

To: MSHSAA School Administrators and Head Band, Vocal and Orchestra Music Directors  
Date: January 9, 2017  
Re: MSHSAA Music Medal Design Contest

Beginning with the 2017-18 school year MSHSAA will move to a new adjudication criteria and evaluation forms for the MSHSAA State Solo and Small Ensemble Music Festivals. A sample of the new forms and criteria have been listed on the MSHSAA website under the 'Music' activities page as well as included in the MSHSAA Music Manual. With this change new medals will be created to better distinguish between the district and state level festivals.

MSHSAA will continue to provide certificates for the following performances:

- District Solo and Small Ensemble receiving an Exemplary rating
- State Large Groups receiving an Exemplary or Outstanding rating
- State Solo or Small Ensemble events receiving a Gold, Silver or Bronze rating

In addition, to the certificates provided, medals have been made available for purchase by the school or individuals. MSHSAA is excited about this new format and is working to develop new medals for the district and state festivals and we are asking for your assistance in designing the new medals through a contest. The requirement for the medal design is listed below. The medals will be similar in size to the medals awarded for athletics (medal will hang from a ribbon and not a pin). Deadline to submit your designs will be Friday, February 3, 2017. The contest is open to any student(s) attending your school and is not limited to only the students in the music program. Multiple designs from a school are permitted. Submitted designs will be review by the MSHSAA Music Advisory Committee. **Please note it may be necessary for MSHSAA to make adjustments to the winning design for production purposes.**

### Design Requirements for Medals:

- Dimension of Medals – **Refer to attached photograph for example of sports medal**
  - **District Solo/Small Ensemble** (Rating Exemplary and Outstanding)
    - Medal should not exceed 1 ½" diameter with an approximate flange of 1 ¼" (ribbon opening).
  - **State Large Group** (Rating Exemplary and Outstanding)
    - Medal should not exceed 2" in diameter, with an approximate flange of 1 ½" (ribbon opening).
  - **State Solo/Small Ensemble** (Gold, Silver, Bronze)
    - Medal should not exceed 2" in diameter, with an approximate flange of 1 ½" (ribbon opening).
- MSHSAA Name or Logo should be included
- Festival Level (District or State)
- Ribbon design would also be considered
  - Ribbons are approximately 32" in length (16" hanging)
  - District ribbon should not exceed 1 ¼"
  - State ribbon should not exceed 1 ½"
- **Deadline to submit designs – Friday, February 3, 2017.**
- Designs may be submitted to [email@mshsaa.org](mailto:email@mshsaa.org) and place **Music Medal Contest** in the subject line.
- Prize – a \$500 donation will be made to the school with the winning design.

We are aware that many schools purchase their music medals in bulk and after this year (2016-17) the current design will no longer be available or used. We are requesting at this time that you please review your inventory and determine if you have any quantity that exceeds your needs for the 2016-17 school year.

In order for our staff to estimate our needs for state medal purchases for the spring of 2017 we request that you **notify/return any unwanted medals no later than February 3, 2017**. Schools that return any music medals to our office we will credit your school account. This spring (2017) your school should only purchase what is actually needed. You may return your music medals to the address below and include a note identifying the school name, director's name and number of medals returned.

MSHSAA  
ATTN: Davine Davis  
1 N Keene Street  
P. O. Box 1328  
Columbia, MO 65201



**If you have any questions please contact our office and ask for Davine Davis at 573-875-4880. Thank you.**