team is not representing the school, participation is not restricted, but no school coaches may assist, school uniforms may not be worn, etc.
- Q11:** Our high school coaches each want the school to sponsor a youth-aged sport camp this summer for incoming grades 4-8. We have two middle schools and several non-public parish schools going to grade 8. Are there restrictions on the students who may attend?
- A11:** Yes. Summer youth camps are "open" and any student may attend the camp who pays his or her own fees. However the age range is restricted. Students entering the 8th grade in the fall, and younger students may attend. During the summer a student is viewed as being in the grade they will enter in the fall. Students going into the 9th grade may only attend a **high school** camp at the high school in which they are enrolled.
- Q12:** The local Lions Club is sponsoring a basketball camp this summer and would like to use our high school gym. Can we allow them to hold a camp in our facilities, and who may attend the camp?

- A12:** Your local school district policies would determine whether or not the Lions Club could use your facilities; however, the Lions Club must follow the same guidelines for rental, use, proof of insurance, etc. that any other outside group would be required to follow under your school district's policies. Under such camp sponsorship (non-school entity), no restrictions as to school enrollment of the participants would be in place. However, the sponsors should be careful **not** to represent the camp as a school camp (using school mascot, colors, etc. in flyers, on t-shirts, etc.)
- Q13:** *Our team was scheduled to attend a team basketball camp during the first week of summer vacation. Due to severe weather this winter and the resulting snow days, our school year has been extended into this week. Due to our long-established plans to attend this camp, can our school receive an exception due to the late change in our school release date and attend the team camp?*
- A13:** No. While the Board of Directors has granted relief under similar circumstances for school-sponsored individual skills camps, team camps have not been granted an exception. Unlike a school-sponsored individual skills camp where only one school is affected, team camps involve various schools with varying release dates. Granting one school an exception could place another school in a quandary as schools should not miss class time.
- Q14:** *Public school A is hosting a summer volleyball camp, grades 9-12, for district students during July. There are residents within the school district who are attending a non-public school. Since they live within the school district, may they attend school A's volleyball camp?*
- A14:** No. By-Law 3.15.7 provides that except for a team camp, only students enrolled in the sponsoring school or school district may attend. Students living in a particular school district but who do not attend the public school serving that district are not eligible to attend the public school's sponsored individual camp. Students may only attend school sponsored camps at the school in which they are officially enrolled.
- Q15:** *I am a high school coach and plan to take a group to a team summer sports camp. How can or should I determine the "team" that I take? (Hand-pick, promote it and take the first ten that turn in their information and payment, take all that want to go, etc.) What if 40 kids want to go? I obviously can't take that many. Since my team is not yet set, I want to be fair but I have to be realistic as well. What would be permissible?*
- A15:** You are correct that since you are outside of the interscholastic season, your team is not "set." Therefore, it is not appropriate to hand-pick the group that you take. It would be acceptable to distribute camp information to the underclass players from the past season's school team, given they have already shown an interest in the sport. The information should also be made publicly available to the students at school at the same time it is distributed to the players, prior to the release of school for the summer. You may set a due date for the information and payment to be turned in, and/or a maximum number that you plan to take (due to camp restrictions or logistics, etc.) with a first-come first-served approach to reach your maximum. If you have more interest than space available for one team, you could break the group into two teams and take all interested students (this may change the price per player since most team camps charge by the team) and they would likely get more playing time at the camp. It would not be appropriate to hold try-outs for selection of a team to attend the camp.
- Q16:** *When are High School Baseball Coaches allowed to begin working with their summer baseball teams and how does this relate to contact days?*
- A16:** "Summer" begins the day following the last day of school or the Friday preceding Memorial Day, whichever is earlier. A coach may begin instructing a summer team when: 1) his/her school season has concluded, **and** 2) summer has begun, by definition, for his/her school. However, if the school is still competing in the district or state tournament series in a particular sport, the "in season" restrictions would continue to apply to the varsity athletes in that sport. Example: The last day of school is May 10 for School A; however, the baseball team is still participating in the spring school season and is preparing for districts. On May 11, students may begin summer activities in the sport of basketball (as an example) and must count contact days toward the 20 for basketball. The baseball team is still "in season" and varsity athletes continuing into districts may not begin summer baseball activities, and contact days are not started until the day following their last post-season game. Due to contact days being "sport specific," school baseball coaches should not begin instructing junior varsity players who are not continuing into districts in summer activities until the school season is over or these days will count as contact days toward the 20 for baseball.
- Q17:** *When may we allow our athletes to use our school-owned sports uniforms in the summer?*
- A17:** During the summer, the use of school-owned player equipment is allowable if the event is "school-sponsored" - meaning that school coaches are involved and players are participating under the name of the school, rather than the town or a non-school team. School-sponsored summer activities allow for the use of school-owned player equipment and school transportation but restrict participation to ONLY enrolled students at the member school and counts as contact days. Students or groups of students participating in non-school activities or on non-school teams may NOT use school-owned player equipment and school transportation may NOT be provided.
- Q18:** *What can take place in regard to a) fall sports or b) winter or spring sports during the week BEFORE the first allowable week of fall practice?*
- A18:** By-Law 1.5 allows schools to set their summertime dead period for that week, so if that is your school's dead period you will need to follow all restrictions in By-Law 1.5.2. If your school has selected an earlier week for its dead period, the athletic activities that may take place during that week are governed by two different by-laws. During that week, **fall sports** are governed by By-Law 3.15.1.b, Fall Sport No-Contact Period, and no "contact" may take place. During



that week, winter and spring sports are still defined to be within the “summer” as per 3.15.1 (Definition of Summer) and therefore, those sports must continue to follow the “contact day” requirements and count any contact toward their 20 days.

### 3.16 ATHLETICS DEFINITIONS

**3.16.1 Practice:** Any attempt of a coach at a given school to provide instruction in any phase of a game or athletic activity to any team or part of a team at that school or to have any team or part of a team engage in drills under the supervision of a coach, or from directions provided by the coach, involving what has already been taught. Try-outs, so-called “skull sessions,” “chalk talks,” “walk throughs,” etc., are considered practices but do not qualify as “conditioning practices” (See 3.16.2). “General Informational Meetings” where no attempt is made to teach any phase of a game or activity are permitted before the first allowable practice date of the specific sport season. Except as provided for in By-Laws 3.5.3, 3.10.3, 1.4.1, and 1.4.2, a junior high or high school student shall be permitted to participate in school practices only with teams of the school where he/she is properly enrolled.

**3.16.2 Conditioning Practice:** Any attempt by the coach to engage the student in specific physical activity, drills, and/or instruction involving physical activity designed to elevate the student’s level of physical condition for a specific sport. (See also By-Law 3.9, Conditioning Requirements)

**3.16.3 Walk-through:** A walk-through is defined as a teaching opportunity with the athletes not wearing protective equipment (e.g., helmets, shoulder pads, catcher’s gear, shin guards) or using other sport-related equipment (e.g., footballs, blocking sleds, pitching machines, soccer balls).

**3.16.4 Scrimmage:** Practice of two groups of the same team under partial game conditions.

**3.16.5 Game:** A game is any organized play between teams not of the same school. Whether or not officials are hired, admissions charged, etc., are not factors in determining whether the play constitutes a game. So-called “scrimmage games” cannot be played before the date of the first allowable game, must be counted as a game on the school’s schedule, and only if the school has not scheduled the maximum number of games allowed.

**3.16.6 Preseason Interschool Scrimmages:** An optional practice event in the team sports of baseball, basketball, football, soccer, softball, and volleyball may be conducted as per conditions outlined below. Play occurs only under partial game conditions as defined by each sport (see Board Policy on Preseason Interschool Scrimmages - Team Sports) The following conditions are in place for all preseason interschool scrimmage events:

- Only senior high schools only may participate in the preseason inter-school scrimmage. **Editor’s Note:** *The event is not specified as either junior varsity or varsity; a school may play in only one scrimmage per sport.*
- The preseason interschool scrimmage shall consist of 3 or 4 schools.
- The preseason interschool scrimmage must be under contract with participating schools.
- The preseason interschool scrimmage shall be officiated by MSHSAA registered officials.
- Each participant shall have at least **nine** individual days of school physical conditioning practice prior to participating in the preseason inter-school scrimmage. The 9th day of conditioning practice must occur on a day preceding the day of the event.
- All game rules shall apply with the exception that coaches may be on the court/field to provide instruction.
- The admission charge shall be determined by the host school.
- Sport-specific procedures can be found in the Board Policy section and in the respective sports manuals.

**3.16.7 Athletic Jamboree:** An event in which each school competes four quarters or less. This shall be counted as a game on the school’s schedule.

#### 3.16.8 All-Star Contests:

- Definition:** An “all-star” contest is defined as any contest involving players from two or more junior highs or high schools who are selected on the basis of their individual athletic accomplishments or reputations gained while competing in interscholastic competition.
- Contests involving high school students with eligibility remaining in the sport concerned:** No member school shall permit use of its school-owned facilities and equipment (i.e. net standards, wrestling mats, etc.), personal player uniforms and equipment (helmets, pads, jerseys, etc.), nor of its employees, directly or indirectly, in the management, coaching, officiating, supervision, promotion or player selection of any all-star team or contest involving undergraduate high school players, nor shall any person who officiates or coaches such game be permitted to register with MSHSAA.
- Contests involving high school graduates or students with no eligibility remaining in the sport concerned:** Provided the event occurs after the completion of the school sport season for the sport concerned and involves only students with no eligibility remaining in the sport concerned or graduates, a member school may permit the use of its school-owned facilities and equipment (i.e. net standards, wrestling mats, etc), personal player uniforms and equipment (helmets, pads, jerseys, etc.), or employees to be involved in no more than two all-star events, per sport, per year. Employees may be involved either directly or indirectly through coaching (including enrolled students), promoting, organizing, administering or player selection of any such all-star team or contest. MSHSAA registered officials may

officiate all-star contests provided such event occurs after the completion of the school sport season for the sport concerned and involves only students with no eligibility remaining in the sport concerned or graduates. Provided, however, the organizer of the all-star contest must assume sole responsibility in writing for supervision and use of these facilities, uniforms, equipment and employees, during any practice for or during the all-star contest and provide the school with a certificate of liability insurance with limits and coverage for athletic participation satisfactory to the school. **Editor's Note:** No MSHSAA catastrophic insurance coverage is in place for such contests.

#### **Athletics Definitions Questions & Answers:**

**Q1:** *Our school will have an open gym on Saturday afternoon following our boys basketball team practice. Our coach has advised our players they can stay and scrimmage against people in our community. Is this acceptable?*

**A1:** No. During the school sport season a team may only practice with the school's teams.

**Q2:** *I have some questions regarding the Preseason Interscholastic Scrimmage in Football. a) Is this event considered a "game" or a "practice"? b) If a student or coach was ejected from the last game of the previous season, should we withhold the student or coach from the scrimmage or from the first interscholastic game? c) If a transfer student's transfer request has not been approved, is he able to play in the scrimmage? d) If we have a student or coach ejected from the scrimmage, will he need to sit out of an interscholastic game? e) If a student is academically ineligible for the fall semester, can he play in the scrimmage?*

**A2:** a) The definition indicates the scrimmage is a football practice event; however, since it is interscholastic rather than intra-squad, it falls in both categories. b) Athletes or coaches ejected from the last game of last season must be withheld from the first interscholastic regular season game of this season. It is a local school decision as to whether the athlete/coach should be withheld from the preseason scrimmage as well. c) Because the scrimmage is interscholastic, transfer students are not eligible to participate unless they have been ruled eligible by the MSHSAA office via the online transfer request procedure. Since the Interscholastic Scrimmage is not deemed specifically varsity or JV, students with sub-varsity eligibility under a Transfer Waiver could participate. d) Yes, since the event is interscholastic and registered officials are required, and the NFHS football rules are, for the most part, being used, an ejection from the scrimmage would carry with it the normal penalty of being withheld from one contest. (By-Law 5.5.1 as well) e) No. Because the scrimmage is interscholastic, the essential eligibility requirements must be met and the student may not play.

**Q3:** *Our school would like to host a preseason interschool scrimmage in volleyball. May we host one varsity scrimmage (four teams) and one JV scrimmage (four teams)?*

**A3:** No. A school may participate in only one preseason interschool scrimmage per sport. It would not be permissible for a school's junior varsity team to participate in one scrimmage while the varsity team participates in a different scrimmage.

**Q4:** *We have a junior golfer, who played in the high school state tournament, who received an invitation to participate in a non-school golf tournament this summer. The invitation was addressed "Dear State Place Finisher." Would this be considered an All-Star event?*

**A4:** Yes. The student has been identified and invited, it appears, based on the participation and accomplishment in the high school tournament. By-Law 3.13, under the definition of an All-Star event in By-Law 3.16.8, would indicate the student would lose high school golf eligibility if participating in this event.

### **3.17 INITIATING CONTESTS**

**3.17.1 Member School to Initiate Play:** All athletic contests and tournaments in which member schools participate must be initiated and promoted by administrative officials of the participating schools with all profits of games going only to participating schools.

**3.17.2 Contracts:** Arrangements for all contests between two schools shall be by contract except that for tournaments and invitational meets a written letter or statement will meet the requirements of this rule. A money guarantee shall be made for each contest. In case of a broken contract the offending party shall pay the offended party the sum of the guarantee. However, neither party shall be held to the terms of the contract when broken because of reasons beyond the control of the offending party or upon mutual consent of both parties.

**3.17.3 Contracts To Be Renegotiated:** Contracts for a game which conflicts with the MSHSAA Football Playoffs shall be renegotiated.

### **3.18 TOURNAMENT, MEET, AND MULTIPLE-GAME EVENT SANCTION REGULATIONS**

**3.18.1 All Sports - Multi-Game Regulations:** Invitational tournaments and meets sponsored by a member school are to be approved by the high school administrator and shall meet the following general standards, as well as any applicable sport-specific standards.

- a. Only schools meeting the provisions of By-Law 1.1 shall be invited.
- b. Provisions contained in the MSHSAA By-Laws shall be adhered to by each school.
- c. No double elimination bracket may be played, except:
  1. A consolation bracket may be played.

2. The approved six-team bracket which allows no more than one team to lose a game and still win the tournament, may be utilized. (See Diagram 3.18.1)
- d. Round robin (one-pool) tournaments shall include no more than six schools, except basketball for which the limit is four schools. Multiple-pool tournaments allow a specific number of teams to move from pool play to a final bracket. (See sport specific By-Laws below for maximum number of teams allowed in each pool.) For tournaments involving seven teams, the format may include both bracket play (four teams) and pool play (three teams) with each team playing two games and then one additional game is played between the top three teams in the bracket play and the three teams in pool play.
- e. Cross-bracketed pool play (schools within one pool play only the schools in an opposite pool) is allowable; however, sport-specific tournament game/match limitations must be adhered to by each school.

### DIAGRAM 3.18.1: ALLOWABLE 6-TEAM BRACKET

### 3.18.2 Basketball Multi-Game Regulations:

**3.18.3 Baseball and Softball Multi-Game Regulations:** For interscholastic baseball and softball tournaments which involve pool play, each pool shall be limited to four teams; no team in the tournament shall compete in more than five games; and all five games shall not be played on the same calendar day.

**3.18.4 Soccer Multi-Game Regulations:** For interscholastic soccer tournaments which involve pool play, each pool shall be limited to four teams; no team in the tournament shall compete in more than five games; and all five games shall not be played on the same calendar day.

**3.18.5 Volleyball Multi-Game Regulations:**

- a. For interscholastic volleyball tournaments which involve pool play, each pool shall be limited to five teams.
- b. Abbreviated play (see box below) **may only** be utilized in pool play.
- c. Abbreviated pool play matches do not count toward the tournament match limitation listed below.
- d. No team in the tournament shall compete in more than six regulation matches in the tournament.

**Editor's Note:** Per Board Policy, these are the Approved Formats of Abbreviated Tournament Pool Play:

- (a) Two sets rally scored (no third set) (choice of points, win by two)
  - (b) Two out of three sets rally scored (choice of points, third set must be abbreviated, win by two)
- NOTE: Point caps are allowable under any of the above forms of abbreviated pool play.

**3.18.6 Wrestling Multi-Game Regulations:**

- a. There is no limit on the number of teams participating in a tournament provided no team will compete on more than one school day.
- b. An individual student shall wrestle no more than the allowable matches on any one calendar day as permitted in the NFHS Wrestling Rules.

**3.18.7 Multi-Game Events Co-Sponsored with Non-Member Entity:** The following provisions must be met in multiple-game events conducted in Missouri organized by a college or university or a non-school entity co-sponsored by a MSHSAA member school in order for MSHSAA member schools to participate:

- a. In all games involving MSHSAA member schools (one or both opponents), the designated host school shall be a MSHSAA member school, or the event organizer can designate a MSHSAA member school as the host of the overall event. If a MSHSAA member school is designated as the overall host of the event (i.e. initiating contracts between schools for all games, contracting all game officials and other administrative responsibilities), this overall event host school shall file a detailed financial summary of the event with the participating schools and the MSHSAA office.
- b. Game officials shall be approved by the participating schools, contracted directly by the host school administration, and registered with MSHSAA in accord with By-Law 6.1.
- c. All schools participating against MSHSAA member schools shall meet the provisions of By-Law 1.1. It is the responsibility of the MSHSAA member host school to confirm this status of the opposing school(s).
- d. The event organizer shall file a financial report with the MSHSAA office within 90 days following the event. This is the responsibility of the event organizer. When a high school contest is held "in conjunction" with an intercollegiate contest(s), a financial report is not necessary.
- e. Games that involve schools from other states may have state association requirements that are beyond these listed above. It is the responsibility of the MSHSAA member host school(s) and the event organizer to insure that these rules and all those previously mentioned are met.
- f. The event organizer shall insure that the multiple-game event conducted in Missouri is approved at least 90 days in advance by MSHSAA (and the NFHS, if necessary).
- g. A tournament or meet sponsored by a college or university involving only Missouri schools, must adhere to the above standards and shall have the approval of the Board of Directors (via Non-School Sponsored Event Sanctioning Procedure) the a minimum of 30 days prior to the first date of the event.

**Editor's Note:** A contest is "in conjunction" with an intercollegiate contest if the college and the high school events are conducted in the same sessions, tickets are sold as a single event, and the playing facility is not cleared between the contests. Items d and e reflect NCAA requirements."

**3.18.8 Interstate Multi-Game Events:** Interstate tournaments or meets in which any member school participates shall have the approval of the Board of Directors (via Non-School Sponsored Event Sanctioning Procedure). Interstate events shall meet the following conditions:

- a. Sanctioning requirements as set forth by the National Federation shall be followed as well as all MSHSAA sanctioning requirements. (See Appendix D for complete NFHS sanction requirements.)
- b. All interstate events held in Missouri require sponsorship or co-sponsorship by a MSHSAA member school in good standing.
- c. A school may travel to the site of one out of state tournament or invitational meet per year, per sport beyond 250 air miles from the perimeter (border) of the state of Missouri, with the date and location to be determined by the local school administration. All remaining tournaments and invitationals must fall within 250 air-miles from the state border.

**Editor's Note:** The extent to which class time is missed due to participation or travel shall be at the discretion of the administration of the participating school.

**3.18.9 National Championship Events Not Sanctioned:** MSHSAA and NFHS do not sanction participation in meets, tournaments, or other contests to qualify for and/or determine a national high school championship.

**Multi-Game Events Questions & Answers:**

- Q1:** *Our school has been invited to participate in an event next season which is sponsored by an individual not associated with a member school of any state association. Schools from eight other states have been invited to this interscholastic athletic event. Can our school participate in this event?*
- A1:** No. MSHSAA By-Law 3.18 incorporates the requirements of the NFHS Interstate Sanctioning Procedures. All interstate athletic events must be sponsored or co-sponsored by a member school in addition to meeting all other applicable standards.
- Q2:** *Our school is hosting an invitational basketball tournament. Due to facility scheduling it is necessary to play two rounds of the tournament on Saturday. Is it possible for a team to play two games on that Saturday?*
- A2:** Yes. A school team may play two games in an invitational tournament on a day when school is not in session. Further, if a regular season contest is postponed due to severe inclement weather conditions, a team may play two regular season contests on the same calendar date when school is not in session.
- Q3:** *Our school has been asked to participate in a basketball "shoot-out" being sponsored by a neighboring school and a soft drink bottler. Is this event to be handled any differently than a regular season game?*
- A3:** Yes. Please refer to By-Law 3.18.7 for all specific requirements.

**3.19 LIMITS ON COMPETITION**

**3.19.1 All Participants:** A student shall not have competed at any time as a member of a college/university team in a sport in which he/she desires to compete in high school.

**3.19.2 6th Grade & Below:** A student enrolled in the 6th grade or below shall not be eligible to participate in interscholastic athletics with or against students enrolled in grades seven and/or eight, except in cases where the student attains the age of 13 prior to July 1 preceding the opening of school. A violation of this rule shall subject the school to penalty in addition to affecting the eligibility of the player.

**3.19.3 7th/8th Grade:** No 7th or 8th grade student is eligible for competition on or against a senior high school team, a team on which students in grade ten or above may compete except as provided for in By-Law 3.5. The penalty for violation of this rule shall be the start of the student's eight semesters and/or four seasons of high school eligibility (as per By-Law 2.4) and shall subject the school to additional penalties.

**3.19.4 9th Grade:** A 9th grade student may compete on a team comprised of any combination of grades from grade seven through nine, or any combination of grades from grade nine through 12. However, once a 9th grade student competes with or against 10th graders or above, he or she is no longer eligible to compete with or against 7th and 8th grade students in the sport concerned, but remains eligible to compete with or against teams comprised only of 9th grade students. If a 9th grade sports season is scheduled either concurrently with the senior high school season or so that it overlaps the beginning of the senior high school season in a given sport, individual 9th grade athletes may be moved up from the combined junior high team to play on a high school team and either participate in a total number of games and tournaments equal to that played by the high school team on which he/she plays or in a total number of weeks equal to that in the senior high school season whichever comes **first**. If the sports season for a junior high combined team which includes freshmen is played separately from the senior high school season in a given sport, a 9th grade student shall be permitted to participate during **either** season but **not during both** seasons.

**3.19.5 Tournament Participation:** An individual participating on different levels (i.e. JV and varsity) may participate in two **different** tournaments within the same calendar week; however, an individual may not participate on two different teams (i.e. JV and varsity) **within the same** tournament.

**Limits on Competition Questions & Answers:**

- Q1:** *May a 6th grade student participate as a member of a junior high school team?*
- A1:** No. A student enrolled below the 7th grade is not eligible to participate in interscholastic athletics with or against students enrolled in grades seven and/or eight except in cases where the student attains the age of 13 prior to July 1 preceding the opening of school.
- Q2:** *May a 7th or 8th grade student participate as a member of a senior high school team?*
- A2:** No, a 7th or 8th grade student may NOT participate with or against students in grade ten or above. There is one exception to this rule, where a student is overage to compete at the junior high level. In this situation the school is encouraged to allow the student to participate at the high school level to ensure the student has the opportunity for

eight high school semesters of participation, as long as the student remains eligible in all other respects. For example, if a student attains the age of 15 prior to July 1 preceding the opening of school before his/her 8th grade year, he/she is overage for 8th grade sports and should be allowed to try-out for the high school teams.

**Q3:** *May our school's junior high boys basketball team scrimmage in practice against our school's senior high girls basketball team during the senior high basketball sports season?*

**A3:** Yes, if the school has a 7th grade through 12th grade MSHSAA combined school membership (MSHSAA Constitution Article III, Section 2) and if the junior high boys team is currently within the school sport season (MSHSAA By-Law 3.29.1). If the junior high is under a separate membership from the high school, such practice would be in violation of By-Laws 3.19 and 3.16.

**Q4:** *Is it okay to invite a handful of 6th graders to participate in a few drills with varsity players during varsity practice?*

**A4:** No. As per By-Law 3.19.2, a student enrolled in the 6th grade or below shall not be eligible to participate in interscholastic athletics with or against students enrolled in grades seven and/or eight, except in cases where the student attains the age of 13 prior to July 1 preceding the opening of school.

**Q5:** *Our school's JV baseball team has been invited to fill in as the 8th team in a varsity tournament due to a team dropping out. May one of our players who plays on both the JV and varsity teams play on both teams during this tournament?*

**A5:** No. You may place each of these players on either the JV roster or the varsity roster for the tournament but not both. A student may not participate on two different teams in the same tournament.

### **3.20 PROVISIONS FOR GIRLS AND BOYS PROGRAMS**

**3.20.1** Interscholastic athletic activities involving boys and girls competing with or against each other shall be governed by the following:

- a. Girls may not participate on a boys interscholastic athletic team in a sport if the school sponsors a girls team in that sport.
- b. Girls may participate on a boys interscholastic athletic team in a non- contact sport if the school does not sponsor a girls interscholastic athletic team in that sport. It shall be the responsibility of the local board of education to determine whether to allow teams in sports defined as contact sports in the Title IX Regulations.
- c. Boys may not participate on a girls interscholastic athletic team if the school's over-all boys athletic program equals or exceeds the over-all girls athletic program. If the boys over-all athletic program is not comparable in scope to the girls over-all athletic program, the principal may request an evaluation of his/her athletic program in order to assure equitable athletic programs for both boys and girls.
- d. Coed teams may compete against other coed teams or against boys teams but may not compete against girls teams.

#### **Girls and Boys Programs - Questions & Answers:**

**Q1:** *Our school sponsors both a boys and girls golf team. The girls play during the fall sports season and the boys during the spring. We have a girl who wishes to tryout for the boys team rather than play on the girls team. Is this permissible?*

**A1:** No. Whenever a school offers both a boys and girls interscholastic program in a sport, girls may participate only on the girls team.

**Q2:** *Because of finances, it has become necessary for our school to combine its girls and boys tennis teams. Is it permissible to play coed tennis?*

**A2:** Yes. Coed teams may compete against other coed teams or against boys teams (boys season) but not against girls teams. Coed teams (in any sport) are eligible to enter ONLY the MSHSAA Boys State Tournament Series. Schools should be aware of maintaining a balance between boys and girls programs in relationship to Title IX.

**Q3:** *Our school has a transgender student that is interested in participating in interscholastic activities. For which teams should we allow the student to try-out?*

**A3:** All MSHSAA non-athletic activities (Music, Speech/Debate/Theatre, Scholar Bowl, Spirit) are co-educational, and therefore there would be no restrictions in regard to participation of any student other than general eligibility requirements. Please review Board Policy on Participation of Transgender Student-Athletes for more information regarding participation of transgender students in sex-separated competitive sports, and the application process that is required.

# SPORT-SPECIFIC: SR & JR

By-Laws 3.21 through 3.28 apply to both Senior High Schools and Junior High Schools

## 3.21 BASKETBALL REGULATIONS

**3.21.1 Individual Player Limits:** In a season, a player is eligible to play in no more than the number of quarters that equal six times the number of games (exclusive of tournaments) played by the higher team on which he/she plays. Also, no player may play in more than six quarters on a calendar date except during an invitational tournament on a day when school is not in session when the limit shall be eight quarters for a player and two games for a team on a calendar date. See also By-Law 3.29.3.b.

**Editor's Note:** *An overtime period is considered an extension of the fourth quarter.*

**Note:** Players are limited by three factors in this rule: (1) to not more than six quarters on a calendar date, with the exception of an invitational tournament when the limit is eight quarters on a calendar date when school is not in session. (In non-tournament, regular season contests a player may play on both a varsity and junior varsity team on the same day, but he/she is limited to a total of **six** quarters in the combined games that day - see examples below); (2) to no more total quarters (exclusive of tournament) for a season than six times the number of regularly scheduled games played by the higher team on which he/she competes; (3) to the number of tournaments specified in the By-Laws.

**Example 1:** If the highest level team on which a player competes plays 16 regularly scheduled games, the player may play a total of 96 quarters for the season (six times 16). In this scenario, the player may participate in no more than **six** quarters on one calendar day toward the seasonal limit of 96 quarters. The number of varsity or junior varsity **games** in which he or she plays is not a factor, but he/she may not exceed **six** quarters on one calendar date for regular season contests nor exceed the total number of quarters allowed for the season (96), as described above.

**Example 2:** A school schedules 18 games and two tournaments for its varsity but chooses to schedule 16 games and three tournaments for its junior varsity team. If a player divides time as a varsity substitute between the two teams, he/she may play in a maximum of 108 quarters and two tournaments.

**3.21.2** When two regular season contests, against different opponents, are played on the same date (See By-Law 3.18.2.c) a player may participate in no more than eight quarters on a calendar date (when school is not in session) with no more than four quarters against an opposing school.

**3.21.3 Violations:** Should an individual player exceed the above listed player limitations, that student is ineligible as follows:

- If the player exceeds the maximum quarter limitation, he/she is ineligible, at a minimum, for the remainder of the regular season.
- If the player exceeds the tournament limitation, he/she is ineligible, at a minimum, for any remaining regular season tournaments and for the number of tournaments during the postseason, including the district tournament and state tournament, that corresponds to the number of tournaments by which the limit was exceeded.

**3.21.4 Terminal Date For Scheduling Games:** No basketball game shall be scheduled for a team after it plays its first district tournament game, except postponed games may be played before the date of the last state tournament game.

### Basketball Questions & Answers:

**Q1:** *Our basketball opponent last night violated the six-quarter rule by allowing a player to participate in three quarters of the varsity game after participating in four quarters of the preliminary junior varsity game. We protested to the game officials but they refused to assess a technical foul. What recourse do we have?*

**A1:** It is not the responsibility of the game officials to enforce the six-quarter rule. The game officials have no authority to assess a penalty in this situation. This is an administrative regulation included in By-Law 3.21 which has been adopted by a vote of our member schools. Thus, it is the responsibility of the two coaches and the two school administrators to make sure the six-quarter rule is followed. Coaches and bench officials (scorers) should discuss the number of quarters each boy/girl may play in advance of the varsity contest and every effort should be made to prevent a violation from occurring. Using a player in a seventh quarter calls for automatic forfeiture of the contest in which the violation occurs. The school committing the violation is expected to report the violation to the MSHSAA office.

**Q2:** *Our school normally hosts a holiday basketball tournament over the Winter Holiday Break. We begin the tournament after December 25th. Following our tournament we try to participate in one other tournament before going back to school. Because of the day of the week December 25th falls on, this schedule would have us in two tournaments in the same week. Is this possible?*

- A2:** Yes. By-Law 3.21 provides an exception that basketball tournaments conducted entirely during the winter break when school is not in session a school may participate in two tournaments in the same week. It should be noted all player limitations on quarters, games per day, etc. all apply and are not altered in any way.
- Q3:** *Our school is participating in a junior varsity basketball tournament and a varsity basketball tournament (in different locations) during the same week later this season. We have a couple of players that play on both the JV and varsity teams. Can they participate in both tournaments on nights that are not in direct conflict?*
- A3:** Yes, but doing so will count as two tournaments in regard to contest and individual limitations. If the JV and Varsity teams, for example, have each selected the 18 dual/2 tournaments schedule option, any individual student may only play in a maximum of two tournaments and in this example, these students would exhaust their tournament allowance in this one week by playing in both.
- Q4:** *Our school's JV basketball team has been invited to fill in as the 8th team in a varsity tournament due to a team dropping out. May one of our players who plays on both the JV and varsity teams play on both teams during this tournament?*
- A4:** No. You may place each of these players on either the JV roster or the varsity roster for the tournament but not both. A student may not participate on two different teams in the same tournament. (3.19.5)

## 3.22 BASEBALL AND SOFTBALL REGULATIONS

**3.22.1 Softball Player Limits:** No player may participate in a total number of innings for the season that exceeds ten times the number of games (exclusive of tournaments) played by the higher team on which she/he plays. For a game in which the score is tied at the end of seven innings, the extra innings shall be considered as an extension of the seventh inning.

**Note:** *Players are limited by two factors in this rule: 1) to no more total innings (exclusive of tournaments) for a season than ten times the number of regularly scheduled games played by the higher team on which she/he competes; and 2) to the number of tournaments allowed for that scheduling option.*

**3.22.2 Baseball Player Limits:** No player may participate in a total of innings for the season that exceeds nine times the number of games (exclusive of tournaments) played by the higher team on which she/he plays. For a game in which the score is tied at the end of seven innings, the extra innings shall be considered as an extension of the seventh inning.

**Note:** *Players are limited by two factors in this provision: 1) to no more total innings (exclusive of tournaments) for a season than nine times the number of regularly scheduled games played by the higher team on which she/he competes; and 2) to the number of tournaments allowed for that scheduling option.*

**3.22.3 Violations:** Should an individual player exceed the above listed player limitations, that student is ineligible as follows:

- If the player exceeds the maximum inning limitation, he/she is ineligible, at a minimum, for the remainder of the regular season.
- If the player exceeds the tournament limitation, he/she is ineligible, at a minimum, for any remaining regular season tournaments and for the number of tournaments during the postseason, including the district tournament and state tournament, that corresponds to the number of tournaments by which the limit was exceeded.

### Baseball Questions & Answers:

**Q1:** *How do the new scheduling options for baseball (allowable bonus games) affect the baseball player limitations and how we count our games?*

**A1:** Please note the following:

- All games played (exclusive of tournaments but including bonus games) would continue to count as games for the calculation of individual player inning limitations for the season, based on the scheduling option selected (maximum of 25 games, 23 games, or 19 games).
- All actual innings pitched in regular games, bonus games, and tournament games would continue to count toward pitching limitations.
- If a game is held on a day that is a school-day for one team (School A) and not a school-day for the other team (School B), School A would count the double header as two games toward the regular season game limit and School B would count one game of the double header toward the regular season game limit and would count the other game as a bonus game. (By-Law 3.22.2)

**Q2:** *Our school has scheduled a regular season baseball game and a "bonus game" on a day we were scheduled to be out of school. a) Our school is now going to be in session on that day or b) The games were rained out and now are re-scheduled for a day when school is in session. How do we count the two games scheduled?*

**A2:** In both a and b, the games must be counted as two regular season contests as the "bonus game" can **only** be used on days when school is not in session.

## 3.23 FOOTBALL REGULATIONS

### 3.23.1 Individual Player Limits:

- Daily:** No player may play in more than four quarters on one calendar date.



- b. **Weekly:** No player may play in more than six quarters in a football week. Note: For the purposes of tracking player quarters, a football week is defined as beginning on a Friday and ending on the following Thursday.
- c. **Season:** No player may play in a total number of quarters for the season that exceeds six times the number of games played by the higher team on which the student plays.
- d. **Kicking Downs:** Participation in kicking downs only (downs in which one team initially lines up in either a scrimmage kick or a free kick formation as per NFHS Rules) during a game would count as a maximum of one quarter of participation.
- e. **Other Downs:** Participation in downs other than kicking downs would count as one quarter of participation for each quarter the player participates up to a maximum of four quarters per game and six quarters in a football week.
- f. **Tracking:** Each school shall be responsible for keeping a record of the participation of players of both teams utilizing the MSHSAA standardized "Football Player Participation Form."

**3.23.2 Violations:** Should an individual player exceed the above listed player limitations, that student is ineligible as follows. If the player exceeds the maximum quarter limitation, he/she is ineligible, at a minimum, for the remainder of the regular season.

**3.23.3 Spring Practice Prohibited:** Spring football practice shall be prohibited in the high schools of Missouri.

#### Football Questions & Answers:

**Q1:** *I have heard talk of a limitation of full contact and/or practice minutes in the sport of football due to the instances of concussions and heat illnesses in our sport. Part a) Are there time limitations for football practices? Part b) Do football coaches need to document their practices?*

**A1:** Part a) No. The 2015-16 school year was the first year of a two year study on the amount of contact occurring during the week in regular season football practices. Thirty-one schools agreed to be included in the two year study and will script their practices and label the drills with the number of athletes that are participating and the level of intensity. In a survey conducted during 2014-15, 82% of the schools responding concluded that they are currently only having 90 minutes or less of full contact during the week. Missouri has adopted and will use the five levels of intensity established by USA football of AIR, BAG, CONTROL, THUD AND LIVE. A copy of this information is posted on the MSHSAA Football activity page. Part b) Documenting practices is not required currently, but doing so is highly recommended for verifying preparedness, the training of proper techniques, and athlete acclimatization. Documentation should include the following: the date equipment is handed out and fitted, the dates and frequency of when proper tackling techniques are taught, the 16 days of acclimatization for each athlete, full contact minutes, etc. Contact MSHSAA for further clarification. (MSHSAA Football Manual)

### 3.24 SOCCER REGULATIONS

**3.24.1 Individual Player Limits:** A soccer player shall be limited to playing no more than three halves of soccer per day in a varsity/junior varsity doubleheader against the same school and no more halves than three times the number of games scheduled at the highest level of competition for the season (excluding tournaments). If a school schedules two varsity or two junior varsity soccer games against different schools on the same calendar date (excluding tournaments), a player could play no more than four halves on that date.

**3.24.2 Violations:** Should an individual player exceed the above listed player limitations, that student is ineligible as follows:

- a. If the player exceeds the maximum half limitation, he/she is ineligible, at a minimum, for the remainder of the regular season.
- b. If the player exceeds the tournament limitation, he/she is ineligible, at a minimum, for any remaining regular season tournaments and for the number of tournaments during the postseason, including the district tournament and state tournament, that corresponds to the number of tournaments by which the limit was exceeded.

### 3.25 VOLLEYBALL REGULATIONS

#### 3.25.1 Individual Player Limits:

- a. Except in tournament play, a team may participate in a maximum of three matches against three different schools (triple dual) on one calendar date.
- b. Daily Set Limitations for Dual Competition:
  - 1. All Levels Playing two-out-of-three-Set Matches: During regular season dual competition, a player may participate in a maximum of four sets on one calendar date against the same school.
  - 2. High School Varsity Playing Three-out-of-Five-Set Match: Players participating in a varsity three-out-of-five set match, may participate in a maximum of five sets on one calendar date against the same school in regular season dual competition. Such players may only participate in a combination of varsity and junior varsity play (i.e. not in a freshman match).
- c. No team or individual player may participate in more than one volleyball tournament on a calendar day.
- d. Season Limit: A player may participate in a maximum number of sets for the season that equals four times the number of dual matches (excluding tournament matches) played by the higher team on which the individual plays plus the corresponding legal number of tournaments played by the higher team on which the individual plays. [Example: Varsity selects schedule of 16 duals and three tournaments. Players are limited to 16x4 sets (64 sets) plus participation in three

tournaments over the course of the season.] [Extra sets played in 3-out-of-5-set matches must be counted and may not exceed the maximums described above.]

