



Guidelines to Submit Music to the MSHSAA Prescribed Graded Music List

The guidelines for submitting literature for consideration to be placed on the MSHSAA PGML are provided below. A listing of titles removed from the MSHSAA PGML for 2009 can be found on the MSHSAA website under the 'music activities' link. The following areas of the list are accepting literature for consideration, vocal solos, piano solos, all winds, brass and percussion solos and small ensembles. **No vocal ensembles or string literature is being accepted at this time until the initial review process has taken place.**

If you have a selection that you feel has been timed incorrectly please submit the selection using the steps outlined below to our office for review. Please contact the MSHSAA Office if you have additional questions.

Materials must arrive at MSHSAA on or before June 15th

New Music: To submit new literature for consideration to be placed on the MSHSAA PGML please follow the steps below. Please review the matrixes for each area of the list prior to submitting literature. Each matrix is located on the MSHSAA website under the Music Activities link.

- Print and complete a 'Literature Petition Form' (**Literature Addition**) located on the MSHSAA website for each selection submitted for review.
- Attach a photocopy of the score with the 'Literature Petition Form' (**Literature Addition**) and mail to the MSHSAA Office on or before June 15th. For solos, include a copy of the soloist part along with the accompaniment. For ensembles all parts shall appear on the score. **Do not send originals!** All photocopies will be destroyed after the review.
- A completed 'Literature Petition Form' (**Literature Addition**) must accompany each title being submitted for review. Any music submitted without a completed 'Literature Petition Form' (**Literature Addition**) **will not** be reviewed and the music will be returned to the sender.

Music Submitted for Timing Considerations Only: To submit literature currently appearing on the MSHSAA PGML for timing considerations only please use the steps below.

- Print and complete a 'Literature Petition Form' (**Timing Clarification**) located on the MSHSAA website for each selection submitted with timing concerns.
- Attach a photocopy of the score with the timing clarification form and mail to the MSHSAA Office on or before June 15th. For solos, include a copy of the soloist part along with the accompaniment. For ensembles all parts shall appear on the score. Do not send originals? All photocopies will be destroyed after the review.
- A '**Timing Clarification**' form must accompany each title being submitted for review.

The individual school directors play a major role in the development and maintenance of the list. Please do not submit literature just because the music is in your library but please submit quality literature not already listed. Be certain to submit your music before June 15th. Music received after June 15th will not be reviewed for consideration for the 2010 music festivals.