

***PLEASE POST***

Hickman Mills C-1 School District  
9000 Old Santa Fe Rd.  
Kansas City MO 64138  
816-316-9572

***NON CERTIFIED PERSONNEL***  
***POSITION AVAILABLE***

**OPEN: AUGUST 18, 2010**  
**CLOSING: AUGUST 24, 2010**

**ATHLETIC TRAINER**

Full time – Monday thru Friday, schedule as needed

Salary Range: \$30,000 - \$34,000  
Eligible for Full Benefit Package

Job Description Attached

Inquiries should be directed to Charleszetta Shelby in Human Resources,  
(816) 316-7592. Interested district personnel should submit a Letter of Interest  
(include a resume please) via inter-office mail or  
e-mail to [charleszettas@hickmanmill.org](mailto:charleszettas@hickmanmill.org).

**Applications now being accepted ONLY**  
**At the Baptist Educational Center**  
**5401 E. 103<sup>rd</sup> Street**  
**Kansas City MO 64138**

**All persons recommended for employment require a background check through Division of  
Family Services, Missouri Highway Patrol, and the  
Federal Bureau of Investigation. Costs for these services \$52.50**

**An Affirmative Action Equal Opportunity Employer**

**Hickman Mills C-1 is an equal opportunity institution and there shall be no discrimination against employees or  
students on the basis of sex, race, religion, national origin, handicap or age.**

*"Educating for a lifetime of learning"*

**JOB DESCRIPTION: CERTIFIED ATHLETIC TRAINER**

The Certified Athletic Trainer will provide the most cost effective and comprehensive means of prevention, assessment, treatment, and rehabilitation of athletic injuries incurred during participation of Hickman Mills C-1 District athletics. In addition, the Trainer will provide educational programs to athletes, coaches, student trainers, administrators, and community members interested in the benefits of physical fitness, the importance of CPR/First Aid training, and the pursuit of further medical information.

**Requirements:**

- Must be certified by the National Athletic Trainers Association (NATA)
- Must be properly licensed by the State of Missouri Division of Professional Registration: State Board of Registration for the Healing Arts
- Must obtain Continuing Education Units to maintain NATA certification

**Reports to:** Athletic Coordinator

**Evaluated by:** Athletic Coordinator

**RESPONSIBILITIES:**

- Provide athletic training services for high school athletic events and practices within the scope of licensure established by the Missouri State Board of Registration for the Healing Arts
- Provide coverage to students (grades 7-12) and faculty
- Provide game coverage for all middle and upper school home athletic contests
- Provide coverage for football at all Varsity home and away contests
- Purchase training supplies for each school year for all athletic programs and maintain an adequate inventory of supplies
- Coordinate physician referrals for injured athletes
- Oversee the wrestling certification of participants
- Certify or re-certify any coaching staff member in CPR and First Aid through the American Red Cross standards
- Document injuries that occur throughout the year and provide the coaching staff and administrators with follow-up status reports for each injured athlete
- Provide daily training room usage to coaches and athletes
- Counsel athletes on the use of legalized enhancing supplements
- Hold pre-season training service meetings with each athletic squad
- Walk through each team's practice at least twice a week
- Travel and provide coverage for any athletic team sport that advances to post-season activities
- Be available for parent conferences concerning injuries to student athletes
- Provide therapeutic rehabilitation to injured athletes, students, or faculty members
- Oversee that each athlete has the required paperwork to participate in an athletic practice

## **RESPONSIBILITIES:**

- Schedule and assist with pre-season physical screenings of all athletes
- Keep files on all athletes in regard to physical exams and other medical information
- Create a student athletic training program for interested students
- Provide emergency care for injured athletes, students, or faculty
- Provide the athletic department and coaches with a weekly working schedule
- Be responsible for setting up training needs for athletic contests
- Provide coverage to the sport that has the greatest risk of injury on those days when multiple sports are competing on the same day
- Perform other duties as assigned by the Athletic Coordinator

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