**3.25.2 Violations:** Should an individual player exceed the above listed player limitations, that student is ineligible as follows:

- a. If the player exceeds the maximum set limitation for the season, he/she is ineligible, at a minimum, for the remainder of the regular season.
- b. If the player exceeds the tournament limitation, he/she is ineligible, at a minimum, for any remaining regular season tournaments and for the number of tournaments during the postseason, including the district tournament and state tournament, that corresponds to the number of tournaments by which the limit was exceeded.

**Volleyball Questions & Answers:**

- Q1:** *Our varsity team plays most matches as two-out-of-three but we play a few as three-out-of-five. How many sets may a player participate in within one DAY when we play: a) a two-out-of-three varsity and JV match, b) a three-out-of-five varsity and a two-out-of-three JV match?*
- A1:** a) In the two-out-of-three match format, all players have a daily set limit of FOUR, to be used in any combination between levels (freshmen, junior varsity, varsity, etc.). b) When the varsity plays the three-out-of-five format, players that split time between varsity and JV have a daily set limit of FIVE. Since freshmen and junior varsity matches must use the two-out-of-three format, players that see no varsity time would still have a daily set limit of FOUR.
- Q2:** *How should I calculate the maximum number of volleyball sets for the **season** that my players who split time between JV and Varsity may participate in, so I don't allow them to exceed that maximum?*
- A2:** When a player plays on more than one level you can calculate her maximum prior to the season starting. A player may participate in a maximum number of **sets for the season** that equals four times the number of dual matches (excluding tournament matches) played by the **higher team** on which the individual plays plus the corresponding legal number of tournaments scheduled by the higher team on which the individual plays. The match format used does not affect the calculation or the maximum.
- Example:** As allowed in By-Law 3.29.6, High School A's varsity team will be playing a schedule of 16 duals and three tournaments and their JV team will be playing a schedule of 18 duals and two tournaments. The higher team's schedule is used for the calculation for players that split time between two levels. Therefore, since the varsity is playing 16/3, any player switching between these levels would be limited to a total of 64 sets for dual match participation (16 x 4) **plus** unlimited participation in three tournaments over the course of the season. The three tournaments could be varsity or junior varsity or a combination of both, but players must not participate in more than three tournaments (excluding districts), even if they have sets leftover within the 64.
- Q3:** *How should I calculate the maximum number of volleyball sets for the season for players that play on only one level – such as the junior varsity team?*
- A3:** The calculation would work as described in the prior question and example. In the example in the previous question, players **only** playing on JV would have a maximum of 72 sets (18 x 4) plus unlimited participation in the two JV tournaments. Such JV-only players could not participate in any varsity matches or tournaments, or their season limits would change as described in the prior question.
- Q4:** *Our varsity team plays a few three-out-of-five-set matches during our season. How will this affect my player's maximum set limitation for the season?*
- A4:** The format that your varsity plays (two-out-of-three **OR** three-out-of-five) or how many matches of each format you play will NOT affect the seasonal set limitation or how it is calculated. Fifth sets played in three-out-of-five-set matches must be counted toward the total sets for each player for the season and the maximum described may not be exceeded. Close tracking of set totals throughout the season for your players, and comparing it to the maximum which should be calculated preseason, will help you plan as the season progresses.

## **3.26 WRESTLING REGULATIONS**

### **3.26.1 Individual Wrestler Limits:**

- a. Prior to the district tournament, an individual wrestler shall represent his/her school in no more than a maximum of 50 matches (excluding forfeits), and in no more events than the number of events scheduled by the higher team on which he/she participates.
- b. A wrestling tournament is defined as any event in which awards are given and/or a champion is determined by any means or any format that involves five or more teams, at one site, on any given date. All other contests at one site, on any given date will count as one non-tournament event.

## **3.27 SWIMMING AND DIVING REGULATIONS**

### **3.27.1 Individual Entry and Daily Limits:** A swimmer/diver may not exceed the individual entry limitations outlined in the National Federation of State High School Associations Swimming and Diving Rules Book on one calendar day, and may not duplicate events.

### Swimming Questions & Answers:

- Q1:** *If a swimmer is participating in a junior varsity meet and a varsity meet on the same day, a) can she swim the 100 butterfly in both meets? b) How many total events (both meets combined) can she participate in on that day?*
- A1:** a) No, she may not duplicate any events. b) The NFHS rules allow for participation in four events, so that is the DAILY limit.
- Q2:** *May a varsity team participate in two meets on one day?*
- A2:** This would be difficult to accomplish given the restrictions on individual participant limits (4 events) and no duplication of events by participants during a day.

## 3.28 TENNIS REGULATIONS

**3.28.1 Definition of Tennis Tournament:** A tennis tournament is defined as any event in which awards are given and/or a champion is determined by any means or any format, on a given date. All other contests at one site, on any given date will count as a dual match or multiple dual matches.

### Tennis Questions & Answers:

- Q1:** *Our tennis team has been invited to participate in a tennis event that will consist of four teams (our school and three others). Each team will play two dual matches at the same site on one calendar date. Based on the results after the playing of the dual matches, a team champion will be determined and team awards will be given (based on win-loss records and a tie-breaking procedure). I've talked to the other schools participating, and two of these schools wish to count this on their schedule and for their contest limitations as two duals; the third school is going to count this as a tournament. We are not sure how to count it. Can different schools list the event differently, and if not, which is correct?*
- A1:** This contest meets the definition of a tennis tournament, since an overall winner will be determined and awards will be given. The event must be listed by all schools involved as a tournament. Your school's tennis schedule would need to reflect this contest as a tournament, not as multiple dual matches.
- Q2:** *Our tennis team has been invited to participate in a tennis contest where we will be matched up against two other schools for dual matches at the same site on a Saturday. No overall winner will be named and no awards will be given. May we count this as a tournament on our schedule and toward our contest limitations since we are at one site and we are playing multiple schools?*
- A2:** No, this structure would not meet the definition of a tennis tournament and may not be counted on your schedule or toward your contest limitations as such. Since there is no team award being given and there will be no overall champion determined, this structure must count as two separate dual matches on one calendar date. Your school's tennis schedule would need to reflect two dual matches - one against each school you played on this calendar date.

# SENIOR HIGH

By-Laws 3.29 applies only to Senior High Schools

## 3.29 SENIOR HIGH SCHOOL SPORTS SEASONS AND CONTEST LIMITATIONS

**3.29.1 NFHS / MSHSAA Standardized Calendar:** The school year shall be divided into three distinct sports seasons -- fall, winter, and spring. Each sport shall have established beginning and ending dates for practice and interscholastic contests which will be based on a standardized calendar of numbered weeks so the length of each season will be consistent from year to year. Week number one of the Standardized Calendar shall begin with the twenty-first Sunday preceding Thanksgiving and succeeding weeks thereafter shall be numbered consecutively. A calendar week shall begin with Sunday and end the following Saturday.

### \*3.29.2 Fall Sports Season - Standardized Dates:

- The beginning practice date shall be no earlier than the Monday of Week Number \*Five of the Standardized Calendar.
- The first contest date for all fall sports shall be no earlier than the Friday of Standardized Calendar Week Number \*Seven.
- The last practice or contest for each fall sport shall be no later than the Saturday of that particular sport's State Championships, as set by the Board based on the standardized calendar. The last contest for fall boys baseball (non-state-series season) shall be played no later than the Saturday of Standardized Calendar Week Number 20.

**\*Effective July 1, 2018:**

#### **3.29.2 Fall Sports Season - Standardized Dates:**

- The beginning practice date shall be no earlier than the Monday of Week Number Six of the Standardized Calendar.
- The first contest date for all fall sports shall be no earlier than the Friday of Standardized Calendar Week Number Eight.

### **3.29.3 Winter Sports Season - Standardized Dates:**

- WRESTLING:** The beginning practice date shall be no earlier than the Monday of Standardized Calendar Week Number 18; the first interscholastic contest shall be no earlier than the Friday of Week Number 20; and the last practice or contest shall be no later than the Saturday of the State Wrestling Championships, as set by the Board based on the standardized calendar.
- BASKETBALL:** The beginning practice date shall be no earlier than the Monday of Standardized Calendar Week Number 18; the first interscholastic contest shall be no earlier than the Friday of Week Number 20; and the last practice or contest shall be no later than the Saturday of the latest State Basketball Championships, as set by the Board based on the standardized calendar.
- SWIMMING/DIVING (GIRLS):** The beginning practice date shall be no earlier than the Monday of Standardized Calendar Week Number 19; the first interscholastic contest shall be held no earlier than the Friday of Week Number 21; and the last practice or contest shall be held no later than the Saturday of the State Girls Swimming/Diving Championships, as set by the Board based on the standardized calendar.

**3.29.4 Spring Sports Season - Standardized Dates:** The beginning practice date shall be no earlier than the Monday of Standardized Calendar Week Number Thirty-Five; the first interscholastic contest shall be no earlier than the Friday of Week Number Thirty-Seven; and the last contest for each spring sport shall be played no later than the Saturday of that particular sport's State Championships, as set by the Board based on the standardized calendar.

**3.29.5 Team and Individual Limits:** The number of games and tournaments for each team and individual shall be scheduled in accord with the limitations contained within the Sports Seasons By-Laws, and the sport-specific by-laws.

**3.29.6 Assignment of Senior High School Sports to Seasons and Team Contest Limitations:** The following (Diagram 3.29.6) designates the official season and the number of contests allowed for each school team in each sport.

**3.29.7 Optional Seasons:** Provided other regulations are met, a school may choose to play another season instead of the official season, but it shall not be permitted to enter the MSHSAA Tournament Series in that sport.

**3.29.8 Senior High Cancellations:** Schools who have played no more than one game in a tournament that is ultimately cancelled due to unforeseen circumstances may change the selected contest limitations and count the contest as a "game" rather than a "tournament" as long as the alteration does not cause the team to exceed the current game limit.

**3.29.9 Penalty for Violation:** Should a school team exceed the allowable game or tournament limitations, the team would, at a minimum, be ineligible for the next game(s) or tournament(s), respectively, equal to the number of contests or tournaments involved in the violation.

**DIAGRAM 3.29.2: FALL SPORTS SEASON**

<b>BASEBALL (FALL)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	November 18	November 17	November 23	November 21
<b>CROSS COUNTRY</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	November 4	November 3	November 9	November 7
<b>FOOTBALL</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	November 25	TBD	TBD	TBD
<b>GOLF (GIRLS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	October 10	October 16	October 22	October 20
<b>SOCCER (BOYS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	November 11	November 17	November 23	November 21
<b>SOFTBALL (FALL)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	October 21	October 27	November 2	October 31
<b>SWIMMING (BOYS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	November 4	November 10	November 16	November 14
<b>TENNIS (GIRLS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	October 14	October 20	October 26	October 24
<b>VOLLEYBALL (GIRLS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	July 31	August 6	August 12	August 10
First Possible Contest	August 18	August 24	August 30	August 28
Last Possible Contest	October 28	November 3	November 9	November 7

**DIAGRAM 3.29.3: WINTER SPORTS SEASON**

<b>BASKETBALL</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	October 30	October 29	November 4	November 2
First Possible Contest	November 17	November 16	November 22	November 20
Last Possible Contest	March 17	March 16	March 21	March 20
<b>SWIMMING (GIRLS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	November 6	November 5	November 11	November 9
First Possible Contest	November 24	November 23	November 29	November 27
Last Possible Contest	February 17	February 16	February 22	February 20
<b>WRESTLING</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	October 30	October 29	November 4	November 2
First Possible Contest	November 17	November 16	November 22	November 20
Last Possible Contest	February 17	February 16	February 22	February 20

**DIAGRAM 3.29.4: SPRING SPORTS SEASON**

<b>BASEBALL (SPRING)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	February 26	February 25	March 2	March 1
First Possible Contest	March 16	March 15	March 20	March 19
Last Possible Contest	June 2	June 1	June 6	June 5
<b>GOLF (BOYS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	February 26	February 25	March 2	March 1
First Possible Contest	March 16	March 15	March 20	March 19
Last Possible Contest	May 15	May 14	May 19	May 18
<b>SOCCER (GIRLS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	February 26	February 25	March 2	March 1
First Possible Contest	March 16	March 15	March 20	March 19
Last Possible Contest	June 2	June 1	June 6	June 5
<b>SOFTBALL (SPRING)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	February 26	February 25	March 2	March 1
First Possible Contest	March 16	March 15	March 20	March 19
Last Possible Contest	May 19	May 18	May 23	May 22
<b>TENNIS (BOYS)</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	February 26	February 25	March 2	March 1
First Possible Contest	March 16	March 15	March 20	March 19
Last Possible Contest	May 26	May 25	May 30	May 29
<b>TRACK AND FIELD</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>
First Possible Practice	February 26	February 25	March 2	March 1
First Possible Contest	March 16	March 15	March 20	March 19
Last Possible Contest	May 26	May 25	May 30	May 29

**Seasons and Contest Limitations Questions & Answers:**

**Q1:** *School A has 16 swimming meets scheduled. Meet 15 is a swimming relay and sponsors no diving event. The divers are invited to a diving only meet. Would this be permissible and not exceed the team allowable contest limit?*

**A1:** Yes. A school team at a single level, i.e. varsity team, may schedule no more than 16 meets. An individual athlete may participate in no more than 16 meets at any level or combination of levels. Swimmers are entitled to participate in 16 meets and divers also may participate in 16 meets. If a meet does not sponsor diving that meet shall not count as a diver participating in one of his/her allowable 16 meets. In this situation, only the divers could participate in another meet since the event was not scheduled in the regular swimming meet. This is permissible because the divers did not have the opportunity to dive in meet 15 and second, the individual will not exceed 16 total meets. If the divers also swim, the divers may only swim in one individual event in "Swimming Meet 15," in order to dive in this "extra meet."

**DIAGRAM 3.29.6: SEASONS FOR SPORTS AND CONTEST LIMITATIONS**

Sport:		Scheduling Options / Contests Allowed:
a. FALL	1. Baseball (Fall)	Option 1: 20 games (+5 bonus*) and 1 tournament Option 2: 18 games (+5 bonus*) and 2 tournaments Option 3: 14 games (+5 bonus*) and 3 tournaments *A maximum of five bonus games could be coupled with regular season games on days that school is not in session.
	2. Cross Country	10 meets
	3. Football	10 games
	4. Golf - Girls	Option 1: 14 (No more than 4 of which may include more than 4 schools) Option 2: 13 (No more than 5 of which may include more than 4 schools) Option 3: 11 (No more than 6 of which may include more than 4 schools)
	5. Soccer - Boys	Option 1: 20 games and 1 tournament Option 2: 18 games and 2 tournaments Option 3: 16 games and 3 tournaments
	6. Softball - Girls (Fall)	Option 1: 20 games and 1 tournament Option 2: 18 games and 2 tournaments Option 3: 14 games and 3 tournaments
	7. Tennis - Girls	Option 1: 14 matches and 3 tournaments Option 2: 12 matches and 4 tournaments
	8. Volleyball - Girls	Option 1: 18 matches and 2 tournaments Option 2: 16 matches and 3 tournaments
	9. Swimming/Diving - Boys	16 meets
b. WINTER	1. Basketball	Option 1: 20 games & 1 tournament Option 2: 18 games & 2 tournaments Option 3: 16 games & 3 tournaments
	2. Swimming/Diving - Girls	16 meets
	3. Wrestling	15 (no more than 6 of which may be tournaments)
c. SPRING	1. Baseball (Spring)	Option 1: 20 games (+5 bonus*) and 1 tournament Option 2: 18 games (+5 bonus*) and 2 tournaments Option 3: 14 games (+5 bonus*) and 3 tournaments *A maximum of five bonus games could be coupled with regular season games on days that school is not in session.
	2. Golf - Boys	Option 1: 14 (No more than 4 of which may include more than 4 schools) Option 2: 13 (No more than 5 of which may include more than 4 schools) Option 3: 11 (No more than 6 of which may include more than 4 schools)
	3. Softball - Girls (Spring)	Option 1: 20 games and 1 tournament Option 2: 18 games and 2 tournaments Option 3: 14 games and 3 tournaments
	4. Soccer - Girls	Option 1: 20 games and 1 tournament Option 2: 18 games and 2 tournaments Option 3: 16 games and 3 tournaments
	5. Tennis - Boys	Option 1: 14 matches and 3 tournaments Option 2: 12 matches and 4 tournaments
	6. Track and Field	13 meets

**NOTE:** The contest and tournament limitations listed are exclusive of any MSHSAA sponsored tournament series.

# JUNIOR HIGH

By-Laws 3.30 applies only to Junior High Schools

## 3.30 JUNIOR HIGH SCHOOL SPORTS SEASONS AND CONTEST LIMITATIONS

**3.30.1 Junior High Season:** Junior high school sports seasons (Grades 7 and 8) shall be twelve consecutive calendar weeks in length beginning with the first organized practice with any part of a sports team and ending with the last interscholastic contest in the sport concerned. The sports season may be extended to a maximum of fourteen consecutive calendar weeks in length whenever the Winter Holiday period falls within the sports season. The sports season for the 7th and 8th grade teams shall begin no earlier than the Monday of Standardized Calendar Week Number Seven, and end with the last day of school in the spring. (See By-Law 3.19.4 regarding freshmen participating with 7th and 8th graders.)

**Editor's Note:** See By-Law 1.7 regarding heat acclimatization for junior high sports in the fall.

**3.30.2 Team and Individual Limits:** The number of games and tournaments for each team and individual shall be scheduled in accord with the limitations contained within the Contest Limits By-Laws, and the sport-specific by-laws.

**3.30.3 Junior High Team Contest Limits:** The number of contests permitted for each school team in each sport is shown below.

	Sport:	Scheduling Options / Contests Allowed:
a.	Baseball	10 games and 2 tournaments
b.	Basketball	12 games and 1 tournament or 10 games and 2 tournaments
c.	Cross Country	8 meets
d.	Football	6 games
e.	Golf	10 matches and 2 tournaments
f.	Soccer	10 games and 2 tournaments
g.	Softball	10 games and 2 tournaments
h.	Swimming	10 meets
i.	Volleyball	10 matches and 2 tournaments
j.	Tennis	10 matches and 2 tournaments
k.	Track and Field	10 meets
l.	Wrestling	10 meets and 2 tournaments

**3.30.4** Any junior high team that includes **freshmen** must adhere to the junior high contest limitations.

**3.30.5 Junior High Cancellations:** Schools who have played no more than one game in a tournament that is ultimately cancelled due to unforeseen circumstances may change the selected contest limitations and count the contest as a "game" rather than a "tournament" as long as the alteration does not cause the team to exceed the current game limit.

**3.30.6 Violations:** Should a school team exceed to allowable game or tournament limitations, the team would, at a minimum, be ineligible for the next game(s) or tournament(s), respectively, equal to the number of contests or tournaments involved in the violation.

**3.30.7** For junior high school interscholastic sports not listed above, the following game and tournament limit shall apply: 10 games (meets) and 2 tournaments.

### Junior High Season Questions & Answers:

**Q1:** *Because of limited facilities and small coaching staffs our conference would like to schedule the junior high school basketball season to begin October 1 and end before Christmas. Is this permissible? May a 9th-grade student participate in the junior high basketball season and then later move up to play on a senior high team?*

**A1:** The junior high school basketball season may be scheduled as noted above. In this case, the junior high season may be a maximum of twelve consecutive calendar weeks in length from the date of the first organized practice with any part of the basketball team. Students in 9th grade may move up to play with a senior high school team at the end of the junior high season and continue to play. However, their total consecutive weeks of participation on the two teams (from the first practice to the last contest) may not exceed the maximum number of weeks of participation allowed members of the senior high team (20 weeks) nor may they play in a total number of games and tournaments for the two teams which exceeds that scheduled by the senior high school team on which they play.



- Q2:** *Our school holds a fourteen week 7th and 8th grade basketball season which ends January 21. May select members of the 7th and 8th grade team subsequently be moved up to **practice with** the high school team until the end of the high school season?*
- A2:** No. An individual 7th or 8th grade student may participate in a school basketball (practice and games) for a maximum of 14 calendar weeks (12 weeks when the Christmas Holiday period does not fall within the sports season) beginning with his/her first practice with the school team. Since these students have used their 14 weeks, they are not eligible to practice with the high school team.
- Q3:** *Now that freshman are considered high school students, are we allowed to have a combined 8th and 9th grade team?*
- A3:** This is allowed, but the limits that must be used are the junior high school contest limits. Further, the participation on this combined team may affect the ability of the 9th graders to finish the high school season - you will have to monitor the total weeks and the total quarters of the 9th grade students very closely.

## SPORT-SPECIFIC: JR HIGH

By-Laws 3.30.8 and 3.30.9 apply only to Junior High Schools; See By-Laws 3.21 through 3.28 as well.

### 3.30.8 Basketball (See also By-Law 3.21):

- a. **Tie Junior High Games:** Basketball games involving only junior high school students (students in grades 7 and/or 8 only) that end in a tie score shall be continued for one or more extra periods two minutes in length. Otherwise National Federation Basketball Rule 5-7 will be applied.
- b. **Length of Quarters For Junior High School:** The length of the quarters in a junior high school basketball game shall not exceed:
  1. 8th Graders: six minutes
  2. 7th Graders: six minutes
  3. For teams of mixed grades (including 9th graders) the limit for the **lower** grade shall apply.

### 3.30.9 Football (See also By-Law 3.23):

- a. **Length of Quarters For Junior High School :** The length of the quarters in a junior high school football game shall not exceed:
  1. 8th Graders: eight minutes
  2. 7th Graders: eight minutes
  3. For teams of mixed grades (including 9th graders) the limit for the **lower** grade shall apply.

# **SECTION 4:**

# **NON-ATHLETIC ACTIVITY BY-LAWS**

- 4.1 **Common Requirements for All Non-Athletic Activities in This Section**
- 4.2 **Music**
- 4.3 **Speech/Debate/Theatre**
- 4.4 **Scholar Bowl**
- 4.5 **Spirit [Sideline Cheer and Dance Teams]**

#### 4.1 COMMON REQUIREMENTS FOR ALL NON-ATHLETIC ACTIVITIES IN THIS SECTION

- 4.1.1 Requirements for Coaches:** All coaches and directors must be “approved” by the MSHSAA office prior to instructing students in the respective interscholastic activity. An egregious or intentional violation of the MSHSAA By-Laws or the rules/regulations of the activity may cause the Board of Directors to withhold “approved” status.
- 4.1.2 Student Teacher - Minimum Requirements:** A student teacher meets the requirements to serve as an assistant coach/director for activities.
- 4.1.3 Rules Review Requirement:** Each school shall be responsible for requiring **all** non-athletic activity coaches and directors to complete a MSHSAA Rules Review. When a coach does not complete the rules review, the school shall justify the deficiency in writing to the MSHSAA office.
- 4.1.4 Student Eligibility Requirements:** All students participating in a non-athletic activity (competitive or evaluative) must meet the student essential by-laws in Section 2 as well as all applicable activity-specific requirements.
- 4.1.5 Limits on Competition/Participation:**
- 6th Grade & Below:** A student enrolled in the 6th grade or below shall not be eligible to participate in interscholastic activities with or against students enrolled in grades 7 and/or 8. A violation of this rule shall subject the school to penalty in addition to affecting the eligibility of the student.
  - 7th/8th Grade:** No 7th or 8th grade student is eligible for participation/competition on or against a senior high school team, a team on which students in grade 10 or above may compete except as provided for in By-Law 4.2.5.a (music) and 4.5.8 (spirit). The penalty for violation of this rule shall be the start of the student's eight semesters and/or four years of high school eligibility (as per By-Law 2.4) and shall subject the school to additional penalties.
  - 9th Grade:** If appropriate as per school membership (combined membership), a 9th grade student may participate on a team/squad/music group comprised of any combination of grades from grade 7 through 9, or any combination of grades from grade 9 through 12. However, the student may only participate in a total number of events equal to that played by the high school team on which he/she participates, if the activity has a contest/event limit.
- 4.1.6 Certification of Eligibility on the MSHSAA Online Membership System:**
- Each student, prior to participating in an interscholastic contest or event, must be certified as eligible through the MSHSAA Online Membership System by an administrator of the junior high or high school the student attends. Changes in eligibility at the beginning of second semester shall be made on the system by an administrator.
  - New additions shall be certified as eligible as described above prior to allowing the student to participate in an interscholastic contest.
  - If a participant is omitted from the eligibility certification process in error and is certified in writing by the principal to have been eligible at the time of the participation, the Board of Directors shall have discretionary authority to determine whether a penalty is appropriate and the nature and duration of such penalty. The principal shall submit a report to the executive director explaining the circumstances of the omission error.
- 4.1.7 Representing the School:** Participants shall not represent the school (appearing in school uniform, school-named clothing, at school facilities, or with mascot/school colors) to endorse or promote a product/service, commercial venture, political venture, etc. without prior, written consent by a school administrator.
- 4.1.8 Awards and Amateurism:** When representing a school in a performance or a competitive/evaluative event, the following awards are allowable:
- A student may receive the following symbolic awards: unattached school letters or emblems, medals, ribbons, trophies, certificates, etc.
  - A student shall not have accepted or competed for the following types of awards: services, cash or gift certificates.
  - A student may receive an award of merchandise items (one or more) which together do not exceed a total value of \$250.00. The total value of all items shall be calculated using the manufacturer's suggested retail price for each item.
  - This standard does not prohibit a school from accepting prizes, trophies, cash awards for placement or finish, or expenses for transportation, meals for students, and other similar expenses or awards.
- 4.1.9 Missing School Time for Unapproved Event:** Any student who misses school time because of participating in an unapproved interscholastic event, or because of any travel involved, shall be ineligible to represent the school in the interscholastic activity for a period not to exceed 365 days from the date of violation unless the absence is approved in advance by the school administrator.
- 4.1.10 School Eligibility to Enter Events:** Any high school in Missouri which is a member of the Missouri State High School Activities Association is automatically eligible to register for and enter contests and events in the applicable activity.
- 4.1.11 Advisory Committee:** There shall be an Advisory Committee appointed by the Board of Directors with this committee to be responsible to the Board of Directors.
- Music - Appointed by the Board of Directors with the advice and counsel of the Missouri Music Educators Association.
  - Speech/Debate/Theatre - Appointed by Board with the advice and counsel of the Speech Association of Missouri.

**4.1.12 Board of Directors Responsibility:** The Board of Directors, with the advice and counsel of the Activity's Advisory Committee, shall set-up such contests and events as it deems advisable, formulate policies and regulations for administering these events, determine the districts and sites for the contests, select local directors, and determine school classification based on By-Law 5.1, and set entry fees.

**4.1.13 Penalty for Violation of Standards:** A student that violates any of these standards (By-Laws, etc.) shall be ineligible from participation in any interscholastic event in the specified activity for a period not to exceed 365 days. It shall further be considered a violation for member schools to participate in an interscholastic event with a member school so suspended.

## **4.2 MUSIC**

**4.2.1 Music Defined:** Music activities as used in this Section shall include those interscholastic music activities that are outgrowths of the member schools' regular music programs and are included in the Music Manual [to include but is not limited to the following: band, choir, orchestra, winter guard, winter drumline, jazz band, show choir, etc.]. The term "evaluative festival" shall mean that the performance of an individual and/or group shall be rated according to achievement standards.

### **4.2.2 Faculty Music Directors:**

- a. **Public School Music Directors:** A public school music director shall hold a teacher's certificate approved by the State Department of Education and must be regularly employed as a teacher by the Board of Education. A music director must devote at least one period per day teaching a school course.
- b. **Non-Public School Music Directors:** A non-public school music director shall be regularly employed as a teacher by the governing body of the school and must be paid by that body. A music director must devote at least one period per day teaching a school course.

**4.2.3 Emergency Approval of Non-Faculty Music Directors:** In an emergency in which a member school is unable to fill a music director position under the terms of By-Laws 4.2.2.a and 4.2.2.b above with personnel acceptable to its Board of Education or governing board, it may with the approval of the MSHSAA Board of Directors either employ an individual who possesses a valid Professional Teacher's Certificate, who is not otherwise employed by the school; or employ **as an assistant director only** an individual who possesses a valid Substitute or Provisional Teacher's Certificate provided:

- a. Evidence of need is verified by the school to affirm that the position is required to maintain the existence of the program and/or necessary to maintain proper supervision.
- b. An in-service program on local school and state association policies and regulations is completed by the director.
- c. A copy of the applicant's current valid teaching certificate is on file in the school office.

**4.2.4 Music Event Sanction Regulations:** Any interscholastic competitive/evaluative music event or other interscholastic competitive/evaluative function involving music abilities in which member school music organizations or individual students participate during the school year (from the opening day of classes to the official closing day at the end of the academic year) shall meet the following standards:

- a. See By-Law 4.1.8 for definition of allowable awards.
- b. Any music event which involves students from more than one school sponsored by a non-school organization or a college or university shall have the approval of the Board of Directors and any interstate event shall have the approval of the Board of Directors and the state associations of all states invited. Application for approval shall be submitted no later than 30 days prior to the first event. An interscholastic music event sponsored by a member school shall have the approval of the high school administrator and, for interstate events approval of the MSHSAA Board of Directors.
- c. Events involving music organizations or individual music students from more than two schools approved for commercial or promotional purposes and which cause a loss of class time shall not be approved for schools outside their respective local communities.
- d. This section shall not be interpreted to prohibit a local board of education from adopting any higher standards than it considers appropriate for its school community.
- e. A school that violates any of these standards shall be suspended from participation in any interscholastic music activity for a period not to exceed 365 days. It shall further be considered a violation for member schools to participate in an interscholastic music event with a member school so suspended.

### **4.2.5 Student Eligibility for Ensemble and Solo Events in Music:**

- a. Students enrolled in grades 7 through 12 are eligible for participation in ensemble events, provided they are enrolled in a member junior high or high school. If the junior high school in which they are enrolled is not a member of MSHSAA, they shall not be eligible to represent the senior high school in district, state, or invitational music festivals, contests, or clinics. Students enrolled below the 7th grade are not eligible for interscholastic activities.
- b. A soloist must be a member of a school music performing organization except in the case of any instrument listed under those accepted for solos in the MSHSAA Music Manual that is not represented in the school's musical organizations, such student may be entered when certified by the school administration.

**4.2.6 Student Entry Requirements for Music District and State Festivals:** A student must be entered by a senior high school. Students enrolled in member junior high schools may be entered in music festivals by senior high schools as provided in the Music Manual, but may not be entered in such events by member junior high schools. All district and state events sponsored by MSHSAA at the present time are for senior high schools only.

- 4.2.7 District and State Music Festivals:** The state music festival shall consist of only those solos and small ensemble entries of not more than eight students qualified at a MSHSAA District Music Festival; however, there shall be a terminating state festival held in each district for large choral and instrumental ensembles. The Board of Directors shall have the authority to determine the music festival centers and the schools to be assigned to these festivals.
- District music festivals evaluate the events from each participating school.
  - The state music festival evaluates events that have been awarded an exemplary rating at the district festival and provides the opportunity for an even higher level of performance expectation and adjudicator evaluation.
- 4.2.8 School Entry Regulations for District and State Music Festivals:** Only those schools that meet the requirements of this Article and pay the necessary fees are eligible for district and state evaluative festivals. Only those schools qualifying at a district festival shall be eligible to enter students in the state festival.
- Individual schools shall carefully screen entries for the district festivals.
  - No school may participate in more than one district festival, which shall be the festival held at the center set for its district, to qualify for the state festival.
  - No school which received the highest division rating in a district shall be compelled to enter the state festival.
  - Only soloists and small ensembles earning a highest rating in one of the district evaluative festivals may be entered in the state evaluative festival.
  - All entries must be certified by the principal or superintendent of the school they represent. Entries submitted by a private teacher will not be accepted.
- 4.2.9 Music Entry Fees:** The Board of Directors upon the advice and counsel of the Music Advisory Committee shall set the uniform fees to meet the needs of the district and state evaluative festivals. District and state festival directors shall submit a report to the MSHSAA office for each festival together with a check for the surplus from entry fees or statement of deficit to be reimbursed by MSHSAA.
- 4.2.10 Administration of Music Festivals:** The administration of the district and state evaluative festivals shall be governed by the policies and regulations adopted by the Board of Directors upon the advice and recommendations of the Music Advisory Committee and published in the music manual.
- Recording of large group performances by outside recording agencies shall be coordinated by MSHSAA.
- 4.2.11 Music Adjudicators:** The Board of Directors shall approve judges for the district and state festivals. The judges shall be selected from the MSHSAA approved list and reported to the Executive Director as soon as contracted. The Board of Directors, by its own action or upon the recommendation of the Music Advisory Committee, may remove any judge's name from the approved list for what it may consider "just cause."
- Fees: The Board of Directors shall set fees for judges of all MSHSAA festivals.

#### Music Questions & Answers:

- Q1:** *Do students participating in interscholastic competitive/evaluative music and speech activities have to meet the MSHSAA minimum essential student eligibility requirements?*
- A1:** Yes. Some have assumed that since these activities are generally a direct outgrowth of curricular programs the academic eligibility standards would not apply. As long as a student is limited to participating in a class setting during the regularly scheduled school day, that assumption is correct. However, music and speech activities that are conducted outside the regularly scheduled school day are considered to be extra-curricular in nature. Any extra-curricular competitive/evaluative music or speech event that involves students from two or more schools is considered to be an interscholastic event. Students participating in competitive/evaluative music or speech events must meet the MSHSAA minimum essential student eligibility requirements. This would not apply to events that are not competitive or evaluative, such as a parade that is not judged.
- Q2:** *Can our school's band attend: a) A marching band competition in Florida? b) An evaluative band festival in Texas? c) A parade in California that is not adjudicated (a performance only)?*
- A2:** a) and b) Yes, **provided** the event meets the specifications indicated in By-Law 4.2.4 and approval is granted by the MSHSAA Board of Directors. c) Yes. MSHSAA music sanction By-Laws apply only to competitive or evaluative events.
- Q3:** *Our marching band is going to march in a competitive parade but our band is marching in exhibition only (no ranking rating or comments will be provided and the band will not be judged in any way). We have a student who is academically ineligible. Can that student march with the band at the parade?*
- A3:** Yes. Since your band is not participating in the competition and no evaluation will be done (no ranking, rating or comments) the ineligible student could participate. Since the event is neither competitive or evaluative for your band, eligibility standards would not apply.
- Q4:** *Our school is hosting a junior high music festival this year. We have been contacted by a few schools who are not members of MSHSAA expressing an interest in entering some students in the festival. In addition, some of the member schools have asked if they could enter some 6th grade students? Is there a way that we can organize the festival to allow this?*

- A4:** Yes. It would be possible to organize the event so that there are really two separate events occurring simultaneously. All 6th grade participants and all students of non-member schools must be scheduled into rooms separate from member school students and would participate in a separate festival from the member school festival. Since students below the 7th grade and students of non-member schools cannot participate with or against students of member schools, this is the only way that this would be possible.
- Q5:** *Can our school's band compete in: a) a jazz band competition in Oklahoma? b) a marching band competition in Iowa? c) a competitive bowl game parade?*
- A5:** a) b) and c) Yes, provided the event meets the specification indicated in By-Law 4.2.4 and approval is granted by the MSHSAA Board of Directors and/or the MSHSAA office.
- Q6:** *Our school is hosting a jazz band competition and inviting Missouri schools only to participate do we need to complete a sanction application?*
- A6:** No. MSHSAA By-Law 4.2.4.b states that an interscholastic music event sponsored by a member school must have the approval of the high school administrator and, for interstate events approval of the MSHSAA Board of Directors and/or the MSHSAA office. It is the local school administrator's responsibility to ensure that all MSHSAA By-Laws are being upheld.
- Q7:** *We have a student who plays the piano and wishes to enter a piano solo in the district music festival. She has been in the school band in past years. However, due to scheduling conflicts she is unable to participate in band this year. She has refused to serve as an accompanist or to participate in any extra curricular school music groups. Is she eligible to enter a piano solo in the district music festival?*
- A7:** No. Since she is not a member of a school music performing organization, she would not be eligible to participate in the district music festival.
- Q8:** *Our high school music director would like to use a few of our advanced junior high students (grade seven and eight) to perform with the high school choir at the district music festival. Our school has a separate membership registration status with MSHSAA for our junior high school. Can the junior high students participate with the high school choir?*
- A8:** No. As your school has a separate membership registration for the junior high school those students are not eligible to represent the high school in interscholastic music events as the junior high school is viewed as a separate member.
- Q9:** *A local business is sponsoring a Thanksgiving Day Marching Band Parade with the top 3 schools in each class being awarded a trophy and a cash prize of \$1000, \$500 and \$250. May our school's marching band entered this parade and accept the cash prize if they are one of the top 3 schools in their division?*
- A9:** Yes, provided the event meets the specifications indicated in By-Law 4.2.4 and approval is granted by the MSHSAA Board of Directors. Cash awards may be accepted and awarded to the school music program; however individual student(s) shall not compete for or accept cash awards if the individual(s) are representing the school.
- Q10:** *We have a group of students who have formed a band and play at various events on the weekend and throughout the summer for money. The students are also members of the music program at our school. Can they accept money and still be eligible to represent our school in interscholastic music events throughout the year?*
- A10:** Yes, provided the students are not representing the school when they are playing at these events. Individual students may accept cash awards and not jeopardize their school eligibility as long as they are not representing their school during these performances. In other words, they cannot be John, Susie, Tim and Bob from Bedrock HS, but could be John, Susie, Tim and Bob from Musicville, USA.
- Q11:** *A local radio station is conducting a contest for school choir programs to enter and the top three groups selected will be showcased as the opening act for Pentatonix, Mariah Carey and Celine Dion. The top three winning ensembles will also receive \$500 dollars cash award for their school music program. Can our school choir enter the contest and accept the cash award?*
- A11:** Yes, provided the event meets the specifications indicated in By-Law 4.2.4 and approval is granted by the MSHSAA Board of Directors. Cash awards may be accepted and awarded to the school music program; however individual student(s) shall not compete for or accept cash awards if the individual(s) are representing the school.

### **4.3 SPEECH / DEBATE / THEATRE**

#### **4.3.1 Individual Limits on Participation in Speech/Debate/Theatre:**

- Students enrolled in grades 9-12 shall participate in no more than 11 interscholastic speech, debate, and/or theatre meets, festivals, and/or tournaments during the school year, inclusive of the National Speech and Debate Association (NSDA) District Tournament and exclusive of the MSHSAA district and state tournaments. Students in the 7th and/or 8th grade shall participate in no more than five interscholastic speech and/or debate meets, festivals, and/or tournaments during the school year.
- A student shall give the same individual speech/selection in no more than 11 tournaments, meets, or festivals during a school year exclusive of NSDA and MSHSAA District and State events. An individual speech/selection shall not be repeated by a student who gave that speech/selection in an interscholastic speech event in a previous school year (grades 9-12). This restriction applies to district and state events, as well as to the regular season.

- 4.3.2 Season Limits for Speech/Debate/Theatre - High School:** No senior high school interscholastic speech, debate, or theatre events shall be held before the second Friday in October or later than April 1, other than the allowances listed below:
- The MSHSAA state tournament.
  - A school may participate in one interscholastic event after April 1 and prior to the Friday of Memorial Day weekend. Such an event shall count as one of the school's allowable regular season events as per By-Law 4.3.1 (Limits on Participation) and must meet the travel regulations per By-Law 4.3.4.d.
  - Teams or individuals representing a school may participate in interstate, interscholastic events which may begin no earlier than the Friday of Memorial Day weekend, only if the school has advanced from a qualifying event that takes place during the aforementioned season or if the event's selection procedure has been approved by the MSHSAA Board of Directors.

- 4.3.3 Season Limits for Speech/Debate/Theatre - Junior High School:** A junior high school may participate in a maximum of five junior high interscholastic speech, debate, and/or theatre meets, festivals, and/or tournaments in a school year. These events may be held at any time during the school year. No 7th or 8th grade student is eligible for competition on or against a senior high school team consisting of 10th graders or above.

**4.3.4 Speech/Debate/Theatre Event Sanction Regulations:**

- Any speech event which involves students from more than one school sponsored by a non-school organization or a college or university shall have the approval of the Board of Directors and interstate speech events shall have the approval of the Board of Directors and the state associations of all states invited. Application for approval shall be submitted no later than 30 days prior to the first date of the event.
- An interscholastic speech event sponsored by a member school shall have the approval of the high school administrator and, for interstate events approval of the MSHSAA Board of Directors.
- All events shall meet the following standards:
  - See By-Law 4.1.8 for definitions of allowable awards.
  - No interscholastic speech event shall start before 4:00 p.m. on a school day, except that events may start as early as 2:00 p.m. on Friday. The MSHSAA District and State Tournaments shall be exempted from this regulation and a school may participate in one regular season contest (which may be the NSDA District Tournament) per school year that begins as early as 8:00 a.m. on a school day.
  - Shall be in accord with all other provisions contained in the Speech/Debate/Theatre By-Laws.
- A school may participate in any approved interscholastic speech event within the state. A school may travel to the site of one out of state tournament or invitational meet per year beyond 250 air miles from the perimeter (border) of the state of Missouri, with the date and location to be determined by the local school administration. All remaining tournaments and invitations must fall within 250 air-miles from the state border.
- A school that violates any of these standards shall be suspended from participation in any interscholastic speech activity for a period not to exceed 365 days. It shall be considered a violation for a member school to participate in interscholastic speech events with a member school so suspended.

**Speech/Debate/Theatre Questions & Answers:**

- Q1:** *Our duet acting team presented a cutting from a play in several interscholastic tournaments last year. May they present a different cutting from the same play this year or may one of the students present the same cutting in the dramatic interpretation event?*
- A1:** No. A student shall not give the same selection in any tournament, meet, or festival he or she gave in any previous year of high school competition. A selection is defined as the entire work from which a cutting is taken, including plays.
- Q2:** *Students at our school plan to compete in American Legion Oratorical Contest, the VFW Voice of America Contest and the Optimist International oratorical Contest. Would any of these contests count against the eleven allowable speech tournaments for a given student?*
- A2:** No. Students are not representing the school speech team in these contests.
- Q3:** *Is it permissible for a member of our **speech** team to travel to a tournament in California and for a member of our **debate** team (a different student) to travel to Boston for tournament/competition during the same school year?*
- A3:** No. MSHSAA considers all students who compete in debate and/or speech and/or theatre for their school to be a member of the same team. Each school's speech/debate/theatre team is limited to participation in only **one** tournament/competitive event beyond 250 air miles from the Missouri border during each school year.
- Q4:** *Our team plans to participate in the National Catholic Forensic League Grand National Tournament over Memorial Day weekend. a) Is it permissible for us to travel and/or compete on the Friday of Memorial Day weekend even if it would require class time to be missed? b) If the tournament is held more than 250 air miles beyond the Missouri border, would such participation count as our one allowable tournament beyond the 250 air mile limit?*
- A4:** a) Yes. MSHSAA defines the end of the school year as the end of the school day on the Thursday preceding Memorial Day. b) No. Because the NCFL tournament is considered by MSHSAA to take place outside of the school year, the 250 air mile restriction does not apply to an event held on Memorial Day weekend.

#### 4.4 SCHOLAR BOWL

**4.4.1 Scholar Bowl Defined:** Scholar Bowl shall be defined as competition between two or more schools which involves the answering of questions by team members “quiz bowl” style. The questions involved shall be eclectic in scope, involving all of the primary academic disciplines (math, science, literature, fine arts, social studies, etc.).

**4.4.2 Individual Limits on Participation in Scholar Bowl:**

- a. Students enrolled in grades 9 through 12 shall participate in no more than fourteen interscholastic scholar bowl competitions during the school year, exclusive of MSHSAA district and state competition.
- b. Students in the 7th and/or 8th grade shall participate in no more than eleven interscholastic scholar bowl competitions during the school year.
- c. 9th grade students if participating at the junior high level are eligible to participate on a higher level team (high school) and have a total of fourteen competitions in which they may participate.

**4.4.3 Season Limits for Scholar Bowl:** No **senior** high school or **junior** high school shall participate in an interscholastic scholar bowl event before the second Friday in October nor later than the date of the MSHSAA District Competition, exclusive of the MSHSAA state competition, other than the following allowances:

- a. A school may participate in an interstate, interscholastic scholar bowl event which may begin no earlier than the Friday of Memorial Day weekend, only if the school has advanced from a qualifying event that takes place during the aforementioned season.
- b. A school may participate in **one** interscholastic event following districts and prior to the Friday of Memorial Day weekend. Such an event shall **count as one** of the school's allowable regular season events as per By-Law 4.4.2 (Limits on Participation) and must meet the travel regulations per By-Law 4.4.4.d.

**4.4.4 Scholar Bowl Event Sanction Regulations:**

- a. Any scholar bowl event which involves students from more than one school sponsored by a non-school organization or a college or university shall have the approval of the Board of Directors and interstate scholar bowl events shall have the approval of the Board of Directors and the state associations of all states invited. Application for approval shall be submitted no later than 30 days prior to the first date of the event.
- b. An interscholastic scholar bowl event sponsored by a member school shall have the approval of the high school administrator and, for interstate events, approval of the MSHSAA Board of Directors.
- c. All events shall meet the following standards:
  1. See By-Law 4.1.8 for definition of allowable awards.
  2. All interscholastic scholar bowl events shall be in accord with all other provisions contained in the Scholar Bowl By-Law 4.4.
- d. A school may participate in any approved interscholastic scholar bowl event within the state during the interscholastic season. During the season, a school may travel to the site of one out of state tournament or invitational meet per year beyond 250 air-miles from the perimeter (border) of the state of Missouri, with the date and location to be determined by the local school administration. All remaining tournaments and invitationals must fall within 250 air-miles from the state border.
- e. A school that violates any of these standards shall be suspended from participation in any interscholastic scholar bowl standards for a period not to exceed 365 days. It shall be considered a violation for a member school to participate in interscholastic scholar bowl events with a member school so suspended.

#### 4.5 SPIRIT [SIDELINE CHEER AND DANCE TEAMS]

**4.5.1 Definition of Sideline Cheer:** A sideline cheer team is responsible for boosting school spirit, promoting good sportsmanship, developing positive crowd involvement and will help their school achieve the most worthwhile educational objectives in its interscholastic program.

**4.5.2 Definition of Dance Teams:** Dance teams shall be defined as dance groups, pom pon teams and any other school performing group that primarily involves dance.

**4.5.3 Spirit Coaches First Aid Requirement:** A school's head spirit coach (sideline cheer and/or dance team as defined above and directors of other similar groups who are entering secondary school coaching for the first time **or** after being out of coaching for more than two years shall be required to satisfactorily complete an approved First Aid Course and CPR/AED training as a prerequisite for a head coach position and within the first year of coaching as an assistant coach. All coaches must renew their First Aid certification every two years

**4.5.4 Approval of Non-Certified Spirit Coaches:** A non-faculty head spirit coach (sideline cheer or dance team) who does not possess a professional teaching certificate must successfully complete the Fundamentals of Coaching Course as a prerequisite to approval. A non-faculty assistant coach must satisfactorily complete the Fundamentals of Coaching Course as a prerequisite for approval to serve in a subsequent school year. (See Diagram 4.5.4)

**4.5.5 Spirit Safety Regulations:** The following safety regulations shall govern the activities of all spirit teams throughout the calendar year.



- a. All pyramids (mounts) or partner stunts shall be limited to no more than two persons high. All individuals in a pyramid or partner stunt who are not in contact with the floor or ground shall be supported by one or more individuals who are in direct contact with the floor or ground.
- b. The use of mini-tramps, spring boards or similar height increasing apparatus shall not be permitted.
- c. The safety regulations contained in the National Federation Spirit Rules Book and the MSHSAA Spirit Manual shall be followed.

#### 4.5.6 Physical Exams and Insurance - Spirit:

- a. The school shall require of each student participating in spirit activities a certificate of an issued physical signed and authorized by a physician, advanced nurse practitioner in a written collaborative practice with a physician or a certified physician's assistant in collaboration with a sponsoring physician stating that the individual is physically able to participate in spirit activities at her/his school. A student shall not be permitted to practice or represent a school until a complete, signed certificate is on file at the school. The medical certificate is valid for the purpose of this rule if issued on or after February 1 of the previous school year.
- b. A student shall not be permitted to participate in any spirit activity for a school until it has verification that she/he has basic accident insurance coverage.

**4.5.7 Spirit Conditioning Requirements:** Each team must have a minimum of 14 days of conditioning practice and each individual must have participated in a minimum of 14 school conditioning practices on 14 different days during the three consecutive weeks immediately preceding the first calendar date on which the first spirit activity is scheduled.

**DIAGRAM 4.5.4: REQUIREMENTS TO SERVE AS A NON-FACULTY SPIRIT COACH**

#### Levels of Certification

- A ..... Full Professional Teacher's Certificate  
 B ..... 4-Year College Degree & Substitute Teacher's Certificate  
 C ..... Substitute Teacher's Certificate (Minimum of 60 College Hours)  
 D ..... Less than 60 College Hours / No College Hours (no level of certification)

#### Head Spirit Coach

#### Fundamentals of Coaching Course Completed

#### Sport First Aid Requirement Met

- A ..... N/A (not required) ..... Prior to first approval & every 2 yrs.  
 B, C, and D ..... Prior to first approval ..... Prior to first approval & every 2 yrs.

#### Assistant Spirit Coach

#### Fundamentals of Coaching Course Completed

#### Sport First Aid Requirement Met

- A ..... N/A (not required) ..... Prior to subsequent approval & every 2 yrs.  
 B, C, and D ..... Prior to subsequent approval ..... Prior to subsequent approval & every 2 yrs.

Examples of ways that the Sport First Aid requirement can be met:

- NFHS First Aid for Coaches Online Course (that MSHSAA offers)
- American Red Cross First Aid (not just CPR/AED)
- American Heart Association First Aid (not just CPR/AED)
- First Responder, R.N., M.D., Lifeguard, etc. Certification
- First Aid as a college course

**NOTE:** No individual shall begin serving as a non-faculty athletic coach prior to the school receiving approval from the MSHSAA staff through the MSHSAA website registration process.

**4.5.8 Spirit Limits on Participation:** Students enrolled in grades 7 through 12 are eligible for participation in spirit events, provided they are enrolled in a 7-12 combined member school. If the junior high school in which students are enrolled is either not a member of MSHSAA or a separate junior high member, such students shall not be eligible to represent the senior high school in spirit activities.

**4.5.9 Sideline Cheer - Representing the School:** One or more school sideline cheerleaders may represent the school:

- a. At an event sponsored by a member school,
- b. At an event in which another group from the respective school is participating, and
- c. In a maximum of three non-competitive cheer events (e.g. Collegiate sporting event half-time performance, Run for the Cure event) excluding commercial and/or promotional ventures and endorsement events. Such events shall not cause a loss of class time.

**4.5.10 Sideline Cheer - Season:** A school cheerleader's season is defined as the period beginning with the date the student is selected as a school sideline cheerleader and shall end as of the last contest of the last sports season for which the cheerleader's team is assigned to cheer.

**4.5.11 Sideline Cheer - School Insignia:** A sideline cheerleader shall not wear the school uniform or insignia except for:

- a. School-sponsored cheer events
- b. Cheer camps when accompanied by a member of the school coaching staff
- c. Events allowed under By-Law 4.5.9, Representing the School

**4.5.12 Dance Team - Contests:** Dance teams shall be allowed a maximum of five in-state or out-of-state contests (competitive events) during the school year (from the opening day of school to the official closing day at the end of the academic year). These activities shall meet the following standards:

- a. The safety regulations contained in MSHSAA By-Law 4.5.5 or any which are more restrictive that are established by the event sponsor shall be followed.
- b. Any dance team event which involves students from more than one school sponsored by a non-school organization or a college or university or which will involve schools from other states shall have the approval of the Board of Directors. Application for approval shall be submitted no later than 30 days prior to the event. An interscholastic dance team event sponsored by a member school which involves only Missouri schools shall have the approval of the high school administrator.
- c. Events involving students from more than two schools approved for commercial or promotional purposes and which cause a loss of class time shall not be approved for schools outside their respective local communities.
- d. This section shall not be interpreted to prohibit a local board of education from adopting any higher standards that it considers appropriate for its school community.
- e. A student that violates any of these standards (By-Laws, etc.) shall be ineligible from participation in any interscholastic event in the specified activity for a period not to exceed 365 days. It shall further be considered a violation for member schools to participate in an interscholastic event with a member school so suspended.

**Spirit Questions & Answers:**

**Q1:** *A local business has invited our high school cheer team to attend and participate in a ribbon cutting ceremony for a new supermarket. Would their presence be allowable under MSHSAA By-Laws?*

**A1:** No, they may neither attend nor participate, as this is a commercial/promotional/endorsement type event.

**Q2:** *Does sideline cheer conditioning practice count toward the 14 days of practice required under By-Law 3.9?*

**A2:** No. Spirit conditioning practices (including sideline cheer and dance/pom) will not count toward the athletic conditioning requirement.

**Q3:** *Is a student who is participating on an athletic team required to meet the conditioning standard again if the student will be participating in spirit (sideline cheer and dance/pom) the next sports season?*

**A3:** No. Athletic conditioning practices will count toward the spirit conditioning requirement, as long as no more than seven days have elapsed between the last game or athletic practice and the first spirit practice.

**Q4:** *Do the sideline cheerleaders have to have their 14 conditioning practices completed prior to the pre-season football interschool scrimmage?*

**A4:** No, each member of the sideline cheer team must have completed a minimum of nine school conditioning practices prior to cheering at the preseason interschool scrimmage. This applies to all team sports that may conduct a preseason interschool scrimmage. However, if another spirit activity is scheduled earlier than the scrimmage, all 14 practices would have to have been completed.

**Q5:** *Our school would like to sponsor a competitive cheer team to participate in various competitive events throughout the school year. There are members of our sideline cheer team who would like to participate on the competitive cheer team as well. Is this allowed?*

**A5:** MSHSAA has no jurisdiction over competitive cheer. Therefore it would be considered a "club activity" (much like ice hockey) with oversight of this activity administered through the local school administration. However, please be advised that participants are covered under the MSHSAA catastrophic insurance for **sideline cheer** only. Any injuries sustained while involved with competitive cheer are not covered under the MSHSAA insurance policy.

**Q6:** *Our school has recently added competitive cheer as a club activity. Is it allowable for the competitive cheer team to wear the school cheer uniform when participating in competitive cheer events?*

**A6:** MSHSAA has no jurisdiction over competitive cheer. If a school sponsors a club competitive cheer team, the use of the school cheer uniforms and equipment is up to local administration.

**Q7:** *What groups are included as dance teams in the MSHSAA Spirit Manual and how are these groups defined?*

**A7:** Dance teams shall be defined as dance groups, pom pon teams, and any other school performing group that primarily involves dance. Pom pons is a group which performs to choreographed music with or without the use of props. Dance teams are the same as pom pons but on a larger scale.

**Q8:** *We have a person who has been involved in cheer for many years but has never attended a college/university. Can this person serve as our head cheer coach?*

**A8:** Yes. The standards for athletic coaches do not apply to cheer and dance team coaches. Any individual, however, hired to be a school cheer coach who does not possess a valid professional teaching certificate must satisfactorily

complete a MSHSAA approved coaches education program and the sports first aid course. This is a prerequisite for approval to serve as a school cheer coach at any level at any MSHSAA member school in a subsequent school year.

- Q9:** *We have a member of our school sideline cheer and dance team who is attending basic training for the military and will not be able to complete the 14 days of conditioning prior to the first football contest. Can the basic training she is completing count towards the fourteen days of team conditioning for spirit?*
- A9:** No. Conditioning Standards require that each individual team member must participate in fourteen team practices on **fourteen** different days during the three consecutive weeks immediately preceding the first calendar date on which the first spirit activity is scheduled.
- Q10:** *Do students have to have a current physical to participate in cheer or dance try-outs?*
- A10:** Yes, a try-out is considered a practice and a current physical is needed before a student may practice (try-out) for cheer or dance.

# **SECTION 5:**

# **PROCEDURAL BY-LAWS**

- 5.1 **District and State Tournament Procedures**
- 5.2 **Procedures for Emerging Activities**
- 5.3 **Investigative Committee and Peer Review  
Committee Procedures**
- 5.4 **Appeal Provisions and Procedures**
- 5.5 **Conduct**

## 5.1 DISTRICT AND STATE TOURNAMENT PROCEDURES

- 5.1.1 Member Schools:** All district and state events sponsored by MSHSAA shall be for member senior high schools only, or those member schools planned for and evolving as senior high schools which include the tenth grade or higher grades in their enrollments.
- 5.1.2 Eligibility:** To be eligible to enter a team or individual in any preliminary or state event, a school must have competed in at least half of the number of contests permitted under the by-law pertaining to that particular sport. No individual student shall be entered who has not represented his or her school in interscholastic competition in that sport during the season. This provision does not apply to the non-athletic activities.
- 5.1.3 Other Regulations:** Regulations contained in the activity manuals shall be considered official under this By-Law.
- 5.1.4 Classifications:** Member high schools, as defined in Article III, Section 1, shall be divided into a maximum of six classes, based on the number of schools registered for districts in the activity, for competition in district and state athletic tournaments or meets. Affiliate Registered Schools are not eligible for districts or the state series. In order for a district and state series to be sponsored by MSHSAA for an activity, a minimum of 50 schools in three Board Districts must be registered for the activity for a period of two consecutive years. (See By-Law 5.2, Emerging Activities.) The **procedure** for grouping schools into classes for each sport shall be established by the **Board of Directors**. Other than specified exceptions (By-Laws 5.1.7 through 5.1.15) the number of classes in each activity shall be based on the number of schools entering the state series in that sport as follows:
- One class -- 50 through 128 schools.
  - Two classes -- 129 through 192 schools.
  - Three classes -- 193 schools through 256 schools.
  - Four classes -- 257 through 512 schools.
  - Five classes -- 513 through 576 schools.
  - Six classes -- 577 or more schools.
- Editor's Note:** See Board Policy on Enrollment and Classification in regard to classification of Speech/Debate/Theatre.
- 5.1.5 Co-Ed Enrollments:** High schools shall be classified on the basis of their coed enrollments in grades 9-11. The enrollment of any school that has the ability to limit its enrollment through selectivity and is exempt from the Missouri School Improvement Program (MSIP) guidelines shall be multiplied by a 1.35 adjustment factor for classification. The enrollment for a single gender school shall be doubled. For single gender schools that are also selective and MSIP exempt, an enrollment adjustment factor of 1.35 shall then be applied for classification.
- 5.1.6 No Alterations of Official Enrollment:** Except in case of annexation, reorganization, consolidation, or discontinuance of a high school, the enrollment count submitted to MSHSAA on an official enrollment report listing all students by name, shall be utilized for the enrollment adjustment calculation and activity classification. If further verification is needed, the school shall be required to furnish such proof. In case of annexation, reorganization, consolidation, or discontinuance of a high school, classification shall be determined by the combined or separated enrollments, as applicable. The classification for high schools in all sports and activities will be published by MSHSAA on its website for each sport.
- \*5.1.7 11-Man Football:** For safety purposes, schools shall be divided into six classes in 11-man football, regardless of the number of schools registered. \*Schools participating in the State 11-man Football Playoffs shall be reclassified every two years. The Board of Directors shall be authorized to assign all schools entering the state 11-man football playoffs to districts and shall be authorized to require each school to play all other schools within the assigned district during the regular season to determine qualifiers for the state playoffs.

**\*Effective July 1, 2018:**

**5.1.7 11-Man Football:** For safety purposes, schools shall be divided into six classes in 11-man football, regardless of the number of schools registered. The Board of Directors shall be authorized to assign all schools entering the state 11-man football playoffs to districts and shall be authorized to require each school to play all other schools within the assigned district during the regular season to determine qualifiers for the state playoffs.

Note: Wording in Board Policies #6, #9, #10, and #11 will also change on July 1, 2018. The editor's note under By-Law 5.1.8 would also be removed.

- 5.1.8 8-Man Football:** MSHSAA shall sponsor an 8-man state football championship playoff:
- When at a minimum 16 schools are registered to play in the 8-man district and state series; and
  - Enrollment of the participating school is 200 and below.
- Editor's Note:** A change in the state series for 8-man football would occur only at the beginning of a two year classification cycle.

- 5.1.9 Girls and Boys Athletic Activity Within the Same Season:** Schools participating in cross country, track and field and basketball shall be divided into classes based on the enrollment of the gender with the larger number of schools participating in the district and state series.
- 5.1.10 Wrestling:** Schools participating in wrestling shall be equally divided into four classes on the basis of enrollment for competition in the state wrestling tournament series.
- 5.1.11 Baseball:** Schools participating in baseball shall be equally divided into five classes on the basis of enrollment for competition in the state baseball tournament series.
- 5.1.12 Girls Softball:** MSHSAA shall sponsor two girls softball championship series, one to be held in the fall season and one to be held in the spring season. Individual member schools may register for one championship series, not both. Schools registering for fall regular season softball and the fall championship series may participate in the spring regular season for softball but may not participate in the spring championship series. Schools registering for spring regular season softball and the spring championship series may **not** participate in the fall regular season **nor** the fall championship series.
- 5.1.13 Track and Field:** Schools participating in track and field shall be divided into five classes on the basis of enrollment for competition in the state track and field meet series.
- 5.1.14 Soccer:** Schools participating in soccer shall be divided into four classes on the basis of enrollment for competition in the state soccer series.
- 5.1.15: Boys Swimming and Diving:** Schools participating in boys swimming and diving shall be divided into two classes on the basis of enrollment for competition in the state championship.

#### **District and State Tournament Questions & Answers:**

- Q1:** *Our school may drop boys' cross country next year because of financial problems. We have one boy coming back who participated in the State Meet last year. We'd like to see him compete again next year. Will he be able to do so even though our school no longer will be sponsoring cross country?*
- A1:** No. In order for a team or individual to participate in the MSHSAA sponsored tournament program, the school must have an official program, coach and schedule. A school must have competed in at least half of the number of contests permitted under the By-Law pertaining to that particular sport. In cross country the school must participate in a minimum of five meets.
- Q2:** *Our school participates in both boys and girls cross country, which classifies the participating schools into four equally divided classes. Are the classes for boys cross country determined separately from those of the girls, thereby making it possible for our school's girls program to be placed into a different class than our boys program?*
- A2:** No. MSHSAA By-Law 5.1.9 addresses this to insure that a school's boys program and girls program will be assigned to the same class. The four equally divided classes in cross country are based on the enrollment of the gender with the larger number of schools participating in the cross country district and state series.

## **5.2 PROCEDURES FOR EMERGING ACTIVITIES**

### **5.2.1 Definitions:**

- Emerging Activity:** Emerging activities are those athletic or non-athletic activities that have been approved by the membership for inclusion within the by-laws and are in their first year or do not have 50 schools registered representing at least three of the eight Board Districts.
- Provisionally Interscholastic Activity:** Upon the registration of 50 or more schools representing at least three Board Districts during a given year, the activity will be considered "provisionally interscholastic" the following year and would be moved from By-Law 5.2.6 into 5.2.7.
- MSHSAA Interscholastic Activity:** Upon registration of 50 or more schools representing at least three Board Districts for a second consecutive year and upon passage of the necessary by-laws to fully integrate the activity into the interscholastic offerings by the membership, the activity would be considered a "MSHSAA interscholastic activity" the following year and would fall under By-Law 5.1 for sponsorship of a MSHSAA District and State Series.

**5.2.2 Request to Become An Emerging Activity:** Requests for activities to be listed in this section shall be made to the Board of Directors no later than December 15, and must be approved by the membership on the Annual Ballot. If approved by the membership, the activity would be listed as an emerging activity in the following year's Handbook, and registration in the activity would be offered.

**5.2.3 Limited Services:** Emerging and provisionally interscholastic activities will be limited in the services they receive until they become "MSHSAA interscholastic" activities as defined above. The following MSHSAA administrative services will **not** be offered to emerging activities or provisionally interscholastic activities:

- Rules meetings or online rules reviews
- Assigned rules interpreters
- Activity area provided on the MSHSAA website
- District and State Series administered by MSHSAA

- e. MSHSAA Activity Manual published
- f. MSHSAA Advisory Committee

**5.2.4 By-Law Requirements:** Emerging activities and provisionally interscholastic activities must abide by the requirements listed and referenced in this section only.

- a. Catastrophic Insurance Fees, as per Article V, Section 1
- b. Coaching Requirements, as per By-Laws 3.1 - 3.1.7 or 4.1.1
- c. Use of registered officials (when applicable), as per By-Law 6.1
- d. Student Eligibility Requirements outlined in By-Laws 2.1 to 2.11.1
- e. Essential Age Requirement, as per By-Law 3.5 for sports
- f. Physical Exams and Insurance, as per By-Law 3.8 for sports
- g. Conditioning Requirements, as per By-Law 3.9 for sports
- h. National Federation of State High School Association game rules or game rule codes specified by MSHSAA for member school competition shall be utilized.
- i. Schools that meet the requirements listed in By-Laws 1.4.1 or 1.4.2 may form cooperative sponsorships.
- j. Contest limitations, individual player limitations and the applicable season of participation will be determined by mutual consent and specified in the game contract. Adherence to by-laws other than those listed in this section are optional and/or to be determined in the game contract.

**5.2.5 Registration:** If no schools register for an activity in a given year, the activity will be removed from this section and/or any other applicable sections of the by-laws.

**5.2.6 Current High School Emerging Sports and Activities:** To follow are the activities that currently fall within this definition.

- a. Boys Volleyball (43 schools/3 Board districts) (2016-17) (Sport)
- b. Girls Field Hockey (31 schools/2 Board districts) (2016-17) (Sport)
- c. Girls Lacrosse (39 schools/3 Board districts) (2016-17) (Sport)
- d. Boys Water Polo (22 schools/1 Board district) (2016-17) (Sport)
- e. Bass Fishing (28 schools/5 Board districts) (2016-17) (Activity)
- f. Bowling (12 schools/4 Board districts) (2016-17) (Activity)
- g. Chess (34 schools/5 Board districts) (2016-17) (Activity)
- h. Target Shooting (22 schools/6 Board districts) (2016-17) (Activity)

**5.2.7 Current Provisionally Interscholastic Activities:** None currently.

#### **Emerging Activities Questions & Answers:**

**Q1:** *Does our school need to register our bass fishing team with MSHSAA?*

**A1:** Yes, schools should register for all sports/activities – both interscholastic and emerging. First, this is the only way you will be able to 1) complete an eligibility roster for the activity, 2) register and approve your coaches, and 3) be covered with catastrophic insurance. Further, registration is the way the MSHSAA office will track the growth of emerging sports. If schools do not register and the numbers decrease, the activity would be eliminated from MSHSAA jurisdiction.

**Q2:** *Do eligibility rosters need to be entered into the MSHSAA website for emerging sports/activities?*

**A2:** Yes, eligibility rosters must be entered on the MSHSAA website. The roster numbers are used for calculating the catastrophic insurance coverage, among other things. By placing a student on the eligibility roster the school is stating that he/she meets the essential eligibility requirements.

**Q3:** *Are emerging sport/activity participants affected by the transfer rules?*

**A3:** Possibly, in that an athlete may elect to play an interscholastic sport other than an emerging sport; therefore, he/she should be listed on the master student list and treated as a transfer student if transferring schools. However, no transfer restrictions would be in place for the emerging sport(s) and activities.

**Q4:** *Do the coaches of emerging sports/activities have to be listed and approved on the MSHSAA website?*

**A4:** Yes, head and assistant coaches for emerging activities will need to be entered on the MSHSAA website's coaches roster, and approved as per the coaching standards. The coaching standards, which require a background check, help to insure proper personnel are working with our young people and that the school administration is aware of the necessary credentialing for coaches.

**Q5:** *Do the emerging sports/activities revert to club status if they do not achieve the 50 school requirement within 5 years?*

**A5:** No. Once the membership votes a sport or activity into By-Law 5.2, it may 1) grow and become an interscholastic activity at some point, or it may 2) continue to be an emerging activity indefinitely, or 3) the membership may decide to vote to eliminate the activity from the by-laws.

**Q6:** *Are emerging activities classified into a certain season?*

**A6:** No, the schools participating in an emerging activity will mutually determine the season, contest limitations, and many other aspects of the activity.

- Q7:** *If our school registers for an emerging sport, such as water polo, may our team compete against any of the following?*  
a) a club water polo team in Missouri comprised of high school-aged individuals from various schools, b) an interscholastic water polo team from another state, c) MSHSAA member school team that is registered in water polo?
- A7:** a) Yes, b) Yes, but that school should check with that state association to confirm the legality of the contest., and c) Yes. As an emerging sport (low participation and geographically isolated), there is a great deal of flexibility for competition under By-Law 5.2. When and if the sport grows to the level to become provisionally interscholastic or interscholastic, the sport would have to adhere to different and more restrictive guidelines.
- Q8:** *One of our field hockey players has been given an opportunity to participate on a traveling team that receives items and money beyond what is allowed in the MSHSAA amateurism rules. Does field hockey's status as an "emerging sport" make any difference?*
- A8:** Yes, as an emerging sport, field hockey has fewer restrictions and more flexibility under the by-laws. The amateurism rule is not in place for field hockey at the current time and therefore, the player would not jeopardize her eligibility for high school field hockey by playing on this traveling team and receiving these items as long as she is meeting all other requirements as listed in By-Law 5.2. The school may decide to be more restrictive.
- Q9:** *Our school is one of several high schools in the same public school district. Our high school is registered for the emerging sport of field hockey. May we allow students from the other high schools in our district to play on our field hockey team since this is an emerging sport?*
- A9:** No, combined teams would not be allowable due to the requirement for participants to be bona fide students at the member school they represent. Further, schools of your size would probably not be eligible to co-op (By-Law 1.4) your programs. Therefore, other high schools in the district would need to register for the activity if they want their students to be able to participate in the sport of field hockey. (By-Law 5.2)
- Q10:** *We have registered for the new emerging activity of chess. What should we do now?*
- A10:** As an emerging activity, there are few requirements or restrictions. Please refer to By-Law 5.2 for more information. You will need to select a coach. There is no defined season or contest limitation; therefore, you should contact other schools in your area and schedule competitions as you desire. MSHSAA staff sends an informational letter to schools registered in one or more of the emerging activities each school year.
- Q11:** *We have had a club bowling team for several years. Now that Bowling is an emerging activity under MSHSAA, do we have to register for it and abide by the regulations listed in By-Law 5.2, or could we continue to compete as a club bowling team which is mainly funded and organized by parents?*
- A11:** You are not required to register and you may continue to compete as a club bowling team currently. However, doing so detracts from this activity growing into an interscholastic MSHSAA activity with a State Series offered to the membership. Further, when or if the activity becomes interscholastic in the future and a State Series is offered schools would then be required to register for the activity and could no longer offer a school-based club team.
- Q12:** *May our school cooperatively sponsor a team in a sport or activity that is currently classified as "emerging"?*
- A12:** Yes, as long as your school meets the eligibility requirements to form a cooperative sponsorship. The requirements for co-ops are listed in By-Law 1.4. There are school size limitations on co-oping that must be met, which are based on the classifications in the sport of basketball (the MSHSAA sport with the highest participate rate of all member schools). If your school does not meet the requirements to co-op, you may not co-op in an emerging activity.

### 5.3 INVESTIGATIVE COMMITTEE AND PEER REVIEW COMMITTEE PROCEDURES

- 5.3.1 Investigative Committee:** The MSHSAA member schools shall elect district investigative committees to investigate reported alleged violations of MSHSAA By-Laws regarding transfers of students that involve undue influence and reported alleged violations that involve financial assistance awarded to students for athletic reasons. These committees shall investigate such officially reported alleged violations and report their findings to the MSHSAA staff along with recommendations for further investigation.
- 5.3.2 Investigative Committee Membership:** There shall be eight investigative committees, one from each of the eight Board Districts, and each committee shall consist of three elected members, and up to two part-time investigators appointed by the Board of Directors. The member schools in each of the eight Board Districts shall elect one public school administrator, one non-public school administrator and one at large member each to serve a three year term. To be eligible for service on an investigative committee a person must be actively serving a member school as a superintendent, assistant superintendent, principal, assistant principal, or athletic director/activities director.
- Elected members of the investigative committees shall be eligible to serve no more than two consecutive three year terms each. Any part of an unexpired term shall not be considered as one of the two consecutive three year terms permitted.
  - The committee shall be nominated and elected by ballot. Final ballots shall be received at the MSHSAA office no later than May 1. Each newly elected member shall take office on the next succeeding July 1.
  - In case a committee member resigns or is no longer eligible to serve for any reason, the Board of Directors shall appoint a replacement to serve for the remainder of that school year, if necessary, and a new committee member shall be elected to serve the remainder of that term at the time of the next election.



- d. Any investigators appointed by the Board of Directors will work in conjunction with the elected members of the committee to assist in the investigation and advise the committee on proper procedures, timeline, the compilation and structure of the final report, etc.

- 5.3.3 Peer Review Committee and Membership:** The Board of Directors is authorized to form a Peer Review Committee to assist in a situation where an official complaint has been received by a member school and evidence supports that a school violation has taken place. Such a committee may intervene, investigate and/or assist in corrective action with the offending school, as directed by the Board of Directors. Membership of the Peer Review Committee would include seven individuals:
- a. The Investigative Committee for the applicable Board District (three individuals),
  - b. An administrator from a member school within the conference (if applicable) of the member school filing the complaint, to be assigned by the Board of Directors,
  - c. An administrator from a member school within the conference (if applicable) of the offending school, to be assigned by the Board of Directors, and
  - d. Two additional school administrators from member schools in the applicable Board District, to be assigned by the Board of Directors.
- 5.3.4 Non-School Investigator:** The MSHSAA Executive Director, with authority granted by the Board of Directors, may hire a non-school investigator for the purpose of assisting MSHSAA in the investigation of reported violations of transfers of students involving undue influence and reported violations involving financial assistance awarded to students for athletic reasons. The non-school investigator shall be used as necessary at the discretion of the MSHSAA Board of Directors.

## 5.4 APPEAL PROVISIONS AND PROCEDURES

- 5.4.1 Appeal for Lesser Penalty to Board of Directors:** A school may appeal to the Board of Directors to assess a lesser penalty than any provided for in the Constitution or By-Laws when the violation was inadvertent.
- 5.4.2 Appeals Committee:** The Board of Directors shall appoint an Appeals Committee to hear and render decisions on appeals of alleged violations of the Constitution, By-Laws and Rules of the Missouri State High School Activities Association. Decisions of the Appeals Committee are subject to review by the MSHSAA Board of Directors.
- 5.4.3 Appeals Committee Membership:** The Committee shall be appointed by the Board of Directors and shall consist of ten members, one from each Association membership district and one appointed by each of the two At-Large Board Members. Each of the two individuals appointed by the At-Large Board Members shall represent either the under-represented gender of the current Committee, or an under-represented ethnicity. To be eligible for service on the Appeals Committee, a person must be actively serving a member school in the capacity of a board of education member, superintendent, assistant superintendent, principal, assistant principal, athletic/activities director, or an approved coach or director (coach, music director, speech director, or spirit sponsor). No member of the Board of Directors may be appointed.
- a. Members of the Appeals Committee shall not be eligible to serve more than two consecutive terms of four years each. Any part of an unexpired term shall not be considered as one of the two consecutive four-year terms permitted.
  - b. In case of death, resignation, removal from the district or withdrawal from a qualifying position, the Board of Directors shall declare a vacancy and shall appoint a qualified person from the membership district to fill the unexpired term.
  - c. The Appeals Committee shall elect from its membership a chairperson and vice-chairperson to serve one year. The vice-chairperson shall be vested with authority of the chairperson in the absence or unavailability of the chairperson. The election shall take place at the March meeting.
- 5.4.4 Appeals Committee Action:**
- a. No member of the Appeals Committee shall participate in the hearing of any appeal which involves or will affect any school with which such member is associated by reason of employment or the holding of the position of board of education member.
  - b. Except action taken by an emergency panel designated by the chairperson under By-Law 5.4.10, a quorum of six members of the Appeals Committee shall be required for the purpose of considering any appeal and a majority vote of the members present shall be required for any action of the committee.
- 5.4.5 Appeals Committee Meetings:** The Appeals Committee shall schedule three regular meetings during the school year during the months of August, November, and March, to consider appeals. A special meeting of the Appeals Committee may be called by the chairperson of the Appeals Committee or the Executive Director.
- 5.4.6 Appeal Procedure - Local School:** All disputes or controversies relating to student eligibility, member schools, event officials or other matters arising under the Constitution, By-Laws, Rules or Regulations of the Missouri State High School Activities Association shall on request be reviewed by the Executive Director, provided, however, the initial rulings on student eligibility arising under the Constitution, By-Laws, Rules or Regulations of the Missouri State High School Activities Association shall be made by the local school authorities in accord with appeal procedures established by the Board of Education or governing board of the school. Each request for review shall contain full information including charges, all evidence available, and in the case of student eligibility, the school's ruling. The Executive Director shall issue an opinion on the dispute or controversy within seven days after receiving the request, and shall inform the school or other interested party

thereof. In the case of student eligibility, the student shall be notified through his or her school administrator. The Official Handbook of the Missouri State High School Activities Association is the instrument for informing schools of the regulations they have adopted and are committed to uphold. In a case of a school violation, the opinion of the Executive Director shall be advisory only.

**5.4.7 Appeal Procedure - Executive Director:** The Executive Director is authorized to take immediate action on sportsmanship cases as provided under MSHSAA By-Law 5.5.1.a and to rule on disputes involving the application of game rules or disputes involving the provisions established by the Board of Directors to administer district and state tournaments or festivals sponsored by the Association.

**5.4.8 Appeal Procedure - Appeals Committee:** If any interested party is aggrieved by an opinion or decision of the Executive Director, then such party may appeal through the Executive Director in writing for a review by or a hearing before the Appeals Committee. The request for such a review or hearing shall be submitted within ten days following the Executive Director's opinion or decision.

- a. The Appeals Committee will schedule a review or hearing as requested, no later than its first regularly scheduled meeting after receiving the written appeal.
- b. In the event of a hearing, any interested party will be given the opportunity to testify and present evidence, and the school(s) shall be represented by an administrative officer.
- c. The Appeals Committee shall render a written decision not later than seven days after the receipt of all requested information and closure of the hearing or review setting forth the reasons for the decision.

**5.4.9 Appeal Procedure - Board of Directors:** An appeal may be made by any interested party to the Board of Directors of any decision rendered by the Appeals Committee. A written request for an appeal must be filed through the Executive Director with the Board of Directors within ten days following the ruling by the Appeals Committee.

- a. The Board of Directors will schedule a hearing no later than its first regularly scheduled meeting after receiving the written request.
- b. Any interested party will be given the opportunity to testify and present evidence, and the school shall be represented by an administrative officer.
- c. The Board of Directors shall render a written decision not later than seven days after the receipt of all requested information and closure of the hearing, setting forth the reasons for the decision.

**5.4.10 Emergency Appeal Procedure:** In emergency cases which are appealed to either the Appeals Committee or the Board of Directors the following definition and procedure shall apply:

- a. Emergency cases shall be those in which the time and circumstances do not reasonably allow for the convening of a quorum of the Appeals Committee or the Board of Directors as determined in the sole discretion of the chairperson of the Appeals Committee or President of the Board of Directors respectively.
- b. In such cases, the chairperson or President may appoint a panel of at least three members of the Committee or Board, respectively, to hear and rule on appeals that arise between regular meetings.
- c. A majority vote of the members participating shall be required for any action of the respective panels. A decision of such panel shall be considered a decision of the Appeals Committee or of the Board of Directors, respectively.

## **5.5 CONDUCT**

**5.5.1 Unsportsmanlike Conduct:** The Board of Directors is vested with the power to suspend schools from membership for the unsportsmanlike conduct of teams, coaches, students or fans. Each school is responsible for the conduct of its teams, coaches, students and fans at games both at home and away.

- a. The Board may delegate to the Executive Director power to take immediate action when a situation demands such. The party or parties concerned shall have the privilege of requesting a hearing before the Board of Directors at its next regularly scheduled meeting for a review of the case and the action taken by the MSHSAA office.
- b. The Board of Directors may, at its discretion, substitute a fine not to exceed the sum of \$25.00 for each offense in lieu of suspension from the Association or to take any action that it deems advisable that does not exceed the maximum penalty of 365 days suspension from the association.
- c. A player who is ejected from a contest for unsportsmanlike conduct shall at a minimum be prohibited from playing in the next interscholastic contest for that sport at that same level.
- d. A coach who is ejected during a contest for unsportsmanlike conduct shall at a minimum be prohibited from coaching and attending the next interscholastic contest for that sport or activity at that same level, and must satisfactorily complete an approved online sportsmanship training course, prior to being reinstated.
- e. Ejections must be appealed at the contest site. All appeals must be made at the time of occurrence by using MSHSAA Board Policy for On-Site Protests, and the decision made at the contest site is final. (See full procedures for protests in the Board Policies in the back of the Handbook.)

**5.5.2 Removal of Team From Game:** Any school whose coach removes a team from play in protest may be required to appear before the Board at its next meeting to show reason why the school shall not be suspended.

**5.5.3 Filing Charges:** Any school shall have the right to file charges against any other school to be taken up at the next regularly scheduled meeting of the Board of Directors. However, such school shall file its charges in writing and accompany them with a certified check of \$15.00, which will be returned when it appears before the Board of Directors to press the charges.

**5.5.4 Forfeits:**

- a. Forfeited and contested games shall be considered at one of the regularly scheduled meetings of the Board of Directors.
- b. Games in which an ineligible player plays shall be forfeited. In a tournament, all games in which the ineligible player has participated shall be forfeited, but only the team defeated that is most advanced in tournament play shall be advanced on the bracket to continue tournament play.
- c. In situations involving ineligibility under By-Law 2.2, Citizenship Requirements, the Board of Directors will review a school's compliance with By-Law 2.2.3.g. If the Board determines that the school meets the provisions of this section of the Citizenship Requirements, the Board may consider rendering a penalty less than forfeiture of the contests in which the ineligible student participated prior to discovery. Further, the student would be penalized as described in By-Law 2.2.

**Conduct Questions & Answers**

**Q1:** *We had an underclassman player ejected from our last football contest this season. a) How should I address withholding him for a contest next season? b) If we are participating in a pre-season interschool scrimmage, does that come into play?*

**A1:** MSHSAA By-Law 5.5.1 requires an ejected athlete/coach to be withheld at a minimum the next contest at the same level. a) Because the next contest is the following year, the school should withhold the athlete from the contest at the level at which the athlete will be participating. Example: A freshman ejected from a freshman contest should not be withheld from a freshman game the following season as he would not be participating at that level. He should be withheld from either a JV or varsity contest (the school must determine the appropriate level). b) The pre-season interschool scrimmage is considered "practice" therefore it is not considered a contest and would not meet the criteria of the by-Law. The student would need to be withheld from the first interscholastic contest. The school could, however, be more restrictive and withhold the player from the scrimmage should administration deem it advisable.

**Q2:** *One of our wrestlers was ejected for unsportsmanlike conduct in our first of two scheduled matches last night and we have a tournament scheduled as our next event. What must we do to be in compliance with MSHSAA By-Law 5.5.1?*

**A2:** Wrestling contests are scheduled as events. When you are ejected from an event, you are ineligible for the remainder of that event and the next scheduled event. The wrestler was ineligible to compete the rest of last night's event and must be withheld from the next scheduled event, which in this situation is the entire upcoming tournament.

**Q3:** *In last night's volleyball match we had a player ejected during the first set for using profanity. She was withheld from further play in that match. Is it necessary for her to be withheld from the next match?*

**A3:** Yes. By-Law 5.5.1 requires that an athlete who has been ejected shall be required to be withheld from the next contest at that same level. In the sport of volleyball the entire match is considered as "the contest." The athlete in this situation is not eligible for the next contest.

**Q4:** *One of our basketball players fouled out in last night's contest. Is he required to sit out the next game as listed in By-Law 5.5.1?*

**A4:** No. By-Law 5.5.1 applies only if a player is ejected for unsportsmanlike conduct. This player was disqualified and not ejected.

**Q5:** *Our school had a boys basketball player ejected for unsportsmanlike conduct in our final game of the season (a loss in the district tournament). This player is a) a senior that plays no other sports in the spring, b) a senior who runs track in the spring, or c) an underclassman who will play basketball next year and may or may not participate in a spring sport. Under By-Law 5.5.1, what is the school's responsibility in regards to withholding this individual from future interscholastic contests?*

**A5:** In situation (a), the school would be required to take other punitive action as this senior would not be participating in further interscholastic contests. In situation (b), By-Law 5.5.1 would prohibit him from participating in the first interscholastic track and field meet of the spring season. In situation (c), By-Law 5.5.1 would prohibit him from participating in the first interscholastic basketball contest next year at the level he will be participating. A coach ejected for unsportsmanlike conduct in the final game of the season would be prohibited from coaching and attending the first contest for that team the following year.

**Q6:** *I have some questions regarding the Preseason Interschool Scrimmage in Football. a) Is this event considered a "game" or a "practice"? b) If a student or coach was **ejected** from the last game of the previous season, should we **withhold** the student or coach from the scrimmage or from the first interscholastic game? c) If a transfer student's transfer request has not been approved, is he able to play in the scrimmage? d) If we have a student or coach **ejected** from the scrimmage, will he need to sit out of an interscholastic game? e) If a student is academically ineligible for the fall semester, can he play in the scrimmage?*

**A6:** See Question and Answer number two following By-Law 3.16.6, Preseason Interschool Scrimmage.

**Q7:** *I had a coach that was ejected from a contest last night. What procedures do I need to go through to make sure he is eligible to coach at the earliest opportunity?*

- A7:** When a coach is ejected, three things must take place before that coach is eligible to coach again at the same level. 1) The school must provide an acceptable response to the online special report filed by the contest official regarding the ejection, 2) the coach must be prohibited from coaching and attending the next contest for that sport at that same level, and 3) the coach must satisfactorily complete the NFHS Online Sportsmanship course. Once all of these requirements are met, the coach would be eligible to begin coaching again.
- Q8:** *Last night in our football game, we had a player ejected. However, I believe the ejection was based on a misapplication of the game rules. Early in the game, Player A was called for a personal foul for clipping. Later in the game, the same player was called for a second personal foul for a block in the back. Neither foul involved unsportsmanlike conduct nor a flagrant act, as confirmed by the officials. However, the player was subsequently ejected. We believe Player A's ejection was erroneous due to a misapplication of the game rules. Can this ejection be appealed or protested? What should our coach have done at the point of ejection during the game?*
- A8:** An appeal or protest of a player ejection must occur at the site of the contest as noted in By-Law 5.5.1 and MSHSAA Board Policy. What you have described is a misapplication of the game rules of football. Unless there is unsportsmanlike conduct or a flagrant act by a player, two personal fouls should not have resulted in the ejection of the player. Upon notification of the ejection, the head coach should have requested a review of the ejection by the referee. If, after the review is complete, the coach still believes there has been a misapplication of a rule by the officials, the coach may then file a verbal protest with the game officials, as described in the Board Policy for On-Site Protests. This is the process, the time, and location that allows such a situation to be corrected, and the review/protest must be presented immediately after the point of concern. This situation may not be corrected after the contest, nor may the misapplication or ejection be appealed later (as per By-Law 5.5). Only misapplications of game rules may be protested; judgment calls may not be protested. Coaches need to be ready to handle situations of concern such as this, and must be very knowledgeable regarding the MSHSAA By-Laws, Board Policy and game rules in order to state their case to the officials.
- Q9:** *Our school had a game contract with another school. Prior to the game, due to scheduling conflicts, the contract was dissolved though a) mutual consent or b) buy-out. Will this count as a forfeit on our schedule or for seeding purposes for districts?*
- A9:** Neither a nor b would count as a forfeit. If a school refuses to play a willing, contracted opponent and does not meet the provisions of the buy-out clause in the contract, then a forfeit would be the result.

# **SECTION 6:**

# **REGISTERED OFFICIALS**

- 6.1 **Engaging Athletic Officials**
- 6.2 **Athletic Officials Requirements**

## 6.1 ENGAGING ATHLETIC OFFICIALS

**6.1.1 Contracting Procedures:** Officials shall be agreed upon by both schools at least 30 days before each contest. The home school shall engage the officials by a contract offered by the principal, superintendent, or athletic director delegated such authority by the principal. Such contracts shall be binding upon both parties and in case of broken contract, the amount of the guarantee shall be paid by the offending party to the offended party, except when a contract is broken because of reasons beyond the control of either party or by mutual consent of both parties. Officials assigned through an officials' association shall not be permitted to officiate unless approved by both schools in accord with this By-Law. The Board will not hear a case involving a broken agreement between an official and a school or between schools if no completed contract is involved. A contract may be on the form provided by the MSHSAA office or in the form of a letter. The final responsibility of making certain that game officials are registered (in the applicable sport) rests with the host school. This responsibility cannot be delegated to an officials association. Contracts shall be with the individual official and not between the school and an officials' organization.

**6.1.2 Requirements for Use of Registered Officials:** Schools shall be governed in contracting officials by the following regulations:

- a. MSHSAA registered officials shall be used for ALL interscholastic contests within the boundaries of Missouri and/or hosted by a member school (7-12).
- b. The number of officials required by the applicable NFHS sport rule code shall be used for all high school (9-12) interscholastic contests within the boundaries of Missouri and/or hosted by a member school, except in those specific contests listed below:
  1. In the sport of volleyball, one official may be used for sub-varsity contests.

**6.1.3 Emergency Official:** In an emergency when a contracted official fails to officiate a scheduled game and the school has insufficient opportunity to engage a registered official, the school may use as an official a person not registered with MSHSAA provided the school remits to MSHSAA the required registration fee (plus any penalty the official may owe if registered the previous year) together with the name and address of the person and a request that he or she be sent the necessary test and forms for registration. The person shall not be permitted to officiate again until he or she has completed the registration process. The school will be subject to a penalty for continuing to use a person who has not completed registration.

## 6.2 ATHLETIC OFFICIALS REQUIREMENTS

**6.2.1 Athletic Officials Requirements:** Eligibility to register as an athletic official with MSHSAA and to officiate interscholastic athletic contests is a privilege to be attained by meeting the standards cooperatively set by member schools through this Association and the policies adopted by the Board of Directors.

**6.2.2 Eligibility to Officiate:** Persons must meet the following standards to be eligible to register and/or maintain their registration with the MSHSAA office to officiate interscholastic athletic contests:

- a. An official shall be a credible citizen. The official's conduct on and off the field shall be of such manner as to be a worthy example for the participants.
- b. An official shall comply with all standards and regulations pertaining to officials in the MSHSAA By-Laws and the policies adopted by the Board of Directors.

**6.2.3 Registration Requirements:** Officials shall be required to register annually. The registration year shall be from July 1 to June 30. Completed registration is acknowledged by a registration card issued by the MSHSAA office.

**6.2.4 Renewal Deadline:** The deadlines for renewal of an official's registration shall be July 1 for fall sports, September 1 for winter sports and January 1 for spring sports. Officials renewing their registration after the deadline date shall pay a late penalty as established by the Board of Directors. A person applying for registration for the first time may do so without paying the late registration penalty. Except as is provided for in By-Law 6.1.3, officials shall not be registered for fall sports after October 1, for winter sports after January 15, and for spring sports after April 15.

**6.2.5 Failure to Renew Registration:** Any person previously registered who officiates a contest in violation of By-Laws 6.2.3 and 6.2.4 by not being currently registered may be barred from officiating for the rest of that year and the following year. However, the Board of Directors is authorized to substitute a fine when a violation is considered inadvertent. If a person officiates a contest in violation of this rule, he or she shall be permitted to register under the emergency policy in By-Law 6.1.3. If such person does not complete his or her registration, he or she shall be barred for one complete year. Each official shall give the contest manager or host school the number on his or her official's card before the beginning of the contest he or she is to officiate.

**6.2.6 High School Student Official:** High school students may register with MSHSAA to officiate junior high school contests but may not officiate senior high school games.

**6.2.7 College Officiating Courses:** Persons successfully completing a MSHSAA approved college sports officiating course may be issued a student official permit (in the sport or sports included in the course) by the course instructor. The student official

may officiate interscholastic contests in the sport(s) concerned below the senior high school first team level for the remainder of that school year provided: (1) he/she works with a registered official and (2) compensation received as a student official shall be limited to expenses only.

**6.2.8 Authority of Board of Directors:** The Board of Directors shall have the authority to suspend or to bar an official who has violated any standard of MSHSAA.

**6.2.9 Appeal Procedures for Officials:** If reports are received by the MSHSAA office that an official or prospective official who is applying for registration has violated one of these standards, he or she will be informed of this in writing by the MSHSAA office. The official will be given the opportunity to present facts to the Executive Director in writing in response to the charges or will be granted a hearing if requested. Based on the information received, the Executive Director may then give an opinion whether or not the official shall be permitted to register or continue as a registered official. The official may appeal the Executive Director's opinion to the Board of Directors at a hearing and review of his or her case at the first regularly scheduled meeting of the Board of Directors.

#### **Officials Questions & Answers**

**Q1:** *Our school's head baseball coach was attempting to complete the required officials' evaluations after last night's game and the name and number of the official are not showing up on the evaluation page on the MSHSAA website. What should we do?*

**A1:** The Athletic Director should first check to see if the official is registered, using the "find an official" feature on the MSHSAA website. If the official is not registered then you should contact the MSHSAA office immediately. MSHSAA By-Law 6.1.2 states that MSHSAA registered officials shall be used for all interscholastic contests hosted by a member school (7-12). If the official appears to be registered for the current school year, make sure the official's ID is correct and the name is spelled correctly on the evaluation page. If you believe you are having a technical issue, please contact the MSHSAA office.

**Q2:** *We are traveling out of state to play a contest. What should our expectations be in regard to the use of registered sports officials? Do we have any requirements under the MSHSAA by-laws? Are we required to enter an official's rating for contests played in another state?*

**A2:** The MSHSAA by-laws require registered MSHSAA officials for contests held within the borders of Missouri or contests hosted by a MSHSAA member. When you travel out of state, you should complete a game contract with the host school and any expectations you have for registered and knowledgeable officials should be discussed and ultimately included in the game. If the sport is an "emerging" sport in Missouri, it may have a status of "club", "emerging" or "fully interscholastic" in the host state and this may affect the availability of officials registered by that state's high school activities association. You may contact the host state's high school activities association to find out more; contact information for all state associations may be found on the NFHS's website ([www.nfhs.org](http://www.nfhs.org)). Head coaches are required to rate MSHSAA registered officials; however, when games are played in another state the officials would not be evaluated

# **BOARD OF DIRECTORS POLICIES**



# BOARD OF DIRECTORS POLICIES

---

## 1. BOARD POLICY ON ADMINISTRATIVE GUIDELINES FOR ASSESSING PENALTIES FOR ASSOCIATION RULE VIOLATIONS

---

Article IV, Section 6-h of the MSHSAA Constitution authorizes the Board of Directors to assess penalties for violations of any of the provisions of the Constitution and By-Laws. It provides that the **maximum** penalty for any one offense shall not exceed one year's suspension from the Association. In order to provide consistency in the administration of penalties and to provide a clear definition of the **penalties**, the following guidelines have been adopted by the Board of Directors.

1. **Reprimand or Censure:** Usually directed toward an individual who has been negligent in carrying out responsibilities expected of him or her. A reprimand places the individual(s) on notice the shortcoming is expected to be corrected.
2. **Forfeiture:** To forfeit is to give up something because of error, mistake or rule violation through intent, neglect or oversight. Forfeiture always takes away a win and denotes a loss as a forfeiture. Forfeiture may be used in conjunction with other penalties.
3. **Fine:** This is a monetary dollar amount assessed the school for a by-law or policy violation.
4. **Warning:** A warning is notification in advance that a member school is in danger of additional penalties. Action of a warning will:  
(a) Become a matter of record and is published in the Association Journal. (b) Indicates that a like or similar violation within a school year could be basis for probation and/or withholding of playoff privileges. This places a school on notice.
5. **Probation:** Probation is a testing or trial period for a school or team. Probation is tantamount to a larger penalty should the conditions of the probation not be carried out in good faith and with due respect to all concerned. (a) The action becomes a matter of record and is published in the Association Journal. (b) This condition may carry one or more requirements for action and reports. (c) This condition may be used in conjunction with other penalties including, but not limited to: (1) Prohibition from hosting one or more MSHSAA tournaments for one or more years. (2) Prohibition from MSHSAA tournament revenue sharing, if any, for one or more years. (3) Prohibition from reimbursement of expenses for participation in one or more MSHSAA tournaments for one or more years. (4) Prohibition from participation in one or more MSHSAA tournaments for one or more years.
6. **Suspension:** Suspension from the Association not to exceed 365 calendar days. A school or school team may be suspended from all interscholastic participation as well as district or state activity in one or more activities. This action bans or stops a school program for good reason, i.e., a serious flagrant violation of the by-laws. (Article IV)

---

## 2. BOARD POLICY ON ADVISORY COMMITTEES

---

1. The president of the statewide coaches/directors association (if one exists) shall be an ex-officio, non-voting member of each corresponding advisory committee provided that person is an active high school coach/director. If the president is not an active high school coach/director, an active high school coach/director shall be appointed to serve in this capacity by the president of the association.
2. Advisory committee members shall be eligible to serve only one four-year term which shall coincide with the MSHSAA Board of Directors four-year term for each district. Should an advisory committee appointment be vacated prior to the completion of the four-year term, that vacancy shall be filled for the remainder of that term and that same person may be appointed for the next four-year term. No committee member can serve two consecutive terms on an advisory committee but could be appointed to serve alternating terms (4 years on, 4 years off, 4 years on, etc.).

---

## 3. BOARD POLICY ON ANONYMOUS CALLS, LETTERS, AND E-MAILS

---

Anonymous letters and e-mails sent to MSHSAA shall be forwarded to the school administrator of the school in question by the MSHSAA executive director with no further action to be taken unless a violation is reported and anonymous callers shall be informed that the MSHSAA staff has no authority to act upon anonymous calls. (September 2006)

---

## 4. BOARD POLICY ON BASKETBALL PERFORMING GROUPS

---

At the discretion of the district manager, pep bands, dance teams, etc. from participating schools may be invited to perform for district basketball tournaments. Should the manager choose to do so, the following procedure shall be followed.

**Bands--**The district manager may invite, through the school principal, bands to perform for specific evenings of the tournament. The band will perform at specified times which may include time-outs (except injury time-outs), half-time, and before and after each game of the session. Bands may **not** come to perform only for the games in which their team plays. The participating band for the evening must remain neutral for their performance. The purpose of their performance is to provide entertainment and not to provide a competitive advantage for any team.

**Dance Teams, etc.--**The district manager may also invite, through the school principal, school performing groups to perform at half-time of each game. If so, groups will be invited to perform for the half-time of the game in which their school is participating. If both schools involved in the game have a group performing, each group will be allowed a maximum of 3 minutes (including entrance to and exit from the floor) performance time. If only one school accepts the invitation to perform, that group will be allowed up to 6 minutes performance time (including entry to and exit from the floor).

Admission for bands and performing groups shall be free for actual participants and directors/sponsors for the evenings that they perform as supplied on a written list submitted by the school principal to the event manager. If the district manager does not invite performing groups and bands, schools may not contact the manager and request permission to bring a performing group and/or band. If the manager does not invite all schools involved in the tournament, there shall be no performing groups and/or bands at the tournament (including groups from the host site). Due to the fact that many of the regional, sectional and quarterfinal games are played at college or university facilities, bands and other performing groups will not be allowed to perform at these games. The logistical problems involved would preclude this from being a possibility. Performing groups and bands will perform at the final site (semi-finals and finals) and these groups will be selected by the MSHSAA staff. The groups at the final site will be neutral (not from a school whose team is participating in their assigned game[s]).

---

## 5. BOARD POLICY ON CANCER AWARENESS EVENTS

---

The MSHSAA Board of Directors has adopted the following policy regarding cancer awareness events. Each school may host only one cancer awareness event per sport, per season. This does not prohibit a school from participating in more than one event per season. The universal color for cancer is lavender. However, schools may host a particular cancer awareness event using the color recognized for that cancer (e.g. pink for breast cancer, teal for ovarian cancer, yellow for sarcoma/bone cancer, etc.) Listed below is the rule modifications allowed by sport when hosting a cancer awareness event. These are the only modifications allowed when hosting or participating in a cancer awareness event.

### Contest Officials

- May use the appropriate colored whistle and lanyard used to represent the cancer event being held if all officials working the contest have this color of whistles and lanyard, otherwise all officials must follow the sport specific NFHS rules regarding official uniform and equipment.

### Baseball

- The ball must be white.
- The uniforms, socks, shoelaces, undershirts and caps may be the color used to represent a particular cancer and must meet the specifications of rule 1-4 of the NFHS Baseball Rules Book.

### Basketball

- Player uniforms must meet specifications outlined in rule 3-4 of the NFHS Basketball Rules Book.
- No deviation in the color of the basketballs or nets may be used. NFHS Basketball Rules 1-12 Arts. 1-a ball must be an orange shade or natural color including the NFHS Authenticating Mark.
- Headbands, wristbands and shoe laces may be the color used to represent a particular cancer but must follow NFHS Basketball Rules 3-5 Art. 4 specifications.

### Cross Country

- Competitor's uniform must meet specifications outlined in rule 9-6 of the NFHS Track and Field Rule Book.
- Socks and shoe laces may be the color used to represent a particular cancer.

### Football

- A sticker may be placed on the helmet used to symbolize a particular cancer.
- Colored socks, shoe laces and mouth pieces symbolizing a particular cancer may be worn. A wristband symbolizing a particular cancer may be worn if it meets the specifications outlined in rule 1-5 of the NFHS Football Rules Book.
- Jersey's shall be approved by the MSHSAA office and shall meet the specifications outlined in rule 1-5 of the NFHS Football Rules Book.
- No deviation in the color of the footballs is allowed and must follow rule 1-3-1 of the NFHS Football Rules Book.

### Golf

- There are no restrictions on uniforms.
- Golf balls may be the color used to represent a particular cancer, but must be on the USGA Conforming Golf Ball List.

### Soccer

- Player uniforms and socks may be the color used to represent a particular cancer but must meet specifications outlined in rule 4-1 of the NFHS Soccer Rule Book.
- A colored soccer ball representing a particular cancer may be used. The game ball must meet the criteria stated in rule 2-2 of the NFHS Soccer Rule Book.

- Headbands, wristbands and shoe laces may be the color used to represent a particular cancer but must follow NFHS Soccer Rules 4-3 Art. 3 specifications.

### **Softball**

- The game ball must be Optic Yellow as stated in rule 1-3-1 of the NFHS Softball Rules Book.
- Player uniforms may be the color used to represent a particular cancer but must meet the specifications outlined in rule 3-2 of the NFHS Softball Rules Book.
- Socks, shoe laces, headwear (caps, visors, headbands, ribbons, etc.) may be the color used to represent a particular cancer but must meet the restrictions in rule 3-2 of the NFHS Softball Rules Book.

### **Swimming and Diving**

- Facilities and equipment must meet the requirements in Rules 2 and 9 of the NFHS Swimming and Diving Rules Book, and neither may be altered unless alteration is allowed within the applicable rule(s).
- Uniforms must meet the specifications outlined in Rule 3-3 of the NFHS Swimming and Diving Rules Book.

### **Tennis**

- Player uniforms must meet specifications as outlined in Section 1-G of the MSHSAA Tennis Manual.
- The game ball must meet the criteria as stated in Part 3 of the USTA Regulations (I.-F).

### **Track and Field**

- Competitor's uniform must meet specifications outlined in rule 4-3 of the NFHS Track and Field Rule Book.
- Colored socks and shoe laces used to represent a particular cancer may be used.

### **Volleyball**

- Player uniforms must meet specifications outlined in rule 4-2 of the NFHS Volleyball Rules Book including the libero player if one is being used.
- The game ball must meet the criteria stated in rule 3-2 of the NFHS Volleyball Rules Book; including the NFHS Authenticating Mark.
- Team members and players as defined in rule 6-1 and 6-2 of the NFHS Volleyball Rules Book may sit in the team bench area.

### **Wrestling**

- Player uniforms must meet the specifications as outlined in rule 4-1-2 of the NFHS Rule Book. Parts of the uniform would include singlet, headgear and wrestling shoes. (Revised September 2013)

---

## **6. BOARD POLICY ON CRITERIA FOR DISTRICT ASSIGNMENTS**

---

Schools are assigned per each activity to districts for a two-year cycle. The assignment criteria utilized for the assignment of schools to districts are 1) geographic proximity and 2) approximate numerical balance. If a school perceives that a mistake has been made in its district assignment (the school's location has been inaccurately located on the map for the activity) and reports it to the MSHSAA office within seven days of the district assignment release date, the MSHSAA staff shall consider the reported information and make changes to district assignments as it deems appropriate. After the seven day period, only the MSHSAA Board of Directors shall consider and make changes in district assignments. If a school's physical location is moved during a two-year assignment cycle, the school shall remain in the assigned district until the two-year cycle has been completed. If a school adds an activity or a new school opens in the middle of a two-year cycle, the district assignment of the school (or changes in the district assignments of any related schools) shall be determined by the MSHSAA staff based on the stated assignment criteria of geographic proximity and approximate numerical balance. No adjustment shall be made in district assignments if a school drops an activity during a two-year cycle as long as an approximate numerical balance of assigned teams is maintained. (By-Law 5.1) (June, 2004)

---

## **7. BOARD POLICY ON DELINQUENT SUBMISSION OF APPLICATIONS FOR COACHES BY SCHOOLS**

---

The MSHSAA Board of Directors adopted, at its June 15, 2007 meeting, the following policy regarding the delinquent submission on the MSHSAA Website ([www.mshsaa.org](http://www.mshsaa.org)) of faculty, non-faculty, and non-certified athletic and activities coaches, directors, and sponsors (**head and assistant**) by member schools. Besides sports, this policy is applicable to music, scholar bowl, spirit, and speech, debate, and theatre. The policy provides that the school administrator shall enter the required information on all staff members associated with the sport/activity no later than the day prior to the first permissible contest for that sport/activity. Failure of a school to submit information on coaches/directors/sponsors by the established deadline shall result in the school being sent a letter of reprimand. A school shall receive a warning for a second occurrence during the same school year. If a third incidence should occur during the same school year, the school shall be placed on probation for 365 days. (By-Law 3.1, Revised June, 2007)

---

## **8. BOARD POLICY ON UNMANNED AERIAL VEHICLE (UAV), UNMANNED AIRCRAFT SYSTEMS (UAS), AND DRONES**

---

The use of unmanned aerial vehicles (UAV) or unmanned aircraft systems (UAS), commonly known as drones, is prohibited at any MSHSAA postseason contest site and/or venue. This prohibition applies to all fields of play, courts, arenas, mats, pools, etc. and includes a ban on the entire facility being used as part of a MSHSAA postseason contest and/or event.

For purposes of this policy, a UAV or UAS is any aircraft without a human pilot aboard the device.

The acting management of any postseason contests and/or events on behalf of the MSHSAA shall refuse admission or entry to anyone in possession of or attempting to use a UAV or UAS. If necessary, tournament management shall remove anyone attempting to use a UAV/UAS and/or confiscate the UAV/UAS until the event has concluded.

For regular season contest, it is highly recommended that local school administration develop school policy in regards to the use of UAV's or UAS's at your school's facilities. When developing these policies, schools are to be advised that there are a number of NFHS Sport Rules that have restrictions in place on the use of electronic devices, permitted location(s) of electronic devices and prohibited areas for electronic devices, fans, spectators, media, etc.

An exception to this policy, in writing, may be made in specific cases for MSHSAA broadcast partners provided that the contest site/venue/facility permits the presence of UAV's/UAS's for broadcast purposes under the direction of the MSHSAA Communications Department. Any exceptions to this policy approved or granted by the MSHSAA Communications Department must also meet current Federal Aviation Administration (FAA) rules, policy guidance stipulations and/or classifications. (2017)

---

## **9. BOARD POLICY ON DETERMINING ELIGIBILITY OF STUDENTS TRANSFERRING TO MEMBER SCHOOLS FROM HOME SCHOOLS OR FROM ACE TYPE PROGRAMS**

---

(This policy was deleted in 2017 due to By-Law amendments.)

---

## **10. BOARD POLICY ON DETERMINING THE ENROLLMENT OF A NEW HIGH SCHOOL FOR THE PURPOSE OF CLASSIFICATION**

---

**ENROLLMENT OF A NEW HIGH SCHOOL:** The enrollment number for a new high school includes the number of district students whose parents' residences are located within the planned geographical attendance district for the new high school and who will be attending the high school the year it opens. If necessary due to the timing within the classification cycle, the enrollment used for classifications shall be adjusted upward in proportion to the maximum number of grades the school will attain within that two-year cycle. Enrollments shall not be adjusted between Year 1 and Year 2 of a classification cycle. The enrollment number(s) for any previously existing high school(s) within the district that is (are) governed by the same local Board of Education shall be reduced by the number of students reassigned to the new school in its first year. This total reduction in enrollment shall equal the enrollment of the new school in its first year. For schools of choice (non-public, charter, magnet, etc.) no corresponding enrollment reduction shall be made.

### **Process: School opens in 2<sup>nd</sup> yr. of cycle**

Year 1 of new school: New School Enrollment Policy will determine the new school's enrollment. The enrollment(s) of any other high school(s) within the district that has students being reassigned would be reduced by the number of students reassigned to the new school. This total reduction shall equal the enrollment of the new school.

Year 2 of new school: DESE enrollment of the new school from Yr. 1 is used, and is divided by the number of grades in Year 1. The quotient is then multiplied by the maximum number of grades the school will have during the classification cycle to determine the enrollment to be used for classification. The previously existing school(s)'s enrollment shall not be adjusted; the DESE enrollment from the previous year shall be used.

### **Process: School opens in 1<sup>st</sup> yr. of cycle**

Year 1 of new school: New School Enrollment Policy will determine the new school's base enrollment; this number will then be divided by the number of grades in Year 1. The quotient is then multiplied by the maximum number of grades the school will have during the classification cycle to determine the enrollment to be used for classification. The enrollment(s) of any other high school(s) within the district that has students being reassigned would be reduced by the number of students reassigned to the new school. This total reduction shall equal the enrollment of the new school. (By-Law 5.1)

## 11. BOARD POLICY ON ENROLLMENT AND CLASSIFICATION (SUPPLEMENT TO BY-LAW 5.1)

NOTE: Effective July 1, 2018, classification will take place annually rather than on a two-year cycle. Member school enrollment collection for 2018-19 will take place during the winter of 2017-18, and will be DUE MARCH 1, 2018. Please watch for more information regarding this process.

The Missouri State High School Activities Association (MSHSAA) uses senior high school enrollment figures (grades 9-12) for classification purposes. These enrollments are used for classifications during the two-year classification cycles. MSHSAA utilizes the enrollment data submitted to the Missouri Department of Elementary and Secondary Education for our public school members, and data submitted to the respective accrediting organizations for our non-public members. Further enrollment and classification information appears in By-Law 5.1.

**NUMBER OF CLASSES PER SPORT:** The number of classes a sport qualifies for is based on the number of schools that have **registered** for districts and participated (eligibility roster and schedule) in that sport, and those requirements are outlined in By-Law 5.1. MSHSAA does not sponsor state championships in “emerging sports” (see By-Law 5.2) and these sports are not classified.

**SCHEDULE FOR SCHOOLS RECLASSIFICATION:** MSHSAA member schools are classified every two years based on updated school enrollment figures. MSHSAA official enrollments are released as early as possible (typically in January or February) in even years and are used to classify schools for the next two-year cycle. The schools in each classification, or class, will compete against one another in MSHSAA-sponsored district and/or state competition.

**DETERMINATION OF CLASSIFICATION BREAKS BETWEEN CLASSES:** The activities sponsored by MSHSAA (that have more than 128 schools registered in districts and competing) are broken into classes in various ways, but all procedures are based on school enrollment. The advisory committee for each sport/activity recommends to the Board of Directors what classification break system should be used. Once classes are established (based on the various procedures described below), classification breaks are defined for the two-year cycle. Classification breaks are the numerical enrollment lines which describe the enrollment span of a particular class, and are based on the largest school's enrollment in that class. The difference between the smallest enrollment number in a particular class and the largest enrollment number in the class immediately below will always equal “1.” This insures that there are no gaps in the classification breaks, and allows for new schools to be added to an activity in the second year of the cycle in all activities except football.

**EQUAL CLASSIFICATION BREAKS:** Equal breaks take into account only the schools that have registered for a particular activity, and then divide those schools equally among the number of classes for which the activity qualifies. The schools participating in that particular activity are arranged in enrollment order and the total number of schools is divided by the number of classes allowed. There will be approximately the same number of schools in each class. The breaks are then determined based on the enrollment of the largest school in each class. For example, if a sport has 400 schools registered, the sport would be divided into four classes. The number of schools divided by classes (400/4) would place 100 schools in each class. If there is an enrollment tie across a classification break, tied schools would be moved down into the lower class.

**ACTIVITIES USING EQUAL BREAKS:** Baseball, boys and girls cross country, boys and girls golf, scholar bowl, girls softball, boys and girls tennis, girls volleyball, and wrestling utilize equal breaks.

**FOOTBALL BREAKS:** Unlike any other sport or activity, schools are assigned to football classes and districts for a full two-year cycle; all schools must confirm participation for both years. Football is classified as follows: The smallest 64 schools registered for districts in football (based on official enrollments) comprise Class 1, the next smallest 64 schools are in Class 2, the next 64 schools are in Class 3, and the next 64 schools comprise Class 4. The largest 32 schools (based on official enrollments) are placed in Class 6. The remaining schools (between those in Class 4 and Class 6) comprise Class 5. For football, enrollment ties must be broken. When there is a tie at a classification break, the official enrollment of the tied schools during the previous cycle is reviewed. The school(s) with the lowest enrollment(s) during the last cycle would go to the lower class for the current cycle, and the school(s) with the highest enrollment(s) during the last cycle would go to the higher class for the current cycle. For the purpose of scheduling, classifications and district assignments for football are released as early as possible after enrollments are finalized and schools are confirmed to be participating in football for the following two-year cycle (registration confirmation).

**BASKETBALL BREAKS:** Boys and girls basketball is classified as follows: The smallest 128 schools registered for districts in basketball (based on official enrollments) comprise Class 1, the next smallest 128 schools are in Class 2, the next 128 schools are in Class 3, the next 96 schools comprise Class 4, and the remaining schools (the largest based on official enrollments) comprise Class 5. If there is an enrollment tie across a classification break, tied schools would be moved down into the lower class. Like football, classifications for basketball will be released as early as possible after enrollments are finalized and schools are confirmed to be participating in basketball for the following year (registration confirmation).

**MUSIC BREAKS:** The activity of music places the largest 80 schools registered for districts in music (based on official enrollments) in Class 5, the next largest 80 schools in Class 4, then places the smallest 128 schools in Class 1 and the next smallest 128 schools in Class 2. The remaining schools comprise Class 3. If there is an enrollment tie across a classification break, tied schools would be moved down into the lower class.

**SOCCER:** Boys and girls soccer is classified as follows: The largest 64 schools registered for districts in soccer (based on official enrollments) are placed in Class 4. The next largest 64 schools will be placed in Class 3. The next largest 64 schools are placed in

Class 2. The remaining schools comprise Class 1. If there is an enrollment tie across a classification break, tied schools would be moved down into the lower class.

**TRACK AND FIELD BREAKS:** Boys and girls track and field is classified as follows: The largest 64 schools registered for districts in track and field (based on official enrollments) are placed in Class 5. The next largest 96 schools will be placed in Class 4. The next largest 96 schools will be placed in Class 3. The next largest 96 schools will be placed in Class 2 with the remaining schools making up Class 1. If there is an enrollment tie across a classification break, tied schools would be moved down into the lower class.

**SPEECH / DEBATE / THEATRE:** All schools registered for the district level in speech / debate / theatre compete in **one class**, as recommended by the Speech/Debate/Theatre Advisory Committee and approved by the Board of Directors.

**DISTRICT ASSIGNMENT RELEASE DATES:** Barring unusual circumstances, the MSHSAA office strives to release district assignments on standardized release dates. These release dates have been established to balance two factors: 1) accuracy and 2) a desire for the information by schools and the public. Schools want this information as early as possible, as it assists in scheduling contests against district opponents and/or schools in the same class during the season. However, the earlier the classifications and district assignments are set and released, the less accurate they are due to schools registering for the activity and/or dropping the activity after the information is released. Schools may not know if they have enough interested students to field a team until after practice begins. If they do not have enough interest, they drop the sport or activity. Because all of the classification systems are based on the total number of schools registered for the activity, **any changes** in those numbers that occur after classes are set make the classes imperfect. The later the classifications and district assignments are released (allowing more drops and adds to take place in **advance**), the more accurate they are.

Fall Sports and Speech - Released on Friday of Standardized Calendar Week Number 6  
Winter Sports - Released on Friday of Standardized Calendar Week Number 12  
Spring Sports and Music - Released on Friday of Standardized Calendar Week Number 23  
Scholar Bowl – Released on Friday of Standardized Calendar Week Number 27

(August 11, 2017)  
(September 22, 2017)  
(December 8, 2017)  
(January 5, 2018)  
(Revised 2014)

---

## 12. BOARD POLICY ON ENROLLMENT VERIFICATION & RELEASE AND SHARED STUDENTS

---

MSHSAA gathers the official enrollments of member high schools every two years in order to set activity classifications for a two-year cycle. Once MSHSAA has received enrollments from the Department of Elementary and Secondary Education and non-public school members, the enrollment numbers will be placed on the MSHSAA web site ([www.mshsaa.org](http://www.mshsaa.org)) for verification by member high schools. These enrollments shall remain on the MSHSAA web site for the purpose of enrollment verification for TWO WEEKS. (Typically, this will take place in December or January of even years, 2014, 2016, etc.)

**Public Schools Enrollments:** The DESE figure that MSHSAA utilizes for classification is the “enrollment” number, not the “membership” number. The “enrollment” number is defined as the “head count” that is taken on the last Wednesday in September of all resident and non-resident students (DESE Core Data Screen 16). The numbers provided by the school district to DESE are the numbers that will be seen on the MSHSAA web site. Charter School enrollments will appear with unadjusted figures and the figure with the multiplier applied for final enrollment.

**Non-Public Schools Enrollments:** The enrollment figures for non-public schools are gathered from schools’ self-reports. These are the figures that will be seen on the MSHSAA web site. The enrollments will appear with unadjusted figures and the figure with the multiplier applied for final enrollment –the enrollment figures for all-boy and all-girl schools will be doubled prior to use of the multiplier.

### VERIFICATION PROCESS:

1. A school administrator shall review the school’s enrollment figure on the MSHSAA web site.
2. If the administrator cannot confirm the enrollment figure, he/she should contact the school district’s central office to verify the enrollment figure as the correct “enrollment head count” for the high school (grades 9-12). NOTE: Corrections should only be made if the number submitted as the head count on the last Wednesday in September was INACCURATE on that date; a change should NOT be made or requested if the head count has CHANGED since the last Wednesday in September.
3. If an inaccurate enrollment number is detected, the school must complete the following steps by the published closing time for enrollment verification listed on the web site in order for MSHSAA to update the number.
  - a. Public schools - Re-enter your enrollment data in the DESE Web Site on Screen 16 prior to the published closing time for enrollment verification. Non-public schools – Contact your accrediting association and submit the correction in writing prior to the published closing time for enrollment verification.
  - b. Send a letter to the MSHSAA office noting the enrollment error and listing both the original and corrected enrollment numbers, prior to the published closing time for enrollment verification.
  - c. Send a list of Shared Students – See number 4 below if applicable.
4. **Shared Students:** MSHSAA Board policy permits schools which have “shared” students (those enrolled in a non-public school but take one or more classes at a public school) the opportunity to remove these students from the respective public school enrollment. In order to have “shared” students removed from your public school’s enrollment figures used for classification, your

school's principal or superintendent must submit a list of only those non-public school students enrolled and attending classes when the current year's September enrollment was taken. The students shall be listed by name and non-public school they attend. *Example Only: Jane Smith, Bishop DuBourg.* This list must be received at the MSHSAA office prior to the published closing time for enrollment verification period on the MSHSAA web site.

5. In accord with the policy adopted by the MSHSAA Board of Directors, no further changes shall be accepted.

After the enrollment numbers are final, they will be published on the MSHSAA web site and in the February issue of the MSHSAA Journal, and used for classification purposes during the two-year classification cycle. (Adopted April, 2003, Revised 2014)

### 13. BOARD POLICY ON FAN/SPECTATOR SUPPORT ITEMS

In the chart below, **ONLY** those items marked "Yes" will be allowed as fan/spectator support items at all MSHSAA District and State Series Championships. **Schools are encouraged to follow these guidelines during the regular season.** Sportsmanlike vocal cheering and support from the team bench area are encouraged. The items indicated on this page are for use by all fans/spectators.

**LEGEND:** BA-Baseball BK-Basketball CC-Cross Country FB-Football GO-Golf SO-Soccer SB-Softball SW-Swimming & Diving TN-Tennis TR-Track & Field VB-Volleyball WR-Wrestling NA-Not Apply

SPORT	BA	BK	CC	FB	GO	SO	SB	SW	TN	TR	VB	WR
Balloons	Yes	No	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	No
Banners on wall	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
Confetti/shredded paper	No	No	No	No	No	No	No	No	No	No	No	No
Hand held signs (no obstruction of view)	Yes	No	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No	No
Laser light/pointer/flashing objects	No	No	No	No	No	No	No	No	No	No	No	No
Megaphones (Exception: Sideline Cheerleaders only)	No	No	No	No	No	No	No	No	No	No	No	No
Artificial noisemakers, (including but not limited to horns, cow bells, bells, buzzers, shakers, clickers, thunder sticks, rattles, instruments not part of a band)	Yes	No	Yes	Yes	No	Yes	Yes	No	No	Yes	No	No
Compressed air horns/sirens	No	No	No	No	No	No	No	No	No	No	No	No
Whistles	No	No	No	No	No	No	No	No	No	No	No	No
Shirts on fans (required)	No	Yes	No	No	No	No	No	Yes	Yes	No	Yes	Yes
Team introduction run-throughs or break away banners (fans)	No	No	No	No	No	No	No	No	No	No	No	No
Team introduction run-throughs or break away banners (team personnel & sideline cheerleaders)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Poms, spirit/rally towels	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Cannons/muskets/guns/fireworks	No	No	No	No	No	No	No	No	No	No	No	No
Carried school flags (running/taunting prohibited)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Live animals	No	No	No	No	No	No	No	No	Yes <sup>1</sup>	No	No	No

<sup>1</sup> state only

(Adopted September 2012, Revised 2016)

---

## 14. BOARD POLICY ON FANS AT SIDELINES

---

There have been instances where fans have been permitted to gather and stand along the sidelines or endlines of playing fields and courts during athletic contests, and a number of instances have been reported in which fans have approached the sidelines near the end of the game. Generally, this is for the purpose of rushing onto the field or court to express jubilation over winning. In other instances, fans have cast disparaging remarks toward opposing players and officials. In either case, it creates a situation conducive to crowd control problems. Under these conditions, the Board of Directors has adopted a policy authorizing and urging game officials to stop the game when this occurs, send the teams to the benches, and request the host school administration (or tournament manager) to have the fans return to their seats or leave the gymnasium or field before play is continued. The game shall not continue until the fans comply. The primary responsibility for compliance with the game officials request falls on the host school, or tournament manager, but the visiting school (both schools in a tournament) is also responsible for seeing that their fans remain in their seats. All schools should take steps to educate their students and fans to refrain from moving onto the court or playing field following games. The practice of entering these areas following games does not contribute anything toward the most worthwhile objectives of interscholastics and can contribute toward misconduct. In a related note, tournament managers should suspend the sale of tickets and close the doors when necessary to prevent overcrowding of gymnasiums.

---

## 15. BOARD POLICY ON HALFTIME SHOOTOUTS

---

When a student is **selected by chance** to participate in a 'carnival type' contest involving a skill of a sport, he or she may receive cash or merchandise awards as a result of that participation without jeopardizing his or her eligibility under the MSHSAA Amateur and Awards Standards. An example of this would be where a student is selected to participate in a halftime promotion at a University basketball game on the basis of a chance drawing of a number on a program which he/she purchased at the game. In cases where such activities are scheduled and a student is required to **enter** for the purpose of competing for a cash or merchandise award, such activity would come under the restrictions of the amateur and awards standard and a student would jeopardize his/her eligibility in the sport concerned by competing for or accepting such awards. (By-Law 3.6)

---

## 16. BOARD POLICY ON HANDLING CONTESTS DURING HAZARDOUS WEATHER DISTURBANCES

---

The MSHSAA Board of Directors has adopted the position statement of the National Athletic Trainers' Association regarding lightning safety (Journal of Athletic Training 2000; 35(4):471-477).

The procedures are listed below:

1. Formalize and implement a comprehensive, proactive lightning-safety policy or emergency action plan specific to lightning safety. The components of this policy should include the following:
  - a. An established chain of command that identifies who is to make the call to remove individuals from the field or an activity.
  - b. A designated weather watcher (i.e., a person who actively looks for the signs of threatening weather and notifies the chain of command if severe weather becomes dangerous).
  - c. A means of monitoring local weather forecasts and warnings.
  - d. A listing of specific safe locations (for each field or site) from the lightning hazard.
  - e. The use of specific criteria for suspension and resumption of activities (refer to recommendations 4, 5, and 6).
  - f. The use of the recommended lightning-safety strategies (refer to recommendations 7, 8, and 9).
2. The primary choice for a safe location from the lightning hazard is any substantial, frequently inhabited building. The electric and telephone wiring and plumbing pathways aid in grounding a building, which is why buildings are safer than remaining outdoors during thunderstorms. It is important not to be connected to these pathways while inside the structure during ongoing thunderstorms.
3. The secondary choice for a safer location from the lightning hazard is a fully enclosed vehicle with a metal roof and the windows closed. Convertible cars and golf carts do not provide protection from lightning danger. It is important not to touch any part of the metal framework of the vehicle while inside it during ongoing thunderstorms.
4. Seeking a safe structure or location at the first sign of lightning (**cloud-to-ground**) or thunder activity is highly recommended. By the time the flash-to-bang count approaches 30 seconds (or is less than 30 seconds), all individuals should already be inside or should immediately seek a safe structure or location. To use the flash-to-bang method, the observer begins counting when a lightning flash is sighted. Counting is stopped when the associated bang (thunder) is heard. Divide this count by 5 to determine the distance to the lightning flash (in miles). For example, a flash-to-bang count of 30 seconds equates to a distance of 6 miles.
5. Postpone or suspend activity if a thunderstorm appears imminent before or during an activity or contest (regardless of whether **cloud-to-ground** lightning is seen or thunder heard) until the hazard has passed. Signs of imminent thunderstorm activity are darkening clouds, high winds, and thunder or lightning activity.
6. Once activities have been suspended, wait at least 30 minutes after the last sound of thunder or lightning flash before resuming an activity or returning outdoors. A message should be read over the public address system and lightning-safety tips should be placed in game programs alerting spectators and competitors about what to do and where to go to find a safer location during thunderstorm activity.
7. Extremely large athletic events are of particular concern with regard to lightning safety. Consider using a multidisciplinary approach to lessen lightning danger, such as integrating weather forecasts, real-time thunderstorm data, a weather watcher, and the flash-to-bang count to aid in decision making.



8. Avoid being in contact with, or in proximity to, the highest point of an open field or on the open water. Do not take shelter under or near trees, flag poles, or light poles.
9. Avoid taking showers and using plumbing facilities (including indoor and outdoor pools) and land-line telephones during thunderstorm activity. Cordless or cellular telephones are safer to use when emergency help is needed.
10. Individuals who feel their hair stand on end or skin tingle or hear crackling noises should assume the lightning-safe position (i.e., crouched on the ground, weight on the balls of the feet, feet together, head lowered, and ears covered). Do not lie flat on the ground.
11. Observe the following basic first-aid procedures, in order, to manage victims of lightning strike:
  - a. Survey the scene for safety. Ongoing thunderstorms may still pose a threat to emergency personnel responding to the situation.
  - b. Activate the local emergency management system.
  - c. Move the victim carefully to a safer location, if needed.
  - d. Evaluate and treat for apnea and a systole.
  - e. Evaluate and treat for hypothermia and shock.
  - f. Evaluate and treat for fractures.
  - g. Evaluate and treat for burns.
12. All persons should maintain current cardiopulmonary resuscitation (CPR) and first-aid certification.
13. All individuals should have the right to leave an athletic site or activity, without fear of repercussion or penalty, in order to seek a safe structure or location if they feel they are in danger from impending lightning activity. (Revised 2010)

## 17. BOARD POLICY ON HAZING AND HARASSMENT

It is the policy of the MSHSAA Board of Directors that hazing and harassment have no place in school-sponsored activity programs and pose a significant risk to the physical and mental welfare of students. Coaches, directors, sponsors and administrators must take an active role in the prevention of all forms of hazing and harassment. Students directly or indirectly involved in hazing incidents, on or off school grounds, could be considered ineligible by the school administration under the MSHSAA citizenship standard, By-Law 2.2.

**Hazing:** Willful conduct directed at a student that is intended to physically or emotionally intimidate, punish, embarrass, humiliate, ridicule, or place any student in a disconcerting position for the purpose of initiation, affiliation, inclusion or membership in any team or organization.

**Harassment:** Unwelcome conduct by a person that is sufficiently serious, persistent or pervasive, so that it affects another person's ability to participate in or benefit from the school program or activity by creating an intimidating, threatening or abusive environment.

## 18. BOARD POLICY ON NON-DISCRIMINATION

MSHSAA does not discriminate in its student programs or activities on the basis of race, color, religion, sex, national origin or disability. MSHSAA will make reasonable modifications to its student programs or activities to accommodate students with disabilities covered by the Americans With Disabilities Act or Section 504 of The Rehabilitation Act of 1973, as amended, unless requested modifications or accommodations would be unreasonable as defined by law.

## 19. BOARD POLICY ON HEAT ACCLIMATIZATION GUIDELINES – MARCHING BAND

**Heat Acclimatization Period:** For the health and safety of participants in marching band practices, it is recommended that member schools develop and implement a Heat Acclimatization Schedule for marching band camps, practices and/or rehearsals that take place during the summer months when school is not in session or when your band program conducts its marching band camp in preparation for the upcoming school year.

The goal of the Heat Acclimatization Period is to increase exercise heat tolerance and enhance the ability to practice/rehearse safely and effectively in warm and hot conditions. It is recommended this period begin with the first day of marching band practice or rehearsal.

**Heat Acclimatization Definitions:** Some definitions of terms which may be helpful when developing a Heat Acclimatization system are listed below.

- a) A '**day**' is defined as a calendar day (12:00 a.m. through 11:59 p.m.)
- b) **Rest Period:** A rest period is defined as the time between the end of one practice/rehearsal to the beginning of the next practice/rehearsal, which should last no less than one hour. During this time, students should rest in a cool environment, with no physically related marching band or conditioning-related activity permitted (e.g. outdoor rehearsals, or indoor rehearsals in a non-air conditioned facility, with or without instruments). Examples of approved activities would include, but not limited to; reviewing your band handbook, video, drill charts, etc.

- c) **Marching Band Practice:** For purposes of Heat Acclimatization Guidelines a marching band practice/rehearsal is defined as: Any attempt of a director at a given school to provide instruction in any phase of marching band to any member of the marching band at that school or to have any part of the marching band engage in drills under the supervision of a director or under the approval or direction of the director or marching band staff (paid or voluntary). Drills for field shows, street/parade marching, sectional rehearsals (with or without instruments/equipment), etc. should be considered practice and addressed in the heat acclimatization schedule. Auxiliary groups to the marching band (twirlers, poms, flag corps/guard, etc.) should be considered members of the marching band.

**Suggested Limits within the Heat Acclimatization Period:**

- a) **Practice Duration:** Each outdoor or non-air conditioned practice/rehearsal should last no more than three hours. Warm-up, stretching, and cool-down activities are included as part of the three-hour practice/rehearsal time. Regardless of ambient temperature conditions, all conditioning and/or practice activities must be considered part of practice.
- b) **First Five Days:** Only one practice should be held on each of the first five days of the Heat Acclimatization Period. Further, one indoor practice/rehearsal could be held after a rest period of one or more hours.
- c) **Following Five Days:** A maximum of two three hour practices/rehearsals with a minimum of one hour of rest should be provided between the two practices/rehearsals.
- d) **Rest Day:** If practice/rehearsal occurs on six consecutive days, participants should be provided one day of complete rest (no conditioning, practices or rehearsals). (June, 2015)

---

## 20. BOARD POLICY ON HEAT ACCLIMATIZATION GUIDELINES – SPIRIT ACTIVITIES

---

**Heat Acclimatization Period:** For the health and safety of participants in sideline cheer and dance team practices, it is recommended that member schools develop and implement a Heat Acclimatization Schedule for camps, practices and/or practices that take place during the summer months when school is not in session or when your spirit programs conducts its camps and/or practices in preparation for the upcoming school year.

The goal of the Heat Acclimatization Period is to increase exercise heat tolerance and enhance the ability to practice safely and effectively in warm and hot conditions. It is recommended this period begin with the first day of your spirit team(s) practice.

**Heat Acclimatization Definitions:** Some definitions of terms which may be helpful when developing a Heat Acclimatization system are listed below.

- a) A **'day'** is defined as a calendar day (12:00 a.m. through 11:59 p.m.)
- b) **Rest Period:** A rest period is defined as the time between the end of one practice to the beginning of the next practice, which should last no less than one hour. During this time, students should rest in a cool environment, with no physical or conditioning-related activity permitted (e.g. outdoor or indoor practices in a non-air conditioned facility). Examples of approved activities would include, but not limited to; reviewing your spirit handbook, videos, planning spirit activities, etc.
- c) **Spirit Practice:** For purposes of Heat Acclimatization Guidelines a spirit practice is defined as: Any attempt of a coach at a given school to provide instruction in any phase of sideline cheer or dance to any member of the sideline cheer and/or dance team at that school or to have any part of the spirit team(s) engage in practices under the supervision of a coach or under the approval or direction of the coach or spirit coaching staff (paid or voluntary).

**Suggested Limits within the Heat Acclimatization Period:**

- a) **Practice Duration:** Each outdoor or non-air conditioned practice should last no more than three hours. Warm-up, stretching, and cool-down activities are included as part of the three-hour practice time. Regardless of ambient temperature conditions, all conditioning and/or practice activities must be considered part of the practice.
- b) **First Five Days:** Only one practice should be held on each of the first five days of the Heat Acclimatization Period. Further, one indoor practice could be held after a rest period of one or more hours.
- c) **Rest Day:** If practice occurs on six consecutive days, participants should be provided one day of complete rest (no conditioning or practices). (Adopted, 2016)

---

## 21. BOARD POLICY FOR MINIMIZING INFECTIOUS DISEASE TRANSMISSION

---

The MSHSAA Board of Directors has adopted the following policy in an effort to minimize the possibility of any transmission of any blood borne pathogen diseases (i.e. Hepatitis B, HIV virus and the resulting Acquired Immune Deficiency Syndrome). Although the policy was originally written with the sport of wrestling in mind, it is applicable to all sports. The MSHSAA Board of Directors strongly recommends that each school adopt a similar policy to apply to any situation where an injury which results in bleeding might occur. Such injuries are most likely to occur in physical education classes, athletic practice sessions, and contests. Therefore, it is extremely important that teachers, coaches, and referees follow the procedures outlined in this policy and be prepared any time there is blood present to treat it in a manner that respects its ability to transmit infectious diseases.

Health-care workers, including doctors and athletics trainers, who care for student-athletes should employ the universal precautions currently recommended by Centers for Disease Control in the care of all athletes, since medical history and examination cannot reliably identify patients infected with HIV. The universal precautions include:

1. Routine use of barrier precautions to prevent skin and mucous-membrane exposure when contact with blood or other body fluids is anticipated. Gloves should be worn for touching blood, body fluids, mucous membranes or nonintact skin (e.g., abrasions, dermatitis) of all athletes and for handling items or surfaces soiled with blood or body fluids, and for performing venipuncture. Gloves should be changed after contact with each student-athlete. Masks and protective eye wear or face shields should be worn during procedures that are likely to generate droplets of blood or other body fluids, to prevent exposure of mucous membranes of the mouth, nose, and eyes.
2. Hands and other skin surfaces should be washed immediately and thoroughly if contaminated with blood or other body fluids. Hands should be washed immediately after gloves are removed.
3. Surfaces contaminated with blood should be cleaned with a solution made from a one-to-one hundred (1:100) dilution of household bleach.
4. Precautions should be taken to prevent injuries caused by needles, scalpels and other sharp instruments or devices. To prevent needle stick injuries, needles should not be recapped, purposely bent or broken by hand, removed from disposable syringes, or otherwise manipulated by hand.
5. Although saliva has not been implicated in HIV transmission, to minimize the need for emergency mouth-to-mouth resuscitation, mouthpieces, resuscitation bags or other ventilation devices should be available for use.
6. Health-care workers who have bleeding or oozing skin should refrain from all direct patient care until the condition resolves.
7. Soiled linens should be bagged and washed in hot water with detergent.
8. In the athletics environment, universal guidelines should be considered for the immediate control of bleeding and for handling bloody dressings, mouth guards and other articles containing bodily fluids.

Member institutions should ensure that policies exist for the orientation and education of all health-care workers on the prevention of transmission of blood borne pathogen diseases and the need for routine use of the above universal precautions. Additionally, provision of equipment and supplies necessary to minimize the risk of infection, as well as the monitoring of adherence to recommended protective measures, needs to be guaranteed.

In the area of interscholastic activities, some alarm has been expressed regarding the presence of the HIV virus in sweat, saliva and blood from minor injuries. Some important things to remember are:

1. At this time, it is uncertain that the HIV virus is transmitted by either saliva or sweat. Therefore, efforts need to be concentrated in the area of the minor injuries that result in bleeding.
2. Proper handling of these situations by coaches, officials and competitors will greatly reduce the possibility of any transmission of HIV, if indeed the athlete who is bleeding is infected by the disease.
3. The possibility of transmitting HIV in this manner is much less than the possibility of transmitting other very dangerous blood-borne viral infections such as Hepatitis B.
4. However, the chance of transmitting the HIV virus is not zero. Therefore, precautions should be taken to insure that no transmission can occur.
5. If an athlete sustains a minor bleeding problem - and most bleeding problems in sports result from minor injuries in the nose area - the contest should be stopped, the bleeding stemmed, and any blood on the playing surface should be wiped off using a disinfectant such as Clorox, in a 100 to 1 solution (100 parts water and one part disinfectant). This same solution should be used to wipe any blood off the opponent's skin. However, the area should then be rinsed with water to avoid either participant getting the disinfectant in his eyes. It should be noted that there are also many other disinfectants that are very successful in combating the HIV virus such as isopropyl alcohol.

If any of the blood has gotten on the opponent's uniform, unless the opponent has an open cut or un-skinned area on his body, it is not necessary to clean the uniform at this point. If there is an open cut or unskinned areas then the uniform should be wiped with the disinfectant solution and then thoroughly rinsed with water to avoid either participant getting the disinfectant in his/her eyes. If an official should get blood on himself/herself, he or she should do the same as the competitors - use the disinfectant solution to wipe the bloodied area.

**NOTE:** Disposable towels should be used in all clean up and then placed in a sealed container and disposed of properly. Also, extreme care should be used in disposing of cotton used to stem bleeding.

**The Communicable Disease Precaution Policy is listed in the front of each National Federation Rule Book and in the MSHSAA Sports Medicine Manual. Please refer to that policy for further information.**

## 22. BOARD POLICY ON MSHSAA PUBLICATIONS

MSHSAA strives to publish errorless Championship materials for all of its events. Since a majority of the information contained in Championship publications is submitted by coaches of qualifying schools, it is imperative that the MSHSAA office receive correctly-spelled names, accurate classifications and complete records, results and statistics of participants and teams from the coaches. The MSHSAA Board of Directors has approved a fine process for all late, incomplete or illegible submissions for MSHSAA Championship publications. Schools that do not submit their information to MSHSAA in a timely, legible, complete and accurate manner will be fined \$25 per offense. In activities that require the electronic submission of publication information, faxed or mailed copies will not be accepted. Electronic reports must be submitted by the appropriate due date in the format and style included with the report instructions. It is the responsibility of the school to verify that MSHSAA has received its program information, team photo and any other required information by the appropriate deadline.

---

## 23. BOARD POLICY ON OFFICIALS MEMORIAL INSIGNIA

---

An optional designed memorial patch is allowed on the official's shirt to honor a deceased official under the following conditions:

1. Must be requested in writing to the MSHSAA office for approval with the design of the patch included,
2. The request shall list the sports to be included,
3. The patch, if worn, shall be placed on the right sleeve of the shirt below any other optional patches (American Flag) worn there,
4. The patch shall be sewn or attached by Velcro to the sleeve,
5. The patch may be worn for one school year during the regular season only in the sports approved, and
6. The size of the patch shall not exceed one and one-half inches in any dimension (diameter, width, or length).

The National Federation has confirmed that the placing of a memorial patch on the official's shirt would not violate any officials' uniform regulations. (June 2003)

---

## 24. BOARD POLICY ON REQUIRED SUBMITTAL OF OFFICIALS' RATINGS BY SCHOOLS

---

1. Schools shall file the required officials ratings by the established deadline. Fall Ratings by November 15, Winter Ratings by March 15, and Spring Ratings by May 15. These ratings shall include regular season contests only.
2. Schools that fail to submit the required officials ratings by the established deadline shall be issued a **\$25.00** late penalty fee and sent a reminder letter to the principal, giving the school until November 30 for Fall ratings, March 31 for Winter ratings, and May 31 for Spring ratings..
3. Schools that fail to submit the required officials ratings by the extended deadline shall be placed on probation in the sport concerned by the MSHSAA Board of Directors and assessed an additional penalty fee of **\$100.00**. (**\$125** total fine)
4. A certified letter shall be sent to the superintendent indicating the consequences if the ratings are not submitted for a second consecutive year and that probation is automatically extended for one year.
5. If a school does not submit the required ratings in the same sport for a second consecutive year by the established deadline, the MSHSAA shall send a reminder letter to the principal indicating the school has been assessed a **\$25.00** late penalty fee and the school has until the extended deadline to complete the ratings. A letter shall also be sent to the board president of the school district notifying the board of the situation.
6. If the MSHSAA does not receive the required officials ratings by the extended deadline the school will have probation extended and be assessed an additional penalty of **\$200.00** by the MSHSAA Board of Directors and the school administrator and person responsible for not submitting the required officials ratings shall appear before the MSHSAA Board of Directors to show cause why the school should not be considered to be suspended from the district and state tournament series in the sport concerned. (Revised April 2010)

---

## 25. BOARD POLICY FOR ON-SITE PROTESTS

---

The Board of Directors adopted the following Policy in 1997 to address protests in athletic contests. It was later expanded to cover the activities of Speech/Debate/Theatre (2000) and Scholar Bowl (2017). The Board acknowledges that mistakes are made by officials, judges, and adjudicators (hereafter referred to generically as officials) in judgment and even sometimes in misapplication of contest rules. However, the decisions rendered by officials at the contest site are to be final and any further process other than the one outlined below would not truly serve a useful purpose in the overall scope of high school activities.

1. Within the procedures established within each individual rule code (i.e. NFHS, MSHSAA, USTA, USGA, etc.), the head coach/director must request a review of an official's application of a rule through appropriate channels.
2. If, after the review is complete, the head coach still believes there has been a misapplication of a rule by a contest official(s), the coach shall then file a formal verbal protest with the contest officials who will then notify the opposing head coach/director immediately of the protest. No coach/director shall protest a decision of judgment.
3. Following this notification of protest, the head coach shall be allowed approximately ten minutes to use his/her Sport Rules Book or Case Book, Scholar Bowl Rulebook, MSHSAA Rules Review Announcements and/or MSHSAA Sport or Activity Manual to locate and show the official(s) the appropriate rule reference which clarifies a misapplication of the rule. If the head coach does not have personal copies of the above mentioned materials at the contest site or the specific rule reference(s) or case book play(s) cannot be located within the maximum allowable ten minutes, the protest shall automatically be disallowed and the contest shall continue from the point of interruption. If a rule reference(s) or case book play(s) is found that indicates a misapplication of a rule has occurred, the official's decision shall be corrected at that time before any further action occurs, and the contest shall be resumed from the point of interruption after the correction as provided in the contest rules. When appropriate, the officials may assist the head coach in locating appropriate rule and case book references.
4. All protests shall be resolved at the contest site before any further contest action occurs. [Scholar Bowl: the contest may continue while the protest is being reviewed; see game rules.] [Speech/Debate/Theatre: the jury of appeals will hear the appeal; events other than the one affected by the protest may continue during the review.]
5. Protests that are not filed in a timely manner as specified in that rule code or activity manual shall be automatically disallowed.
6. The MSHSAA Board of Directors and/or Staff shall not review contest protests.

## APPLICATION OF PROTEST PROCEDURE

1. **Introduction:** Protests rarely occur and the protest policy is not intended to increase the frequency of protests. The policy is intended to resolve the protest on site. For this to occur the following must take place:
  - a. Coaches and Officials must be professional with each other. This should be a non-confrontational conference.
  - b. As stated above, protests involve the application of rules only -- **not judgment calls**. (Examples of items which could be protested: Football -- penalizing 5 yards instead of 15 yards; Wrestling -- allowing 1 minute for injury time instead of 2 minutes; Softball -- allowing only two charged defensive conferences instead of three.) (Examples of items that could not be protested: Football -- pass interference; Wrestling -- stalling; Softball -- out or safe calls.)
  - c. **GET IT RIGHT!** If the official has made a mistake; admit it, correct it and move on. Contest officials and the head coach filing the official protest shall notify the MSHSAA office in writing of any contest in which an official protest has occurred and the resolution of that protest. The MSHSAA Special Report online process shall be used for this purpose.
2. **Process.**
  - a. Once a head coach has filed a formal verbal protest with the officials, they shall then notify the opposing head coach of the protest and the playing field, court, mat, classroom, etc. shall be cleared of all participants and they shall report to their respective team bench or seating areas.
  - b. The head coach shall then be allowed approximately ten minutes to locate specific rule references from the materials and resources listed above to substantiate the claim that a misapplication of a contest rule has occurred. The officials shall also confer among themselves during the period to address the claim of the coach as to the potential rule misapplication.
  - c. If the head coach is able to produce rule evidence from the above mentioned sources to support the claim of a misapplication of a rule, the officials shall correct the error as provided in the contest rules and the contest shall proceed from the point of interruption. If the head coach cannot produce the evidence, the protest shall be disallowed and the contest shall continue from the point of interruption. The previously mentioned materials must be immediately available for review at the playing field sideline, court-side, mat-side etc. (Time shall not be provided to go to a locker room, team bus, coach's office, etc.)
  - d. Once the final decision regarding the protest has been rendered, the officials shall provide the participants sufficient opportunity to warm-up before the contest is resumed.

---

## 26. BOARD POLICY FOR ON-SITE PROTESTS OF SPEECH, DEBATE AND THEATRE CONTESTS

---

(This policy was combined with the athletic on-site protest policy in 2017.)

---

## 27. BOARD POLICY ON OPEN FACILITIES

---

School administrators may open the school's gymnasiums or other facilities designated for free play recreational activities without being in violation of MSHSAA By-Laws pertaining to school sport seasons and non-school competition when conducted under the following conditions.

1. When "open facilities" are to be open to any bona fide students of the school, the following requirements shall apply.
  - a. All "open facility" activities **shall** be posted or announced publicly, for example in the daily bulletin, school newspaper, etc. at least two days prior to the activity. The "open facility" will be supervised from beginning to end by the school personnel who has scheduled the activity with advanced approval from the appropriate school administrator.
  - b. The facility is open for participation to all bona fide students of the school.
  - c. A variety of activities may be available to these students and are not limited to one sport or activity on a given date.
  - d. A facility may be open for a single sport and be gender specific (i.e. girls volleyball). Schools should provide equal open facility opportunities if being specific by gender to ensure comparable opportunities for both genders.
  - e. Attendance at an open facility **shall not** be mandatory for any student. All attendance must be voluntary. Any effort either directly or indirectly to require a student to attend the open facility is a school violation.
  - f. Attendance at an open facility may not be related to team membership.
  - g. Within the open facility only, any member of the school coaching staff may supervise the "free play" activity. Organized scrimmages are not considered free play. A supervisor may pull an individual student out of free-play in order to correct improper mechanics or technique. Such individualized instruction should be brief and offered in a non-preferential manner.
  - h. The individual school administration assumes the responsibilities of making certain that there is full compliance to this policy. The local school administrator(s) shall determine the appropriate activities for recreational free play and the school equipment to be made available and their location. It is the responsibility of the school administration to be certain the activities and equipment are safe and appropriate for the facility and for **any** student to participate in and use without special supervision and/or training.
2. When "open facilities" are to be used by anyone in the local community, the following requirements shall apply.
  - a. There should be enough time between a school athletic practice and when an "open facility" is scheduled to allow for the clearing of school athletic team participants and those attending the "open facility." (Thirty minutes is suggested.) A school team shall not play against non-team members.
  - b. The "open facility" is open to anyone in the local community for participation.
  - c. A variety of activities may be available to all and are not limited to one sport or activity on a given date.
  - d. A facility may be open for a single sport and be gender specific (i.e. girls volleyball). Schools should provide equal open facility opportunities if being specific by gender to ensure comparable opportunities for both genders.

- e. Attendance at an open facility shall not be mandatory for any student. All attendance must be voluntary. Any effort either directly or indirectly to require a student to attend the open facility is a school violation.
- f. Attendance at an open facility may not be related to team membership.
- g. Within the open facility only, any member of the school coaching staff may supervise the “free play” activity. Organized scrimmages are not considered free play. A supervisor may pull an individual student out of free-play in order to correct improper mechanics or technique. Such individualized instruction should be brief and offered in a non-preferential manner.
- h. The individual school administration assumes the responsibilities of making certain that there is full compliance to this policy. The local school administrator(s) shall determine the appropriate activities for recreational free play and the school equipment to be made available and their location. It is the responsibility of the school administration to be certain the activities and equipment are safe and appropriate for the facility and for any person to participate in and use without special supervision and/or training. (2005; Updated June 2012)

**Open Facilities Questions & Answers:**

**Q1:** *What can coaches actually do at an Open Facility?*

**A1:** Their role is supervision only. Open facilities should allow for free-play, not practice. Coaches may not provide group instruction. Coaches may not allow drills or planned activities. Coaches may not direct kids in stretching activities or call plays/routes. Coaches may correct a skill or technique on a one-on-one basis only.

---

## **28. BOARD POLICY ON PRESEASON INTERSCHOOL SCRIMMAGES - TEAM SPORTS**

---

The following sport-specific terms and conditions are provided to complement By-Law 3.16.6, Preseason Interschool Scrimmages – Team Sports. By-Law 3.16.6 outlines the requirements for ALL preseason interschool scrimmages. Listed below are the sport-specific conditions for the scrimmages.

**Baseball:**

- a. All conditions listed in By-Law 3.16.6 would apply.
- b. Additional game rule exceptions:
  - 1. Free substituting.
  - 2. Each half inning will end after three outs or eight runs, whichever comes first.
  - 3. Players are limited to two innings as a pitcher during the event.
- c. Three or Four-Team Format Only: When three schools participate, a maximum of four innings against each team with a maximum of eight innings per school for the event will be allowed. When four schools participate, then a maximum of three innings against each team and a maximum of nine innings for each school for the event will be allowed.
- d. The fall scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest. The spring scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest.
- e. See Baseball Manual for further information or recommendations.

**Basketball:**

- a. All conditions listed in By-Law 3.16.6 would apply.
- b. Additional game rule exceptions:
  - 1. Personal fouls will not be tallied.
- c. Three or Four-Team Format Only: When three schools participate, each school will play three quarters of six minutes each against each of the two other teams, for a maximum of six quarters and 36 total minutes. When four schools participate, each school will play two quarters of six minutes each against each of the three other teams, for a maximum of six quarters and 36 total minutes.
- d. A scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest.
- e. See Basketball Manual for further information or recommendations.

**Football:**

- a. All conditions listed in By-Law 3.16.6 would apply.
- b. Additional game rule exceptions:
  - 1. No kicking game shall be permitted.
- c. Three or Four-Team Format Only: When three schools participate, a maximum of two quarters per team with a maximum of eighteen (18) offensive plays per quarter shall be allowed. When four schools participate, a maximum of three quarters per team with a maximum of twelve (12) offensive plays per quarter shall be allowed.
- d. A scrimmage may only be conducted on the Friday or Saturday of Week 6 of the Standardized Calendar.
- e. See Football Manual for further information or recommendations.

**Soccer:**

- a. All conditions listed in By-Law 3.16.6 would apply.
- b. Additional game rule exceptions: None.

- c. Three or Four-Team Format Only: When three schools participate, each school will play one period of 35 minutes each against each of the two other teams, for a maximum of two periods and 70 total minutes. When four schools participate, each school will play one period of 25 minutes each against each of the three other teams, for a maximum of three periods and 75 total minutes.
- d. A fall scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest. A spring scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest.
- e. See Soccer Manual for further information or recommendations.

**Softball:**

- a. All conditions listed in By-Law 3.16.6 would apply.
- b. Additional game rule exceptions:
  - 1. Free substituting.
  - 2. Each half inning will end after three outs or five runs, whichever comes first.
- c. Three or Four-Team Format Only: When three schools participate, a maximum of four innings against each team with a maximum of eight innings per school for the event will be allowed. When four schools participate, then a maximum of three innings against each team and a maximum of nine innings for each school for the event will be allowed.
- d. A fall scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest. A spring scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest.
- e. See Softball Manual for further information or recommendations.

**Volleyball:**

- a. All conditions listed in By-Law 3.16.6 would apply.
- b. Additional game rule exceptions: None.
- c. Three or Four-Team Format Only: When there are three schools participating, a maximum of four sets (two against each team to 21 points) shall be allowed. When there are four schools participating, a maximum of six sets (two against each team to 15 points) shall be allowed. Point caps are at the host's discretion.
- d. The scrimmage may be conducted after your team has completed nine conditioning practices and before your first contest.
- e. See Volleyball Manual for further information or recommendations.

---

## **29. BOARD POLICY ON PROFESSIONAL TEACHER'S CERTIFICATE**

---

A person who is issued a Lifetime or renewable Professional Teacher's Certificate shall be considered as meeting the requirements contained in By-Law 3.1.4.a.2 and 3.1.4.b.2 for that person to be approved to serve as a coach. A professional certificate shall continue to be considered valid under the terms of this By-Law even though it might subsequently expire due to the failure of the person to meet the teaching experience or continuing education requirements of DESE or other State Departments of Education. A person whose Teacher's Certificate is revoked shall not be considered as holding a valid certificate and thus will not be eligible to be approved to serve as a coach at a MSHSAA member school. (By-Law 3.1)

---

## **30. BOARD POLICY ON PROHIBITING USE OF CAMERAS IN LOCKER ROOMS AT MSHSAA DISTRICT AND STATE SERIES EVENTS**

---

The use of cameras in locker rooms at MSHSAA events is prohibited as a preventative measure and out of concern for the privacy of all individuals. (Dec. 2003, Revised 2013)

---

## **31. BOARD POLICY ON PUBLIC CRITICISM - SPORTS AND ACTIVITIES**

---

**Statement of Philosophy** - The Missouri State High School Activities Association has established policies and standards which will cultivate the ideals of good sportsmanship, professionalism and conduct. It shall be the responsibility of each member school to ensure that all individuals directly associated with the interscholastic program conduct themselves in a sportsmanlike and professional manner.

The coach or director is a representative of the school at interscholastic activity events. It is the responsibility of all coaches and directors to serve as role models for students and the public.

All coaches, directors, administrators and student participants are to refrain from negative criticism of MSHSAA member institutions, officials, adjudicators, judges, etc. in public statements at or after interscholastic events. The appropriate public response to media questions at all venues regarding officiating/judging is "per MSHSAA policy, I am unable to comment." Any other response is a violation of this board policy and is subject to penalty.

- Code of Ethics** - A violation of the standards of professional conduct established by MSHSAA could include, but are not limited to:
- Making degrading and/or critical remarks about officials or adjudicators or the officiating or judging before, during or after an event either on or off site, or through any public means.
  - Detaining the officials/adjudicators/judges during or following the event to request a ruling or explanation of actions or evaluation by the official(s)/adjudicator(s)/judges.
  - Entering the officials dressing area following the contest.

**Actions and Response** - Negative actions by an individual directly associated with the program shall be reported to the MSHSAA office by the school and/or by the head contest official, adjudicator, judge, or manager. The school shall document the results of their investigation and actions taken, where necessary and appropriate. The MSHSAA Board of Directors will determine the appropriate penalties for violation of this board policy.

**Commentary** - It is within each individual's ability to treat others with dignity and respect. MSHSAA and its member schools expect each individual to be responsible for their actions and statements.

---

## 32. BOARD POLICY ON RECORD RETENTION

---

The MSHSAA shall maintain accurate records of Association business. Official records shall be maintained in the MSHSAA office with the Executive Director to serve as the Custodian of Records according to the schedule set forth by the Board of Directors. (November/December 2005)

---

## 33. BOARD POLICY ON REPORTED VIOLATIONS

---

### Who may report a violation of the MSHSAA Constitution, By-Laws or Board Policies?

- Authorized personnel on behalf of a member school may report a violation in writing to the MSHSAA office pursuant to MSHSAA By-Law 5.5.3.
- Any individual may report a violation in writing to the MSHSAA office. Such reports must first be reviewed by the Board of Directors. If the reported violation appears to be supported by sufficiently credible information, the Board of Directors will authorize an official investigation of the reported violation pursuant to Article IV, Section 6-f of the MSHSAA Constitution.

### Does the report of the violation have to be in writing?

Yes, the complaint must be submitted in writing (i.e. fax, email, or letter) with the individual or school's name sufficiently identified so that it may be verified by the MSHSAA office. Any reports that are anonymous will only be forwarded to the school administrator of the school in question with no further action to be taken unless a violation is self reported by the receiving school pursuant to the published Board Policy on Anonymous Calls, Letters, and E-mails.

### Will the school know who reported the violation?

Yes. The school will be notified of the reported violation before any investigation is authorized by the Board of Directors. This notification would include the identity of the individual or school reporting the violation.

### Will the school be allowed to conduct its own investigation?

Yes, the school should conduct its own investigation. However, the school's investigation will not supersede nor delay any authorized investigation by MSHSAA. The school will be given an opportunity to provide information concerning the alleged violation.

### When will the school receive the opinion of the Executive Director on the report of violations?

Once the MSHSAA investigation has been concluded, the Executive Director will contact the school administrator to verify if they have any additional information to present before an official opinion is issued by the Executive Director. If other violations are discovered during the investigative process, then the school will be made aware of those violations and given an opportunity to respond. The school will be given a time line to submit such information. At the conclusion of that time line, the Executive Director will issue an opinion on any violations.

### What can the school do once the opinion of the Executive Director has been rendered?

If any interested party is aggrieved by an opinion of the Executive Director, then such party may appeal through the appeal procedure established in By-Law 5.4 to the MSHSAA Appeal's Committee. If any such party is aggrieved by a decision of the Appeal's Committee, then such party may appeal through the appeal procedure established in By-Law 5.4 to the MSHSAA Board of Directors. (June 2008)

**[REPORT FORM ON THE NEXT PAGE]**



## BOARD POLICIES

Page 135

---

#### 34. BOARD POLICY ON REQUIRED SUBMITTAL OF ADJUDICATORS' EVALUATIONS BY SCHOOLS

---

1. Each school music director submitting entries to the MSHSAA Music Festivals shall submit the required adjudicators' evaluations by the established deadline.
  - a. Solo and Small Ensemble Festivals prior to entering events in the state solo and small ensemble festival.
  - b. Large Group, State Solo and Small Ensemble Festivals and all non-state solo/small ensemble events by May 15.
2. Each school music director(s) that fail to submit the required adjudicator evaluation(s) by the established deadline shall be issued a **\$25.00** late penalty fee and sent a reminder letter to the principal, giving the school until May 30.
3. Each school music director(s) that fail to submit the required adjudicators evaluations by the extended deadline shall be placed on probation by the MSHSAA Board of Directors and assessed an additional penalty fee of **\$100.00 (\$125.00 total fine)**.
4. A certified letter shall be sent to the superintendent indicating the consequence if the evaluations are not submitted for a second consecutive year and that probation is automatically extended for one year.
5. If a school music director(s) does not submit the required adjudicator evaluations for a second consecutive year by the established deadline, the MSHSAA shall send a reminder letter to the principal indicating the school has been assessed a **\$25.00** late penalty fee and the school has until the extended deadline to complete the evaluations.
6. If the MSHSAA does not receive the required adjudicator evaluations by the extended deadline the school will have probation extended and be assessed an additional penalty of **\$200.00** by the MSHSAA Board of Directors and the school administrator and person responsible for not submitting the required adjudicator evaluation(s) shall appear before the MSHSAA Board of Directors to show cause why the school should not be considered to be suspended from the district and state music festivals.

---

#### 35. BOARD POLICY ON SCHOOL COMMUNICATION THROUGH ELECTRONIC AND HARD-COPY MEANS

---

The Board of Directors has approved the following policy regarding communication with the membership. The Annual Questionnaire and the Annual Ballot will be available for completion by schools on the MSHSAA Online Membership System in an electronic format. The Annual Ballot Proposal Background Booklet will be mailed to member school principals and will also be available on the MSHSAA Online Membership System. All surveys (both electronic and hard-copy), unless otherwise specified, shall be forwarded to the school principal. Rule book mailings for the fall, winter and spring shall be shipped UPS to the athletic administrator. Various email communications may be forwarded to either the athletic administrator, the principal or in some cases, sport coaches/activity directors, depending upon the topic. Please advise your staff of this MSHSAA policy. (Revised June 2009)

---

#### 36. BOARD POLICY ON SPECIALIZED SPORT CAMP FEES

---

The Board of Directors resolved at its November 1, 1995 meeting that provisions contained in the MSHSAA By-Laws which stipulate that fees (tuition) for summer athletic camps shall be provided by the student or the student's parents precludes a school from being involved in any group projects to raise money to pay these fees. This restriction applies to a booster club as well as to school coaches. As far as the restriction on athletes are concerned, it would be permissible for several members of a school team to assemble themselves for the purpose of collectively undertaking work projects such as a car wash, a bake sale or other similar type of activities to earn money which **could** be applied toward camp fees. Under such circumstances all **money earned shall go directly to the student** to be used at his or her discretion. If students are working collectively, they cannot be organized to do so through coordination of the school, booster club, or coach. (By-Laws 3.13 and 3.14)

---

#### 37. BOARD POLICY ON SPORTS MEDICINE ISSUES

---

Please refer to the Sports Medicine tab of the MSHSAA website ([www.mshsaa.org](http://www.mshsaa.org)) for all NFHS and MSHSAA sports medicine, health and safety related guidelines, policies and position statements.

**NFHS/MSHSAA Position Statements and Guidelines:** The NFHS/MSHSAA regularly distributes position statements and guidelines to promote public awareness of certain health and safety-related issues. Such information is neither exhaustive nor necessarily applicable to all circumstances or individuals, and is no substitute for consultation with appropriate health-care professionals. Statutes, codes or environmental conditions may be relevant. NFHS/MSHSAA position statements or guidelines should be considered in conjunction with other pertinent materials when taking action or planning care. The NFHS/MSHSAA position and guidelines can be found on the MSHSAA website under the Sports Medicine tab. The NFHS/MSHSAA reserves the right to rescind or modify any such document at any time. (June 2013)

### 38. BOARD POLICY ON THE NATIONAL ANTHEM AT MSHSAA SPONSORED EVENTS

The MSHSAA Board of Directors adopted, at its March 20, 1997 meeting, the following policy regarding the playing of the National Anthem at MSHSAA sponsored events (district and state series): "The National Anthem shall be played before the first MSHSAA contest of the day and/or session at each site. If it is not possible to have the National Anthem played before the first contest the Anthem should not be performed later in the session." (March 1997)

### 39. BOARD POLICY ON PARTICIPATION OF TRANSGENDER STUDENT-ATHLETES

This policy is adopted to insure competitive fairness, equity and physical safety of all interscholastic sports and student-athletes. A transgender student is defined as a student whose consistent gender identity or expression does not match the sex assigned to him or her at birth as reflected on the student's birth certificate and school records. A transgender student must meet the following in order to participate in sex-separated interscholastic sports so long as the athlete's use of hormone therapy is consistent with current medical standards:

- Any transgender student-athlete who is not taking hormone treatment related to gender transition may commence and continue interscholastic participation in sex-separated sports in accordance with his or her assigned birth gender.
- A trans male (female to male) student-athlete who is not taking testosterone related to gender transition may participate in co-ed and boys sports. Once the student participates in a boys' sport, he shall participate consistently with that gender for the remainder of his interscholastic eligibility.
- A trans female (male to female) student-athlete who is not taking hormone treatments related to gender transition may not compete on a girls' team, but may participate in co-ed and boys sports. (See also By-Law 3.20.)
- A trans male (female to male) student-athlete who has commenced hormone treatment with testosterone (or other prescribed drugs) for diagnosed gender dysphoria and/or transsexualism, may compete on a boys' team, but is no longer eligible to compete on a girls' team without changing that team status to a co-ed team. (See also By-Law 3.20.d.)
- A trans female (male to female) student-athlete being treated with testosterone suppression medication for diagnosed gender dysphoria and/or Transsexualism may continue to compete on a boys' team but may not compete on a girls' team, without changing it to a co-ed team, until one calendar year of documented testosterone suppression treatment is completed. To maintain eligibility, a trans female student shall thereafter provide continuing medical documentation that the suppressed hormone levels are being maintained.

A request is required before final approval of participation that would otherwise be in opposition to By-Law 3.20 can be granted by the Executive Director. A student seeking participation under the above policy due to gender transition shall submit a MSHSAA Application for participation, along with the medical documentation required, to the administration of his/her member school for submittal to MSHSAA. The Executive Director shall issue an opinion on the school's request regarding participation under this policy after receiving all documentation required. Any appeal by the member school of the Executive Director's opinion shall be as provided in By-Law 5.4.8-10.

Once a student has been granted eligibility consistent with his/her gender identity and expression under the above policy and has participated interscholastically, the eligibility granted shall be binding on the student for the remaining duration of the student's interscholastic eligibility.

This policy was taken in part from the approved NCAA Transgender Participation Policy, as published in Champions of Respect, which was commissioned in 2012. (Approved June 2012; Revised 2016)

### 40. BOARD POLICY ON TIES IN FOOTBALL CONTESTS

**TIE GAMES:** For ALL varsity high school games (regular and play off contests) which end in a tie at the end of regulation play shall follow a "25-yard Overtime Procedure" to determine a winner. The procedure, as outlined in the National Federation Football Rules Book, will be followed with the following exceptions:

1. The ball will be placed on the 25-yard line instead of the 10-yard line.
2. First and tens may be obtained to maintain possession. Once the line-to-gain has not been achieved the ball will be turned over to the defense.

**Lower Level Contests:** Games contested below the senior high school varsity level (Junior Varsity, Freshman) that end in a tie at the end of regulation play, **may** utilize one (1) overtime period to break the tie. If a tie remains at the end of the "25 yard" overtime period, the contest shall remain a tie. Combined 8<sup>th</sup> and 9<sup>th</sup> grade contests which end in a tie shall remain a tie.

**NOTE:** The tie breaking procedure for the lower level contests is optional and shall be mutually agreed upon by both schools in advance of the contest.

#### 41. BOARD POLICY ON UNCLAIMED CHECKS

The MSHSAA shall, for any issued check of \$50.00 or greater which remains uncashed, exercise due diligence in locating the payee, canceling the original check and issuing a replacement payment to the payee. For payees which cannot be reasonably located and for all other state checks or other liabilities, the MSHSAA shall report such liabilities to the Office of the State Treasurer as required by the Missouri Uniform Disposition of Unclaimed Property Act, Chapter 447, RSMo.

#### 42. BOARD POLICY ON SUBMISSION OF ELECTRONIC ATHLETIC AND ACTIVITY ELIGIBILITY ROSTER

By-Law 3.4 establishes a Board Policy to determine the submission dates for athletic and activity eligibility rosters. The window for submitting an eligibility roster for all **activities and junior high athletics** will open with the first allowable fall practice date and will remain open throughout the year. The junior high athletics eligibility rosters are **due** one day before the first contest for the team.

**High school** athletic eligibility rosters will be **due** one day prior to the first allowable contest for that sport. The windows will be open to allow submission to coincide with the first allowable day of practice. Winter sports will have to recertify by the fourth day of the second semester that all students are eligible to participate. The chart below provides the dates for submissions:

HIGH SCHOOL ACTIVITY	SUBMISSION OPENS	ROSTERS DUE	RE-CERTIFY
<b>FALL SPORTS:</b>			
Baseball	July 31, 2017	August 17, 2017	Not Applicable
Cross Country	July 31, 2017	August 17, 2017	Not Applicable
Football	July 31, 2017	August 17, 2017	Not Applicable
Golf (Girls)	July 31, 2017	August 17, 2017	Not Applicable
Soccer (Boys)	July 31, 2017	August 17, 2017	Not Applicable
Softball (Girls)	July 31, 2017	August 17, 2017	Not Applicable
Swimming/Diving (Boys)	July 31, 2017	August 17, 2017	Not Applicable
Tennis (Girls)	July 31, 2017	August 17, 2017	Not Applicable
Volleyball (Girls)	July 31, 2017	August 17, 2017	Not Applicable
<b>WINTER SPORTS:</b>			
Basketball	October 30, 2017	November 16, 2017	Fourth day of second semester
Swimming/Diving (Girls)	November 6, 2017	November 23, 2017	Fourth day of second semester
Wrestling	October 30, 2017	November 16, 2017	Fourth Day of second semester
<b>SPRING SPORTS:</b>			
Baseball	February 26, 2018	March 15, 2018	Not Applicable
Golf (Boys)	February 26, 2018	March 15, 2018	Not Applicable
Soccer (Girls)	February 26, 2018	March 15, 2018	Not Applicable
Softball (Girls)	February 26, 2018	March 15, 2018	Not Applicable
Tennis (Boys)	February 26, 2018	March 15, 2018	Not Applicable
Track and Field	February 26, 2018	March 15, 2018	Not Applicable
<b>ACTIVITIES:</b>			
Music	July 1, 2017	Prior to 1st Event	Fourth day of second semester
Speech/Debate/Theatre	July 1, 2017	Prior to 1st Event	Fourth day of second semester
Scholar Bowl	July 1, 2017	Prior to 1st Event	Fourth day of second semester
Spirit (Cheer/Dance Teams)	July 1, 2017	Prior to 1st Event	Fourth day of second semester

(By-Law 3.4 )

### 43. BOARD POLICY ON UNSPORTSMANLIKE CONDUCT

MSHSAA By-Law 5.5 provides that each school is responsible for the conduct of its teams, coaches, students, and fans at games both at home and away. (A fan is considered a non-school student or follower of the school team.) These by-laws further make it clear that the Board of Directors has the responsibility to take action when the school does not, or cannot, adequately control the conduct of its players, coaches, students and fans. The game rules for each sport contain the standards of sportsmanship to be enforced by athletic game officials.

Unsportsmanlike conduct or misconduct of an athlete, coach, student, or fan, whether before, during, or after a contest is of concern to the Board of Directors if the incident can be directly related to an athletic event under the jurisdiction of the MSHSAA.

After reviewing recommendations regarding procedures to be applied by a school, the Board of Directors at its June 26, 1992, meeting adopted the following policies to guide member schools and the MSHSAA office in coping with acts of unsportsmanlike conduct. (See also MSHSAA manual entitled, *"Improving the Educational Values of Interscholastic Athletics by Providing for Better Sportsmanship and Conduct"*.)

**PROCEDURES FOR REPORTING**--It shall be the responsibility of the game officials, as well as school administrators and other staff members present when such unsportsmanlike conduct or misconduct occurs to file reports as follows:

1. Game officials shall be required to file a special report with the high school principal and the superintendent with a copy to the MSHSAA office no later than 48 hours after penalties have been assessed for such conduct observed before, during, or following an athletic game. Action shall be taken against officials who fail to file a report.
2. Incidents noted by representatives of either of the participating schools, but not observed by the game officials, shall be reported by the observer to the principal(s) of the school(s) involved with a copy to the MSHSAA office.
3. Local managers of MSHSAA sponsored events shall be required to file reports immediately by telephone to the MSHSAA office followed immediately by a letter to the MSHSAA office with copies to the school(s) involved.

**DUTY OF SCHOOL**--When unsportsmanlike conduct or misconduct occurs, the school shall immediately take appropriate action to correct or resolve the matter. Such action shall be communicated in writing to the MSHSAA office within ten days. (The school need not communicate to the MSHSAA office such inadvertent actions as failure to report to the scorer when substituting, wearing a wrong number and other technical infractions which do not involve flagrant, abusive, or unsportsmanlike conduct.)

**BOARD OF DIRECTORS POLICIES**--The following policies are established to serve as guidelines for action to be taken by the school:

1. **PLAYERS**--When a player is assessed a penalty by a game official for unsportsmanlike conduct, the coach should remove the player from the game. If there are extenuating circumstances making the athlete's conduct more serious, the penalty imposed by the school shall be more severe. **For player ejection refer to By-Law 5.5.**
2. **COACHES**--Cases involving unsportsmanlike conduct of a coach shall result in action commensurate with the act committed. It may range from a reprimand by the high school administration to conditions set by the board of education that the coach must meet. **For ejection of a coach refer to By-Law 5.5.**
3. **STUDENTS/FANS**--Action regarding the misconduct of a student or fan shall range from a warning to being required to appear before the board of education to show reason why that person should not be prohibited from attending future games. Violent acts shall result in charges being brought against the individual or information being provided the prosecuting attorney, who may bring charges under Missouri law.
4. Action regarding all other acts of poor sportsmanship/misconduct should be appropriate to the offense committed.

**AUTHORITY DELEGATED TO EXECUTIVE DIRECTOR**--The Board of Directors has delegated to and instructed the MSHSAA Executive Director to assume the following authority:

1. Certain incidents constituting unsportsmanlike conduct or misconduct require immediate action because of the seriousness of the circumstances, the timeliness of the imposition of a penalty, and/or other circumstances. If such an incident takes place in the judgment of the Executive Director, he/she is authorized to take immediate action under the provisions of By-Law 5.5.1.a. In his/her discretion and if time permits, the Executive Director may require the school administrator(s) and the offender(s) to appear before him/her.
2. The Executive Director shall issue a warning to a school under the following circumstances:
  - a. When action taken by a school in response to an incident of unsportsmanlike conduct or misconduct is not considered satisfactory;
  - b. When a school fails to inform the MSHSAA office in writing of the action taken by the school within ten days of the receipt by the MSHSAA of a report of unsportsmanlike conduct or misconduct. The warning will be dissolved as of the date the MSHSAA office receives a reply unless the action taken is not considered satisfactory.
3. If a school receives a report during the same sport season of unsportsmanlike conduct or misconduct after having received a warning, the high school administrator and the offender (if applicable) shall be required to appear before the Executive Director to show cause why action should not be taken under provisions of By-Law 5.5.1.a.

4. These guidelines shall not be interpreted to limit the action of the Executive Director in any case in which, in his/her opinion, immediate or additional action is necessary.
5. A school shall have the right to appeal any action taken by the Executive Director to the Appeals Committee.

#### **SPECIFIC EXAMPLES OF EXTENUATING CIRCUMSTANCES--**

1. In any situation in which a player becomes involved in a fight or in which a substitute leaves the bench to go onto the floor/field when a fight breaks out among players, the MSHSAA Board **expects as a minimum penalty** that the coach suspend the individual for the remainder of that contest and for the next contest in which the team plays.
2. If members of a team engage in a fight during an interscholastic contest and this is later repeated in a subsequent game during the season, the Executive Director shall be instructed to take firm action in accord with provisions contained in By-Law 5.5.1.a including the possible exclusion of the team from the state tournament series in the sport concerned.

**RECOMMENDATION OF BOARD OF DIRECTORS--**It is strongly recommended that all coaches and students be thoroughly informed of these policies adopted by the Board of Directors. It should be made clear that the primary purpose of these policies is to improve the educational and recreational values which interscholastic athletic games can have for our high school youth. If these values are lost, interscholastic competition can no longer be justified in the school program. (By-Law 5.5)

---

#### **44. BOARD POLICY ON USE OF INTERNET MESSAGE BOARDS / SOCIAL MEDIA**

---

The Missouri State High School Activities Association strongly encourages its coaches, administrators and officials to take an active role in the prevention of unsportsmanlike materials on internet message boards and posted through social media. School administrators should discourage student participants and coaches from posting objectionable or unsportsmanlike material on internet web sites; however communication of a positive nature is always encouraged. (June 2002; Revised 2013)

---

#### **45. BOARD POLICY ON USE OF TOBACCO AND ALCOHOL PRODUCTS BY COACHES AND OFFICIALS**

---

It is important that all adults involved in the interscholastic activities program set the proper example for our participants with regards to the use of tobacco products and alcoholic beverages. We cannot let actions teach a philosophy of double-standards. Therefore, the Board of Directors has adopted the following policy statement to apply to all interscholastic athletic and non-athletic activities. Coaches, directors, sponsors, and contest officials are prohibited from using tobacco products or alcoholic beverages while directly involved in interscholastic activities. Involvement is defined in this policy as being in public view and when students are actually participating under the jurisdiction of the coach, director, and official. Proper enforcement is expected. Violations shall be reported to the school's administration and the MSHSAA.

---

#### **46. BOARD POLICY ON USE OF TOBACCO AND ALCOHOL PRODUCTS BY PARTICIPANTS**

---

Use of any tobacco, alcohol, or controlled substance (other than prescription) by any participant while at a MSHSAA event on any event building/grounds is prohibited. Violation shall result in disqualification from the event.

---

#### **47. BOARD POLICY ON VIDEOTAPING / FILMING**

---

1. A school representative may videotape/film a regular season contest and/or a MSHSAA-sponsored district or state playoff event between other school teams, provided prior arrangements have been made with the event manager and provided it is done at the expense of the school. The official school representative should check in with the event manager upon arrival to the site to arrange the setup location for the video equipment and to review any site-specific requirements.
2. Videotape/film shall not be used for the purpose of protesting a contest.

---

#### **48. BOARD POLICY ON VOLLEYBALL MATCH FORMAT OPTIONS**

---

**THREE-OUT-OF-FIVE FORMAT OPTIONAL:** Missouri schools may utilize the 3/5 format or the 2/3 format for varsity level dual matches only (not in triangulars, quads or tournaments). In the 3/5 format, the first school to win three sets wins the match and the fifth set, if needed, is played to 15 points rather than 25 points (win by two). Schools and/or conferences may utilize the 3/5 format for one or more of their varsity dual matches, as agreed upon by both schools and contest officials in advance. The format for the match must be clearly specified on the game contract and the officials' contracts prior to the contest. Lower level contests (junior high, freshmen, junior varsity) will continue to be played in the 2/3 format only. The 2/3 format will continue to be used in the district and state series until a majority of volleyball playing schools support moving the district and state series to the 3/5 format.

---

## 49. BOARD POLICY ON MAGNET SCHOOL TRANSFERS

---

The following Board Policy outlines the circumstances whereby a public school district resident student may have transfer eligibility outside the auspices of the Residence and Transfer Requirements in By-Law 3.10.

Student Transfers involving Magnet Schools: A resident student of the school district (as per By-Law 3.10) transferring for the first time to a Magnet School in his/her school district or transferring from a Magnet School back to his/her school of residency (neighborhood school) will be eligible without restrictions provided:

1. The student transfers at the beginning of a semester.
2. The student is eligible in all other respects.
3. A student's high school enrollment history (grades 9 through 12) has been documented and reviewed by the receiving school prior to any confirmation of eligibility under these provisions.
4. The online transfer process is completed (initiated by the receiving school and completed by the sending school) prior to placement of a student on the receiving school's eligibility roster.

(Revised June 2017)

---

## 50. BOARD POLICY ON ST. LOUIS VICC TRANSFER STUDENTS

---

The following Board Policy outlines the circumstances whereby a St. Louis student participating under the overall operations of the Voluntary Interdistrict Choice Corporation program may have eligibility or restrictions under the Residence and Transfer Requirements in By-Law 3.10.

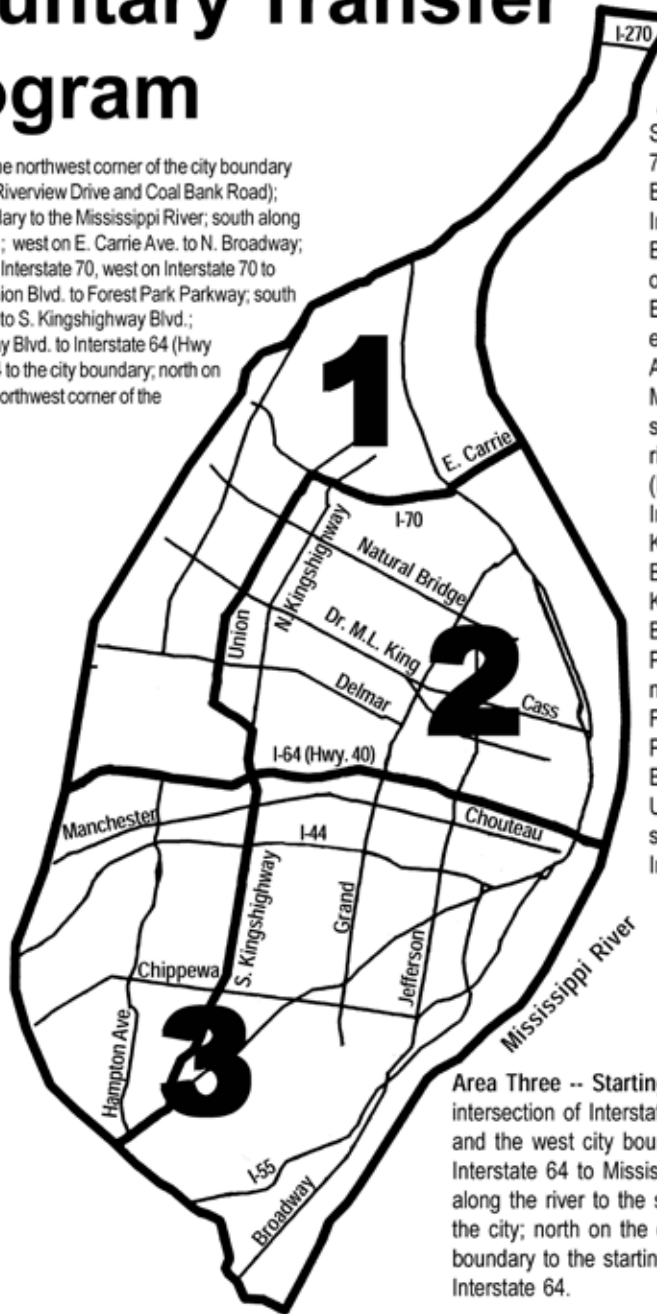
- A. The following are the transfers where a VICC Program student would be eligible without restrictions (as per By-Law 3.10.1.e) provided the student transfers at the **beginning of a semester** and the student is eligible in all other respects. A student's high school enrollment history (grades 9 through 12) must be documented and reviewed by the receiving school prior to any confirmation of eligibility under these provisions. The online transfer process shall be initiated by the receiving school and completed by the sending school prior to placement of a student on the receiving school's eligibility roster.
  1. African-American City Residents: Transferring from a city school (neighborhood or magnet) to a county school that is paired with that student's home address and VICC "area" one time, and any subsequent transfer back to the original city school or the student's neighborhood school of residency. For definition of areas see included map on the next page.
  2. Non-African-American County Resident: Transferring from a county school that is participating in the VICC program to a city magnet school one time, and any subsequent transfer back to the county school of residency.
- B. All other St. Louis transfers would be held to the Residence and Transfer Requirements in By-Law 3.10. St. Louis neighborhood schools, schools of choice, vo-tech schools and charter schools are subject to the provisions of By-Law 3.10. (Revised June 2017)

# Attendance Areas Voluntary Transfer Program

**Area One --** Starting at the northwest corner of the city boundary (near the intersection of Riverview Drive and Coal Bank Road); east along the city boundary to the Mississippi River; south along the river to E. Carrie Ave.; west on E. Carrie Ave. to N. Broadway; south on N. Broadway to Interstate 70; west on Interstate 70 to Union Blvd.; south on Union Blvd. to Forest Park Parkway; south on Forest Park Parkway to S. Kingshighway Blvd.; south on S. Kingshighway Blvd. to Interstate 64 (Hwy 40); west on Interstate 64 to the city boundary; north on the city boundary to the northwest corner of the boundary.

**Area Two --** Starting at Interstate 70 and Union Blvd.; east on Interstate 70 to N. Broadway; north on N. Broadway to E. Carrie Ave.; east on E. Carrie Ave. to the Mississippi River; south along the river to Interstate 64 (Hwy 40); west on Interstate 64 to S. Kingshighway Blvd.; north on S. Kingshighway Blvd. to Forest Park Parkway; northwest on Forest Park Parkway to Union Blvd.; north on Union Blvd. to the starting point at Interstate 70.

**Area Three --** Starting at the intersection of Interstate 64 (Hwy. 40) and the west city boundary; east on Interstate 64 to Mississippi River; south along the river to the south boundary of the city; north on the city west boundary to the starting point at Interstate 64.





# APPENDIX A (1)

## 2016-17 MSHSAA SCHOOL PARTICIPATION SUMMARY BY DISTRICT

(Figures as of June 12, 2017)

### JUNIOR HIGHS

### SENIOR HIGHS

	SOUTHEAST	SOUTHWEST	NORTHEAST	NORTHWEST	CENTRAL	SOUTHCENTRAL	ST LOUIS	KANSASCITY	JRHIGHTOTAL	SOUTHEAST	SOUTHWEST	NORTHEAST	NORTHWEST	CENTRAL	SOUTHCENTRAL	ST LOUIS	KANSASCITY	SRHIGHTOTAL	GRANDTOTAL
Number of Member Schools	19*	33*	27*	9*	12*	5*	0*	33*	138	86	103	74	64	76	31	102	54	590	728
Baseball	27	23	0	0	0	0	0	0	50	82	94	64	34	68	30	82	47	501	551
Basketball (Boys)	48	79	74	59	64	31	4	43	402	86	100	72	59	75	31	87	51	561	963
Basketball (Girls)	45	79	73	58	64	31	4	42	396	68	100	71	59	75	30	87	50	540	936
Cross Country (Boys)	31	60	35	13	25	23	4	41	232	50	83	42	30	39	27	79	45	395	627
Cross Country (Girls)	28	57	37	14	23	23	4	41	227	50	81	41	30	38	27	79	47	393	620
Dance/Pom Pon	3	0	1	1	1	1	3	3	13	27	30	23	16	19	12	60	42	229	242
Football (11-Man)	31	52	46	20	37	4	0	31	221	37	55	43	24	42	14	74	44	333	554
Football (8-Man)	0	0	0	17	2	0	0	0	19	0	1	2	18	3	0	0	0	24	43
Golf (Boys)	0	0	1	0	0	0	0	0	1	36	67	48	33	37	20	54	34	329	330
Golf (Girls)	0	0	0	0	0	0	0	0	0	6	33	26	25	19	8	45	32	194	194
Music	45	68	71	53	50	22	5	37	351	75	95	70	59	71	30	87	49	536	887
Scholar Bowl	16	35	50	53	26	10	1	20	211	59	89	66	61	62	23	37	35	432	643
Sideline Cheerleading	47	65	65	51	39	18	4	20	309	83	91	68	57	72	29	83	48	531	840
Soccer (Boys)	0	0	1	0	7	0	0	9	17	19	30	17	8	20	15	78	45	232	249
Soccer (Girls)	0	0	0	0	0	0	0	9	9	20	28	15	8	14	17	87	46	235	244
Softball - Fall (Girls)	8	24	41	28	2	0	0	0	103	32	46	67	46	39	29	72	34	365	468
Softball - Spring (Girls)	0	0	0	0	0	0	0	0	0	52	54	0	1	31	3	0	1	142	142
Speech, Debate, Theatre	1	13	5	0	2	0	0	19	40	26	60	27	9	33	15	41	45	256	296
Swimming (Boys)	0	0	0	0	0	0	0	9	9	5	21	4	1	3	3	44	28	109	118
Swimming (Girls)	0	0	0	0	0	0	0	9	9	6	24	5	2	4	3	58	32	134	143
Tennis (Boys)	0	0	0	0	0	0	0	0	0	14	34	12	11	15	5	60	31	182	182
Tennis (Girls)	0	0	0	0	0	0	0	0	0	16	31	11	11	13	4	67	33	186	186
Track and Field (Boys)	28	67	73	58	56	25	4	42	353	49	84	72	57	68	29	86	48	493	846
Track and Field (Girls)	28	67	73	56	56	25	4	42	351	49	82	72	56	67	28	88	49	491	842
Volleyball (Girls)	42	72	19	27	48	24	0	42	274	76	88	20	27	59	22	88	52	432	706
Wrestling	15	25	13	25	21	9	2	30	140	22	30	21	25	24	12	69	41	244	384

\*These figures indicate the total number of junior high schools holding separate memberships. The junior high school participation figures include all junior high schools holding separate memberships plus all junior high schools holding combined memberships with the senior high school from the district.

NOTE: The totals in the "SR High Total" column include schools that do not register for districts/state series. Further, each cooperative sponsorship counts as one participating school, not two.

**APPENDIX A (2)**  
**2016-17 MSHSAA PARTICIPATION SUMMARY - SCHOOLS & STUDENTS**  
**(Figures as of June 12, 2017)**

	<b>Number Schools Jr. High</b>	<b>Number Schools Sr. High</b>	<b>Number Schools Total</b>	<b>Number Participants Jr. High</b>	<b>Number Participants Sr. High</b>	<b>Number Participants Total</b>
Baseball (Fall)	0	109	109	0	1787	1787
Baseball (Spring)	50	501	551	836	13629	14465
Basketball (Boys)	402	561	963	8099	14259	22358
Basketball (Girls)	396	540	936	6882	10269	17151
Cross Country (Boys)	232	395	627	3183	6003	9186
Cross Country (Girls)	227	393	620	2554	4500	7054
Dance Team/Pom Pon	13	229	242	94	3137	3231
Football (11-Man)	221	333	554	8757	21210	29967
Football (8-Man)	19	24	43	317	522	839
Golf (Boys)	1	329	330	6	3867	3873
Golf (Girls)	0	194	194	0	1918	1918
Music (Schools)	351	536	887	--	--	--
Music (Instrumental)	--	--	--	12305	27302	39607
Music (Vocal)	--	--	--	6095	19672	25767
Scholar Bowl	211	432	643	2329	5849	8178
Sideline Cheerleading	309	531	840	3362	9723	13085
Soccer (Boys)	17	232	249	320	8850	9170
Soccer (Girls)	9	235	244	152	8323	8475
Softball (Girls - Fall)	103	365	468	1575	7568	9143
Softball (Girls - Spring)	0	142	142	0	2303	2303
Speech and Debate	40	256	296	800	8064	8864
Swimming (Boys)	9	109	118	45	1882	1927
Swimming (Girls)	9	134	143	93	3254	3347
Tennis (Boys)	0	182	182	0	3624	3624
Tennis (Girls)	0	186	186	0	4047	4047
Track (Boys)	353	493	846	9326	15574	24900
Track (Girls)	351	491	842	8801	12347	21148
Volleyball (Girls)	274	432	706	6038	10420	16458
Wrestling	140	244	384	2711	6925	9636
Member Schools	*138	590	728	84680	236828	321508

\*These figures indicate the total number of junior high schools holding separate memberships. The junior high school participation figures include all junior high schools holding separate memberships plus all junior high schools holding combined memberships with the senior high school from the district.

## APPENDIX B

### 2016-2017 LISTING OF MEMBER SCHOOLS BY DISTRICTS

\* Indicates 7th and 8th grade membership is included with high school.

\*\* Indicates 8th grade membership is included with high school.

#### CENTRAL DISTRICT MEMBER SCHOOLS

##### HIGH SCHOOLS

Adrian\*  
Appleton City\*  
Archie\*  
Ballard  
Blair Oaks\*  
Boonville  
Bunceton\*  
Butler\*  
Calhoun\*  
California\*  
Calvary Lutheran  
Chilhowee\*  
Clinton  
Cole Camp\*  
Concordia\*  
Crest Ridge\*  
Dadeville  
Drexel\*  
Eldon\*  
Eugene\*  
Fair Play\*  
Green Ridge\*  
Halfway  
Harrisonville  
Helias Catholic  
Hermitage  
Holden\*  
Humansville  
Hume  
Iberia\*  
Jamestown\*  
Jefferson City  
Kingsville\*  
Knob Noster\*  
Lafayette County  
Lakeland\*  
LaMonte\*  
Leeton\*  
Lexington\*  
Lincoln\*  
Malta Bend  
Marshall\*  
Miami\*  
Midway\*  
Montrose\*  
Northwest (Hughesville) \*  
Odessa\*  
Osage\*  
Osceola\*  
Otterville\*  
Pilot Grove\*  
Pleasant Hill\*  
Prairie Home\*  
Rich Hill\*  
Russellville\*  
Sacred Heart\*  
Santa Fe\*

Sherwood\*  
Skyline  
Slater\*  
Smith-Cotton\*  
Smithton\*  
St. Paul Lutheran (Concordia)  
Stover\*  
Sweet Springs\*  
Tipton\*  
Tuscumbia\*  
Versailles\*  
Walnut Grove  
Warrensburg\*  
Warsaw\*  
Weaubleau  
Wellington-Napoleon\*  
Wentworth Military Academy  
Wheatland  
Windsor\*

##### JUNIOR HIGHS

Clinton  
East Lynne  
Harrisonville  
Hudson  
Lafayette County  
Laura Speed Elliott  
Lewis and Clark  
McCartan Memorial  
Roscoe  
Shawnee  
Strasburg  
Thomas Jefferson

#### KANSAS CITY DISTRICT MEMBER SCHOOLS

##### HIGH SCHOOLS

Alta Vista Charter  
Barstow  
Belton  
Blue Springs  
Blue Springs South  
Center  
Central Academy of Excellence  
Cristo Rey  
East (Kansas City)  
Excelsior Springs\*  
Fort Osage\*  
Frontier School of Excellence Charter  
Frontier STEM Charter\*  
Grain Valley\*  
Grandview  
Hogan Prep Charter\*  
Kearney\*  
Lee's Summit  
Lee's Summit North  
Lee's Summit West  
Liberty

Liberty North  
Lincoln College Prep\*  
Lone Jack\*  
Lutheran (Kansas City)  
North Kansas City  
Northeast (Kansas City)  
Northland Christian  
Notre Dame de Sion  
O'Hara  
Oak Grove  
Oak Park  
Park Hill  
Park Hill South  
Paseo Academy\*  
Pembroke Hill\*  
Platte County  
Raymore-Peculiar  
Raytown  
Raytown South  
Rockhurst  
Ruskin  
Smithville\*  
Southeast\*  
St. Pius X (Kansas City)  
St. Teresa's Academy  
Staley  
Summit Christian Academy  
Truman\*  
University Academy Charter\*  
Van Horn (Independence)\*  
West Platte\*  
William Chrisman\*  
Winnetonka

##### JUNIOR HIGHS

Antioch  
Barry  
Belton  
Bernard C. Campbell  
Brittany Hill  
Center  
Central (Kansas City)  
Congress  
Delta Woods  
Discovery  
Eastgate  
Foreign Language Academy  
Grandview  
Heritage  
Lakeview  
Liberty  
Maple Park  
Martin City  
Moreland Ridge  
New Mark  
Northeast (Kansas City)  
Northgate  
Oak Grove  
Paul Kinder  
Platte City  
Pleasant Lee  
Raymore-Peculiar East

Raytown  
Raytown Central  
Raytown South  
Smith-Hale  
South Valley  
Summit Lakes

## **NORTHEAST DISTRICT MEMBER SCHOOLS**

### **HIGH SCHOOLS**

Atlanta\*  
Battle  
Bevier\*  
Bowling Green\*  
Brashear\*  
Brookfield\*  
Brunswick\*  
Bucklin\*  
Canton\*  
Centralia  
Clark County\*  
Clopton\*  
Columbia Independent\*  
Community\*  
Elsberry  
Father Tolton Regional Catholic  
Fayette\*  
Frederick Douglass  
Fulton  
Glasgow\*  
Green City\*  
Hallsville\*  
Hannibal\*  
Harrisburg\*  
Hickman  
Higbee\*  
Highland\*  
Keytesville\*  
Kirksville  
Knox County\*  
LaPlata\*  
Linn County\*  
Louisiana  
Macon\*  
Macon County\*  
Madison\*  
Marceline\*  
Marion County\*  
Mark Twain\*  
Meadville\*  
Mexico  
Milan\*  
MO Military Academy\*  
MO School for the Deaf  
Moberly  
Monroe City\*  
Montgomery County\*  
New Bloomfield\*  
New Franklin\*  
Newtown-Harris\*  
North Callaway  
North Shelby\*  
Northeast (Cairo)\*  
Northwestern\*  
Novinger\*  
Palmyra  
Paris\*  
Putnam County\*  
Rock Bridge  
Salisbury\*  
Scotland County\*

Schuyler County  
Silex\*  
South Callaway\*  
South Shelby\*  
Southern Boone  
Sturgeon\*  
Troy Buchanan  
Van Far\*  
Warrenton\*  
Wellsville\*  
Westran\*  
Winfield\*  
Wright City\*

### **JUNIOR HIGHS**

Auxvasse  
Boncl  
Chester Boren  
Fulton  
Gentry  
Hatton McCredie  
Holliday  
Holy Family  
Holy Rosary  
Ida Cannon  
Immaculate Conception  
Jefferson (Columbia)  
John B. Lange  
Louisiana  
Mexico  
Moberly  
Oakland  
Our Lady of Lourdes Interparish  
Palmyra  
Schuyler County  
Smithton (Columbia)  
Southern Boone  
St. Alphonsus  
St. Mary's (Glasgow)  
West (Columbia)  
William Matthew  
Williamsburg

## **NORTHWEST DISTRICT MEMBER SCHOOLS**

### **HIGH SCHOOLS**

Albany\*  
Benton  
Bishop LeBlond  
Bosworth\*  
Braymer\*  
Breckenridge\*  
Cainsville\*  
Cameron\*  
Carrollton\*  
Central (St. Joseph)  
Chillicothe  
Craig\*  
DeKalb\*  
East Buchanan\*  
Fairfax\*  
Gallatin\*  
Gilman City\*  
Grundy County\*  
Hale\*  
Hardin-Central\*  
Jefferson (Conception Jct.)\*  
King City\*  
Lafayette (St. Joseph)  
Lathrop\*  
Lawson\*

Maryville  
Maysville\*  
Mercer\*  
Mid Buchanan\*  
Mound City\*  
Nodaway-Holt\*  
Norborne\*  
North Andrew\*  
North Daviess\*  
North Harrison\*  
North Nodaway\*  
North Platte\*  
Northeast Nodaway\*  
Orrick\*  
Osborn\*  
Pattonsburg\*  
Penney\*  
Plattsburg\*  
Polo\*  
Princeton\*  
Richmond\*\*  
Ridgeway\*  
Rock Port\*  
Savannah  
South Harrison\*  
South Holt\*  
South Nodaway\*  
Southwest (Livingston Co.)\*  
St. Joseph Christian\*  
Stanberry\*  
Stewartsville\*  
Tarkio\*  
Tina-Avalon\*  
Trenton  
Tri-County\*  
Union Star  
West Nodaway\*  
Winston\*  
Worth County\*

### **JUNIOR HIGHS**

Avenue City  
Bode  
Chillicothe  
Maryville  
Robidoux  
Savannah  
Spring Garden  
Trenton  
Truman

## **ST. LOUIS DISTRICT MEMBER SCHOOLS**

### **HIGH SCHOOLS**

Afton  
Barat Academy  
Bayless  
Bishop DuBourg  
Brentwood  
Cardinal Ritter  
Carnahan  
Central Visual & Perf. Arts  
Chaminade  
Christian  
Christian Brothers College  
Clayton  
Cleveland NJROTC  
Collegiate School of Med/Bio Science  
Confluence Prep Academy Charter  
Cor Jesu Academy  
Crossroads College Preparatory

DeSmet  
 Duchesne  
 Eureka  
 Francis Howell  
 Francis Howell Central  
 Francis Howell North  
 Ft. Zumwalt East  
 Ft. Zumwalt North  
 Ft. Zumwalt South  
 Ft. Zumwalt West  
 Gateway  
 Gateway Science Academy Charter  
 Grand Center Arts Academy Charter\*  
 Hancock  
 Hazelwood Central  
 Hazelwood East  
 Hazelwood West  
 Hiram Neuwoehner  
 Holt\*\*  
 Incarnate Word Academy  
 Jennings  
 John Burroughs  
 John F. Kennedy  
 Kirkwood  
 Ladue Horton Watkins  
 Lafayette (Wildwood)  
 Liberty (Wentzville)\*\*  
 Lift for Life Academy Charter  
 Lindbergh  
 Lutheran North  
 Lutheran St. Charles  
 Lutheran South  
 Maplewood-Richmond Heights  
 Marquette  
 McCluer  
 McCluer North  
 McCluer South-Berkeley  
 McKinley Classical Leadership  
 Mehlville  
 Metro  
 MICDS  
 Miller Career Academy  
 MO School for the Blind  
 Nerinx Hall  
 Normandy Collaborative  
 North Technical  
 Northview  
 Notre Dame (St. Louis)  
 Oakville  
 Orchard Farm\*  
 Parkway Central  
 Parkway North  
 Parkway South  
 Parkway West  
 Pattonville  
 Principia  
 Priory  
 Ritenour  
 Riverview Gardens  
 Rockwood Summit  
 Roosevelt  
 Rosati-Kain  
 Soldan International Studies  
 Southview  
 St. Charles  
 St. Charles West  
 St. Dominic  
 St. Joseph's Academy  
 St. Louis University High  
 St. Mary's (St. Louis)  
 Sumner  
 The Fulton (St. Albans)  
 Timberland\*\*  
 Transportation and Law

Trinity Catholic  
 University City  
 Ursuline Academy  
 Valley Park\*  
 Vashon  
 Vianney  
 Villa Duchesne  
 Visitation Academy  
 Webster Groves  
 Westminster Christian Academy  
 Whitfield

### **JUNIOR HIGHS**

None

## **SOUTH CENTRAL DISTRICT MEMBER SCHOOLS**

### **HIGH SCHOOLS**

Belle\*  
 Bourbon\*  
 Camdenton\*  
 Chamois\*  
 Climax Springs  
 Crocker\*  
 Cuba\*  
 Dixon\*  
 Fatima\*  
 Hermann\*  
 Laquey\*  
 Linn\*  
 Macks Creek\*  
 New Haven\*  
 Newburg  
 Owensville\*  
 Pacific\*  
 Richland\*  
 Rolla\*  
 Salem\*  
 St. Clair\*  
 St. Elizabeth\*  
 St. Francis Borgia  
 St. James\*  
 Steelville\*  
 Stoutland  
 Sullivan\*  
 Union\*  
 Vienna\*  
 Washington\*  
 Waynesville\*

### **JUNIOR HIGHS**

Dent-Phelps  
 Green Forest  
 North Wood  
 Oak Hill  
 Phelps County

## **SOUTHEAST DISTRICT MEMBER SCHOOLS**

### **HIGH SCHOOLS**

Advance\*  
 Arcadia Valley  
 Bell City  
 Bernie\*  
 Bismarck  
 Bloomfield\*  
 Bunker

Campbell\*  
 Caruthersville  
 Central (Cape Girardeau)  
 Central (New Madrid County)  
 Central (Park Hills)\*  
 Chaffee  
 Charleston  
 Clarkton  
 Clearwater\*  
 Cooter  
 Crystal City\*  
 Delta-Deering  
 Delta  
 DeSoto\*  
 Dexter  
 Doniphan  
 East Carter\*  
 East Prairie  
 Ellington  
 Eminence  
 Farmington\*  
 Festus\*  
 Fox  
 Fredericktown  
 Gideon  
 Grandview (Hillsboro)\*  
 Greenville\*  
 Hayti\*  
 Herculaneum\*  
 Hillsboro\*  
 Holcomb  
 Jackson  
 Jefferson (Festus)  
 Kelly\*  
 Kennett  
 Kingston  
 Leopold  
 Lesterville  
 Malden\*  
 Marquand-Zion\*  
 Meadow Heights\*  
 Naylor  
 Neelyville\*  
 North County  
 North Pemiscot  
 Northwest (Cedar Hill)  
 Notre Dame (Cape Girardeau)  
 Oak Ridge  
 Oran  
 Perryville\*  
 Poplar Bluff  
 Portageville\*  
 Potosi\*  
 Puxico\*  
 Richland (Essex)  
 Risco  
 Saxony Lutheran  
 Scott City\*  
 Scott County Central  
 Seckman  
 Senath-Hornersville\*  
 Sikeston\*  
 South Iron  
 South Pemiscot\*  
 Southland  
 St. Paul Lutheran (Farmington)  
 St. Pius X (Festus)  
 St. Vincent  
 Ste. Genevieve\*  
 Twin Rivers  
 Valle Catholic  
 Valley (Caledonia)  
 Van Buren\*  
 Viburnum\*

West County  
Windsor (Imperial)\*  
Winona  
Woodland\*  
Zalma

### **JUNIOR HIGHS**

Antonia  
Bellevue  
Caruthersville  
Central (Cape Girardeau)  
Central (New Madrid County)  
Charleston  
Danby Rush Tower  
Doniphan  
East Prairie  
Fisk  
Fox  
Hawkins  
Kelly A. Burlison  
Kennett  
North County  
Poplar Bluff  
Qulin  
Ridgewood  
Seckman

### **SOUTHWEST DISTRICT MEMBER SCHOOLS**

### **HIGH SCHOOLS**

Alton  
Ash Grove\*  
Aurora\*  
Ava  
Bakersfield  
Billings\*  
Blue Eye\*  
Bolivar\*  
Bradleyville\*  
Branson  
Bronaugh  
Buffalo  
Cabool  
Carl Junction  
Carthage  
Cassville\*  
Central (Springfield)  
Chadwick\*  
Clever\*  
College Heights Christian\*  
Conway\*  
Couch  
Crane\*  
Diamond\*  
Dora  
East Newton  
El Dorado Springs\*  
Everton  
Exeter\*  
Fair Grove\*  
Fordland\*  
Forsyth\*  
Gainesville\*  
Galena\*  
Glendale  
Gloria Deo Academy\*  
Golden City\*  
Greenfield  
Greenwood\*  
Hartville\*  
Hillcrest

Hollister\*  
Houston\*  
Hurley  
Jasper\*  
Joplin  
Kickapoo  
Koshkonong  
Lamar  
Lebanon\*  
Liberal\*  
Liberty (Mountain View)\*  
Licking\*  
Lockwood\*  
Logan-Rogersville  
Lutie  
Mansfield\*  
Marion C. Early\*  
Marionville\*  
Marshfield  
McAuley Catholic\*  
McDonald County  
Miller\*  
Monett  
Mountain Grove\*  
Mt. Vernon\*  
Neosho  
Neosho Christian\*  
Nevada  
New Covenant Academy\*  
Niangua  
Nixa  
Northeast Vernon County  
Norwood\*  
Ozark  
Parkview  
Pierce City\*  
Plato\*  
Pleasant Hope\*  
Purdy\*  
Reeds Spring  
Republic  
Sarcoxi\*  
School of the Ozarks  
Seneca  
Seymour\*  
Sheldon  
Southwest (Washburn)\*  
Sparta\*  
Spokane\*  
Springfield Catholic\*  
Stockton\*  
Strafford\*  
Summersville  
Thayer\*  
The Summit Preparatory\*  
Thomas Jefferson Independent  
Verona\*  
Webb City  
West Plains  
Wheaton\*  
Willard  
Willow Springs\*

### **JUNIOR HIGHS**

Anderson  
Ava  
Branson  
Buffalo  
Cabool  
Carl Junction  
Carthage  
East (Joplin)  
Granby

Immanuel Lutheran  
Lamar  
Logan-Rogersville  
Marshfield  
Monett  
Neosho  
Nevada  
Nixa  
Noel  
North (Joplin)  
Ozark  
Pineville  
Reeds Spring  
Republic  
Rocky Comfort  
Seneca  
South (Joplin)  
Southwest City  
St. Mary's (Pierce City)  
Triway  
Webb City  
West Plains  
White Rock  
Willard

### **NEW MEMBER SCHOOLS FOR 2017-18**

1. Carver Middle School
2. Central (Springfield) Middle School
3. Cherokee Middle School
4. Hawthorn Leadership School for Girls HS
5. Hickory Hills Middle School
6. Jarrett Middle School
7. Pershing Middle School
8. Pipkin Middle School
9. Pleasant View Middle School
10. Raymore-Peculiar South Middle School
11. Reed Middle School
12. St. Louis College Prep Charter HS
13. St. Michael the Archangel Catholic HS
14. Westport Middle School

### **SCHOOLS DROPPING MEMBERSHIP FOR 2017-18**

1. John F. Kennedy High School
2. O'Hara High School
3. Wentworth Military High School

## 2016-17 (Prior Year) Affiliate Registered Schools and Home School Association Teams

The following schools were registered as Affiliate Registered Schools or Home School Association Teams during the 2016-17 School Year. Please check the MSHSAA website for confirmation of current membership status or ARS status before finalizing a contract for competition.

ARS High Schools	
Blue Ridge Christian High School	Kansas City
Christian Academy of Greater St. Louis High School	St. Louis
Christian Fellowship High School	Columbia
Community Christian Academy High School	Barnhart
Crosspoint Christian High School	Villa Ridge
DeLaSalle Education Center High School	Kansas City
Eagle Ridge Christian High School	Cape Girardeau
El Dorado Christian High School	El Dorado Springs
Ewing Marion Kauffman High School	Kansas City
Heartland Christian High School	Belton
Kingdom Christian Academy High School	Fulton
Liberty Christian Academy High School	Wright City
Lighthouse Preparatory Academy High School	Jefferson City
Logos High School	St. Louis
Missouri Acad. of Science, Math. & Computing H.S.	Maryville
North County Christian High School	Florissant
Ozanam High School	Kansas City
Plaza Heights Christian Academy High School	Blue Springs
Providence Classical Academy	St. Louis
Riverview Christian High School	Forsyth
Runnymede High School	Walnut Grove
St. Louis Christian Academy High School	St. Louis
St. Louis College Prep Senior High School	St. Louis
Thomas Jefferson High School	Sunset Hills
Tower Grove Christian High School	St. Louis
Victory Academy High School	Seymour
Westwood Baptist Academy High School	Poplar Bluff

ARS Junior High Schools	
Academie Lafayette Junior High School	Kansas City
Alton Junior High School	Alton
Arcadia Valley Junior High School	Ironton
Avilla Junior High School	Avilla
Ballard Junior High School	Butler
Barstow Junior High School	Kansas City
Bell City Junior High School	Bell City
Bishop Hogan Memorial Junior High School	Chillicothe
Bismarck Junior High School	Bismarck
Blue Ridge Christian Junior High School	Kansas City
Bronaugh Junior High School	Bronaugh
Brookside Charter Junior High School	Kansas City
Bunker Junior High School	Bunker
Callao Junior High School	Callao
Centerville Junior High School	Centerville
Chaffee Junior High School	Chaffee
Christian Middle School	O'Fallon
Christian Fellowship Junior High School	Columbia

ARS Junior High Schools, Continued	
Climax Springs Junior High School	Climax Springs
Cooter Junior High School	Cooter
Dadeville Junior High School	Dadeville
Davis Junior High School	Clinton
Delta Junior High School	Delta
Ellington Junior High School	Ellington
Eminence Junior High School	Eminence
Everton Junior High School	Everton
Ewing Marion Kauffman Junior High School	Kansas City
Fairview Junior High School	West Plains
Faith Lutheran Junior High School	Kirksville
Frontier School of Excellence Jr. High School	Kansas City
Gasconade C-4 Junior High School	Falcon
Gideon Junior High School	Gideon
Glenwood Junior High School	West Plains
Greenwood Junior High School	Springfield
Halfway Junior High School	Halfway
Heartland Christian Junior High School	Belton
High Point Junior High School	High Point
Howell Valley Junior High School	West Plains
Humansville Junior High School	Humansville
Hume Junior High School	Hume
Hurley Junior High School	Hurley
Immaculate Conception Junior High School	Jackson
Immaculate Conception Junior High School	Jefferson City
Immaculate Conception Junior High School	Loose Creek
Immaculate Conception Junior High School	Montgomery City
Immaculate Conception Junior High School	New Madrid
Immaculate Conception Junior High School	Old Monroe
Immanuel Lutheran Junior High School	Perryville
Immanuel Lutheran Junior High School	Rosebud
Joel E. Barber Junior High School	Lebanon
Junction Hill Junior High School	West Plains
Kelso Junior High School	Benton
Kingdom Christian Academy Jr. High School	Fulton
Kingston Junior High School	Cadet
Kingston Junior High School	Kingston
KIPP Endeavor Junior High School	Kansas City
Kirbyville Junior High School	Kirbyville
Latham Junior High School	Latham
Lee Tolbert Academy Junior High School	Kansas City
Leopold Junior High School	Leopold
Lesterville Junior High School	Lesterville
Lighthouse Preparatory Acad. Jr. High Sch.	Jefferson City
Lonedell Junior High School	Lonedell
Lutheran School Assn. Junior High School	Cole Camp
Malta Bend Junior High School	Malta Bend
Mark Twain Junior High School	Rueter
Martin Luther Junior High School	Joplin

ARS Junior High Schools, Continued	
Mary Immaculate Catholic Junior High School	Kirksville
Middle Grove Junior High School	Madison
Mirabile Junior High School	Polo
Missouri School for the Deaf Junior High Sch.	Fulton
Naylor Junior High School	Naylor
Nell Holcomb Junior High School	Cape Girardeau
Newburg Junior High School	Newburg
Niangua Junior High School	Niangua
Normandy Junior High School	St. Louis
North Pemiscot Junior High School	Wardell
Northland Christian Junior High School	Kansas City
Oak Ridge Junior High School	Oak Ridge
Pemiscot County R-3 Junior High School	Caruthersville
Perry Christian Academy Junior High School	Perry
Plaza Heights Christian Academy Jr. H. Sch.	Blue Springs
Providence Classical Christian Acad. Jr. H. S.	St. Louis
Renick Junior High School	Renick
Richards Junior High School	West Plains
Richland Junior High School	Essex
Richwoods Junior High School	Richwoods
Risco Junior High School	Risco
St. Andrew Catholic Junior High School	Tipton
St. Augustine Junior High School	Kelso
St. Brendan Junior High School	Mexico
St. Clement Junior High School	Bowling Green
St. Denis Junior High School	Benton
St. Eustachius Junior High School	Portageville
St. Francis Xavier Junior High School	St. Joseph
St. George Junior High School	Hermann
St. George Junior High School	Linn
St. Gregory Barbarigo High School	Maryville
St. John's Lutheran Junior High School	Hannibal
St. Joseph Cathedral Junior High School	Jefferson City
St. Joseph Catholic Junior High School	Farmington
St. Joseph Junior High School	Martinsburg
St. Joseph Catholic Junior High School	Pilot Grove
St. Joseph Junior High School	Salisbury
St. Joseph Catholic Junior High School	Westphalia
St. Louis College Prep Junior High School	St. Louis
St. Patrick Catholic Junior High School	Rolla
St. Paul Lutheran Junior High School	Farmington
St. Paul Lutheran Junior High School	Jackson
St. Paul Lutheran Junior High School	St. Joseph
St. Paul Lutheran Junior High School	Stover
St. Peter Catholic Junior High School	Marshall
St. Peter Junior High School	Jefferson City
St. Pius X Junior High School	Moberly
St. Stanislaus Junior High School	Jefferson City
St. Teresa Junior High School	Campbell
St. Thomas the Apostle Jr. High School	St. Thomas
St. Vincent Junior High School	Perryville
Saints Peter and Paul Junior High School	Boonville

ARS Junior High Schools, Continued	
Scott County Central Junior High School	Sikeston
School of the Ozarks Junior High School	Point Lookout
Sheldon Junior High School	Sheldon
Shell Knob Junior High School	Shell Knob
Skyline Junior High School	Norwood
Skyline Junior High School	Urbana
South Iron Junior High School	Annapolis
Stoutland Junior High School	Stoutland
Strain-Japan Junior High School	Sullivan
Success Junior High School	Success
Summersville Junior High School	Summersville
Summit Christian Academy Junior High School	Lee's Summit
Sunrise Junior High School	DeSoto
Taneyville Junior High School	Taneyville
Thomas Jefferson Ind. Day Junior High School	Joplin
Trinity Lutheran Junior High School	Alma
Trinity Lutheran Junior High School	Cape Girardeau
Trinity Lutheran Junior High School	Freistatt
Trinity Lutheran Junior High School	Jefferson City
Troy Middle School	Troy
Troy South Middle School	Moscow Mills
T.S. Hill Middle School	Dexter
Union Star Junior High School	Union Star
United in Christ Lutheran Junior High School	Frohna
Valley Junior High School	Caledonia
Walnut Grove Junior High School	Walnut Grove
Weaubleau Junior High School	Weaubleau
West St. Francois County Jr. High School	Park Hills
Westview Junior High School	Neosho
Wheatland Junior High School	Wheatland
Winona Junior High School	Winona
Zalma Junior High School	Zalma
Zion Lutheran Junior High School	Bunceton

Senior High Home School Association Teams	
Central Panthers Home School Assn. (Sr. High)	High Ridge
Lighthouse Christian Acad. Homeschool Assn. (Sr. H.)	Walnut Grove
Rush Home School Assn. (Sr. High)	Nixa
St. Louis Area Christian Home School Assn. (Sr. High)	Washington
St. Louis Christian Homeschool Sports Assn. (Sr. H.)	St. Ann
St. Louis Patriots Home School Assn. (Sr. High)	St. Charles
Veracity Home School Assn.(Sr. High)	Aurora

Junior High Home School Association Team	
Lighthouse Christian Acad. Homeschool Assn. (Jr. H.)	Walnut Grove



## APPENDIX C

### 2017-2018 ADVISORY LIST OF INTERNATIONAL EDUCATIONAL TRAVEL AND EXCHANGE PROGRAMS of the Council on Standards of the International Educational Travel (CSIET)

**Academic Year Programs:** The following programs have each been evaluated as academic year programs. Some, however, may also offer short term or other type programs. **Each school administrator must be certain that the program is the academic year program before certifying a student eligible to participate in interscholastic activities under the jurisdiction of the MSHSAA.**

**Please check the program's website listing to verify if the program's status is full, provisional or conditional.**

<p>Academic Foundation for Intl. Cultural Exchange (AFICE) Academic Opportunities in America AFS-USA American Academic and Cultural Exchange, Inc. (AACE) American Councils for International Education American Cultural Exchange Service (ACES) American Home Life International, Inc. (AHLI) American Homestay Services American Institute for Foreign Study Foundation AmeriStudent Amicus International Student Exchange AnB Education Apex International Education Partners (AIEP) Asian American Cultural Exchange Association (AACEA) ASPECT Foundation ASSE International Student Exchange Programs ASSIST Association for Teen-Age Diplomats (ATAD) Ayusa International BEST Educational Solutions Today Borderless Friends Forever Foundation Boston Global Education C &amp; T Education Cambridge Network (gpHomestay) CCI Greenheart CET International Children Around the World Children of All Nations Council for Educational Travel, USA (CETUSA) Council on Intl. Educational Exchange (CIEE) CPH Educational Consulting Cultural Academic Student Exchange (CASE) Cultural Homestay International (CHI) Discoveries Academic Student Homestay (DASH) DMD Private High School Program Edu-iCare Inc. EduBoston Education Travel and Culture Educational Merit Foundation (EMF) Educational Resource Development Trust--ERDT/SHARE! Educatius Inc. EF High School Exchange Year ExchangeMate USA Exchange Service International Face The World Foundation Faith Christian Academy Foreign Links Around the Globe (FLAG) Forte International Exchange Association Foundation for Academic Cultural Exchange (FACE) Foundation for Worldwide Intl. Student Exchange (WISE) Gateway Education USA Corp German American Partnership Program, Inc. (GAPP) Global Insights Global Student Services of America Haostay LLC Heritage Student Foundation</p>	<p>iE-international Experience USA Inter-Ed, LTD International Cultural Exchange Services (ICES) International Education Opportunities (IEO) International Experience USA (IE-USA) International Fellowship International Student Exchange (ISE) Ivy International Group Joy International Exchange Student, Inc. LPI Learning Nacel Open Door New Oasis International Education New World Academic and Cultural Exchange (NWACE) Newcomb Central School Northeast Student Consulting NorthWest Student Exchange NW Services Organization for Cultural Exchange Among Nations (OCEAN) Our Lady of Good Counsel High School Pan Atlantic Foundation PAX and Laurasian Institution Portland Education Tour Center Princeton Educational Services Co. Private &amp; Public School F-1 Exchange (PSE) Pro American Educational Cultural Exchange (PEACE) Reflections International, Inc. Renascentia Hall International, LLC Individual Rotary Districts/Multidistricts: Rotary - District 5190 California-Nevada Rotary - Central States Rotary Rotary - Eastern States Student Exchange (ESSEX) Rotary - Empire State Youth Exchange Rotary - North Star Rotary Rotary - Ohio-Erie Rotary Youth Exchange Program Rotary - Rotary Youth Exchange Florida (RYE) Rotary - South Central Rotary Youth Exchange (SCRYE) Rotary - YES/SCANEX Rotary - Western States Student Exchange, Inc. (WESSEX) Silicon Valley International Education Group Sister Cities International States' 4-H International Exchange Programs STS Foundation STS Global Studies Student American International (SAI) Terra Lingua The Zource, Inc. Topton Group UCEUS United Continental Edu Consortium, Inc. United Studies, Inc. Student Exchange University Track Preparation (UTP) Wanhua Trophy Inc. World Learning World Link Youth Century Group Youth for Understanding USA (YFU-USA)</p>
---	---

## APPENDIX D

### NFHS APPLICATION FOR SANCTION OF INTERSTATE AND INTERNATIONAL ATHLETIC EVENTS

**NOTE:** The interscholastic community urges event sponsors to schedule interstate competition in a manner that minimizes the amount of time student participants will be absent from the regular school day.

#### SANCTIONING PROCEDURES

1. **Events that Require NFHS Sanctioning:**
  - a) Any interstate event involving two (2) or more schools which is co-sponsored by or titled in the name of an organization outside the high school community (e.g., a university, a theme park, an athletic shoe/apparel company).<sup>^</sup>
  - b) Non-bordering events if five (5) or more states are involved.
  - c) Non-bordering events if eight (8) or more schools are involved. (Effective 8/1/02)
  - d) Any event involving two (2) or more schools that involves a team from a foreign country. The host school should complete the international sanction request via the NFHS website at [www.nfhs.org](http://www.nfhs.org). (The exceptions to this rule are Canada and Mexico which are considered "bordering states.") \*
2. **Request for Sanction:** Only a member school of an NFHS member state association, or a school approved by such an association, or such an association itself, is eligible to request sanctioning through the NFHS Interstate Sanctioning Program. *Any event seeking NFHS sanction must be sponsored by a member high school, approved high school or state association.*
3. **Interstate Competition:** Interstate competition occurs when either teams or individuals who represent their schools travel across state lines to participate in competitive sports events, including but not limited to such events as "shoot-outs," "showcases," "round-robin tournaments," etc. Subject to Paragraph 3, no sanction is required from the NFHS office if all competing schools, regardless of the number of competing schools, are from states that border the host state **unless** the event is co-sponsored by or titled in the name of an organization outside the high school community.
4. **Timelines/Fees:** The application for sanction should be submitted online via the NFHS website at [www.nfhs.org](http://www.nfhs.org) by the host school ninety (90) calendar days or more prior to the event. Directions on how to submit a sanction request can be found on the NFHS website by selecting the "Sanctioning" link.
  - a) Events sponsored by state association member school: The host school must submit a processing fee of **\$100** (electronic check or credit card), per application, via the website to the NFHS. **(Do not send cash.)** The sanction must be submitted to the NFHS office sixty (60) calendar days or more prior to the event. The late fee for any application that arrives in the NFHS office 15-59 calendar days prior to the event will be an additional **\$100** for a total of **\$200**. If the application is submitted to the NFHS less than 15 calendar days prior to the event, the late fee will be **\$200** plus a **\$100** penalty for not supplying the final list of actual entries for a total application fee of **\$300**. If the NFHS does not receive the sanction application within five (5) calendar days prior to the event, the event will not be sanctioned.
  - b) Events co-sponsored or titled by a non-school organization: The event sponsor must submit a processing fee of **\$200** (electronic check or credit card), per application, via the website, made payable to the NFHS. **(Do not send cash.)** The sanction must be submitted to the NFHS office sixty (60) calendar days or more prior to the event. The late fee for any application that arrives in the NFHS office 15-59 calendar days prior to the event will be an additional **\$100** for a total of **\$300**. If the application is submitted to the NFHS less than 15 calendar days prior to the event, the late fee will be **\$200** plus a **\$100** penalty for not supplying the final list of actual entries for a total application fee of **\$600**. If the NFHS does not receive the sanction application within five (5) calendar days prior to the event, the event will not be sanctioned.
5. **Names and Addresses of Invited/Participating Schools:** All sanction requests submitted to the NFHS website must be accompanied by the names and addresses of all invited/participating schools. In the case of cross country, golf and track and field events, the host school will complete the sanction application online 60 days or more prior to the event. The final list of actual entries will be due to the NFHS website twenty (20) days prior to the event. If the list is not received five (5) days prior to the event, the application for sanction will be disapproved, and the meet director will be notified that they are running a non-sanctioned event.
6. **Equal Treatment:** Schools participating in interstate competition, as well as the schools' employees and agents, shall be treated equally. Examples of such shall include, but not limited to, the following:
  - a) reduction or waiver of entry fee for one school must result in reduction or waiver of entry fee for all schools;
  - b) appearance fee paid to one school must result in equal amount of appearance fee paid to all participating schools;
  - c) expense reimbursements, if any, must result in equivalent payments to all participating schools, subject to reasonable adjustments for differing distances traveled;
  - d) share of proceeds/live gate paid to one school must result in equal share of proceeds/live gate paid to all participating schools.
7. **NFHS Website:** Information regarding the status of an event that has requested NFHS Sanctioning will be posted at [www.nfhs.org](http://www.nfhs.org). If you have any questions regarding the status of your event, please contact the NFHS Sanctioning Department at 371-972-6900 Monday-Friday, 8 a.m. – 4:30 p.m. Eastern Standard Time.
8. **Financial Report:** A financial report about an event will be provided to the NFHS upon request by the NFHS. NFHS Financial Report Form found at [www.nfhs.org](http://www.nfhs.org).

<sup>^</sup> Competition involving border states, and all other configurations of interstate competition not requiring the sanction of the NFHS office, shall be sanctioned by the state associations involved according to their own procedures.

\* NFHS Bylaw 17 provided that each member state association shall approve and receive NFHS approval for competition by a member school against a school from a foreign country, except for two (2) school and three (3) school competition with a school or schools from Canada or Mexico which necessitates a round trip of less than 600 miles.

# INDEX TO THE MSHSAA CONSTITUTION AND BY-LAWS

## A

- ABSENCES (See MISSING SCHOOL TIME)
- ACADEMIC REQUIREMENTS (By-Law 2.3), pp. 43-47
  - dual enrollment in college classes (By-Law 2.3.4), p. 44
  - summer school credit (By-Law 2.3.6), p. 45
- AGE REQUIREMENTS (By-Law 3.5), p. 56
- ACTIVITIES, addition of new (Article VI, Section 5), p. 28
- AFFILIATE REGISTERED SCHOOL (Article III, Sections 6, 7, and 8), p. 22
- ALUMNI GAMES (By-Law 3.12.1), p. 66
- AMENDMENTS TO THE CONSTITUTION (Article VI), pp. 26-28
  - balloting limitation (Article VI, Section 4), p. 27
  - Board of Directors empowered to decide results of elections regarding (Article VI, Section 2), p. 27
  - incorporation of additional activities provided for (Article VI, section 5), p. 28
  - proposal of, deadline date for proposals for (Article VI, Section 1), pp. 26-27
  - provision for, regulation of balloting on (Article VI, Section 1), pp. 26-27
  - provision for, special election (Article VI, Section 1), pp. 26-27
- APPEALS COMMITTEE
  - authority (By-Law 5.4.2), p. 111
  - meetings (By-Law 5.4.5), p. 111
  - membership (By-Law 5.4.3), p. 111
- APPEAL FOR LESSER PENALTY (By-Law 5.4.1), p. 111
- APPEAL PROCEDURE (By-Law 5.4), pp. 111-112
  - officials (By-Law 6.2.9), p. 117
  - schools (By-Law 5.4.6), pp. 111-112
  - students (By-Law 5.4.6), pp. 111-112
- APPROVAL OF ATHLETIC AND NON-ATHLETIC EVENTS
  - dance team events (By-Law 4.5), pp. 102-105
  - athletic tournament and meet sanction regulations (By-Law 3.18), pp. 81-83
  - music events (By-Law 4.2), pp. 98-100
  - speech events (By-Law 4.3), pp. 100-101
- ATTENDANCE (See CITIZENSHIP)
- AWARDS (By-Law 3.6.2), p. 57

## B

- BASEBALL
  - conditioning for (By-Law 3.9), pp. 59-60
  - number of innings participating in by athletes (By-Law 3.22.2), p. 86
  - number of games (By-Law 3.29), pp. 90-93
  - number of tournaments (By-Law 3.29), pp. 90-93
  - practice dates of (By-Law 3.29), pp. 90-93
  - sports season (By-Law 3.29), pp. 90-93
- BASKETBALL
  - conditioning for (By-Law 3.9), pp. 59-60
  - number of quarters participating in by athletes (By-Law 3.21.1), p. 85
  - number of games (By-Law 3.29), pp. 90-93
  - number of tournaments (By-Law 3.29), pp. 90-93
  - practice dates of (By-Law 3.29), pp. 90-93
  - sports season (By-Law 3.29), pp. 90-93
  - one tournament per calendar week (By-Law 3.21.3), p. 85
- BOARD OF DIRECTORS (Article IV), pp. 23-26
  - approval of events (see Approval of Athletic and

## Non-Athletic Events)

- district and state tournaments (By-Law 5.1), pp. 107-108
- election of members of (Article IV, Section 3), p. 24
- executive director (Article IV, Section 7), p. 26
- officers provided for (Article IV, Section 2), pp. 23-24
- powers and duties of (Article IV, Section 6) p.25 (By-Law 3.2), p. 55
- terms of office of members of (Article IV, Section 3), p. 24
- voting of schools in elections of (Article IV, Section 3), p. 24

## BOARD OF DIRECTORS POLICIES ON:

1. Administrative Guidelines for Assessing Penalties for Association Rule Violations, p. 119
2. Advisory Committees, p. 119
3. Anonymous Calls, Letters, and E-Mails, p. 119
4. Basketball Performing Groups, pp. 119-120
5. Cancer Awareness Events, pp. 120-121
6. Criteria for District Assignments, p. 121
7. Delinquent Submission of Applications for Coaches by Schools, p. 121
8. Unmanned Aerial Vehicle (UAV) - Unmanned Aircraft Systems (UAS) - (Drones), P. 122
9. Determining Eligibility of Students Transferring to Member Schools From Home Schools or From ACE Type Programs, p. 122 - (Deleted in 2017)
10. Determining the Enrollment of a New High School for the Purpose of Classification, p. 122
11. Enrollment and Classification, pp. 123-124
12. Enrollment Verification & Release and Shared Students, pp. 124-125
13. Fan/Spectator Support items, p. 125
14. Fans at Sidelines, p. 126
15. Halftime Shootouts, p. 126
16. Handling Contests During Hazardous Weather Disturbances, pp. 126-127
17. Hazing and Harassment, p. 127
18. Non-Discrimination, p. 127
19. Heat Acclimatization Guidelines - Marching Band, pp. 127-128
20. Heat Acclimatization Guidelines - Spirit Activities, p. 128
21. Minimizing Infectious Disease Transmission, pp. 128-129
22. MSHSAA Publications, p. 129
23. Officials Memorial Insignia, p. 130
24. Required Submittal of Officials' Ratings by Schools, p. 130
25. On-Site Protests, pp. 130-131
26. On-Site Protests of Speech, Debate and Theatre Contests, p. 131 - (Combined with Policy 23 in 2017)
27. Open Facilities, pp. 131-132
28. Pre-Season Interscholastic Scrimmages - Team Sports, pp. 132-133
29. Professional Teacher's Certificate, p. 133
30. Prohibiting Use of Cameras in Locker Rooms at MSHSAA District and State Series Events, p. 133
31. Public Criticism, - Sports and Activities pp. 133-134
32. Record Retention, p. 134
33. Reported Violations, pp. 134-135

34. Required Submittal of Adjudicators' Evaluations by Schools, p. 136
35. School Communication Through Electronic and Hard Copy Means, p. 136
36. Specialized Sport Camp Fees, p. 136
37. Sports Medicine issues, p. 136
38. The National Anthem at MSHSAA Sponsored Events, p. 137
39. Transgender Student-Athletes, p. 137
40. Ties in Football Contests, pp. 137-138
41. Unclaimed Checks, p. 137
42. Submission of Electronic Athletic and Activity Eligibility Roster, p. 138
43. Unsportsmanlike Conduct, pp. 139-140
44. Use of Internet Message Boards / Social Media, p. 140
45. Use of Tobacco and Alcohol Products by Coaches and Officials, p. 140
46. Use of Tobacco and Alcohol Products by Participants, p. 140
47. Videotaping / Filming, p. 141
48. Volleyball Match Format Options, p. 140
49. Magnet School Transfers, p. 141
49. St. Louis VICC Transfer Students, pp. 141-142  
(See MSHSAA website for all Sports Medicine Policies)

## C

- CALENDAR OF ASSOCIATION PROVIDED FOR (Article IV, Section 7), p. 26
- CAMPS (See Sports Camp)
- CERTIFICATION OF ATHLETES FOR GAMES REQUIRED (By-Law 3.4), pp. 55-56
- CERTIFICATE OF COMPLIANCE, (By-Law 3.6.2.i) p. 57
- CHARGES BY ONE SCHOOL AGAINST ANOTHER (By-Law 5.5.3), p. 113
- CHEERLEADERS (By-Law 4.5), pp. 102-105, (By-Law 4.1), pp. 102-104
- CHRISTMAS TOURNAMENTS  
regulations governing size of (By-Law 3.18.2), p. 81
- CITIZENSHIP (By-Law 2.2), pp. 41-42  
unexcused absences (By-Law 2.2), pp. 41-42
- CLASSIFICATION OF SCHOOLS  
authority of Board of Directors to set, for district and state tournaments, for all-boys or all-girls schools, multiplier (By-Law 5.1), pp. 107-108
- COACHES  
approval of non-faculty coaches (By-Law 3.1), pp. 53-55  
on-line rules reviews (By-Law 3.1.4), pp. 53-54  
first aid requirement for faculty coaches (By-Law 3.1.4), pp. 53-54  
removing team from play, penalty for (By-Law 5.5.2), p. 112  
requirements for certification of in private & public schools (By-Law 3.1), pp. 53-55
- CO-ED ATHLETIC COMPETITION (By-Law 3.20.1), p. 84
- COLLEGE CLASSES FOR CREDIT (By-Law 2.3.4), p. 44
- COLLEGE TRYOUTS, AUDITIONS (By-Law 3.13.4), p. 68
- COLLEGE/UNIVERSITY-CONDUCTED EVENTS (By-Law 3.11), pp. 65-66,
- CONDITIONING  
requirements (By-Law 3.9), pp. 59-60 Heat Acclimatization (By-Law 1.7) pp. 37-39
- CONTESTED AND FORFEITED GAMES (By-Law 5.5.4), pp. 113-114
- CONTRACTS  
between schools, money guarantee for, payment in default of (By-Law 3.17.2), p. 80

- with officials, payment in default of (By-Law 6.1.1), p. 116
- COOPERATIVE SPONSORSHIP  
Senior High (By-Law 1.4.1), pp. 33-34  
Junior High (By-Law 1.4.2), pp. 34-35
- CORRESPONDENCE COURSES, see Question and Answer in (By-Law 2.3.4), pp. 44

## D

- DANCE TEAMS (By-Law 4.5), pp. 102-105
- DRAMATICS (See Speech/Debate/Theater) eligibility for (By-Law 4.3), pp. 100-101
- DISTRICT AND STATE TOURNAMENTS (By-Law 5.1), pp. 107-108
- DISTRICTS, association (Article IV, Section 1), p.23

## E

- ELECTION  
annual (Article VI, Section 1), pp. 25-26  
Board of Directors (Article IV, Section 3), p.24
- ELIGIBILITY REQUIREMENTS FOR STUDENTS AND SCHOOLS  
definition of (By-Law 2.1.2), p. 41  
requirements in addition to association rules (By-Law 2.9.1), p. 50  
schools for blind and deaf provided for (By-Law 2.11), p. 50  
standards for (By-Laws 2.1 - 2.11), pp. 41-50  
academic -- attendance in regard to, course load in regard to, junior high school in regard to, waiver of (By-Law 2.3), pp. 43-47  
age limit -- expiration of eligibility after reaching, junior high school in regard to (By-Law 3.5), p. 56  
amateur and award requirements -- receiving of awards in regard to school and non-school awards, in regard to professionalism, application for rein statement after violation of (By-Law 3.6), pp. 56-59  
appeal provision -- lesser penalty (By-Law 5.4.1), p. 111  
bona fide student (By-Law 2.1.1), p. 41 certification of eligibility of athletes for games (By-Law 3.4), pp. 55-56  
citizenship -- suspension of athlete because of, withdrawal because of suspension, definition of (By-Law 2.2), pp. 41-43  
entrance in school time limit -- waiver of because of armed service, waiver of because of divided terms, definition of entering school (By-Law 2.5), pp. 48-49  
hardship provision procedures (Article IV, Section 6-p), p. 25, (By-Law 3.10.4), pp. 61-63  
limits of eligibility -- seasons of, semesters of, in junior high school (By-Law 2.4), pp. 47-48  
master eligibility roster required (By-Law 3.4), pp. 55-56  
missing school time (By-Law 3.14.2.b) p. 71, (By-Law 4.1.9), p. 97  
ninth grade junior high athletes on senior high teams (By-Law 3.19), pp. 83-84  
non-school competition (By-Law 3.13), pp. 66-71  
participation in college athletics (By-Law 3.19.1), p. 83  
playing under assumed name (By-Law 2.8), p. 50  
previous graduation from high school -- contest after graduation (By-Law 2.10), p. 50  
promotion (By-Law 3.10.4.b), p. 61  
residence (By-Law 3.10), pp. 60-65  
roster (See Certification of Eligibility)  
scholarships -- regulations govern (By-Law 3.6.2.i), p. 57  
solicitation, undue influence or recruiting of athletes--duration of ineligibility because of (By-Law 2.6), pp. 49-50  
transfer of enrollment (By-Law 3.10.4), pp. 61-63
- ELIGIBILITY FOR MUSIC (By-Laws 4.1 and 4.2), pp. 97-100

ELIGIBILITY FOR SPEECH (By-Laws 4.1 and 4.3), pp. 97-101  
 EMERGING ACTIVITIES (By-Law 5.2), pp. 108-110  
 EMPLOYMENT OF OFFICIALS  
     regulations for, emergency policy regarding, nonregistered officials, violations of rules by nonregistered officials, renewal of licenses of officials (By-Laws 6.1 and 6.2), pp. 116-117  
 ENROLLMENT  
     By-Law 5.1.5 and 5.1.6 - p. 107  
     Board Policies (See Board Policies #10 and #11)  
 EVALUATIVE MUSIC FESTIVAL  
     definition of (By-Law 4.2.7), p. 99  
 EXECUTIVE DIRECTOR  
     duties and responsibilities of (Article IV, Section 7), p. 26

## F

FEES  
     entry fees and fines (Article V), p. 26, (By-Law 4.2.9), p. 99 (By-Law 4.1.12), p. 97  
     member school annual service fee (Article V, Section I), p. 26  
     official registration fees (Article IV, Section 6-I), p. 25 (By-Law 6.2.4), p. 116  
 FOOTBALL  
     conditioning for (By-Law 3.9), pp. 59-60  
     number of games per season (By-Law 3.29) pp. 90-93  
     number quarters participation in by athlete (By-Law 3.23.1), pp. 86-87  
     prohibition of spring practice (By-Law 3.23.3), p. 87  
     length of quarters in for junior high schools (By-Law 3.30.9), p. 95  
     sports season. (By-Law 3.30) pp. 94-95  
 FOREIGN STUDENT ELIGIBILITY (By-Law 3.10.4.j), p. 63  
     CSIET advisory list of foreign exchange programs (Appendix C) p. 151  
 FORFEITED GAMES (By-Law 5.5.4), p. 113

## G

GAME  
     definition of (By-Law 3.16.4), p. 79  
 GAME CONTRACTS (By-law 3.17.2), p. 80  
 GAMES AND TOURNAMENTS  
     regulations governing promotion of (By-Law 3.17.1), p. 80 (By-Law 3.18), pp., 80-83  
 GIRLS ATHLETICS (By-Law 3.20), p. 84 (See Sports Seasons)

## H

HALFTIME SHOOTOUTS (See basketball)  
 HARDSHIP PROVISION (Article IV, Section 6-p), p. 25,  
     transfer (By-Law 3.10.4) , pp. 61-63  
 HEAT ACCLIMATIZATION (By-Law 1.7), pp. 37-39  
 HISTORY OF MSHSAA, p. 16

## I

INSURANCE REQUIRED (By-Law 4.5.6), p. 103  
     (By-Law 3.8), p. 59  
 INTERPRETATION OF TRANSFER RULE (see eligibility for athletics)  
 INTERSTATE GAMES (See Tournaments)  
 INVITATIONAL TOURNAMENTS  
     limitation on size of (By-Law 3.18), pp. 80-83  
     limitation of travel to invitational tournaments (By-Law 3.18.8), pp. 82-83  
     interstate sanction requirements (By-Law 3.18.8), pp. 82-83

## J

JAMBOREE (By-Law 3.16.7), p. 79  
 JOURNAL  
     publication provided for (Article IV, Section 6-m), p. 25  
 JUNIOR HIGH SCHOOL  
     basketball games and tournaments (By-Law 3.21), pp. 85-86 (By-Law 3.30.8), p. 95  
     eligibility for activities (see eligibility)  
     football games (By-Law 3.23), pp. 86-87, (By-Law 3.30.9), p. 95  
     membership of in MSHSAA (Article III, Section 2), pp. 20-21  
     sports seasons (By-Law 3.30.1), p. 94

## L

Limits on Competition (By-Law 3.19), pp. 83-84

## M

MASTER ELIGIBILITY ROSTERS REQUIRED (By-Law 3.4), pp. 55-56  
 MEMBERSHIP IN ASSOCIATION  
     automatic suspension of (Article III, Section 4 & 5), pp. 21-22  
     competition against non-member schools prohibited (By-Law 1.1.1), p. 31  
     definition of junior high school for (Article III, Section 2), pp. 20-21  
     definition of secondary school for (Article III, Section 2), pp. 20-21  
     directory of member schools by districts, (Appendix B.), pp. 145-148  
     private schools eligible for (Article III, Section 1), p. 20  
     requirements for (Article III, Section 1), p. 20  
     responsibility for principal or superintendent in regard to (By-Law 1.2), pp. 32-33  
     suspension of for violation of constitution (Article III, Section 3), p. 21  
 MISSING CLASS (See CITIZENSHIP)  
 MISSING SCHOOL TIME (By-Law 1.3.2), p. 33, (By-Law 4.1.9), p. 97  
 MULTIPLIER (See ENROLLMENT)  
 MUSIC ACTIVITIES  
     definition of evaluative festival, limits of (By-Law 4.2.1), p. 98  
     eligibility of schools for entrance to festivals (By-Law 4.2.8), p. 99  
     certification by school administrators for (By-Law 4.2.8), p. 99  
     limitation of state festival entries (By-Law 4.2.7), p. 99  
     eligibility of student for (By-Law 4.1.4), p. 97  
     limitations for entries in (By-Law 4.1.10), p. 97  
     missing school time (By-Law 4.1.9), p. 97  
     music director in public and private high schools, qualifications of, (By-Law 4.2.2) p. 98  
     music event sanction regulations (By-Law 4.2.4), p. 98  
     provision for music advisory committee (By-Law 4.1.11), p. 97

## N

NAME OF ASSOCIATION (Article I, Section 1), p. 18  
 NATIONAL GOVERNING BODY SPONSORED ATHLETIC CONTESTS (By-Law 3.13.3), p. 68  
 NON-SCHOOL COMPETITION (By-Law 3.13), pp. 66-71

## O

OBJECTIVES OF ASSOCIATION (Article II, Sections 2 & 3), p. 19

## OFFICIALS

- contracts with (By-Law 6.1.1), p. 116
- emergency (By-Law 6.1.3), p. 116
- employment of (By-Law 6.1.2), p. 116
- registration (By-Law 6.2), pp. 115-116-117
- standards for (By-Laws 6.2.1 and 6.2.2), p. 116
- suspension of (By-Laws 6.2.8 and 6.2.9), p. 117

## ORGANIZATION AND ADMINISTRATION OF ASSOCIATION (Article IV), pp. 23-26

### P

PARTICIPATION SUMMARY (Appendix A -1 and 2) pp. 143-144

PENALTIES (See Violation of Standards)

PHILOSOPHY OF, INTERSCHOLASTIC ACTIVITIES

Article II, Section 1), p.19

PHYSICIAN'S CERTIFICATES REQUIRED (By-Law 4.5.6),

p. 103, (By-Law 3.8), p. 59

PRACTICE

definition of (By-Law 3.16.1), p. 79

PRESEASON INTERSCHOOL SCRIMMAGE (By-Law 3.16.6),

p. 79, Board Policy, pp. 132-133

PROMOTION OF TOURNAMENTS AND GAMES

(By-Law 3.17.1), p. 80

PROMOTION STANDARDS (By-Law 3.10.4.b), p. 61

PROTESTS

On-Site Protests (Board Policy) pp. 130-131

### Q

QUIZ BOWL (See Scholar Bowl)

### R

RECRUITING (See Undue Influence)

REPORTED VIOLATIONS (See Board Policy) p. 134

RESIDENCE STANDARDS (By-Law 3.10), pp. 60-65

REQUIREMENTS FOR COACHES (By-Law 3.1), pp. 53-55

RESTITUTION RULE (By-Law 1.2.4), p. 33

RULES BOOKS (By-Law 3.2.1), p. 55

RULES, ELIGIBILITY (see Eligibility, standards for)

### S

SANCTIONING (See Tournaments)

SCHOLAR BOWL

competition regulations (By-Law 4.4), pp. 101-102

eligibility (By-Law 4.1.4), p. 97

SCHOLARSHIPS (see Eligibility)

SCRIMMAGE

definition of (By-Law 3.16.4) p. 79

SEMESTERS OF PARTICIPATION (By-Law 3.19), pp. 83-84

SOCCER

conditioning for (By-Law 3.9) pp. 59-60

number of games (By-Law 3.29) pp. 90-93

number of halves participating in by athletes (By-Law 3.24.1), p. 87

practice dates of (By-Law 3.29) pp. 90-93

sport season (By-Law 3.29), pp. 90-93

player limitation (By-Law 3.24.1), p. 87

SOFTBALL

conditioning for (By-Law 3.9), pp. 59-60

number of innings participating in by athletes (By-Law 3.22.1), p. 86

practice dates of (By-Law 3.29) pp. 90-93

number of games (By-Law 3.29) pp. 90-93

number of tournaments (By-Law 3.29) pp. 90-93

sports season (By-Law 3.29), pp. 90-93

SPEECH/DEBATE/THEATRE ACTIVITIES

advisory committee provided for (By-Law 4.1.11), p. 97

approval of speech events required (By-Law 4.3.4), p. 101

board of directors empowered to sponsor (By-Law 4.1.12), p. 98

eligibility of schools for entrance to contests in (By-Law 4.1.9), p. 97

eligibility of students for (By-Law 4.3.1), p. 100

missing school time (By-Law 4.1.9), p. 97, (By-Law 1.3.2), p. 33

rules reviews required (By-Law 4.1.3), p. 97

season (By-Law 4.3.2), p. 101

SPORTS CAMP ELIGIBILITY STANDARDS (By-Law 3.14.6),

p. 72

eligibility to attend a sport camp (By-Law 3.14.6), p. 72

evaluation events, auditions, combines (By-Law 3.14.4), p. 71

SPORTS MEDICINE (See MSHSAA website), Board Policy, p. 136

SPORTS SEASONS

senior high school (By-Law 3.29), pp. 90-93

junior high school (By-Law 3.30), pp. 94-95

optional seasons (By-Law 3.29.7), p. 90

definition of (By-Law 3.13.1.b), p. 67

SPORTSMANSHIP (By-Law 5.5), pp. 112-114

SUPERVISION (By-Law 1.3.1), p. 33

SWIMMING SEASONS (By-Law 3.29), pp. 90-93

### T

TEACHER, ABSENTEEISM LIMIT (By-Law 1.3.2), p. 33

TOURNAMENTS

approval of (By-Law 3.18), pp. 80-83

interstate sanction regulations (By-Law 3.18.8), pp. 82-83

limitations on size of (By-Law 3.18), pp. 80-83

limitation on travel to (By-Law 3.18.8), pp. 82-83

multi-game events (By-Law 3.18.8), pp. 82-83

sponsored by colleges and universities (By-Law 3.18.7), p. 82

district and state provided for (By-Law 4.1.12), p. 98

TRANSFER OF ELIGIBILITY (By-Law 3.10), pp. 60-65

TRYOUTS (By-Law 3.13.4) p. 68

### U

UNDUE INFLUENCE (By-Law 2.6), pp. 49-50, - As it relates to Transfer Standards (By-Law 3.10) pp. 60-65

UNSPORTSMANLIKE CONDUCT (By-Law 5.5.1), p. 112

### V

VIOLATION OF STANDARDS (PENALTIES FOR)

by schools (Article III, Section 3), p. 21, (By-Law 3.19), pp. 83-84, (By-Law 3.13.7), pp. 69-71

by students (By-Law 2.6.2), p. 49 (By-Law 2.7.1), p. 50 (By-Law 3.6.3), p. 57 (By-Law 3.13.7), pp. 69-71, (By-Law 5.4.1), p. 111

for participation in, coaching, or officiating all-star game (By-Law 3.13.4), p. 68, (By-Law 3.11), pp. 65-66

in cheer area (By-Law 4.1.13), p. 98

in music area (By-Law 4.1.13), p. 98

in dance team area (By-Law 4.1.13), p. 98

in speech area (By-Law 4.1.13), p. 98

VOLLEYBALL REGULATIONS (By-Law 3.25), pp. 87-88, (By-Law 3.18), pp. 80-83

### W

WINTERGUARD (See Music)

WRESTLING REGULATIONS (By-Law 3.26), p. 88, (By-Law 3.18), pp. 80-83

---

## NOTES

---

## PROJECTED CALENDAR - FALL SCHEDULE FOR 2018-19 THROUGH 2020-21

	Day	Week No.	2018-19	2019-20	2020-21
<b>Labor Day</b>	Mon.		Sept. 3	Sept. 2	Sept. 7
<b>GIRLS GOLF</b>					
District Championships.....	Mon.-Wed.	14	Oct. 1-3	Oct. 7-9	Oct. 5-7
Sectionals.....	Mon.	15	Oct. 8	Oct. 14	Oct. 12
MSHSAA Championships.....	Mon.-Tues.	16	Oct. 15-16	Oct. 21-22	Oct. 19-20
<b>GIRLS TENNIS</b>					
Team Districts.....	Mon.-Fri.	14	Oct. 1-5	Oct. 7-11	Oct. 5-9
Individual Districts.....	Sat.	14	Oct. 6	Oct. 12	Oct. 10
Individual Sectionals.....	Mon.-Wed.	15	Oct. 8-10	Oct. 14-16	Oct. 11-13
Team Sectionals.....	Sat.	15	Oct. 13	Oct. 19	Oct. 17
MSHSAA Team Championships.....	Thurs.	16	Oct. 18	Oct. 24	Oct. 22
MSHSAA Individual Championships.....	Fri.-Sat.	16	Oct. 19-20	Oct. 25-26	Oct. 23-24
<b>SOFTBALL - FALL</b>					
District Championships.....	Wed.-Sat.	15	Oct. 10-13	Oct. 16-19	Oct. 14-17
Sectional games.....	Wed.	16	Oct. 17	Oct. 23	Oct. 21
Quarterfinal games.....	Sat.	16	Oct. 20	Oct. 26	Oct. 24
MSHSAA Championships.....	Fri.-Sat.	17	Oct. 26-27	Nov. 1-2	Oct. 30-31
<b>VOLLEYBALL</b>					
District Championships.....	Mon.-Thurs.	17	Oct. 22-25	Oct. 28-31	Oct. 26-29
Sectionals.....	Sat.	17	Oct. 27	Nov. 2	Oct. 31
MSHSAA Championships.....	Fri.-Sat.	18	Nov. 2-3	Nov. 8-9	Nov. 6-7
<b>CROSS COUNTRY</b>					
Class 4 Districts.....	Sat.	16	Oct. 20	Oct. 26	Oct. 24
Classes 1, 2, 3 Districts.....	Sat.	17	Oct. 27	Nov. 2	Oct. 31
Class 4 Sectionals.....	Sat.	17	Oct. 27	Nov. 2	Oct. 31
MSHSAA Championships.....	Sat.	18	Nov. 3	Nov. 9	Nov. 7
<b>BOYS SWIMMING &amp; DIVING</b>					
MSHSAA Championships.....	Thurs.-Sat.	19	Nov. 8-10	Nov. 14-16	Nov. 12-14
<b>BOYS SOCCER</b>					
Classes 1-2 Districts.....	Mon.-Sat.	17	Oct. 22-27	Oct. 28-Nov. 2	Oct. 26-31
Classes 3-4 Districts.....	Sat.-Sat.	17-18	Oct. 27-Nov. 3	Nov. 2-9	Oct. 31-Nov. 7
Class 2 Sectionals.....	Tues.	18	Oct. 30	Nov. 5	Nov. 3
Classes 1-2 Quarterfinals.....	Sat.	18	Nov. 3	Nov. 9	Nov. 7
Classes 3-4 Sectionals.....	Tues.	19	Nov. 6	Nov. 12	Nov. 10
Classes 3-4 Quarterfinals.....	Sat.	19	Nov. 10	Nov. 16	Nov. 14
Classes 1-2 MSHSAA Championships.....	Fri.-Sat.	19	Nov. 9-10	Nov. 15-16	Nov. 13-14
Classes 3-4 MSHSAA Championships.....	Fri.-Sat.	20	Nov. 16-17	Nov. 22-23	Nov. 20-21
<b>FOOTBALL</b>					
First Round Districts (All Classes).....	Fri.-Sat.				
Second Round Districts (All Classes).....	Fri.-Sat.				
District Championships (All Classes).....	Fri.-Sat.				
Classes 1-5 Quarterfinals.....	Fri.-Sat.				
Class 6 & 8-Man Semifinals.....	Fri.-Sat.				
Classes 1-5 Semifinals.....	Fri.-Sat.				
Class 6 & 8-Man Show-Me Bowl.....	Fri. or Sat.				
Classes 1-5 Show-Me Bowl.....	Fri.-Sat.				
<b>Thanksgiving</b> .....	Thurs.	21	Nov. 22	Nov. 28	Nov. 26

TBD



## PROJECTED CALENDAR, Page 1

	Day	Week No.	2017-18	2018-19	2019-20	2020-21
<b>Labor Day</b>	Mon.		Sept. 4	Sept. 3	Sept. 2	Sept. 7
<b>GIRLS GOLF</b>						
District Championships.....	Mon.-Wed.	13	Sept. 25-27			
Sectionals.....	Mon.	14	Oct. 2			
MSHSAA Championships.....	Mon.-Tues.	15	Oct. 9-10			
<b>GIRLS TENNIS</b>						
Team Districts.....	Mon.-Fri.	13	Sept. 25-29			
Individual Districts.....	Sat.	13	Sept. 30			
Individual Sectionals.....	Mon.-Wed.	14	Oct. 2-4			
Team Sectionals.....	Sat.	14	Oct. 7			
MSHSAA Team Championships.....	Thurs.	15	Oct. 12			
MSHSAA Individual Championships.....	Fri.-Sat.	15	Oct. 13-14			
<b>SOFTBALL - FALL</b>						
District Championships.....	Wed.-Sat.	14	Oct. 4-7			
Sectional games.....	Wed.	15	Oct. 11			
Quarterfinal games.....	Sat.	15	Oct. 14			
MSHSAA Championships.....	Fri.-Sat.	16	Oct. 20-21			
<b>VOLLEYBALL</b>						
District Championships.....	Mon.-Thurs.	16	Oct. 16-19			
Sectionals.....	Sat.	16	Oct. 21			
MSHSAA Championships.....	Fri.-Sat.	17	Oct. 27-28			
<b>BOYS SWIMMING &amp; DIVING</b>						
MSHSAA Championships.....	Thurs.-Sat.	18	Nov. 2-4			
<b>CROSS COUNTRY</b>						
Class 4 Districts.....	Sat.	16	Oct. 21			
Classes 1, 2, 3 Districts.....	Sat.	17	Oct. 28			
Class 4 Sectionals.....	Sat.	17	Oct. 28			
MSHSAA Championships.....	Sat.	18	Nov. 4			
<b>BOYS SOCCER</b>						
Classes 1-2 Districts.....	Mon.-Sat.	16	Oct. 16-21			
Classes 3-4 Districts.....	Sat.-Sat.	16-17	Oct. 21-28			
Class 2 Sectionals.....	Tues.	17	Oct. 24			
Classes 1-2 Quarterfinals.....	Sat.	17	Oct. 28			
Classes 3-4 Sectionals.....	Tues.	18	Oct. 31			
Classes 3-4 Quarterfinals.....	Sat.	18	Nov. 4			
Classes 1-2 MSHSAA Championships.....	Fri.-Sat.	18	Nov. 3-4			
Classes 3-4 MSHSAA Championships.....	Fri.-Sat.	19	Nov. 10-11			
<b>FOOTBALL</b>						
First Round Districts (All Classes).....	Fri.-Sat.	16	Oct. 20-21			
Second Round Districts (All Classes).....	Fri.-Sat.	17	Oct. 27-28			
District Championships (All Classes).....	Fri.-Sat.	18	Nov. 3-4			
Classes 1-5 Quarterfinals.....	Fri.-Sat.	19	Nov. 10-11			
Class 6 & 8-Man Semifinals.....	Fri.-Sat.	19	Nov. 10-11			
Classes 1-5 Semifinals.....	Fri.-Sat.	20	Nov. 17-18			
Class 6 & 8-Man Show-Me Bowl.....	Fri. or Sat.	20	Nov. 17 or 18			
Classes 1-5 Show-Me Bowl.....	Fri.-Sat.	21	Nov. 24-25			
<b>Thanksgiving</b> .....	Thurs.	21	Nov. 23	Nov. 22	Nov. 28	Nov. 26

**See The Revised**

**Fall Schedule**

**On The Previous Page For**

**School Years**

**2018-19**

**Through**

**2020-21**

## PROJECTED CALENDAR, Page 2

	Day	Week No.	2017-18	2018-19	2019-20	2020-21
<b>WRESTLING</b>						
District Championships.....	Fri.-Sat.	32	Feb. 9-10	Feb. 8-9	Feb. 14-15	Feb. 12-13
MSHSAA Championships.....	Thurs.-Sat.	33	Feb. 15-17	Feb. 14-16	Feb. 20-22	Feb. 18-20
<b>GIRLS SWIMMING &amp; DIVING</b>						
MSHSAA Championships.....	Thurs.-Sat.	33	Feb. 15-17	Feb. 14-16	Feb. 20-22	Feb. 18-20
<b>BASKETBALL</b>						
Classes 1, 2, 3 Districts.....	Sat.-Sat.	33-34	Feb. 17-24	Feb. 16-23	Feb. 22-29	Feb. 20-27
Class 1 Sectionals.....	Tues.	35	Feb. 27	Feb. 26	March 3	March 2
Classes 2, 3 Sectionals.....	Wed.	35	Feb. 28	Feb. 27	March 4	March 3
Classes 1, 2, 3 Quarterfinals.....	Sat.	35	March 3	March 2	March 7	March 6
Show-Me Showdown I.....	Thurs.-Sat.	36	March 8-10	March 7-9	March 12-14	March 11-13
Classes 4, 5 Districts.....	Sat.-Sat.	34-35	Feb. 24-March 3	Feb. 23-March 2	Feb. 29-March 7	Feb. 27-March 6
Class 4 Sectionals.....	Tues.	36	March 6	March 5	March 10	March 9
Class 5 Sectionals.....	Wed.	36	March 7	March 6	March 11	March 10
Classes 4, 5 Quarterfinals.....	Sat.	36	March 10	March 9	March 14	March 13
Show-Me Showdown II.....	Thurs.-Sat.	37	March 15-17	March 14-16	March 19-21	March 18-20
<b>SPEECH &amp; DEBATE</b>						
Close of District meets.....	Fri.-Sat.	37	March 16-17	March 15-16	March 20-21	March 19-20
MSHSAA State Meet.....	Fri.-Sat.	42	April 20-21	*April 12-13	April 24-25	April 23-24
<b>MUSIC</b>						
Close of District Festivals.....	Fri.-Sat.	39	*March 23-24	March 29-30	April 3-4	*March 26-27
MSHSAA State Festival.....	Thurs.-Sat.	43	April 26-28	April 25-27	April 30-May 2	April 29-May 1
<b>SCHOLAR BOWL</b>						
District Championships.....	Sat.	41	April 14	*April 6	April 18	April 17
Sectionals.....	Tues.	43	April 24	*April 17	April 28	April 27
Classes 1, 2 MSHSAA Championships.....	Fri.	44	May 4	May 3	May 8	May 7
Classes 3, 4 MSHSAA Championships.....	Sat.	44	May 5	May 4	May 9	May 8
<b>BOYS GOLF</b>						
District Championships.....	Mon.-Wed.	44	April 30-May 2	April 29-May 1	May 4-6	May 3-5
Sectionals.....	Mon.	45	May 7	May 6	May 11	May 10
MSHSAA Championships.....	Mon.-Tues.	46	May 14-15	May 13-14	May 18-19	May 17-18
<b>SOFTBALL - SPRING</b>						
District Championships.....	Mon.-Thurs.	44	April 30-May 3	April 29-May 2	May 4-7	May 3-6
Sectional games.....	Mon.	45	May 7	May 6	May 11	May 10
Quarterfinal games.....	Thurs.	45	May 10	May 9	May 14	May 13
MSHSAA Championships.....	Fri.-Sat.	46	May 18-19	May 17-18	May 22-23	May 21-22
<b>TRACK AND FIELD</b>						
Class 1, 2 Districts.....	Sat.	44	May 5	May 4	May 9	May 8
Class 3, 4, 5 Districts.....	Sat.	45	May 12	May 11	May 16	May 15
Class 1, 2 Sectionals.....	Sat.	45	May 12	May 11	May 16	May 15
Classes 1, 2 MSHSAA Championships.....	Fri.-Sat.	46	May 18-19	May 17-18	May 22-23	May 21-22
Classes 3, 4, 5 Sectionals.....	Sat.	46	May 19	May 18	May 23	May 22
Classes 3, 4, 5 MSHSAA Championships.....	Fri.-Sat.	47	May 25-26	May 24-25	May 29-30	May 28-29

\*Not held on regular standardized calendar week.

## PROJECTED CALENDAR, Page 3

	Day	Week No.	2017-18	2018-19	2019-20	2020-21
<b>BOYS TENNIS</b>						
Team Districts.....	Mon.-Fri.	45	May 7-11	May 6-10	May 11-15	May 10-14
Individual Districts.....	Sat.	45	May 12	May 11	May 16	May 15
Individual Sectionals.....	Mon.-Wed.	46	May 14-16	May 13-15	May 18-20	May 17-19
Team Sectionals.....	Sat.	46	May 19	May 18	May 23	May 22
MSHSAA Team Championships.....	Thurs.	47	May 24	May 23	May 28	May 27
MSHSAA Individual Championships.....	Fri.-Sat.	47	May 25-26	May 24-25	May 29-30	May 28-29
<b>BASEBALL</b>						
District Championships.....	Fri.-Sat.	45-46	May 11-19	May 10-18	May 15-23	May 14-22
Classes 1, 2, 3 Sectional games.....	Mon.	47	May 21	May 20	May 25	May 24
Classes 4, 5 Sectional games.....	Tues.	47	May 22	May 21	May 26	May 25
Classes 1, 2, 3 Quarterfinal games.....	Wed.	47	May 23	May 22	May 27	May 26
Classes 4, 5 Quarterfinal games.....	Thurs.	47	May 24	May 23	May 28	May 27
Classes 1-3 MSHSAA Championships.....	Mon.-Thurs.	48	May 28-31	May 27-30	June 1-4	May 31-June 3
Classes 4, 5 MSHSAA Championships.....	Thurs.-Sat.	48	May 31-June 2	May 30-June 1	June 4-6	June 3-5
<b>GIRLS SOCCER</b>						
Classes 1-2 Districts.....	Sat.-Thurs.	45-46	May 12-17	May 11-16	May 16-21	May 15-20
Classes 3-4 Districts.....	Sat.-Sat.	45-46	May 12-19	May 11-18	May 16-23	May 15-22
Class 2 Sectionals.....	Sat.	46	May 19	May 18	May 23	May 22
Classes 3-4 Sectionals.....	Tues.	47	May 22	May 21	May 26	May 25
Classes 1-2 Quarterfinals.....	Wed.	47	May 23	May 22	May 27	May 26
Classes 3-4 Quarterfinals.....	Sat.	47	May 26	May 25	May 30	May 29
Classes 1-2 MSHSAA Championships.....	Wed.-Thurs.	48	May 30-31	May 29-30	June 3-4	June 2-3
Classes 3-4 MSHSAA Championships.....	Fri.-Sat.	48	June 1-2	May 31-June 1	June 5-6	June 4-5
<b>Memorial Day</b> .....						
	Mon.		May 28	May 27	May 25	May 30
<b>CHEERLEADER AND DANCE CLINICS</b>						
One-day cheerleader clinics.....	Mon.-Thurs.	50	June 11-14	June 10-13	June 15-18	June 14-17
One-day dance clinics.....	Mon.-Thurs.	50	June 11-14	June 10-13	June 15-18	June 14-17

### ACT AND SAT TEST DATES:

#### ACT TESTS 2017-18

September 9  
October 28  
December 9  
February 10  
April 14  
June 9  
July 14

#### SAT TESTS 2017-18

August 26  
October 7  
November 4  
December 2  
March 10  
May 5  
June 2

### MSHSAA BOARD OF DIRECTORS MEETING DATES

September Meeting.....	Wed.-Thurs.	11	Sept. 13-14	Sept. 12-13	Sept. 18-19	Sept. 16-17
December Meeting.....	Wed.-Thurs.	22	Nov. 29-30	Nov. 28-29	Dec. 4-5	Dec. 2-3
January Meeting.....	Wed.-Thurs.	30	Jan. 24-25	Jan. 23-24	Jan. 29-30	Jan. 27-28
March Meeting.....	Wed.-Thurs.	36	March 7-8	March 6-7	March 11-12	March 10-11
April Meeting.....	Fri.-Sat.	40	April 6-7	April 5-6	April 3-4*	April 9-10
June Meeting.....	Wed.	50	June 13	June 12	June 17	June 16

<b>NEW MEMBER SCHOOL TRAINING</b> .....	Thurs.	49	June 7	June 6	June 11	June 10
---	--------	----	--------	--------	---------	---------

### MSHSAA APPEALS COMMITTEE MEETING DATES

August Meeting.....	Wed.	7 (8)	Aug. 16	(Aug. 22)	(Aug. 28)	(Aug. 26)
September Meeting.....	Wed.	9 (10)	Aug. 30	(Sept. 5)	(Sept. 11)	(Sept. 9)
November Meeting.....	Tue.	20	Nov. 14	Nov. 13	Nov. 19	Nov. 17
March Meeting.....	Tue.	37	March 13	March 12	March 17	March 16



**MSHSAA promotes the value of participation,  
sportsmanship, team play and personal excellence to  
develop citizens who make positive contributions to  
their community and support the democratic principles  
of our state and nation.**